



PRIVACY STATEMENT

Data Protection Regulation Compliant May 2018

This privacy statement outlines what information/personal data is collected from you and how that information is handled by Mindful Talent Coaching Academy in accordance with the General Data Protection Regulation 2016 (GDPR).

Summary: Mindful Talent Coaching Academy **provides various ways for you to add your personal information to our database.**

By clicking on “Submit” “Sign-up” “Buy now” “Purchase” and or any other button (or functionality) that has a similar meaning you are providing your explicit consent to be added to the Mindful Talent Coaching Academy communication system. Mindful Talent Coaching Academy outlines below the methods of communicating with you based on the information you provide. You may opt-out of this at any time by clicking on the “unsubscribe” button included on all email, messenger, and or currently available means of communication that Mindful Talent Coaching Academy has described below as the ways it may use to communicate with you.

Mindful Talent Coaching Academy

Mindful Talent Coaching Academy respects the privacy concerns of the users of its website, www.mindfultalent.coach, it's online academy, it's social media platforms and all other services and or products provided. Mindful Talent Coaching Academy provides this privacy notice to explain what information is gathered and how such information may be used.

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USE OF INFORMATION

As a general policy, no personally identifiable information (“PERSONAL DATA”), such as your name, address, or e-mail address, is *automatically* collected from your visit to the SITE. Any personal data collected must be voluntarily entered by you.

Non-personal data is recorded by the standard operation of Mindful Talent Coaching Academy internet servers. Information such as the type of browser being used, its operating system, and your IP address is gathered to enhance your online experience.

For example:

- Mindful Talent Coaching Academy has the standard Facebook pixel installed for analytics about which site and/or landing pages a user visits to help improve and provide feedback regarding which pages are visited.
- Mindful Talent Coaching Academy receives updates from Google Analytics and LinkedIn on which pages are visited.

Personal Data is information that specifically identifies you (name, email address, ship to/bill to address, phone number) and can be used to specifically locate you from within the Mindful Talent Coaching Academy database and/or filing system.

The Company’s various mailing lists, downloads, special offers, contests, registration forms, and surveys may request that you provide contact information such as your

- Name
- Email
- Address
- Telephone Number

Information submitted at the time of submission will be used by Mindful Talent Coaching Academy to:

- Email you the requested information from Mindful Talent Coaching Academy;
- Email you a time-specified newsletter (e.g. fortnightly/monthly, dependent on which product or course you have subscribed to) from Mindful Talent Coaching Academy
- Provide access to requested offers, promotions or products.
- Provide updates and additional information in relation to the course/product you have subscribed to.
- Inform you of any new promotions offers/opportunities

Personal Data submitted voluntarily by you is held within the Mindful Talent Coaching Academy Kajabi site and database;

- Until you request to be unsubscribed and /or up to two years from the time of submitting, whichever comes sooner. Before removal Mindful Talent Coaching Academy will ask you to confirm that he or she wants to remain within the database.
- Based on the contractual relationship between Mindful Talent Coaching Academy and you Mindful Talent Coaching Academy will delete and destroy your information following the end or termination of the contractual period.
- Mindful Talent Coaching Academy will maintain all legal records for the time period required by law. For example: transactions required by tax laws must be kept for 7 years.

LEGAL BASIS FOR USE OF INFORMATION

Mindful Talent Coaching Academy is legally processing your data based on one or more of the following:

- You have given your explicit and voluntary consent to Mindful Talent Coaching Academy.
- You have a contract with the Mindful Talent Coaching Academy that necessitates the company having your personal data.
- Mindful Talent Coaching Academy has a legal obligation that requires processing your personal data.

USE OF THIRD PARTIES

Personal Data is never sold, leased, or shared with any third parties without your explicit consent. (A third party is a company outside of your relationship with Mindful Talent Coaching Academy)

USE OF CREDIT CARD INFORMATION

Mindful Talent Coaching Academy does not store any credit card information it may receive regarding a specific transaction and/or billing arrangement except as necessary to complete and satisfy its rights and obligations about such transaction, billing arrangement, and/or as otherwise authorized by a user.

All credit card information is handled by Stripe and PayPal.

USE OF LEGAL OBLIGATIONS

Mindful Talent Coaching Academy may disclose your information in special cases when required by legal and or law enforcement and *only* when required by law.

If the Mindful Talent Coaching Academy has reasonable reason(s) to believe that disclosing Personal Data held by us is necessary to identify, contact or bring legal action against someone who may be causing injury to or interference (either intentionally or unintentionally) with the Mindful Talent Coaching Academy rights or property, other users of our products and services, and or anyone else that could be harmed by such activities, then Mindful Talent Coaching Academy will work with the appropriate and legitimate law enforcement and or legal authorities to make sure that the Personal Data is handled in accordance with the applicable laws.

SUBSCRIBERES RIGHTS

As a subscriber and or user of Mindful Talent Coaching Academy's products and/or services, you have the following rights:

- Transparent information from Mindful Talent Coaching Academy regarding how we communicate and interact with you;
- The right to hear back from Mindful Talent Coaching Academy regarding any inquiry into your Personal Data.
- To request correction of Personal Data from Mindful Talent Coaching Academy;
- Access to your Personal Data including knowing the purposes that the data is used for;
- To request erasure from Mindful Talent Coaching Academy records if there are no overriding legal, public interest, or legitimate interests;
- To a restriction on the processing of the Personal Data

- To object to processing of Personal Data - Mindful Talent Coaching Academy shall no longer process your Personal Data unless Mindful Talent Coaching Academy demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.
- To file a complaint with the supervisory authority (Association for Coaching or Institute of Leadership and Management, dependent on which course you have subscribed to)
- The right to unsubscribe at any time (withdraw consent)

PROFILING PERSONAL DATA

Profiling means any form of automated processing of Personal Data consisting of the use of Personal Data to evaluate certain personal aspects relating to a subscriber, to analyse or predict aspects concerning that subscriber's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements; Mindful Talent Coaching Academy does not engage in any sort of profiling of its subscribers based on Personal Data.

