



# MEMBERSHIP APPLICATION

Phone: (540) 389-7135

**Our Mission "To serve, support & represent the building industry"**

1955 63<sup>rd</sup> ANNIVERSARY 2018

## ABOUT RRHBA

Chartered in 1955, RRHBA is a nonprofit (501C-6) trade association, affiliated with the HBA of Virginia (HBAV) and the National Association of Home Builders (NAHB). The Association is governed by a board of directors and executive committee representative of its builder and associate membership. RRHBA proudly serves the counties of Botetourt, Craig, Floyd, Franklin, and Roanoke, and the cities of Roanoke and Salem.

RRHBA represents the interests of residential and commercial builders, developers and remodelers, as well as suppliers, subcontractors and related service providers. In serving its members, the Association strives to create an environment of free enterprise where regulations can be kept at a minimum and products and services can be produced at optimum value. This is accomplished through the following services and activities:

- Lobbying Efforts
- Charitable and Community Involvement
- Liaison with Local Government
- Communicating Industry Information
- Member and Consumer Education
- Enhancement of a Positive, Professional Member Image
- Industry Promotion
- Networking

## GENERAL INFORMATION

Business conducted under the name of \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Mailing address, if other than above \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

Business Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_

Website \_\_\_\_\_

Please list others to be included in RRHBA newsletter distribution and other Association correspondence:

Name \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

## RECOMMENDED BY

Are you being recommended by a current RRHBA member? \_\_\_\_ Yes \_\_\_\_ No

If yes, name this individual \_\_\_\_\_

Where did you learn about RRHBA? \_\_\_\_\_

**CLASSIFICATION (select one):**

**[ ] Builder/Developer/Remodeler**

- Primary Business License # \_\_\_\_\_ Locality \_\_\_\_\_ Exp. Date \_\_\_\_\_
- DPOR License # \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Copy of Certificate of Liability Insurance
  - *Note: It is the Member’s responsibility to forward to RRHBA a current certificate of insurance, upon its renewal, each year.*

**[ ] Associate**

- Primary Business License # \_\_\_\_\_ Locality \_\_\_\_\_ Exp. Date \_\_\_\_\_
- DPOR License # \_\_\_\_\_ (for those trades required to be State licensed)

**ANNUAL DUES:**

All employees of your firm are considered as members of RRHBA. As an RRHBA member, membership is “3 in 1”, meaning it also includes membership in the Home Builders Association of Virginia (HBAV) and the National Association of Home Builders (NAHB). Dues are subject to change annually.

Dues payments to Roanoke Regional Home Builders Association are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible as ordinary and necessary business expense subject to exclusion for lobbying activity. Because a portion of your dues is used for lobbying by NAHB and HBAV, \$84.75 is not deductible for income tax purposes.

Select Membership Option #1 or #2 below:

\_\_\_\_\_ **Option #1: \$688.00 includes 3-in-1 Membership (RRHBA, HBAV, and NAHB) and one participant from your firm for 2 dinner meetings and 2 breakfast meetings.**

\_\_\_\_\_ **Option #2: \$595.00 includes 3-in-1 Membership (RRHBA, HBAV, and NAHB)**

**Note: Both options include Business Links and Picnics in the Parking Lot, free and popular networking events.**

**METHOD OF PAYMENT:**

- Check made payable to RRHBA
- MasterCard
- Discover
- VISA

*Note: Quarterly payment options are available, payable by credit card only.*

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Name on Card \_\_\_\_\_

Cardholder’s Signature \_\_\_\_\_

**Return payment with application to:**  
**RRHBA**  
**1626 Apperson Drive**  
**Salem, VA 24153**

**TELL US ABOUT YOUR BUSINESS**

What are your firm’s products or services? \_\_\_\_\_

Length of time in business: \_\_\_\_\_

What makes your firm distinctive from the competition \_\_\_\_\_

**MISSION GOALS**

- Maintain and enhance a professional image for the Association and its members in the eyes of the public, local government and community leaders.
- Promote business opportunities for members.
- Be active in the development and growth of the region.
- Be the clearinghouse of industry information and education for members.
- Be a strong team member in partnership with local and state government to promote and provide affordable, safe and quality residential and commercial construction.
- Encourage participation and active involvement among the members.
- Be a strong team member in partnership with all local home builder associations to represent southwestern Virginia at the State level.
- Be a leader in developing the availability of skilled labor.

