



## BID SOLICITATION ADDITION REQUEST

In order to be properly added to our bid solicitation system for future projects, please complete the information below and return to our office via fax (724) 353-2486, email: [khertzog@gregori-inc.com](mailto:khertzog@gregori-inc.com) or mail to the address shown above.

Material suppliers – please complete page 1 only. Subcontractors – please complete the entire package. If you have any questions, please contact our office.

### **ALL INFORMATION MUST BE COMPLETED**

**Company Name:** \_\_\_\_\_

**Address/City/State:** \_\_\_\_\_

**Estimate contact person & Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Website Address:** \_\_\_\_\_

How many years has company been in business under present name? \_\_\_\_\_

Indicate states in which your company will perform work (attach additional sheets as necessary):

\_\_\_\_\_

Is this company:     MBE     WBE     DBE     SDV     Other

**If applicable, attach copy of current MBE/WBE/DBE certifications.**

Indicate divisions of work / materials supplied for your company (attach additional sheets as Necessary):

### **SCOPE OF WORK NORMALLY PERFORMED / MATERIALS SUPPLIED**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SUBCONTRACTORS PLEASE CONTINUE FILLING OUT THE REST OF THE PACKAGE. THE STATEMENT OF QUALIFICATIONS MUST BE SUBMITTED PRIOR TO ANY SUBCONTRACT BEING AWARDED.**



## SUBCONTRACTOR STATEMENT OF QUALIFICATIONS

Is this company:     Union         Open Shop         Prevailing Wage

Dollar range interested in bidding:    Minimum \$ \_\_\_\_\_    Maximum \$ \_\_\_\_\_

List the work this company normally performs with its own forces: \_\_\_\_\_  
\_\_\_\_\_

Has this company ever failed to complete any work awarded to it? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

Current jobs in progress: (attach additional sheets as needed)

<u>Project &amp; Address</u>	<u>Contractor or Owner</u>	<u>Phone Number</u>	<u>Bonded?</u>	<u>Contract Amount</u>	<u>% Complete</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Jobs completed in last 5 years, similar to the work now bid for: (attach additional sheets as needed)

<u>Project &amp; Address</u>	<u>Contractor or Owner</u>	<u>Phone Number</u>	<u>Bonded?</u>	<u>Contract Amount</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Other experience qualifying you for the work bid: \_\_\_\_\_  
\_\_\_\_\_

List banking references:

<u>Bank</u>	<u>Contact Person</u>	<u>Telephone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Credit references, including major suppliers you would likely utilize on this project.

<u>Vendor Name</u>	<u>Items Provided</u>	<u>Contact Person</u>	<u>Telephone Number</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please attach a letter from your bonding company stating that you can bond this project for the amount of your bid, as well as your total and unused bonding capacity.

N/A      Please explain: \_\_\_\_\_

Experience Modification Rating (EMR):

20 \_\_\_\_\_  
20 \_\_\_\_\_  
20 \_\_\_\_\_

Do you have any objections if we contact your previous clients or credit references? **YES**  **NO**

Are you willing to provide a current financial statement if required for award? **YES**  **NO**

Please provide a sample insurance certificate or a listing of your insurance limits.

\_\_\_\_\_  
Name of Organization

BY: \_\_\_\_\_  
Signature Printed Name

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_