



DEPARTMENT OF LAW
CITY OF CHICAGO

Via Email Delivery

September 23, 2024

Steve Markoff
Markoff Law LLC
29 North Wacker Drive
Suite 1010
Chicago, IL 60606
Steve@Markofflaw.com

Dear Mr. Markoff:

This letter confirms the appointment by the City of Chicago (the "City") of Markoff Law LLC as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed to the City, including: (1) fines, penalties, taxes, and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) unpaid parking, speeding, and redlight violations; (3) utility debt; (4) property damage and other cost recovery claims; (5) subrogation claims; and (6) various other debts owed to the City.

This appointment authorizes you to pursue matters referred to you until collection has been completed, until such time as the City or you decide that the matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis as follows (subject to certain restrictions):

Debt Type	Fee
Parking, Speeding, and Redlight Violations	18%
Utility Debt (water, sewer, and associated taxes and charges), except no fee will be paid if payment is made (a) within 20 days of posting for service shut off or actual shut off, or (b) made through the Full Payment Certificate process.	25%
Property Damages Claims	30%
Subrogation Claims	25%
All Other Debts	22%

Steve Markoff
September 23, 2024
Page 2

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

Your firm shall employ the highest ethical and professional standards applicable to the collection of debts and shall comply with all federal, state, and local laws. Additionally, you are required to be compliant with the Payment Card Industry ("PCI") Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with information sufficient to permit the City to properly apply the money to the correct account.

Please confirm your agreement to this Retention Letter by signing below as indicated and returning a copy to us within 5 business days of receipt of this Retention Letter. Until the City receives an executed copy of this Retention, we will not open the matter for the purposes of billing.

Thank you in advance for your attention to this matter.

Respectfully,

Mary B. Richardson-Lowry
Corporation Counsel

Agreed to and accepted on
this 23rd day of September 2024.

By:

Title:

Steven Markoff



DEPARTMENT OF LAW
CITY OF CHICAGO

Via Email Delivery

September 23, 2024

Julie Beyers
Heavner, Beyers & Mihlar, LLC
100 N. LaSalle Street
Suite 1410
Chicago, IL 60602
JulieBeyers@hsbattys.com

Dear Ms. Beyers:

This letter confirms the appointment by the City of Chicago (the "City") of Heavner, Beyers & Mihlar, LLC as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed to the City, including: (1) fines, penalties, taxes, and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) unpaid parking, speeding, and redlight violations; (3) utility debt; (4) property damage and other cost recovery claims; (5) subrogation claims; and (6) various other debts owed to the City.

This appointment authorizes you to pursue matters referred to you until collection has been completed, until such time as the City or you decide that the matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis as follows (subject to certain restrictions):

Debt Type	Fee
Parking, Speeding, and Redlight Violations	18%
Utility Debt (water, sewer, and associated taxes and charges), except no fee will be paid if payment is made (a) within 20 days of posting for service shut off or actual shut off, or (b) made through the Full Payment Certificate process.	25%
Property Damages Claims	30%
Subrogation Claims	25%
All Other Debts	22%

Julie Beyers
September 23, 2024
Page 2

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

Your firm shall employ the highest ethical and professional standards applicable to the collection of debts and shall comply with all federal, state, and local laws. Additionally, you are required to be compliant with the Payment Card Industry ("PCI") Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with information sufficient to permit the City to properly apply the money to the correct account.

Please confirm your agreement to this Retention Letter by signing below as indicated and returning a copy to us within 5 business days of receipt of this Retention Letter. Until the City receives an executed copy of this Retention, we will not open the matter for the purposes of billing.

Thank you in advance for your attention to this matter.

Respectfully,

Mary B/Richardson-Lowry
Corporation Counsel

Agreed to and accepted on
this 23 day of September 2024.

By

Title:

Managing Member



CITY OF CHICAGO
DEPARTMENT OF LAW

July 29, 2020

Arnold Scott Harris, Esq. ✓
Arnold Scott Harris, P.C.
111 W. Jackson Blvd.
Suite 600
Chicago, IL 60640

Dear Mr. Harris:

This letter confirms the appointment by the City of Chicago (City) of Arnold Scott Harris, P.C. as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed the City, including: (1) fines, penalties, taxes and costs arising out of ordinance enforcement actions in this City's Department of Administrative Hearings; (2) unpaid parking tickets; (3) water debt; (4) property damage claims; (5) subrogation claims; and (6) various other debts owed the City.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis of 18% for parking debt, unless the matter is in bankruptcy then you shall be paid 30%, 25% for water debt, except no fee if the debtor's payment is made within 20 days of posting for shut off or actual shut off, 30% for property damage claims, 25% for subrogation claims, and 22% on all other debt, subject to certain restrictions.