**RRHBA CODE OF ETHICS - Professional Responsibility**

As members in good standing in the RRHBA, we believe in, and accept, the responsibilities and obligations inherent in providing housing and its related infrastructure. In an effort to fulfill these responsibilities, we pledge to uphold the following objectives:

1. Conduct business affairs with honesty and professionalism.
2. Provide the best possible housing value to our customers.
3. Use of quality building materials and sound construction practices.
4. Use of high standards for safety, sanitation, and livability in housing design and construction.
5. To meet all financial obligations in a timely and responsible manner.
6. To honor both the spirit and letter of business contracts, and to deal with our employees, subcontractors, and suppliers with integrity and fairness.
7. To keep informed regarding policies and other essential information which affect our business interests and that of the building industry as a whole.
8. To comply with all local, state, and federal laws and regulations relating to the health, safety, and welfare of our customers and employees.
9. To use honesty and integrity as the focus of our business policies.
10. To provide a prompt response to customer requests for warranty service.
11. Seek to resolve disputes through arbitration, negotiation and compromise rather than through litigation.
12. To abide by and support the decisions of RRHBA in promoting and enforcing this Code.

**As evidenced** by application for membership, members acknowledge that they have, of their own free will, adopted these professional standards for use in their business, mindful that this is part of their membership in the RRHBA.

**We believe** that home ownership should be within the reach of all Americans and, we believe that by adhering to the principles outlined here, we are supporting that idea.

**We believe** that the free enterprise system is essential to the high standard of living that we enjoy and, **we pledge** to support our fellow members in RRHBA and the local, state, and national associations, as well as all related industries which strive to preserve the inalienable rights and freedoms which we enjoy.

**STATEMENT BY APPLICANT**

The undersigned hereby applies for membership in the Roanoke Regional Home Builders Association, Inc. If accepted as a member, I/we agree:

- To abide by the By-Laws (available upon request) of the Roanoke Regional Home Builders Association, Inc. and all amendments thereto
- To observe the Code of Ethics of the Association
- To immediately discontinue the use of the National, State, or Local insignia in the event membership is terminated.

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Signature

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Date

**NAHB MEMBERSHIP INFORMATION**

Please complete the following information for use by the NAHB. If you do not know the exact answer for a particular block, please give your best estimate.

**A. Membership Classification** – Select which best describes your business.

- Builder Member** is defined as small-volume builders, production builders, light commercial builders and remodelers.
- Associate Member** is defined as home building industry’s suppliers, service providers and product manufacturers.

**B. Occupation Codes** - Select up to 3 occupational codes from below.

**Builder Member Classification Code Description**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> A Single Family Spec., Tract</li> <li><input type="checkbox"/> B1 Single Family General Contracting</li> <li><input type="checkbox"/> B2 Single Family Custom Building</li> <li><input type="checkbox"/> C Multifamily Building (Condo or Co-op Units)</li> <li><input type="checkbox"/> D Multifamily Building Ownership (Rentals)</li> <li><input type="checkbox"/> E Multifamily General Contracting</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> F Remodeling Residential</li> <li><input type="checkbox"/> G Remodeling Commercial</li> <li><input type="checkbox"/> H Commercial Building (Own Account)</li> <li><input type="checkbox"/> I Commercial General Contracting</li> <li><input type="checkbox"/> J Land Development</li> <li><input type="checkbox"/> K Manufacturing of Modular, Panelized or Log Homes</li> </ul> |
|--|--|

