



operating within:  CoLab Coworking & CoLab Studio

Guidelines & Terms

GenDev Studio requires all parties to agree to GUIDELINES & TERMS before usage of the studio and/or it's equipment.

[RENTER is a party or entity using the GenDev Studios and/or equipment]

PLEASE READ THIS DOCUMENT CAREFULLY

Cyclorama Wall (CYC) / Infinity Wall

Do not:

- Stand or set anything on or near the base of the wall
- Touch the wall or lean equipment or materials against the wall

The CYC is not structural - IT IS MOLDED PLASTIC AND WILL CRACK.

CYC Repainting:

There is a **CYC repainting fee of \$50.00** for the studio if footprints, fingerprints, or markings are left on CYC.

Equipment

When using GenDev Studio's equipment, we ask that you return it to the labeled storage area. Equipment shall not leave the premises without prior authorization and/or insurance coverage.

Cameras

- When provided, cameras are will be stored in their cases on the studio shelving unit under the label: "Video Equipment."
- In order to ensure the safety of the camera lenses; when a camera is not in use, the lens cap should be placed on the lens at all times.

Audio Equipment

- In order to prevent shortened cables and tangled wires, cables shall be properly rolled and stored in their respective storage place when not in use.
- When Microphones are not in use, they need to be in their cases and stored on the shelving unit under the label "Audio Equipment."

Lighting

Minimum of (3) continuous lights are provided with your rental unless additional lighting has been previously approved.

The Studio can provide limited Video/Film lighting equipment for an additional cost.

Backdrops/Seamless Paper

All backdrops/seamless paper are free unless used for full body shots. Any damaged or dirtied paper is charged at \$20 per 8 feet. Staff will ask if you will be using paper for full body shots prior to your payment. This cost goes back to the purchase of more paper for your convenience.

Batteries

Batteries are to be stored in their respective chargers when not in use. The chargers are located at the first desk on the left as you enter the door.

SD Cards

- GenDev Studios has 3 SD cards available for recording. After recording a project and transferring images/video, you are required to wipe/format the SD card before returning.
- All SD Cards are stored in the SD Card Storage Case.

Payment/Fees:

We accept all major credit card/debit cards, Cash, PayPal, Google and Apple Pay and checks from a business or production company only. No Personal Checks.

Payment must be received at the start of your booking.

Length of Use:

Your session time starts from the moment the first person of your crew comes into the studio and ends when the last person of your crew leaves the studio. *** (The time you need to set-up is part of your session. Please consider the time needed for set-up/prep when booking).

***Any rental that goes 15 minutes past the original end time of their booking will be charged for an additional hour.

Studio must be cleaned and vacated by the end of the rental period. The equipment must be returned to its proper storage place. If the studio requires additional cleaning after RENTER's session, or there are any hard-to-clean material (e.g. glitter, oils, spills, confetti, make up, etc) left anywhere in the studio after RENTER's session, RENTER will be charged a \$75 cleaning fee***

Overtime Rates:

Bookings that extend 15 mins past scheduled booking end time will be charged at the normal hourly studio rate.

Late Night Bookings (Past 9 pm): RENTERS are subject to a \$25 per hour additional charge to every hour booked after 10 pm.

Weekend Bookings

To reserve the use of the studio on weekends, we require a 50% retainer fee. Client's deposit is no longer refundable if there is a cancellation less than 72 hours from the requested date and time.

Payment of this fee will block all other reservations during your requested date and time, and prevent economic loss on the studio.

Additional Rules

Alcoholic beverages or drugs are NOT permitted in the studio.

No smoking in the studio or building is permitted. If client, or anyone in client's party is found smoking, the shoot will be immediately terminated and client will be asked to leave.

No Filming or Photography can take place outside of the studio UNLESS prior approval and arrangements are made. That includes hallways, office rooms, eating area, common rooms, or staircases.

No pets are allowed in the studio without prior authorization.

No More than 12 people in the studio at one time without prior authorization.

CONTENT RESTRICTIONS:

The filming, production, or creation of any content containing pornographic/mature, lewd, grotesque, gratuitously violent, or otherwise graphic/dangerous/abhorrent material as determined at the sole discretion of Generational Development LLC, is strictly prohibited.

Damage or Violations

- If any GenDev Studio equipment is broken during usage, you will be responsible for restoring it to its original condition or replacing the equipment.
- If you fail to adhere to these Studio Guidelines, your privileges may be revoked.
- RENTER Agrees to pay for damage to the premises including spills, excessive wear, marks or stains on furniture, or painted surfaces.

RENTER shall be solely responsible for any damage to property or equipment that occurs during the time RENTER or his party occupies the premises. Damage deposits will be held until repair(s) can be made. If the damage exceeds the amount of the damage deposit, RENTER agrees to pay reasonable additional repair costs to bring damaged equipment back to working condition.

Terms of Use

Use of GenDev Studios and equipment, owned by Generational Development, LLC, is AT RENTER'S OWN RISK. RENTER hereby waives rights to seek legal redress for mishaps, accidents, and/or loss while on our premises. RENTER agrees to leave the studio, equipment and adjacent grounds in the same condition, as they were when RENTER arrived. RENTER is solely responsible for any legal infractions RENTER or members of RENTER's party make during the conduct of the shoot, be they in our studio or elsewhere. This includes parking tickets, all other violations or citations, and legal action resulting from the conduct of the shoot, taken at whatever time.

RENTER agrees to hold harmless Generational Development, LLC. its owner, agents, representatives, and contractors acting on Generational Development, LLC. behalf for any loss, accident or injury to RENTER's self or anyone who accompanies RENTER while on our premises.

RENTER understands that if Generational Development LLC observes dangerous or negligent practices or activities that are being engaged in by the RENTER and/or the RENTER's party, Generational Development LLC reserves the right to stop the shoot and require RENTER and RENTER's party to leave immediately – HOWEVER, Studio assumes NO RESPONSIBILITY to act in such cases. RENTER agrees to hold Generational Development LLC, its agents,

representatives, and anyone acting on behalf of Generational Development LLC completely harmless from any action, legal or otherwise, that results from RENTER's conduct.

RENTER is solely responsible for verifying that all persons employed by RENTER during RENTER's rental period with Generational Development LLC are of legal age for the activities they are to be engaged in. Generational Development LLC has no responsibility to determine or verify the age of participants in the RENTER's activities but reserves the right to end those activities if it becomes aware that legal age violations are ongoing. RENTER agrees that at least one (1) Generational Development LLC representative may be on premises at all times, while RENTER is occupying the studio and/or using equipment.

Generational Development LLC is not responsible for any personal items left behind in the studio by the RENTER or RENTER's party. If items are left without notice, they will be disposed of at the end of the RENTER's booking.

Signature: RENTER

Printed Name: RENTER

DATE

Studio Contact Information

Questions, Concerns, Problems

Studio Manager: 360-608-9537

Colab Community Manager (main): 360-953-3210

What to do if something breaks or is broken: email success@gendev.co