

Application: Inwood Academy for Leadership Charter School

Jenny Pichardo - jenny.pichardo@inwoodacademy.org
2024-2025 Annual Report

Summary

ID: 0000000046
Status: Annual Report Submission

Entry 1 – School Information and Cover Page

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Inwood Academy for Leadership Charter School

b. Unofficial or Popular School Name

(No response)

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District # 6

e. Date of Approved Initial Charter

Dec 1 2009

f. Date School First Opened for Instruction

Aug 17 2010

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

Inwood Academy for Leadership Charter School wil empower students to become agents for change through community focused leadership, character development and co lege preparedness.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

KDE 1 Differentiation, while differentiation can many many different things to educators at IAL we believe that the bar for academic achievement cannot be lowered to accommodate .differentiated task work. Using exit slips data, teachers create groupings for the next day. Task work matches problem sets that students need to master in order to move on. Additional forms of differentiation include pre teaching and adjusting the amount of problems certain students need to complete. These strategies a low students to operate within their zone of proximal development causing the necessary academic growth.

KDE 2- Intensive Support of ELLs. We intend to enroll ELLs (40-50%) each year by setting aside seats in our lottery for this population. An ELL specialist will head our program that will utilize inclusion ,along with pull out and push in services based on the individual needs of each student. Also, students will be accessed through the RTI method to pinpoint specific areas of need. IALCS will focus on language acquisition throughout its curriculum. Computer based reading intervention will be given to a I students that need this extra support.

KDE 3 - More Time on Task and More Days in the Year. Student receive an additional week of orientation in the summer which includes culture building and assessments as we I as getting to know the goals and curriculum for the year.

KDE 4- Excellent curriculum is ineffective at best when not used by excellent teachers. Much research points to the fact that teacher quality has the single greatest effect on student achievement. Because of this ,a large part of our program excellent teachers. A I teachers joining the IALCS staff must: 1)be committed to teaching in underserved communities in an effort to bridge the achievement gap, giving students a I the tools necessary and to give these youth a I the necessary tools in order to graduate college,2) believe that teachers are instrumental in building developmental assets in each young person,3) have a deep understanding of their content area,4) skill in teacher methodologies,and5)be a life-long learner in order to model this important trait for the students

KDE 5 - The "Three Cs" Inwood Academy strives to position a culture of leadership development in the fore front of every aspect of our school. Leaders at IAL are defined by their ability to uphold commitment to community, character, and college preparedness. We believe that through innovations in both student and staff leadership, 3 / 524 / 52 IAL has become an institution grounded by its mission in empowering students to become agents for

changes to ensure that our students achieve and maintain a high level of academic proficiency to attain college acceptance.

i. School Website Address

www.inwoodacademy.org

j. Authorized Charter Enrollment for 2024-2025 School Year

1200

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

909

I. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
5
6
7
8
9
10
11
12

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased to educate students

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 4 sites
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School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	71 Arden Street, New York, NY 10040	2123040103	New York City Community School District #6	K-1	K-2,5	Yes, K-2

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

n1b. Is site 1 in public space or in private space?

Private Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

Site 1 Certificate of Occupancy (COO)

[ES - 71 Arden Street Certificate of Occupancy.pdf](#)

Filename: ES - 71 Arden Street Certificate of Occupancy.pdf **Size:** 211.5 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[71 ARDEN STREET 4-5-2022 \(2\) fire inspection.pdf](#)

Filename: 71 ARDEN STREET 4-5-2022 (2) fire inspection.pdf **Size:** 421.7 kB

School Site 2

n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	433 West 204 Street, NY 10034	646-665-5570	New York City Community School District #6	5-8	6-8	No

n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

n2b. Is site 2 in public space or in private space?

Private Space

n2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

No Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

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Site 2 Certificate of Occupancy (COO)

[MS - CO 433 West 204.pdf](#)

Filename: MS - CO 433 West 204.pdf **Size:** 120.2 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[FDNY MS4.pdf](#)

Filename: FDNY MS4.pdf **Size:** 181.7 kB

School Site 3

n3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	3896 10th Avenue, New York, NY 10034	212-304-0103	New York City Community School District #6	9-12	9-11	yes, 9-11

n3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

n3b. Is site 3 in public space or in private space?

Private Space

n3c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n3e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

Site 3 Certificate of Occupancy (COO)

[HS TCO Renewal.pdf](#)

Filename: HS TCO Renewal.pdf **Size:** 48.1 kB

Site 3 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Letter of Approval - FDNY 3896 10th Avenue.pdf](#)

Filename: Letter of Approval - FDNY 3896 10th Avenue.pdf **Size:** 164.1 kB

School Site 4

n4. SCHOOL SITES

Please provide information on Site 4 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 4	431 West 204 Street, New York, nY 10034	646-273-8451	New York City Community School District #6	5-8, central support office	12	no

n4a. Please provide the contact information for Site 4.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

n4b. Is site 4 in public space or in private space?

Private Space

n4c. Is site 4 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n4e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 4 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

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Site 4 Certificate of Occupancy (COO)

[Annex - CO Document 411 w. 204.pdf](#)

Filename: Annex - CO Document 411 w. 204.pdf **Size:** 36.2 kB

Site 4 Fire Inspection Report

This is required, marked optional for administrative purposes.

[FDNY LOA - Annex 431 W 204.pdf](#)

Filename: FDNY LOA - Annex 431 W 204.pdf **Size:** 372.7 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

Not applicable

p1. Total Number of School Calendar Days

180

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	115
August 2025	20
September 2025	168
October 2025	147
November 2025	105
December 2025	85
January 2026	126
February 2026	98
March 2026	147
April 2026	98
May 2026	126
June 2026	133

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jenny Pichardo
Position	COO/CFO
Phone/Extension	347-501-1414
Email	jenny.pichardo@ialcs.org

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

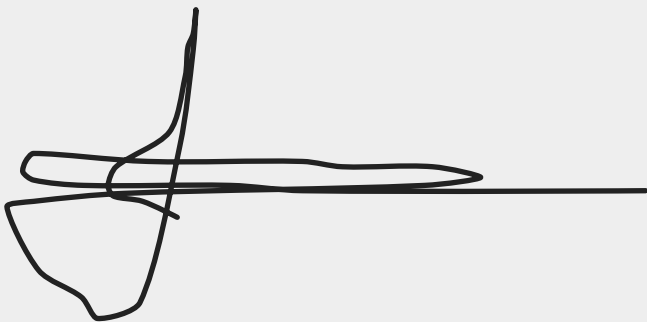
Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes


Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is stylized, starting with a large loop on the left, followed by a horizontal line that extends to the right, and then a vertical line that crosses the horizontal line.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Aug 1 2025



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include

accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[\[2\]](#) SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Inwood Academy for Leadership Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2024/10/30071401/2023.24-Annual-Report.pdf
2. Board meeting notices, agendas, and documents, including board meeting minutes	https://inwoodacademy.org/about/team/board/
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	https://data.nysed.gov/essa.php?instid=800000067014&year=2024&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&EMIndicators=1&EMCore=1&EMWeighted=1&EMelp=1&EMchronic=1&EMpart=1&HSStatus=1&HSIndicators=1&HSCore=1&HSWeighted=1&HSgradrate=1&HSeip=1&HSchronic=1&HSpert=1
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113051/IAL-DASA-Harassment-Intimidation-Bullying-Form.pdf
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2022/07/29011023/IALCS_Emergency-Management-Plan-22-23.pdf
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113047/IAL-Foil-Policy.pdf

6. Authorizer-approved FOIL Policy	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113049/IAL-FOIL-List-of-Records.pdf
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113049/IAL-FOIL-List-of-Records.pdf

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

Entry 3 – Board of Trustees Membership Table

Completed - Aug 1 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
1	Max Rosenthal	maxwellrosenthal@gmail.com	Chair	Executive, HR	Yes	6	07/01/2025	06/30/2026	10
2	Kathleen	KMangual@gmail.com	Vice Chair	Executive	Yes	5	07/01/2025	06/30/2026	11
3	Steven Mlynar	steve.mlynar@gmail.com	Treasurer	Executive, Finance & Facilities	Yes	5	07/01/2025	06/30/2026	5 or less
4	Jhoselyn Almonte	jhoselyn712@gmail.com	Secretary	Executive, Academic, HR	Yes	5	07/01/2025	06/30/2026	9
5	Kathleen Smith	kathreads@gmail.com	Trustee/Member	Academics	Yes	5	07/01/2025	06/30/2026	5 or less
6	Shuvi Santo	shuvisanto@gmail.com	Trustee/Member	HR	Yes	4	07/01/2025	06/30/2026	6
7	Dhiraj (Vic) Singh	vic@eniac.com	Trustee/Member		Yes	4	07/01/2025	06/30/2026	6
8	Carlos Talero	carlostero@carlostero.com	Trustee/Member	Finance/Facilities	Yes	3	07/01/2025	06/30/2026	5 or less

9	JoAnn Looney	jmlooney.414@gmail.com	Trustee/ Member	Academic	Yes	3	07/01/2025	06/30/2026	12
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1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
10	Reshma Khamis	reshma.khamis@maca.com	Trustee/Member	Academic	Yes	1	07/01/2025	06/30/2026	5 or less
11	Karen Drezner	karendrezner@leveragingleaders.com	Trustee/Member	Academic	Yes	1	07/01/2025	06/30/2026	7
12	Christina Reyes	christina.reyes@iailcs.org	Trustee/Member	Executive, Academic, Finance Facilities, HR	Yes	15	07/01/2025	06/30/2026	12
13	Jay Patrick	jpatrick@enterprisecommunity.org	Trustee/Member		Yes	8	07/01/2024	10/01/2025	5 or less
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

