

City of Show Low

"Named by the turn of a card"



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Show Low, AZ 85901
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Dear Business Owner,

Thank you for choosing to do business within the City of Show Low. It is our hope that obtaining a City of Show Low business license is a straightforward process. Staff has compiled a list of frequently asked questions regarding business licenses for your convenience. We are glad that you have chosen the City of Show Low and wish you luck with your business venture.

Q: *Do I need a business license to conduct business within the City of Show Low?*

A: *Yes, any business which is conducted within the City of Show Low boundaries, regardless of its physical location is required to obtain a City of Show Low business license.*

Q: *How much does it cost to apply for a business license?*

A: *\$25.00*

Q: *How long is a business license good for?*

A: *Your business license is good for the calendar year, all business licenses expire on December 31st of the year it was applied for.*

Q: *How much does it cost to renew my business license?*

A: *\$10.00, if you renew your business license within the renewal time-frame.*

Q: *What is the Affidavit demonstrating lawful presence in the United States?*

A: *As required by an Arizona state law passed in 2010, we must see one form of identification listed on the form if you are applying as an individual/sole proprietor and not as a corporation, LLC, or partnership.*

Q: *Is there anything else I need to provide besides the business license application?*

A: *Depending on the type of business you may need to submit additional information such as; sales tax documents, Navajo County Health Department approval, or copies of professional licensing. Please contact staff with any questions regarding these requirements at (928) 532-4040.*

If you have any additional questions regarding business licenses that were not addressed above please contact the Planning and Zoning Department at (928) 532-4040 for additional information.