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

Your firm shall employ the highest ethical and professional standards applicable to the collection of debts and shall comply with all federal, state and local laws. Additionally, you are required to be compliant with the Payment Card Industry (PCI) Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

Arnold Scott Harris, P.C.
Retention Agreement
July 29, 2020
Page 2 of 2

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with better information sufficient to permit the City to properly apply the money to the correct account.

Please execute this letter in the place indicated to signify your agreement and return the original to me.

Very truly yours,



Mark A. Flessner
Corporation Counsel

MAF/soc

AGREED:



Arnold Scott Harris on behalf of
Arnold Scott Harris, P.C.



DEPARTMENT OF LAW
CITY OF CHICAGO

January 2, 2013

Barry A. Goldman, Esq.
Goldman & Grant
205 W. Randolph St., Suite 1100
Chicago, IL 60606

Dear Mr. Goldman:

This letter confirms the appointment by the City of Chicago (City) of Goldman & Grant as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed the City, including: (1) fines, penalties, taxes and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) water debt; (3) property damage claims; and (4) various other debts owed the City.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis of 25% for water debt, except no fee if the debtor's payment is made within 20 days of posting for shut off or actual shut off, 30% for property damage claims and 22% on all other debt, subject to certain restrictions.

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

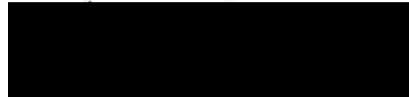
Your firm shall employ the highest ethical and professional standards applicable to the collection of debts, and shall comply with all federal, state and local laws. Additionally, you are required to be compliant with Payment Card Industry (PCI) Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a minimum, an annual certificate of compliance according to the PCI Security

Standards Council guidelines.

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with debtor information sufficient to permit the City to properly apply the money to the correct account.


Please execute this letter in the place indicated to signify your agreement and return the original to me.

Very truly yours,



Stephen R. Patton
Corporation Counsel

AGREED



Barry A. Goldman on behalf of
Goldman & Grant



DEPARTMENT OF LAW
CITY OF CHICAGO

ENGAGEMENT ADDENDUM

TO: MARY B. RICHARDSON-LOWRY
Corporation Counsel

[REDACTED], APPROVED

FROM: DAVID PAUL HOLTKAMP
Deputy Corporation Counsel

CC: JULIE MORGAN
Deputy Corporation Counsel

RE: *Heller & Frisone, Ltd. name change to Heller, Frisone & Pellizzari, Ltd.*

DATE: April 16, 2025

On January 2, 2013, the City of Chicago Department of Law and the law firm Heller & Frisone, Ltd., executed an engagement letter confirming the appointment of Heller & Frisone, Ltd. as Special Assistant Corporation Counsel to represent the City of Chicago in the collection of certain debts. A copy of that engagement letter is attached.

On October 24, 2024, Heller & Frisone, Ltd. changed its name with the State of Illinois to Heller, Frisone & Pellizzari, Ltd. This addendum confirms that Heller, Frisone & Pellizzari, Ltd., is the successor to the January 2, 2013, engagement letter and has been and shall continue to operate under the terms of that engagement.



DEPARTMENT OF LAW
CITY OF CHICAGO

January 2, 2013

Nick Frisone, Esq.
Heller & Frisone, Ltd.
33 N. LaSalle St., Ste. 1200
Chicago, IL 60602

Dear Mr. Frisone:

This letter confirms the appointment by the City of Chicago (City) of Heller & Frisone, Ltd. as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed the City, including: (1) fines, penalties, taxes and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) water debt; (3) property damage claims; and (4) various other debts owed the City.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis of 25% for water debt, except no fee if the debtor's payment is made within 20 days of posting for shut off or actual shut off, 30% for property damage claims and 22% on all other debt, subject to certain restrictions.

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

Your firm shall employ the highest ethical and professional standards applicable to the collection of debts, and shall comply with all federal, state and local laws. Additionally, you are required to be compliant with Payment Card Industry (PCI) Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a

minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with debtor information sufficient to permit the City to properly apply the money to the correct account.

Please execute this letter in the place indicated to signify your agreement and return the original to me.

Very truly yours,



Stephen R. Patton
Corporation Counsel

AGREED:



Nick Frisone on behalf of
Heller & Frisone, Ltd.