12

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	12
b. Total number of Voting Members added during the 2024-2025 school year	2
c. Total number of Voting Members who left the board during 2024-2025 school year	1
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	22
e. Board members attending 8 or fewer meetings during 2024-2025	8

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[combined 25-26 disclosures all](#)

Filename: combined_25-26_disclosures_all.pdf Size: 3.4 MB

Entry 5 – Board Meeting Minutes

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

Meeting Minutes 24-25

Filename: Meeting_Minutes_24-25.pdf Size: 479.5 kB

Entry 6 – Enrollment & Retention

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>Web: IAL website pointed people to NYC Charter Center's CommonApplication which is available in multiple languages, advertise on our website and social media outlets</p> <p>DirectMail :IAL will send a bilingual(English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zipcode 10468 and 10463.</p> <p>Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.</p> <p>NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p> <p>English</p>	<p>Web: IAL website pointed people to NYC Charter Center's CommonApplication which is available in multiple languages, advertise on our website and social media outlets</p> <p>DirectMail :IAL will send a bilingual(English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zipcode 10468 and 10463.</p> <p>Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.</p> <p>NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p> <p>English</p>
English Language Learners	<p>Web: IAL website pointed people to NYC Charter Center's CommonApplication which is available in multiple languages, advertise on our website and social media outlets</p> <p>DirectMail :IAL will send a bilingual(English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District</p>	<p>Web: IAL website pointed people to NYC Charter Center's CommonApplication which is available in multiple languages, advertise on our website and social media outlets</p> <p>DirectMail :IAL will send a bilingual(English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District</p>

	<p>6 inManhattan and zipcode10468and10463. Door to Door:IAL hascreated a role for an IALAmbassador whose responsible forhanding out over 5,000applicationpackages throughout the academicyear. NYCHA housing was a priority,in the Washington Heights, Inwood,Kingsbridge and University Heightssections to focus on areas of highneeds such as student eligible forFree and Reduced priced lunch,ELL and SPED population. Bus Adand News Paper advertisement tolocal areas where we are aware ofhigh needs such as students eligiblefor Free and reduced priced lunch,ELL and SPED PopulationEnglish</p>	<p>6 inManhattan and zipcode10468and10463. Door to Door:IAL hascreated a role for an IALAmbassador whose responsible forhanding out over 5,000applicationpackages throughout the academicyear. NYCHA housing was a priority,in the Washington Heights, Inwood,Kingsbridge and University Heightssections to focus on areas of highneeds such as student eligible forFree and Reduced priced lunch,ELL and SPED population. Bus Adand News Paper advertisement tolocal areas where we are aware ofhigh needs such as students eligiblefor Free and reduced priced lunch,ELL and SPED PopulationEnglish</p>
Economically Disadvantaged	<p>Web: IAL website pointed people toNYC Charter Center's CommonApplication which is available inmultiple languages, advertise on ourwebsite and social media outletsDirectMail :IAL will send a bilingual(English/Spanish) package toVanguard to advertise to rising 5thand 9th grade families ONLY.Packages were sent to District 6 inManhattan and zipcode10468and10463. Door to Door:IAL hascreated a role for an IALAmbassador whose responsible forhanding out over 5,000applicationpackages throughout the academicyear. NYCHA housing was a priority,in the Washington Heights, Inwood,Kingsbridge and University Heightssections to focus on areas of highneeds such as student eligible forFree and Reduced priced lunch,ELL and SPED population. Bus Adand News Paper</p>	<p>Web: IAL website pointed people toNYC Charter Center's CommonApplication which is available inmultiple languages, advertise on ourwebsite and social media outletsDirectMail :IAL will send a bilingual(English/Spanish) package toVanguard to advertise to rising 5thand 9th grade families ONLY.Packages were sent to District 6 inManhattan and zipcode10468and10463. Door to Door:IAL hascreated a role for an IALAmbassador whose responsible forhanding out over 5,000applicationpackages throughout the academicyear. NYCHA housing was a priority,in the Washington Heights, Inwood,Kingsbridge and University Heightssections to focus on areas of highneeds such as student eligible forFree and Reduced priced lunch,ELL and SPED population. Bus Adand News Paper</p>

	advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population English	advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population English
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Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.
English Language Learners	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.
Economically Disadvantaged	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.	As soon as we hear of a parent of student inquiring/seeking to transfer we schedule a family meeting to include the site director, director of family and community engagement, director of academic intervention services, counselors, social workers, deans to ensure that we address any concerns and needs. A great part of the time results of the meeting lead to student/parent wanting to remain at IAL.

Entry 7 – Employee Fingerprint Requirements Attestation

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

IAL 2024

Filename: IAL_2024.25_Org_Chart_No_Names.pdf Size: 359.3 kB

Entry 9 – School Calendar

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

12 Month Calendar 2021-2022										
184 Instructional Days										
July					January (20)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
			1	2	3	4	5	6	7	
5	6	7	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	26	27	28	
26	27	28	29	30	31					
August					February (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6		1	2	3	4	
9	10	11	12	13	7	8	9	10	11	
16	17	18	19	20	14	15	16	17	18	
23	24	25	26	27	21	22	23	24	25	
30	31				28					
September (18)					March (23)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3		1	2	3	4	
6	7	8	9	10	7	8	9	10	11	
13	14	15	16	17	14	15	16	17	18	
20	21	22	23	24	21	22	23	24	25	
27	28	29	30		28	29	30	31		
October (20)					April (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
				1					1	
4	5	6	7	8	4	5	6	7	8	
11	12	13	14	15	11	12	13	14	15	
18	19	20	21	22	18	19	20	21	22	
25	26	27	28	29	25	26	27	28	29	
November (18)					May (21)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5	2	3	4	5	6	
8	9	10	11	12	9	10	11	12	13	
15	16	17	18	19	16	17	18	19	20	
22	23	24	25	26	23	24	25	26	27	
29	30				30	31				
December (17)					June (17)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	
6	7	8	9	10	6	7	8	9	10	
13	14	15	16	17	13	14	15	16	17	
20	21	22	23	24	20	21	22	23	24	
27	28	29	30	31	27	28	29	30		

 Staff Report - August 23rd	 Early Dismissal Days	 Holiday/Recess (No Students or Staff)
 Superintendent's Conference Day (No School for Students)	 Regents and School-level Exams	
 September 8, 2021 All Grade Levels Report	 June 24, 2022 - Last Day of School	

[Draft K-12 2025-26 Calendar - K-12 Calendar \(1\)](#)

Entry 10 – Faculty/Staff Roster Template

Completed - Aug 1 2025

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Choose Subject Taught	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	Select the appropriate choice from the drop-down list .
Notes	Optional

IALCS 2024-2025 Annual Report

Filename: IALCS_2024-2025_Annual_Report.xlsx Size: 86.1 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025.**

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

No Responses Selected

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2. ORGANIZATION GOALS

2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Thank you.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Entry 12b – Additional Financial Documents

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

- 1. Advisory and/or Management Letter

2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Entry 12c – Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2025-2026 Budget

Incomplete

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59**

PM on November 3, 2025. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Steve Mlynar

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?



Yes



No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?



Yes



No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



08/01/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jhoselyn Almonte

Name of Charter School Education Corporation:

Inwood Academy for leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary, parent representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

1194 Nelson Ave., Bronx, NY 10452



08/01/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Karen Drezner

Name of Charter School Education Corporation:

Inwood Academy for Leadership Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
member; member of Academic Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(917) 763-4178

Business Address:

115 West 86th Street, 4B, NY, NY 10024

E-mail Address:**Home Telephone:****Home Address:**

115 West 86th Street, 4B, NY, NY 10024

Karen M. Drezner

07/31/2025

Signature**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Carlos Talero

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(646) 335-3467

Business Address:

95 Pine St

E-mail Address:**Home Telephone:****Home Address:**

75 River Rd



07/31/2025

Signature**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kathleen Mangual

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒
None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	N/A	N/A	N/A

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(646) 712-0122

Business Address:**E-mail Address:****Home Telephone:****Home Address:**

9615 Glacial Lane, Fairburn GA 30213

Kathleen Mangual

07/31/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

JoAnn Looney

Name of Charter School Education Corporation:

Inwood Academy for Leadership Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair of the Academic Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(201) 370-7355

Business Address:

109 4th Avenue, Belmar, NJ 07712

E-mail Address:**Home Telephone:****Home Address:**

109 4th Avenue, Belmar, NJ 07712

JoAnn Looney, Ed. D. 07/31/2025

Signature**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Christina Reyes

Name of Charter School Education Corporation:

Inwood Academy for Leadership Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Denise Hykes, Director of PSW AfterSchool program is my sister. My sister in law, Erica Reyes, is the Director of Talent Management.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

My daughter, Anne Hykes-Reyes will be attending the school in August 2025 for the first time.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the CEO and Founder of the School. January 2009

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(917) 535-1303

Business Address:

3896 10th Ave NY, NY 10034

E-mail Address:**Home Telephone:****Home Address:**

22 Karl Ct. Congers, NY 10920

Christina Reyes

07/30/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kathleen Smith

Name of Charter School Education Corporation:

Inwood Academy for Leadershi[

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(707) 246-4103

Business Address:

695 Park Avenue New York, NY 10065

E-mail Address:**Home Telephone:****Home Address:**

1 Harbor Square #406 Ossining NY 10562

Kathleen Smith

07/30/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Shavi Santo

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

shuvi.santo@gmail.com

Home Telephone:

917-881-4946

Home Address:

110 Ocean Parkway, #1C Brooklyn NY 11218



07/31/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Preshma Khamis

**Disclosure of Financial Interest by a Current
or Former Trustee****Trustee Name:**Reshma Khamis**Name of Charter School Education Corporation:**Inwood Academy For Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ Yes ☐ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(917) 971-1072

Business Address:

325 east 41 street

E-mail Address:**Home Telephone:****Home Address:**

325 East 41st Street, 802



07/31/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jay Patrick

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

(212) 284-7187
121 Whitehall Street, 11th Floor
New York, NY 10004

Business Address:**E-mail Address:**

jpatrick@enterprisec...

