



POWERPOINT® PRESENTATION PREVIEW

(Full presentation includes 35 content slides)

Each slide includes presentation notes scripted with...

- An **opening statement**
- Prompts for what to **SAY** or **ASK** on each slide
- **Examples** to use during a discussion
- **Notes** to the Presenter
- A **transition statement** to move to the next slide

Plus, a template slide so you can create additional custom slides.



Presenter notes for “Be Approachable” - Slide #15

SLIDE INTENT: Information sharing

Opening statement: Be approachable.

Say: Being approachable is to recognize and embrace our interdependency.

Say: It’s realizing each of us has an obligation to serve someone and in most cases we probably serve a few different groups of people.

Say: A CEO serves stockholders, board members, and a management team. A teacher serves students and school administrators. A physician serves patients and perhaps a hospital administration and partners of a practice.

Presenter Note: Here, consider using a set of examples that are specific to your organization. You might also open it to your audience by asking them, “As a group/company/department/school, who are the different groups we serve?”

If you’re the manager/leader of the audience, consider letting them know you understand that in a very real way, they are one of the groups you serve (it’s not just you being someone they serve).

Say: Being approachable is making it so people don’t feel like they need to walk on eggshells when they approach us for something. It’s removing those eggshells as much as possible in order to help people feel more than comfortable asking us for assistance with something. <PAUSE> It’s being inviting.

Presenter Note: If you can, emphasize the word “more.”

Say: It’s getting over ourselves and being more excited about that opportunity to serve ... being thankful for that opportunity.

Transition: In the Smile & Move book, the author puts it this way...

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Presenter notes for “What does our YES mean?” - Slide #16

SLIDE INTENT: Information sharing

Opening statement: When someone asks us to do something and we say yes, what does our yes really say?

Say: Does it say, “Yes, of course, It would be my pleasure” or does it say, “Yes ... if I have to?”

Say: How does it make you feel when someone’s yes is that “If I have to” response?

Say: I know I want to get closer to all my Yes’s coming across as “it would be my pleasure.”

Presenter Note: If you’re close with your group and you know this to be a weakness of yours, consider saying something like, “I’m sure most of you know this is something I could work on myself.” Smile (if you can).

Transition: And here’s something I think all of us will enjoy...

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detail

Presenter notes for “How to Smile / How to Move” - Slide #35

OPTIONAL SLIDE INTENT: Discussion (use this slide as a backdrop for your continued discussion)

Opening statement: Let’s talk more about what {[all of this, Smile & Move, Smoving]} can mean for us as a {[team, group, department, school, hospital]}.

Presenter Note: Please pull the discussion questions from your guide (page 50) that you feel will best serve your group ... the ones you feel will get people thinking and generate the best interaction.

Be sure to read the discussion tips in the guide (page 49) beforehand and please remember, you don’t need to use all of the questions. Also, be sure to thank and validate people who share.

Example: Thanks for sharing that, Bob. Nice contribution.

Closing: Thanks everyone. I think we had some valuable discussion. Our success with keeping this alive will depend primarily on each of us holding ourselves accountable to these points and supporting each other when things get difficult. That’s it really. We each need to do our best to lead by example and support each other. I’ll help you and you help me and I think nothing but good will come from it. I’m excited to see the results. Let’s get started!

Presenter Note: Remember to lead by example and Smove.

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Thanks for previewing the Smile & Move PowerPoint® Presentation

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