**Associate Member Classification**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> L Accounting</li> <li><input type="checkbox"/> M1 Architecture</li> <li><input type="checkbox"/> M2 Engineering</li> <li><input type="checkbox"/> M3 Planner or Designer</li> <li><input type="checkbox"/> N Legal Services</li> <li><input type="checkbox"/> O Computer Products &amp; Services</li> <li><input type="checkbox"/> P1 Commercial Banking, Thrift Institution</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> P2 Mortgage Banking</li> <li><input type="checkbox"/> Q Insurance or Title Company</li> <li><input type="checkbox"/> R Marketing, Advertising or Public Relations</li> <li><input type="checkbox"/> S Manufacturing</li> <li><input type="checkbox"/> U Real Estate</li> <li><input type="checkbox"/> Y Utilities</li> <li><input type="checkbox"/> Z Other: <i>Specify</i> _____</li> </ul> |
|---|--|

**Retail Dealers & Distributors**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> V1 Appliances</li> <li><input type="checkbox"/> V2 Building Materials &amp; Lumber</li> <li><input type="checkbox"/> V3 Floor Coverings</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> V4 Paint &amp; Wall Coverings</li> <li><input type="checkbox"/> V5 Other Retail Dealerships: _____</li> </ul> |
|--|---|

**Subcontractors and Specialty Trade Contractors**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> W1 Carpentry Work</li> <li><input type="checkbox"/> W2 Electrical Work</li> <li><input type="checkbox"/> W3 Masonry, Stone, Tile Setting, Plastering</li> <li><input type="checkbox"/> W4 Landscaping</li> <li><input type="checkbox"/> W5 Plumbing, Heating, Air Conditioning</li> <li><input type="checkbox"/> W6 Roofing, Siding, Sheet Metal Work</li> <li><input type="checkbox"/> W7 Painting, Paper Hanging</li> <li><input type="checkbox"/> W8 Floor Laying and Other Floor Work</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> W9 Concrete Work</li> <li><input type="checkbox"/> WA Excavation Work</li> <li><input type="checkbox"/> WC Land Surveyor</li> <li><input type="checkbox"/> WD Security Systems</li> <li><input type="checkbox"/> WE Insulation Work</li> <li><input type="checkbox"/> WF Drywall Installation</li> <li><input type="checkbox"/> WZ Other Subcontractor: <i>Specify</i> _____</li> </ul> |
|--|---|

**Wholesale Dealers & Distributors**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> X1 Appliances</li> <li><input type="checkbox"/> X2 Building Materials &amp; Lumber</li> <li><input type="checkbox"/> X3 Floor Coverings</li> <li><input type="checkbox"/> X4 Paint or Wall Coverings</li> <li><input type="checkbox"/> X5 Other Wholesale Dealership: <i>Specify</i> _____</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Y2 Industry Consultant</li> <li><input type="checkbox"/> Y3 Trade Association, Non-Profit</li> <li><input type="checkbox"/> Y Utilities</li> <li><input type="checkbox"/> Z Other Associate: <i>Specify</i> _____</li> </ul> |
|---|--|

**C. Estimated Total Number of Paid Employees:** \_\_\_\_\_

**D. Business Title** - Select the code that best describes your business title.

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> 1 President, CEO</li> <li><input type="checkbox"/> 2 VP, General Manager</li> <li><input type="checkbox"/> 3 Construction Superintendent</li> <li><input type="checkbox"/> 4 Sales &amp; Marketing Director, Manager</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> 5 Architect, Designer, Engineer</li> <li><input type="checkbox"/> 6 Financial Manager, Director</li> <li><input type="checkbox"/> 7 Owner, Principal, Partner</li> <li><input type="checkbox"/> 8 Other: <i>Specify</i> _____</li> </ul> |
|---|--|

**~ Builder Member Questions:**

**D. Dollar Volume** – Select approximate annual dollar volume of your new residential construction or development

- Under \$500,000 (0)   
  \$500,000 - \$1 Million (1)   
  \$1 - \$5 Million (2)   
  \$5 - \$10 Million (3)  
 \$10 – 15 Million (4)   
  More than \$15 Million (5)   
  No Construction Activity (6)

**F. Residential Units** – Select the approximate annual number of residential units built in the last 12 months.

- 0 Units (1)   
  1 – 10 Units (2)   
  11 – 25 Units (3)  
 26 – 100 Units (4)   
  101-500 Units (5)   
  Over 500 Units (6)