Home Telephone:

(646) 281-9559
50 Park Terrace East
New York, NY 10034

Home Address:

Jay Patrick

07/29/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Dhiraj Singh

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

NA

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

NA

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

(917) 674-7404

Business Address:

E-mail Address:

vic@eniac.vc

Home Telephone:

(917) 674-7404
81 Remsen Street
Brooklyn, NY 11201

Home Address:

Dhiraj Singh

07/31/2024

Signature**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Maxwell Rosenthal

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

(212) 651-1591
350 Park Avenue, NY, NY

Business Address:

E-mail Address:

maxwell.rosenthal@c...

Home Telephone:

(203) 494-3776
25 Langner Lane, Weston, CT 06883

Home Address:

Maxwell Rosenthal

07/31/2024

Signature**Date**

Acceptable signature formats include:

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last revised 04/2022



Inwood Academy for Leadership Charter School

Minutes

July Board of Trustees Meeting

Date and Time

Tuesday July 30, 2024 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

C. Talero (remote), J. Looney (remote), J. Patrick (remote), K. Drezner (remote), K. Mangual (remote), K. Smith (remote), R. Khamis (remote), S. Santo (remote)

Trustees Absent

J. Almonte, M. Rosenthal, S. Mlynar, V. Singh

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Mangual called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jul 30, 2024 at 7:09 PM.

C. Approve Minutes

J. Patrick made a motion to approve the minutes from June Board of Trustees Meeting on 06-18-24.

C. Talero seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. CEO report

General Update:

Christina Reyes, CEO, provided an update on school celebrations that took place in the month of June.

- Class of 2024 Senior Graduation

B. Academic Report

Bianca Mercedes, CSO, provided an update in Academics:
Graduation:

- June graduation rate: 87%, August projected rate: 91%
- Progress to Graduation & June Regents Data:
 - The 2025, 2026, and the 2027 cohorts progress towards graduation was shared.

C. Finance and Facilities Report

Jenny Pichardo, COO/CFO, provided an update on facilities and finance:

ES Building Update:

- By August 19, we will have access to most of the second floor; bathrooms will be functional

ES Enrollment:

- Current Enrollment Target: 75 students.

Staffing:

- Staff and program have been adjusted to align with current enrollment target.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
K. Mangual



Inwood Academy for Leadership Charter School

Minutes

August Board of Trustees Meeting

Date and Time

Tuesday August 20, 2024 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Looney (remote), K. Drezner (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), V. Singh (remote)

Trustees Absent

C. Talero, J. Almonte, J. Patrick, R. Khamis, S. Santo

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Aug 20, 2024 at 7:06 PM.

C. Approve Minutes

K. Smith made a motion to approve the minutes from July Board of Trustees Meeting on 07-30-24.

J. Looney seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. Board Development

The Board met and interviewed potential Board Member candidate Agapito Pozo.

B. Academic Report

CEO, Christina Reyes, gave an update on graduation rate and regents progress

- Graduation rate: 90% with Credits and 96% with regents
 - Currently waiting for August regent scores

Christina Reyes also shared the following regarding renewal preparations:

- Renewal narrative is ongoing
- Academic Performance, in comparison to district and city data, was shared with the Board.

C. Finance and Facilities Report

COO/CFO, Jenny Pichardo, gave an update on finance and facilities
Elementary Site:

- Friday, August 23rd, second floor and outdoor space will be completed

Enrollment Update:

- Increased from 934 to 943
- Marketing promotion is ongoing

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

September Board of Trustees Meeting

Date and Time

Tuesday September 17, 2024 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

C. Talero (remote), J. Almonte (remote), J. Looney (remote), J. Patrick (remote), K. Mangual (remote), M. Rosenthal (remote), S. Santo (remote)

Trustees Absent

K. Drezner, K. Smith, R. Khamis, S. Mlynar, V. Singh

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Sep 17, 2024 at 7:03 PM.

C. Approve Minutes

K. Mangual made a motion to approve the minutes from August Board of Trustees Meeting on 08-20-24.

J. Looney seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. 23-24 Goals in Review Presentation Report

The Executive Leadership team presented a review of the 2023 - 2024 School Wide Goals.

B. Renewal Summary

CEO, Christina Reyes, provided the board with information and further details on the ongoing renewal process.

III. Executive Session

A. Personnel Discussion

The board did not hold an executive session.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
M. Rosenthal

APPROVED



Inwood Academy for Leadership Charter School

Minutes

October Board of Trustees Meeting

Date and Time

Saturday October 26, 2024 at 9:00 AM

Location

71 Arden street, New york, NY 10040

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

C. Talero (remote), J. Looney, K. Mangual (remote), K. Smith, M. Rosenthal, R. Khamis, S. Mlynar (remote), S. Santo

Trustees Absent

J. Almonte, K. Drezner, V. Singh

Guests Present

A. Pozo (remote), B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Saturday Oct 26, 2024 at 9:23 AM.

C. Approve Minutes

J. Looney made a motion to approve the minutes from September Board of Trustees Meeting on 09-17-24.

S. Santo seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. 24-25 Goals

The Executive Leadership team presented all new School Wide goals for the 2024-2025 academic year.

B. Strategic Planning

The Executive leadership team presented the strategic planning to the board.

- The presentation outlines a strategic plan for 2024-2029, emphasizing the essentials of career planning, self-assessment, and aligning professional goals. It provides a foundational framework for developing a career path and self-evaluation, highlighting the importance of understanding personal strengths, identifying career objectives, and creating actionable steps to achieve them.

C. Finance and Facilities Update

J. Pichardo presented the Finance and Facilities update of the board. m

- Audit has been going well and IAL is healthy financially

III. Executive Session

A. Personnel Discussion

The board met to discuss privileged information.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

November Board of Trustees Meeting

Date and Time

Tuesday November 19, 2024 at 7:00 PM

Location

71 Arden Street, New York, NY 10040

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Mangual (remote), M. Rosenthal (remote), S. Santo (remote), V. Singh (remote)

Trustees Absent

C. Talero, K. Drezner, K. Smith, R. Khamis, S. Mlynar

Guests Present

B. Mercedes, C. Reyes, G. Thiyagarajah, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Nov 19, 2024 at 7:08 PM.

C. Approve Minutes

K. Mangual made a motion to approve the minutes from October Board of Trustees Meeting on 10-26-24.

J. Almonte seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. Academic Report

G. Thiagarajah presented the Elementary School report to the board

- Baseline data and strategic goals for the Elementary School was presented to the board
 - The instructional design integrates reading interventions, humanities, and math with a focus on structured daily practices, PLC meetings, and socio-emotional learning initiatives, such as core value challenges and cultural events.

C. Reyes presented a general overview of the Marzano Highly Reliable Schools Level 2 certification process to the board.

B. Finance and Facilities Update

J. Pichardo presented an update on Enrollment and Finance

Finance:

- A freeze will occur on all accounts to reconcile budgets and spending against per-pupil payments

III. Executive Session

A. Personnel Discussion

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

December Board of Trustees Meeting

Date and Time

Tuesday December 17, 2024 at 7:00 PM

Location

433 West 204th St, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Drezner (remote), M. Rosenthal (remote)

Trustees Absent

C. Talero, K. Mangual, K. Smith, R. Khamis, S. Mlynar, S. Santo, V. Singh

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Dec 17, 2024 at 7:07 PM.

C.

Approve Minutes

The meeting minutes for November 19, 2024, will be approved in the upcoming January 21, 2025 board meeting.

II. Board Committee Reports

A. Academic Report

C. Reyes presented the next steps in leadership structure and updated the board on the renewal process.

- Renewal visits will occur on January 28th and 29th

B. Finance and Facilities Update

J. Pichardo presented the finance and facilities update to the board

III. Executive Session

A. Personnel Discussion

The board met to discuss privileged information.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

January Board of Trustees Meeting

Date and Time

Tuesday January 21, 2025 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Drezner (remote), K. Mangual (remote), M. Rosenthal (remote), R. Khamis (remote), S. Mlynar (remote), V. Singh (remote)

Trustees Absent

C. Talero, K. Smith, S. Santo

Guests Present

B. Mercedes, C. Reyes, N. Polanco, T. Mahoney (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jan 21, 2025 at 7:05 PM.

