



DEPARTMENT OF DEVELOPMENT SERVICES

DEVELOPMENT PLAN

Electronic copies shall be submitted through [iWorQ](#), the Town of Plainfield's permit management system. If you already have an account from other municipalities you should be able to login using your existing information. Otherwise, you will need to create an account.

Items that require only a single electronic and hard copy at the filing date.

Supplemental application	Contact Information	Findings of Fact
Checkpoint Agency Notification	Interested Party List	Authorization from Owner

- o **FRED**--Filing Readiness Determination (formerly called "Pre-File")
- o Filing—Initial Filing of Plans
- o Revised—submittal after Design Review Committee. New hard copies are required as the prior copies were distributed to a different board.

Items that may require up to three (3) separate submittals

		FRED	FILING	REVISED
Project Narrative	Electronic	Yes	Yes	(b)
	Hard Copies	No	10 copies	11 copies
Area Map	Electronic	Yes	Yes	(b)
	Hard Copies	No	10 copies	11 copies
Site Plan and Overall Plan	Electronic	Yes	Yes	(b)
	Hard Copies	No	10 full size	1 full size, 10 tabloid
Landscape Plan	Electronic	Yes	Yes	(b)
	Hard Copies	No	10 full size	1 full size, 10 tabloid
Sign Plan	Electronic	(a)	Yes	(b)
	Hard Copies	No	10 full size	1 full size, 10 tabloid
Building Elevations and Material Percentages	Electronic	Yes	Yes	(b)
	Hard Copies	No	10 full size	1 full size, 10 tabloid
Lighting Plan and Lighting Cut Sheets	Electronic	(a)	Yes	(b)
	Hard Copies	No	10 full size	1 full size, 10 tabloid
Utilities Plan	Electronic	Yes	Yes	(b)
	Hard Copies	No	3 full size	3 full size ^(b)

(a) Optional
(b) If revised