DEPARTMENT OF LAW
CITY OF CHICAGO

January 2, 2012

Robert Talan, Esq.
Talan & Ktsanes
223 W. Jackson Blvd., Suite 512
Chicago, IL 60606

Dear Mr. Talan:

This letter confirms the appointment by the City of Chicago (City) of Talan & Ktsanes as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed the City, including: (1) fines, penalties, taxes and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) water debt; (3) property damage claims; and (4) various other debts owed the City.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis of 25% for water debt, except no fee if the debtor's payment is made within 20 days of posting for shut off or actual shut off, 30% for property damage claims and 22% on all other debt, subject to certain restrictions.

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.


Your firm shall employ the highest ethical and professional standards applicable to the collection of debts, and shall comply with all federal, state and local laws. Additionally, you are required to be compliant with Payment Card Industry (PCI) Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a

minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

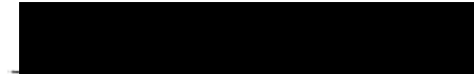
It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with debtor information sufficient to permit the City to properly apply the money to the correct account.

Please execute this letter in the place indicated to signify your agreement and return the original to me.

Very truly yours,


Stephen R. Patton
Corporation Counsel

AGREED:


Robert Talan on behalf of
Talan & Ktsanes



DEPARTMENT OF LAW
CITY OF CHICAGO

June 12, 2018

Homero Tristan, Esq.
Tristan & Cervantes, LLC
30 W. Monroe St., Ste. 630
Chicago, IL 60603

Dear Mr. Tristan:

This letter confirms the appointment by the City of Chicago (City) of Tristan & Cervantes, LLC as Special Assistant Corporation Counsel for the purpose of representing the City in the collection of certain debts owed the City, including: (1) fines, penalties, taxes and costs arising out of ordinance enforcement actions in the City's Department of Administrative Hearings; (2) water debt; (3) property damage claims; and (4) various other debts owed the City.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. You shall be paid for your services on a contingency fee basis of 25% for water debt, except no fee if the debtor's payment is made within 20 days of posting for shut off or actual shut off, 30% for property damage claims and 22% on all other debt, subject to certain restrictions.

No written authorization from the City is required prior to executing on a judgment or any other efforts to collect the debt. You are responsible for providing monthly written reports to this office on the progress of your collection efforts in a form designated in writing by the City.

Your firm shall employ the highest ethical and professional standards applicable to the collection of debts, comply with all federal, state and local laws and City policies including but not limited to the Financial Conflicts of Interest Policy. Additionally, you are required to be compliant with Payment Card Industry (PCI) Data Security Standards to the extent they are applicable to the services you provide. Your firm is responsible for the security of the payment cardholder data in its possession and will need to provide this office with information regarding its compliance with these standards, including, at a minimum, an annual certificate of compliance according to the PCI Security Standards Council guidelines.

It is understood that as of the date of this letter all proceeds collected by you as a result of your collection efforts during the referral period shall be remitted daily to the City or deposited in your client trust fund account and remitted to the City weekly along with debtor information sufficient to permit the City to properly apply the money to the correct account.

Please execute this letter in the place indicated to signify your agreement and return the original to me.

Sincerely,

[REDACTED]
Edward N. Siskel
Corporation Counsel

AGREED:

[REDACTED]
Homero Tristan on behalf of
Tristan & Cervantes, LLC



City of Chicago
Richard M. Daley, Mayor

Department of Law

Mara S. Georges
Corporation Counsel

City Hall, Room 600
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-6900
(312) 744-8538 (FAX)
(312) 744-2963 (TTY)

<http://www.ci.chi.il.us>

August 1, 2005

John A. Kukankos, Esq.
Coughlan Kukankos Cook, LLC
55 West Wacker Drive, Suite 1210
Chicago, Illinois 60601-1612

Dear Mr. Kukankos:

This letter re-confirms the City's appointment of your firm as Special Assistant Corporation Counsel for the purpose of representing the City of Chicago in the collection of certain debts the City must collect based on subrogation principles and arising out of medical benefits paid to or on behalf of City employees, retirees, and their spouses and dependents.

This appointment authorizes you to pursue matters referred to you until collection has been effected, until such time as the City or you decide that a matter is uncollectible, or until our appointment of your firm is otherwise terminated. The appointment is conditioned on your adherence to the Guidelines which you received on September 21, 1999, with the exception of subparagraph B, Section XIII which is amended effective August 1, 2005 to read as follows:

On money the firm actually collects for the City, the City shall pay the firm 33.33% of the gross amount collected.

Please feel free to contact me at (312) 744-0220 if you have any questions or comments concerning this matter. Thank you.

Sincerely,

Mara S. Georges
Corporation Counsel

MSG:md