C. Approve Minutes

M. Rosenthal made a motion to approve the minutes from November Board of Trustees Meeting on 11-19-24.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

M. Rosenthal made a motion to approve the minutes from December Board of Trustees Meeting on 12-17-24.

J. Looney seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Committee Reports

A. Academic Committee

T. Mahoney presented the Family and Community Engagement (FACE) presentation to the board:

The FACE presentation highlights strategies to enhance family engagement through three pillars: Belong, Grow, and Lead. Belong fosters inclusivity with events like leadership conferences and cultural activities. Grow builds understanding through workshops, Parent-Teacher Conferences, and platforms like Class Dojo for communication. Lead empowers families with leadership councils, Title I workshops, and advocacy teams, supported by community partnerships and services. Continuous engagement is maintained through newsletters, surveys, and regular workshops.

C. Reyes presented a general update on the renewal process.

- Renewal visits will occur on January 28th and 29th

B. Finance and Facilities Update

J. Pichardo presented the finance and facilities update to the board

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

February Board of Trustees Meeting

Date and Time

Tuesday February 25, 2025 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

C. Talero (remote), J. Almonte (remote), J. Looney (remote), K. Drezner (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), R. Khamis (remote), S. Santo (remote), V. Singh (remote)

Trustees Absent

S. Mlynar

Guests Present

A. Rodriguez (remote), B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Feb 25, 2025 at 7:07 PM.

C. Approve Minutes

C. Talero made a motion to approve the minutes from January Board of Trustees Meeting on 01-21-25.

J. Looney seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. Academic Committee

A. Rodriguez presented the High School graduation report update presentation to the board:

The presentation addresses credit deficiencies and Regents exam readiness for high school students. They outline multiple credit recovery options, including APEX online courses, in-person 9th-period sessions, a three-week senior extension, and summer school. Seniors with pending Regents exams have access to after-school prep, targeted ELA courses, and a three-week intensive program. Regular academic check-ins and mandatory after-school recovery sessions help keep students on track for graduation.

C. Reyes presented the Elementary School iReady data to the board:

The presentation focused on Elementary School reading and math performance, using iReady assessment data to track progress. Reading goals are outlined for Kindergarten and First Grade, with next steps emphasizing targeted support. Similarly, math goals are set for these grades, with plans to address learning gaps. The data-driven approach aims to improve student outcomes through structured interventions and progress monitoring.

B. Finance and Facilities Update

J. Pichardo presented the facilities update to the board.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

March Board of Trustees Meeting

Date and Time

Tuesday March 18, 2025 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Drezner (remote), K. Mangual (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote)

Trustees Absent

C. Talero, K. Smith, R. Khamis, V. Singh

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Mar 18, 2025 at 7:14 PM.

C. Approve Minutes

K. Mangual made a motion to approve the minutes from February Board of Trustees Meeting on 02-25-25.

J. Looney seconded the motion.

The board **VOTED** to approve the motion.

II. Board Committee Reports

A. Academic Committee & Finance and Facilities Update

C. Reyes presented the Elementary School and Middle School iReady data to the board:

Elementary School: The iReady data for elementary school measures reading and math progress, guiding instruction and interventions. Reading aligns with the Reading Rope framework, while math covers four key domains. The goal is for 90% of K-1 students to meet growth targets by year-end, ensuring targeted support for learning gaps.

Middle School: The iReady data for middle school tracks reading and math proficiency, assessing growth from the beginning to the middle and end of the year.

C. Reyes also presented the 24-25 Goals Mid-Year checkpoint to the board.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

April Board of Trustees Meeting

Date and Time

Tuesday April 22, 2025 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Mangual (remote), R. Khamis (remote)

Trustees Absent

C. Talero, K. Drezner, K. Smith, M. Rosenthal, S. Mlynar, S. Santo, V. Singh

Guests Present

B. Mercedes, C. Reyes, H. Pina (remote), J. Pichardo, N. Polanco, S. Smith (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

K. Mangual called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Apr 22, 2025 at 7:07 PM.

C. Approve Minutes

II. Board Committee Reports

A. Academic Committee

S. Smith and H. Torres presented the Class of 2025 College and Career Success Report and the Alumni Report to the board:

College and Career Success (CCS) Report:

The CCS Department supported students through two post-secondary fairs, two application nights, six college trips, and Alumni Week. As of April 2025, the Class of 2025 submitted 1,628 college applications with 995 acceptances (excluding CUNY). Students earned over \$17.7 million in scholarships and were accepted to a wide range of colleges. Partnerships with organizations like SEO, QuestBridge, and SYEP continue to expand college and career opportunities.

Alumni Report:

Alumni Week 2025 included a college fair with representation from 20 organizations and featured six alumni who shared their post-secondary journeys. Teachers participated in a spirited door decorating competition to represent their alma maters. The 2024 alumni cohort showed strong college persistence, with students attending schools like Fordham, Penn State, SUNY campuses, CUNY schools, and others including Villanova and RIT. The data highlights a broad range of post-secondary pathways, showcasing the school's lasting impact on its graduates.

B. Finance and Facilities Update

J, Pichardo presented an enrollment update to the Board:

- Total enrollment stands at 910 students, reflecting a decline.
 - The school received 534 lottery applications on Lottery Day for the 2025–26 school year
 - Applications by region include CSD6 (453), Bronx (76), and others (28).
- There are currently no pending enrollments or discharges.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
K. Mangual



Inwood Academy for Leadership Charter School

Minutes

May Board of Trustees Meeting

Date and Time

Tuesday May 20, 2025 at 7:00 PM

Location

433 West 204th Street, New York, NY 10034

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

J. Almonte (remote), J. Looney (remote), K. Mangual (remote), M. Rosenthal (remote), S. Mlynar (remote)

Trustees Absent

C. Talero, K. Drezner, K. Smith, R. Khamis, S. Santo, V. Singh

Guests Present

A. Gonzalez, B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday May 20, 2025 at 7:08 PM.

C. Approve Minutes

II. Board Committee Reports

A. Marketing Report

A. Gonzalez presented the Marketing Report to the board:

The Strategic Marketing & Community Engagement presentation outlined Inwood Academy's efforts to boost student recruitment, retain current families, and enhance community visibility. Key strategies include strengthening digital marketing, deepening family engagement, leveraging community partnerships, and implementing targeted outreach to support K–12 enrollment. The goal is to build long-term enrollment stability by consistently promoting the school's brand, programs, and unique value through data-driven initiatives.

B. Finance and Facilities Updates

J. Pichardo presented an enrollment update to the Board:

Key points include:

- The ELT created a budget that addresses adjustments to enrollment. This included staffing and facility changes, including relocating 12th grade to Leadership Hall to free space for high school growth which allows the school to grow by 50 students.
- The FY25–26 budget prioritizes debt service compliance, protecting key programs, and sustaining reserves through cost-saving measures and operational efficiencies.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
M. Rosenthal



Inwood Academy for Leadership Charter School

Minutes

June Board of Trustees Meeting

Date and Time

Tuesday June 17, 2025 at 7:00 PM

Location

433 WEST 204TH STREET

All board addresses were posted 48 hours in advance of the meeting.

Trustees Present

C. Talero (remote), J. Almonte (remote), J. Looney (remote), K. Drezner (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Santo (remote), V. Singh (remote)

Trustees Absent

R. Khamis, S. Mlynar

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, N. Polanco

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jun 17, 2025 at 7:05 PM.

C. Approve Minutes

K. Mangual made a motion to approve the minutes from March Board of Trustees Meeting on 03-18-25.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Mangual made a motion to approve the minutes from April Board of Trustees Meeting on 04-22-25.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Mangual made a motion to approve the minutes from May Board of Trustees Meeting on 05-20-25.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Committee Reports

A. Finance and Facilities Committee Updates

V. Singh made a motion to approve the C-Level compensation document.

S. Santo seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Mangual made a motion to approve the 2025-2026 School Year Budget.

C. Talero seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Strategic Plan Update

C. Reyes reported on the 2025-2026 School Year strategic plan goals

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
M. Rosenthal

Inwood Academy for Leadership Charter School will empower students in Inwood and Washington Heights to become agents for change through community focused leadership, character development and college preparedness.

