

# TOWN OF PLAINFIELD

## **Apartment - Building Inspection Procedures**

All building inspection request are to be made by the General Contractor two (2) business days in advance of the inspection and shall be submitted through iWorQ, the Town of Plainfield's permit management system.

<https://www.iworq.net/iworq/PermitWeb/permitWebSearch.asp?cityid=1438&fid=600>

**Footing Inspection** Schedule the inspection before the placement of concrete with at least one (1) business day (minimum 24 hour advance notice) and have the footing reinforcement steel installed, supported, and properly overlapped at the joints.

**Foundation Inspection:** Before backfilling the exterior or covering the interior of the foundation.

**Under-Slab Inspection:** Mechanical, electrical, and plumbing materials shall remain exposed until inspected.

**Rough-In Inspection:** Structural, mechanical, electrical and plumbing materials shall remain exposed until inspected; this includes the fire suppression system, the attic draft stopping installation, the self-latching, self-closing doors (painted chrome yellow to easily identify) also all of the required fire stopping and fire blocking completed and installed.

**Energy Efficiency Inspection:** Insulation, attic ventilation (roof or ridge vents) air baffles at the eaves and attic insulation depth markers installed and a weather resistant installed covering the building's exterior with all windows and door sealed and the roof installed, prior to requesting the inspection.

**Occupancy Inspection:** The General Contractor is responsible for contacting the building department for the scheduling of an occupancy inspection. A Certificate of Occupancy will not be issued, until the project is in compliance with the provisions of the Town of Plainfield Fire and Building Codes. **It shall be unlawful to occupy any such building or structure, unless a full or conditional certificate of occupancy has been issued by the Plainfield Building Department.**

**Zoning:** Upon project completion the General Contractor shall also schedule a Zoning Compliance inspection with the Planning Division.

**The Building Permit shall be clearly displayed at the site.**