



FIRST TIME ACCESS

1. Go to www.betrainingtennis.com, select **Club Login** from the top Menu Bar.
2. Under "First time here?" choose **[Access My Account]**
3. In "Register Now" window, fill in the "Find My Account" information.
 - a. **Do NOT click on "create account"; that will make a duplicate account without your member privileges.**
4. Once your account has been identified, you will receive a "we found your account" prompt. The next step is to **check your email**. The email subject line is "Online access to Bellingham Training & Tennis Club." The email link will direct you to an information page where you will enter & verify your personal information.

AFTER COMPLETING THE ABOVE STEPS

1. Go to www.betrainingtennis.com, select "BTTTC Portal Login" from the top Menu Bar.
2. In the "Login to Bellingham Tennis" box, enter your "Username" (your email address) and "Password"



HOME: View account balance, club announcements, your appointments. **MY EVENTS:** Expand view of appointments to one month advance to see reservations in your future.

VIEW MY INFO: Edit personal information, billing information, see your membership info.

VIEW COURT SCHEDULE: See Pro lesson availability s, see open courts & court bookings.

RESERVE A COURT: For Tennis Members only, must list all names of players to book a reservation. Court fee \$0.04/court Ball Machine available for 1 or more players, additional fee applies.

CLINICS/CAMPS/EVENTS: Enroll here! Families may enroll family members connected to their account.

GROUP TRAINING/FLOOR: Reserve your group training class or workout time on the STRONG & ZONE Floor. Can cancel up to 2 hours prior. Late cancel and no show fees will apply.

VIEW MY STATEMENT: See your current or past statements.

PAY MY BILL: Pay part or all of your bill.

PACKAGES: See Active, Expired, and Used Personal Training & Tennis Lesson Packages and how many sessions you have remaining.

ACCOUNT ACCESS: Select the access levels you would like for your account dependents.

NOTIFICATIONS: Select your communication preferences for notifications.

CONTACT US: Send us an email message of give us a call.

RESERVE GROUP TRAINING CLASSES/ ZONE & STRONG FLOOR up to 3 weeks ahead.

Log in to your member portal. On the **HOME PAGE** you will see the member tabs on the left to navigate to different features on your portal.

- On the right side of the page, the **My Events** drop down box will be preset to **Next 7 days**. This will show you your bookings/pre-registrations for the week ahead!
- If you pre-register for any of our Group Training classes 3-weeks in advance, you click the drop down menu and select **Next month**.
- To **Cancel/Unregister** click this button



Need help? Give us a call: 360-733-5050