Executive Leadership Team
2024.25

Board of Trustees

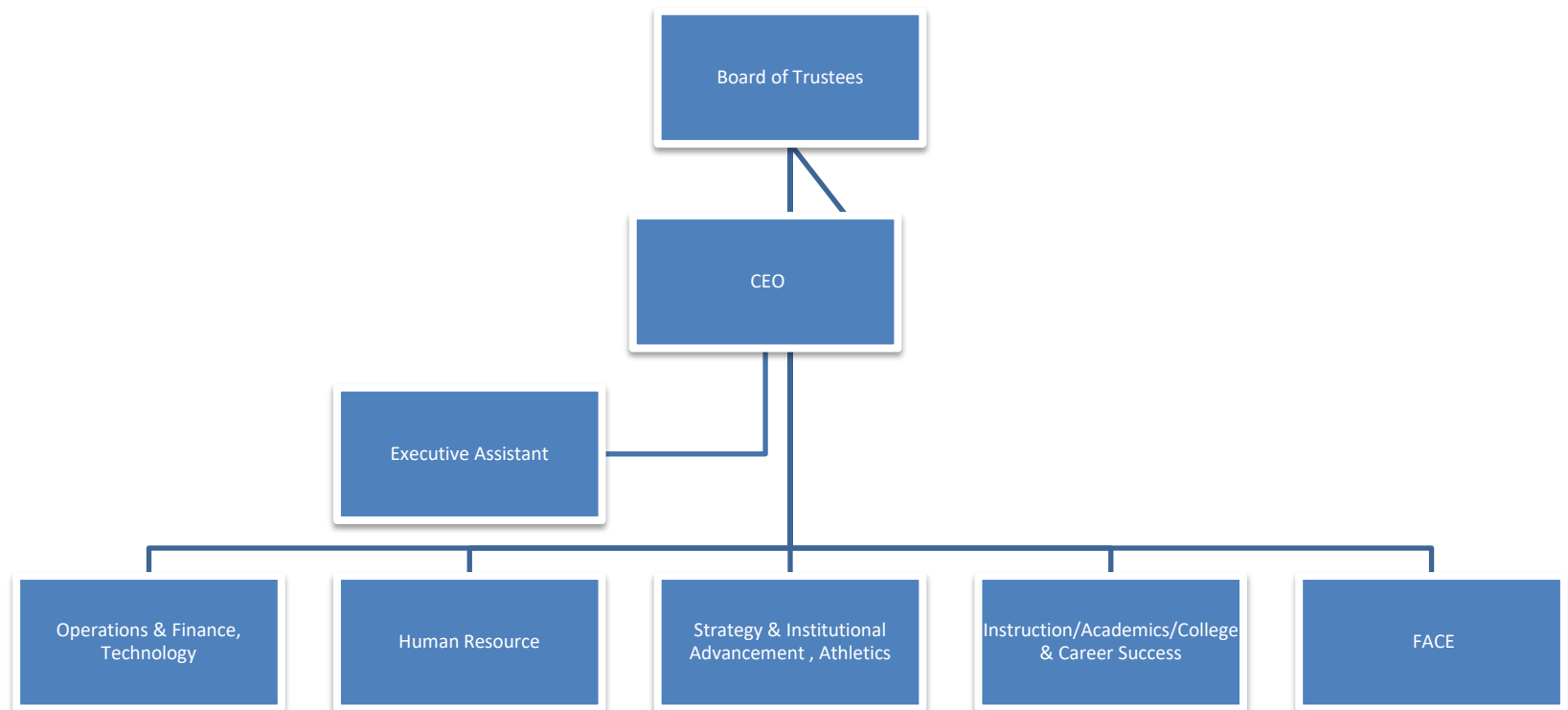
CEO

CSO

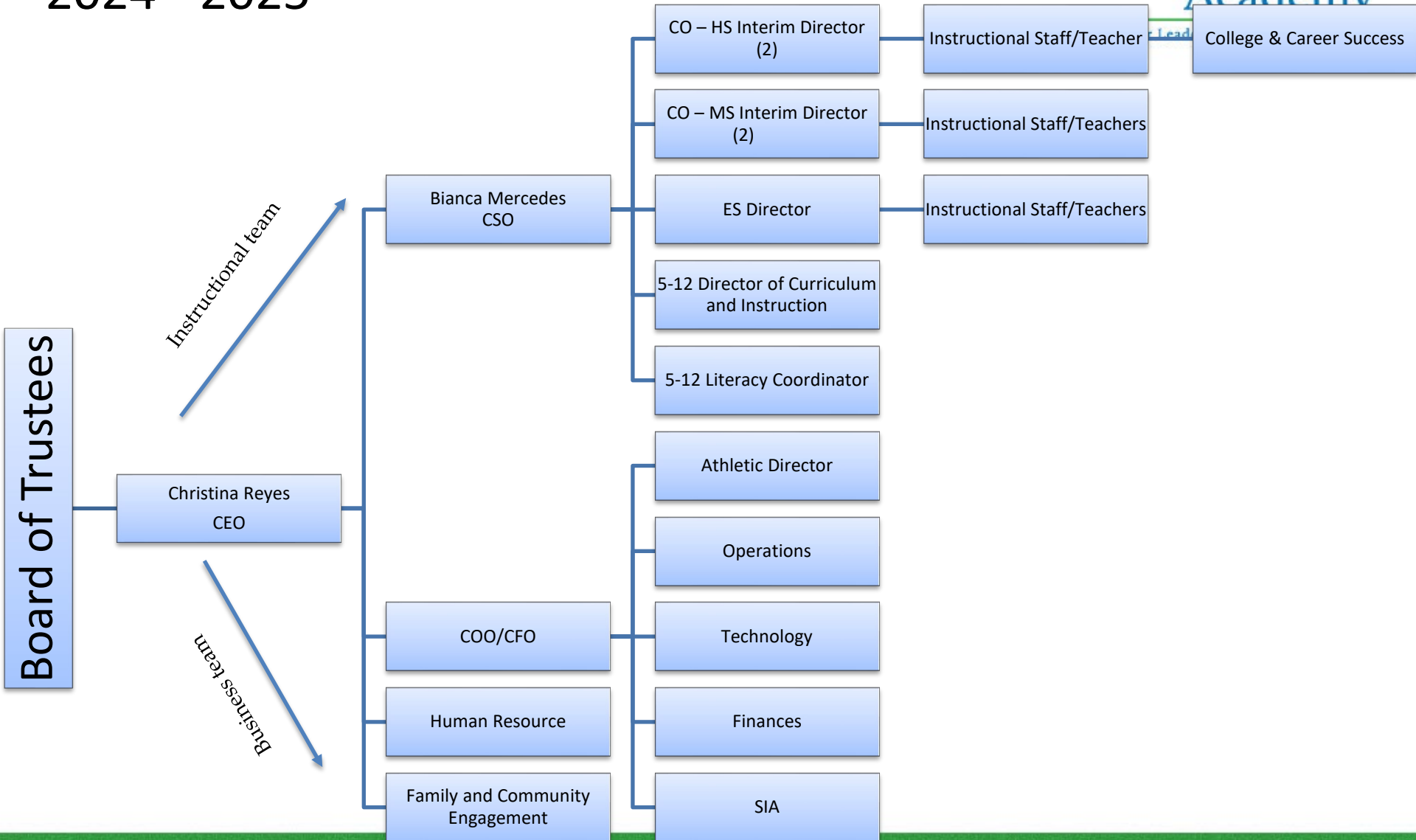
COO/CFO

Organizational Chart

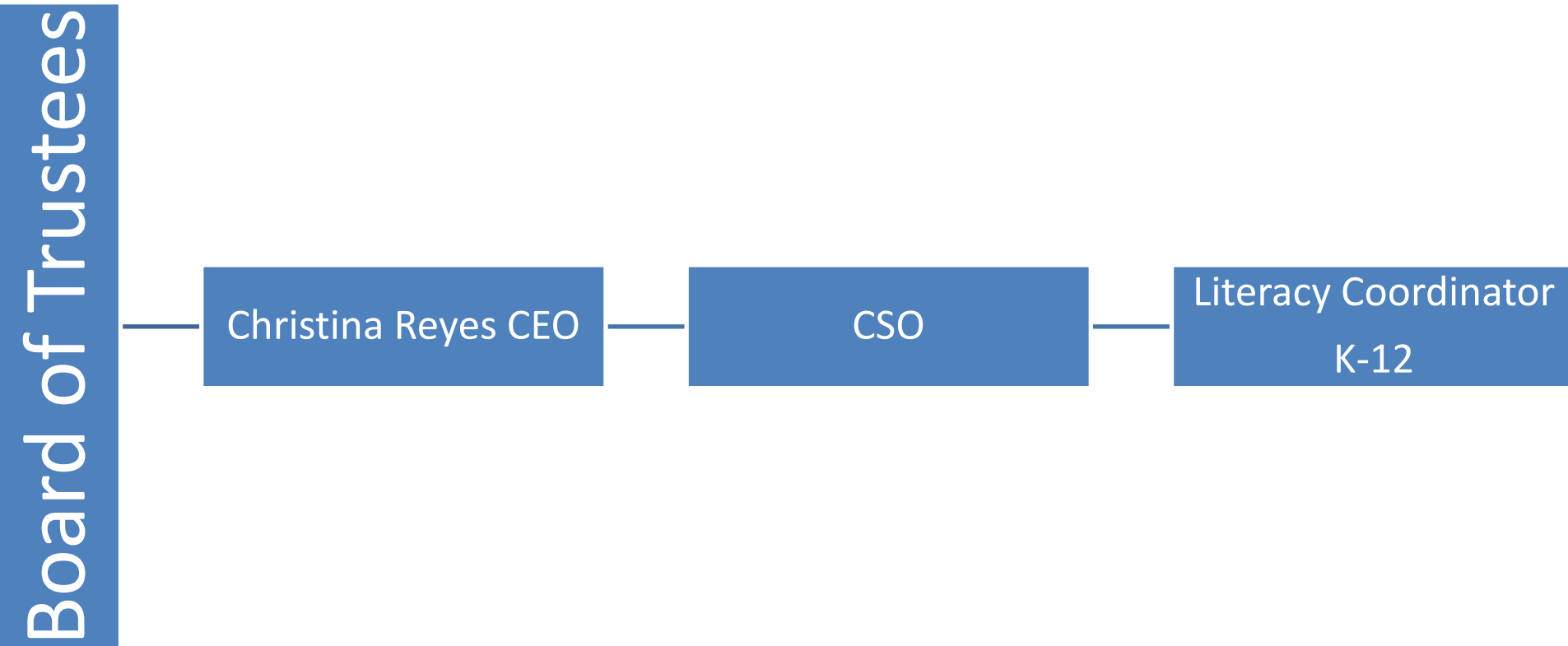
2024.25



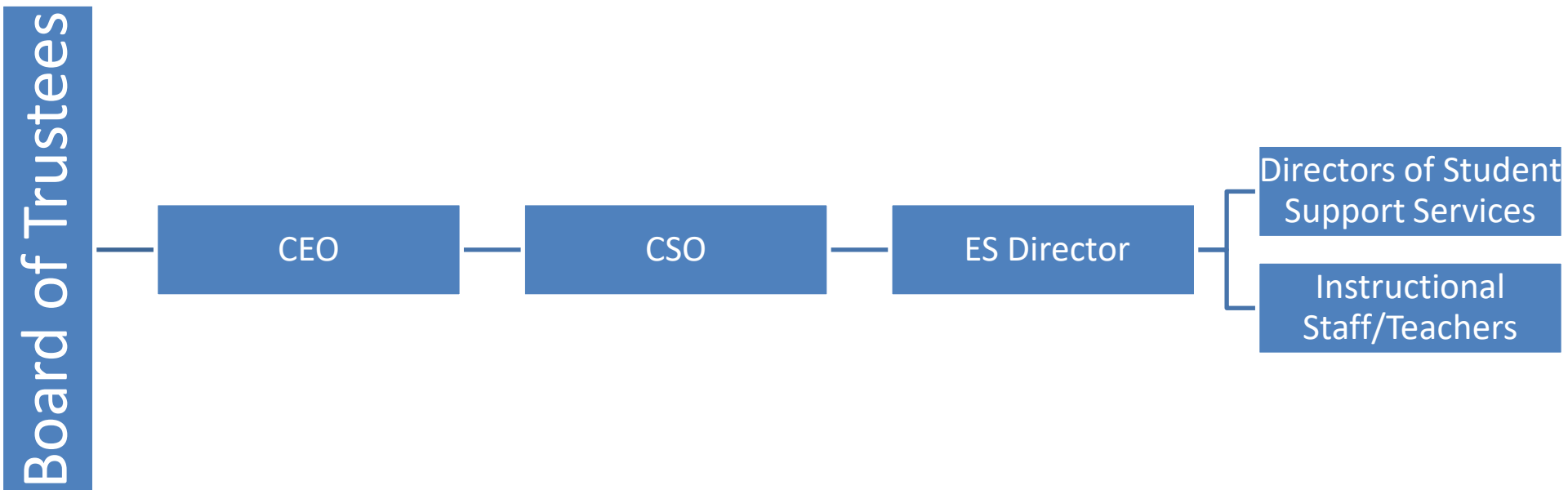
