



# Application Requiring a Public Hearing

Department of Planning, Zoning & Wetlands P.O. Box 839, 50 Brickbat Road, Mathews, Virginia 23109  
Phone: 804-725-4034 Fax: 804-725-7249 Web Site: [www.mathewscountyva.gov](http://www.mathewscountyva.gov)

**PROPERTY INFORMATION**

MAP ID: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

ZONING: \_\_\_\_\_ ACREAGE: \_\_\_\_\_

CURRENT USE OF PROPERTY: \_\_\_\_\_

PROJECT/PROPOSED USE: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

APPLICATION NO. \_\_\_\_\_

DATE: \_\_\_\_\_ AMOUNT: \_\_\_\_\_ CHK # \_\_\_\_\_

Approved  Denied \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approved By: \_\_\_\_\_

## Type of Request

ADMINISTRATIVE VARIANCE \$75.00

**BOARD OF ZONING APPEALS**

VARIANCE \$275.00

APPEAL \$275.00

**PLANNING COMMISSION**

REZONING \$250.00 + \$10 PER ACRE

CONDITIONAL USE PERMIT \$200.00

TEXT AMENDMENT \$250.00

---

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

---



---

**APPLICANT INFORMATION**

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

---

By signing above I/we certify that the foregoing information and attachments are true and accurate to the best of my/our knowledge. I/we understand this permit is invalid if necessary approvals from Federal, State, and Local agencies are not also obtained.



# Variance Application

APPLICATION NO. \_\_\_\_\_

## Variance Request

What code section(s) of the Zoning Ordinance is the applicant seeking relief from as a result of this variance:

Article: \_\_\_\_\_ Section: \_\_\_\_\_

Describe in detail the standard in the regulations, and amount of variance requested:

---

---

Article: \_\_\_\_\_ Section: \_\_\_\_\_

Describe in detail the standard in the regulations, and amount of variance requested:

---

---

Article: \_\_\_\_\_ Section: \_\_\_\_\_

Describe in detail the standard in the regulations, and amount of variance requested:

---

---

**ATTACH PLAT OF PROPERTY DETAILING EXISTING/PROPOSED STRUCTURES, SETBACK LINES AND ENCROACHMENT**

## Variance Justification

On a separate sheet of paper, please provide a narrative statement demonstrating that the requested variance conforms to the following standards:

1. That the strict application of the terms of the ordinance would unreasonably restrict the utilization of the property or that the granting of the variance would alleviate a hardship due to a physical condition relating to the property or improvements thereon at the time of the effective date of the ordinance, or alleviate a hardship by granting a reasonable modification to a property or improvements thereon requested by, or on behalf of, a person with a disability.
2. The property interest for which the variance is being requested was acquired in good faith and any hardship was not created by the applicant for the variance.
3. The granting of the variance will not be of substantial detriment to adjacent property and nearby properties in the proximity of that geographical area.
4. The condition or situation of the property concerned is not of so general or recurring a nature as to make reasonably practicable the formulation of a general regulation to be adopted as an amendment to the ordinance.
5. the granting of the variance does not result in a use that is not otherwise permitted on such property or a change in the zoning classification of the property.
6. The relief or remedy sought by the variance application is not available through a special exception process that is authorized in the ordinance pursuant to subdivision 6 of § 15.2-2309 or the process for modification of a zoning ordinance pursuant to subdivision A 4 of § 15.2-2286 at the time of the filing of the variance application.