CHILDREN UNDER THE AGE OF 13

Mindful Talent Coaching Academy recognises the special obligation to protect Personal Data obtained from children age 13 and under.

IF YOU ARE 13 YEARS OLD OR YOUNGER, THE COMPANY REQUESTS THAT YOU NOT SUBMIT ANY PERSONAL INFORMATION TO THE SITE OR TO THE COMPANY.

If Mindful Talent Coaching Academy discovers that a child age 13 or younger has signed up to any of our products and or provided Mindful Talent Coaching Academy with Personal Data, we will delete that child's Personal Data from our records.

Exceptions to this include if we were offering specific products and/or services to children under 13 (for example mindfulness or coaching programmes in schools). In these instances, Parental/carer consent would be sought and, where applicable, the referring agency would demonstrate appropriate duty of care regarding consent.

USE OF COOKIES

Cookies are pieces of information that a website transfers to an individual's computer hard drive for record keeping purposes. *Cookies make using a website easier by saving your passwords and preferences for you.*

These cookies are restricted for use only on Mindful Talent Coaching Academy's website and do not transfer any Personal Data to any other party. Most browsers are initially set up to accept cookies. You can, however, reset your browser to refuse all cookies or indicate when a cookie is being sent. Please consult the technical information relevant to your browser for instructions.

If you choose to disable your cookies setting or refuse to accept a cookie, some parts of the SITE may not function properly or may be considerably slower.

Mindful Talent Coaching Academy uses the following cookies on their Kajabi based sites:

Cookie	Name	Purpose
_kjb_session	Kajabi session cookie	Tracks your active admin session so you don't need to re-login
kjba	Kajabi affiliate token	Tracks which affiliate has referred an offer purchase
_abv	Admin bar hidden	Tracks whether the user wishes their admin previewing bar to be hidden

MALWARE, SPYWARE AND VIRUSES

Neither Mindful Talent Coaching Academy or their online sites knowingly permit the use of malware, spyware, viruses, and/or other similar types of software.

LINKS TO EXTERNAL SITES

Mindful Talent Coaching Academy is not responsible for the content or practices of third party websites that may be linked to any of our sites. Neither is Mindful Talent Coaching Academy responsible for any information that you might share with such linked websites. You should refer to each website's respective privacy policy and practices prior to disclosing any information.

BULLETIN BOARDS AND CHAT AREAS

Guests of the Mindful Talent Coaching Academy online sites are solely responsible for the content of messages they post on the group forums, such as chat rooms and bulletin boards. Users should be aware that when they voluntarily disclose personal information (e.g., user name, e-mail address, phone number) on the bulletin boards or in the chat areas, that information can be collected and used by others and may result in unsolicited messages from other people. **You are responsible for the personal information you choose to submit in these instances. Please take care when using these features.**

OPT OUT OR REMOVAL OF YOUR INFORMATION

The Acorn Principle online sites provide subscribers the opportunity to opt-in to receive communications from Mindful Talent Coaching Academy at the point(s) where Personal Data information is required to be voluntarily entered by you.

You always have the option of removing your Personal Data from any communications list in order to discontinue any such future communications.

To ensure immediate removal from any list, please follow the specific instructions set forth within the communications you receive from Mindful Talent Coaching Academy, which you no longer wish to receive. If you are unsuccessful in completing the instructions specified in any such communication, please email hello@mindfultalent.coach and simply request to unsubscribe.

- Unsubscribe from all communications from Mindful Talent Coaching Academy;
- Or unsubscribe from a specific set of communications.

CONTACT INFORMATION

If you have any complaints or concerns about Mindful Talent Coaching Academy or about this privacy statement, please contact:

Via email: hello@mindfultalent.coach or

Via regular mail: Mindful Talent Coaching Academy Ltd, 26 Warrender Park Road, Edinburgh, EH9 1JG

Information provided by you via general email inquiries to the Mindful Talent Coaching Academy such as your email address is used only to respond to your inquiries in the ordinary course of business and is never shared with third parties.

SECURITY

Security for all Personal Data is extremely important to Mindful Talent Coaching Academy. Unfortunately, no data transmission over the internet can be guaranteed to be 100% secure.

As a result, while Mindful Talent Coaching Academy strives to protect your Personal Data, Mindful Talent Coaching Academy cannot ensure or warrant the security of any Personal Data or subscriber transmits via the internet. By transmitting any such information to Mindful Talent Coaching Academy, you accept that you do so at your own risk.

TRANSFER OF CUSTOMER INFORMATION

Customer lists and information are properly considered assets of a business. If Mindful Talent Coaching Academy merges with another entity, or if it sells its assets to another entity, the company's customer list and information would be included among the assets transferred.

You would be given the opportunity to unsubscribe both before and after the sale.

YOUR ACCEPTANCE OF THESE TERMS

By using Mindful Talent Coaching Academy's online sites, you accept the policies and restrictions set forth in this Online Privacy Policy. If you do not agree to this policy, please do not use our online sites or academy. This Online Privacy Policy may be revised from time to time by updating this posting. You are bound by any such revisions and should therefore periodically visit this page to review the then current Online Privacy Policy to which you are bound.