Leadership Organizational Chart 2024 - 2025



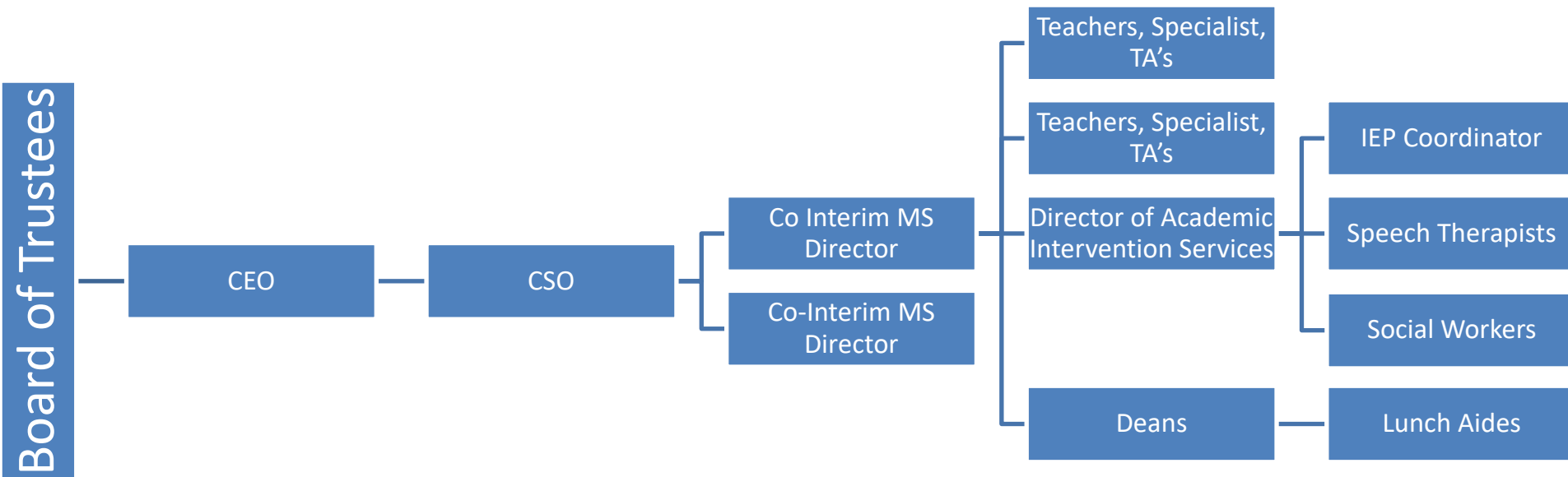
School Central Office Organizational Chart (5-12) 2023-24



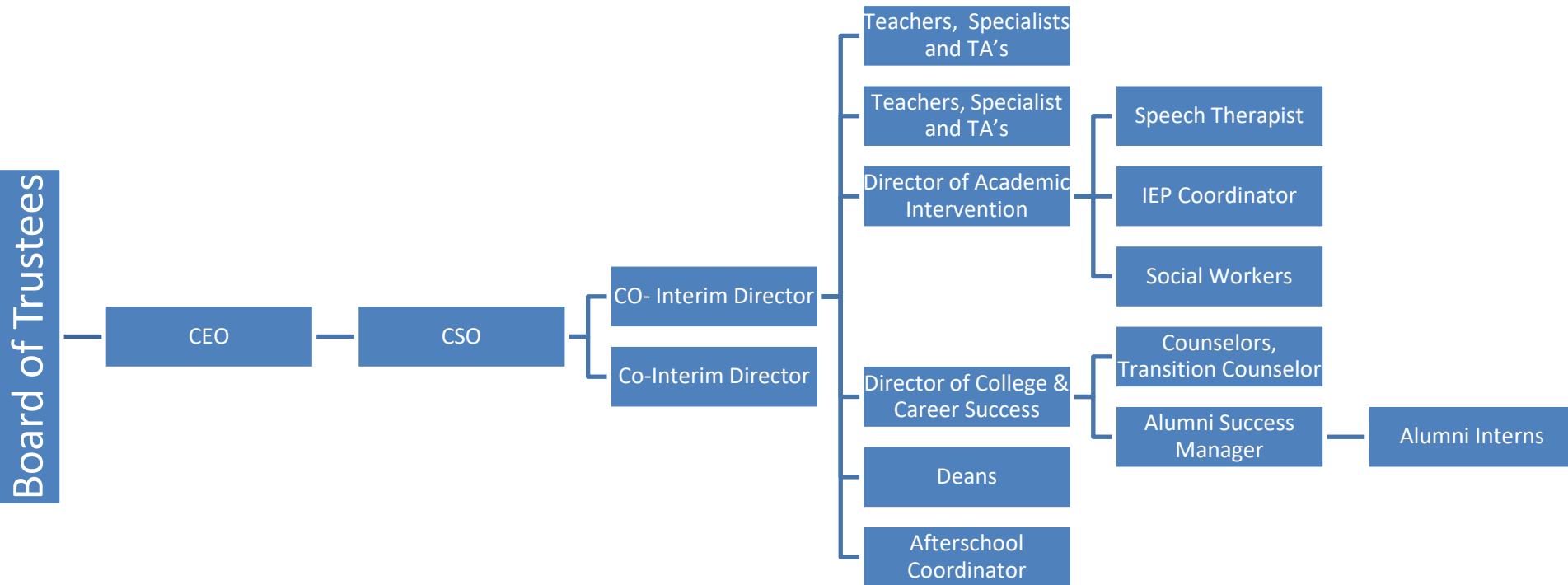
Elementary School Organizational Chart 2024-25



