



CITY OF CEDAR HILLS

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BUILDING PERMIT REQUIREMENTS – BASEMENT **PLEASE MAKE SURE ALL ITEMS ARE COMPLETE** **PLANS WILL NOT BE REVIEWED WITHOUT REQUIRED INFORMATION**

Current codes are 2015 IRC, 2018 IBC, 2018 IMC, 2018 IPC, 2020 NEC, 2018 IECC Commercial, 2015 IECC Residential, and 2018 IFGC and Utah State Amendments Title 15A

1. **Building Permit Application** – Completed with project valuation and signed
2. **2 Sets of Building Plans – Drawn to Scale**
 - a) **Building Plans: Plans drawn to scale with the following details**
 1. Floor plans showing room sizes and rooms labeled
 2. Statement indicating that actual construction will comply with all applicable codes and local ordinances.
 3. Indicate construction methods such as 2x wood or steel framing, ridged insulation board, drywall, insulation locations and R-value.
 4. Structural engineering for ALL structural changes.
 5. Identify all new and existing construction.
 6. Window sizes and type, including window well sizes
 7. Ceiling height
 8. Smoke and CO detector locations
 - b) **Electrical Details:**
 1. Show all electrical panel locations
 2. Location of lights, switches, outlets, and fans, etc.
 3. GFCI outlets labeled.
 - c) **Plumbing Details:**
 1. Location of plumbing fixtures, including future fixtures
 2. Water heaters, floor drains, water softener, etc. locations.
 - d) **Mechanical Details:**
 1. HVAC equipment locations
 2. If applicable, include design for supply and return air ducting.
 3. Gas line drawing required if there are any changes to existing or additions to system.
 4. Documentation of Energy Code Compliance

Any exterior changes need HOA approval.
Contact Blue Stake (811) if any excavation/digging will be required.