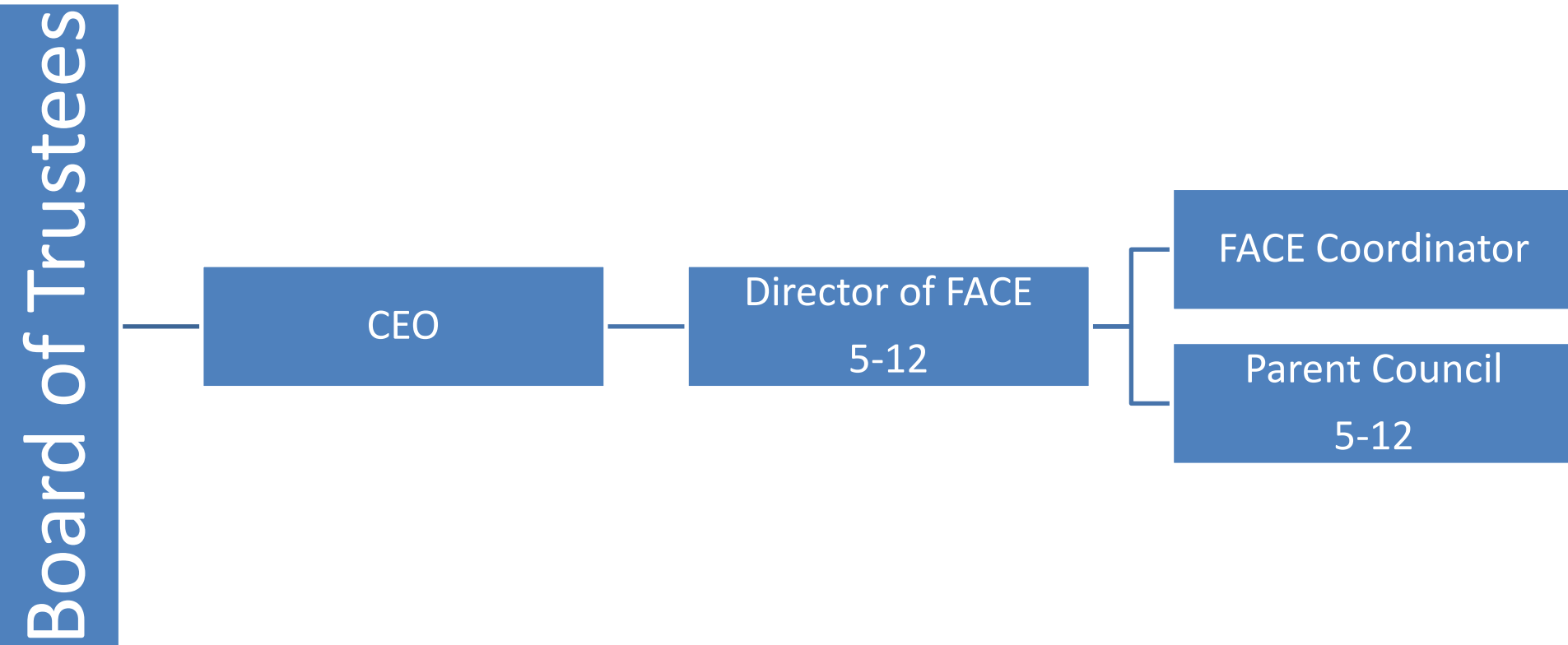
Middle School Organizational Chart (5-8) 2024-25



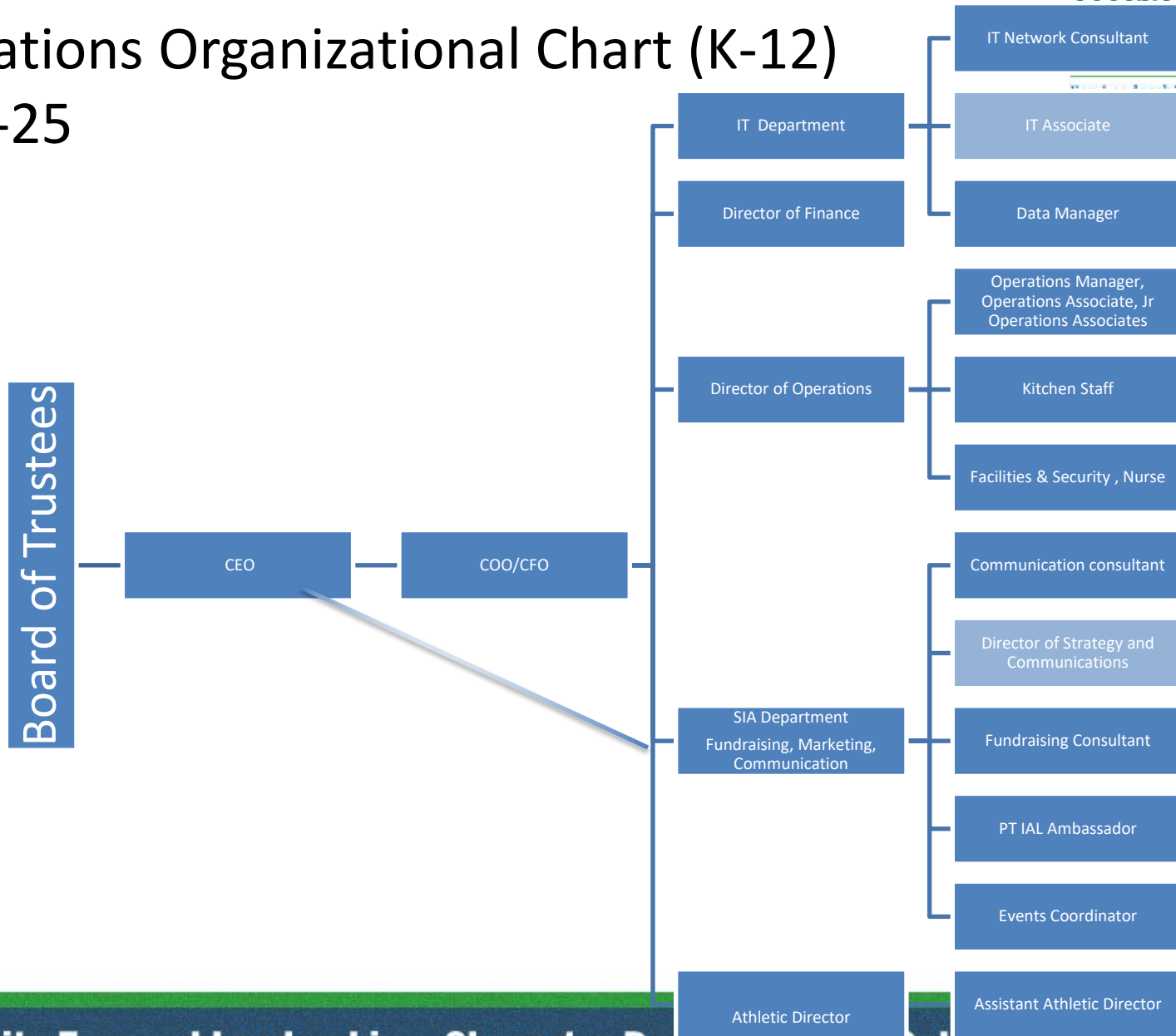
High School Organizational Chart (9-12) 2024-25



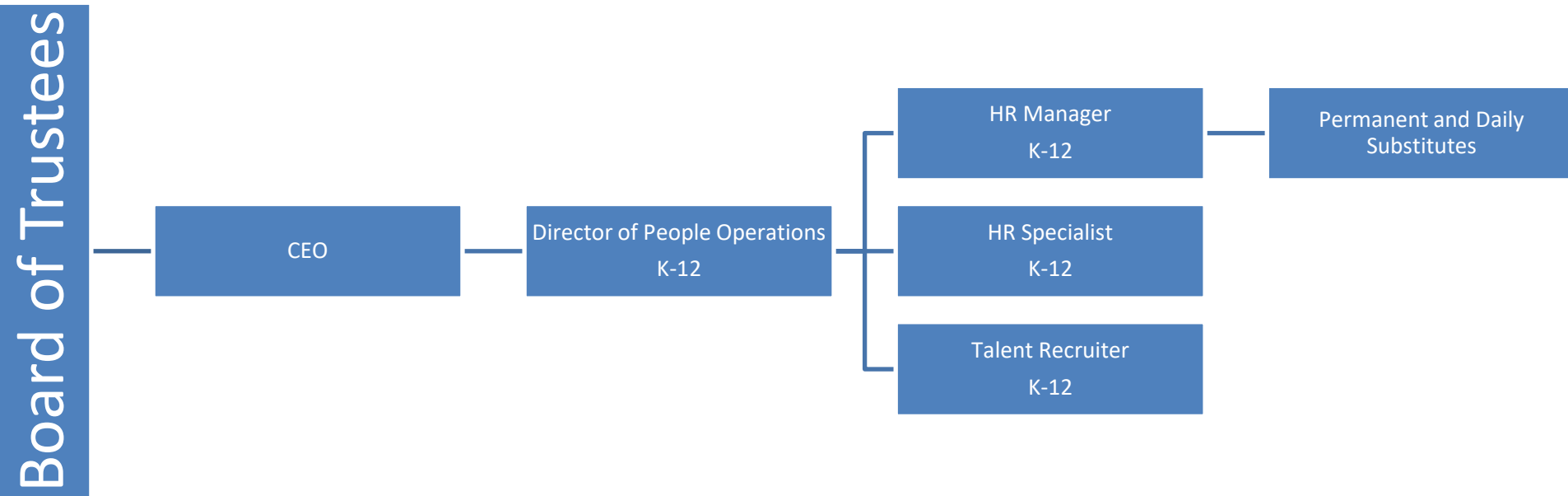
Family and Community Engagement Organizational Chart (K-12) 2024-25



Operations Organizational Chart (K-12) 2024-25



Human Resource Organizational Chart (K-12) 2024-25





Belong. Grow. **Lead.**

2025-26 School Calendar

K-12 180 Instructional Days

subject to change by administration

	Professional Development (Alternate Schedule I)
	FACE
	K-12 Dollar Dress Down Days
	Testing
	Parent Teacher Conference

JULY/AUGUST 2025	
Monday , June 30th, 2025 - Friday, July 18, 2025	(ELT/LT/Operations/Shared Staff) School closed
Monday , June 30th, 2025- Friday, August 1, 2025	MS IAL Summer School Closed July 3, 2025- July 4, 2025
Wednesday, July 9, 2025 - Friday, August 1, 2025	HS IAL Summer School
Monday, July 21, 2025- Friday, August 1, 2025	(ELT/LT/Operations/Shared Staff)
Saturday, August 2, 2025	Professional Development Request Form Opens
Monday August 4, 2025- Thursday, August 7, 2025	PD for New Staff
Thursday August 7, 2025 to Friday August 8, 2025	New Student Testing
Monday August 11, 2025- Thursday August 14, 2025	Leadership Week. TA Training
Thursday August 14, 2025	FACE Conference (8:30AM to 12:00 PM)
Tuesday, August 19, 2025 - Wednesday, August 20, 2025	August Regents
Monday, August 18, 2025 - Tuesday, August 26, 2025	All Staff PD
Wednesday, August 27, 2025	Elementary and MS New Parent Orientation
Wednesday, August 27th - Thursday, August 28th, 2025	HS All Staff PD
STUDENT ORIENTATION WEEK	
Wednesday, August 27, 2025	NEW STUDENTS ONLY K, 5th, 6th 8th Grade Students
Thursday, August 28, 2025	K-2nd Grade Orientation
	6th & 7th Grade Orientation
	5th Grade Orientation
	8th Grade Orientation
Friday, August 29, 2025	9th Grade Orientation

September 2025	
Monday, September 1, 2025	LABOR DAY SCHOOL CLOSED
Tuesday, September 2, 2025	10th & 11th Grade Orientation
Tuesday, September 2, 2025	First Day of School all grades (K-8)
Tuesday, September 2, 2025	ES Quarter 1 Begins
Wednesday, September 3, 2025	FACE NEWS BULLETIN
Wednesday, September 3, 2025	12th Grade Orientation
Thursday, September 4, 2025	First Day of PSW (5-8)
Thursday, September 4, 2025	First Day of School High School
Wednesday, September 10, 2025	HS Afterschool Activity Fair
Wednesday, September 10, 2025	FACE NEWS BULLETIN
Monday, September 15, 2025- Wednesday, September 17, 2025	PGC Retreat
Monday, September 15, 2025	Last Day to Submit 2025 Fall Semester Course Approval Form for Tuition Reimbursement Eligibility
Friday, September 19, 2025	K-12 Back to School Night 1/2 day for Students
Monday, September 22, 2025 to Friday, September 26th, 2025	i Ready Testing Window
Thursday, September 25, 2025	FACE NEWS BULLETIN
September, 29, 2025	12th Grade Off Campus Lunch Commences
Monday, September 29, 2025	Half Day In Se1PM Dismissal for Studentsrvce Day
Monday, September 29, 2025	K- 12 Roots & Recipe (FACE) (MS Gym 3PM Set Up)
October 2025	
Wednesday, October 1, 2025	FACE NEWS BULLETIN
Wednesday, October 1, 2025	MS SEL Day
Friday, October 3, 2025	FACE Cafecito
Friday, October 3, 2025	K-12 Dollar Dress Down (Breast Cancer Awareness Donation)
Wednesday, October 8, 2025	FACE NEWS BULLETIN
Thursday, October 9, 2025	PSAT/SAT
Thursday, October 9, 2025	Senior Portraits
Friday, October 10, 2025 - Monday, October 13, 2025	Fall Break INDIGENOUS PEOPLES SCHOOL CLOSED
Wednesday, October 15, 2025	FACE NEWS BULLETIN
Friday, October 17, 2025	Elementary Hispanic Heritage Showcase
Thursday, October 16, 2025	CCS Townhall
Wednesday, October 22, 2025	FACE NEWS BULLETIN
Thursday, October 23, 2025	HS College Application Night
Wednesday, October 29, 2025	FACE NEWS BULLETIN
Friday, October 31, 2025	FACE Cafecito
Thursday, October 30, 2025	K-12 Dollar Dress Down
Friday, October 31, 2025	In Service Day (No school for students) PD

November 2025	
Monday, November 3, 2025 - Friday, November 7, 2025	HS Midterm Week
Wednesday, November 5, 2025	FACE NEWS BULLETIN
Friday, November 7, 2025	ES & MS Quarter 1 Ends (46 days) HS Quarter 1 Ends (44 days)
Friday, November 7, 2025	Elementary Fall Showcase
Tuesday, November 11, 2025	Veterans Day Observed SCHOOL CLOSED
Wednesday, November 12, 2025	FACE NEWS BULLETIN
Thursday, November 13, 2025	High School Bullentin Board Bonanza
Wednesday, November 19, 2025	FACE NEWS BULLETIN
Friday, November 21, 2025	Quarter 1 PTC K-12 PTC No Students
Tuesday, November 25, 2025	Elementary Family Feast
Wednesday, November 26, 2025 - Friday, November 28, 2025	THANKSGIVING BREAK SCHOOL CLOSED
December 2025	
Wednesday, December 3, 2025	FACE NEWS BULLETIN
Thursday, December 4, 2025	HS College Application Night
Friday, December 5, 2025	FACE Cafecito
Friday, December 12, 2025	Staff Holiday Party
Friday, December 5, 2025	K-12 Dollar Dress Down
Monday, December 8, 2025	Athletic Winter Celebration
Wednesday, December 10, 2025	FACE NEWS BULLETIN
Wednesday, December 17, 2025	FACE NEWS BULLETIN
Friday, December 19, 2025	Elementary Winter Celebration
Tuesday, December 23, 2025	K-12 Pajama Day 1/2 Day (1PM Dismissal)
Wednesday, December 24, 2025 - Friday, January 2, 2026	WINTER BREAK - SCHOOL CLOSED

January 2026	
Monday, January 5, 2026	In Service Day PD (No school for students)
Tuesday, January 6, 2026	School Resumes for Students Grades K-12
Wednesday, January 7, 2026	FACE NEWS BULLETIN
Friday, January 9, 2026	Last Day to Submit 2023 Spring Semester Course Approval Form for Tuition Reimbursement Eligibility
Friday, January 16, 2026	HS Semester 1 Marking Period 3 Ends (End of Semester 1)
Wednesday, January 14, 2026	FACE NEWS BULLETIN
Wednesday, January 14, 2026	Last Day to Submit 2025 Spring Semester Course Approval Form for Tuition Reimbursement Eligibility
Thursday, January 15, 2026	Family Townhall
Friday, January 16, 2026	K-12 Dollar Dress Down
Monday, January 19, 2026	MLK DAY SCHOOL CLOSED
Tuesday, January 20, 2026- Friday, January 23, 2026	K-12 Week of Service (FACE)
Tuesday, January 20, 2026- Wednesday, January 21, 2026	State Exam Interims
Tuesday, January 20, 2026- Friday, January 23, 2026	HS REGENTS week
Wednesday, January 21, 2026	FACE NEWS BULLETIN
Friday, January 23, 2026	Quarter 2 End (40 Days)
Wednesday, January 28, 2026	FACE NEWS BULLETIN
Friday, January 30, 2026	Elementary Winter Showcase
Friday, January 30, 2026	MS Winter Dance (MS Gym & Cafeteria)
February 2026	
Friday, January 30, 2026- Thursday, February 5, 2026	iReady Testing Window
Friday, February 6, 2026	Quarter 2 PTC No School for Students
Monday, February 9, 2026	1/2 Day In Service (PD)
Monday, February 9, 2026	K-12 Winter of Soul (FACE) (MS Gym and Cafeteria)
Wednesday, February 4, 2026	FACE NEWS BULLETIN
Friday, February 6, 2026	FACE Cafecito
Wednesday, February 11, 2026	FACE NEWS BULLETIN
Friday, February 13, 2026	K-12 Dollar Dress Down
Monday, February 16, 2026 - Friday, February 20, 2026	MID-WINTER BREAK SCHOOL CLOSED
Wednesday, February 25, 2026	FACE NEWS BULLETIN
Friday, February 27, 2026	Elementary Black History Month Event
March 2026	
Wednesday, March 4, 2026	FACE NEWS BULLETIN
Monday, March 2, 2026 -March 31, 2026	DOE School Survey Month
Wednesday, March 11, 2026	FACE NEWS BULLETIN
Monday, March 9, 2026 - Friday March 13, 2026	Spirit Week
Friday, March 13, 2026	FACE Cafecito
Monday, March 16, 2026 - Friday, March 20, 2026	Alumni Week
Wednesday, March 18, 2026	FACE NEWS BULLETIN
Friday, March 20, 2026	In Service Day (PD) No School for Students
Wednesday, March 25, 2026	FACE NEWS BULLETIN
Friday, March 27, 2026	K-12 Dollar Dress Down

April 2026	
Wednesday, April 1, 2026	LOTTERY DAY
Wednesday, April 1, 2026	ES & MS Quarter 3 Ends (41 days) HS Quarter 3 Ends (40 days)
Wednesday, April 1, 2026	FACE NEWS BULLETIN
Thursday, April 2, 2026 - Friday, April 10, 2026	SPRING BREAK SCHOOL CLOSED
Wednesday, April 15, 2026	FACE NEWS BULLETIN
Wednesday, April 22, 2026	5 & 8th Grade NYS Science Exam (1PM Dismissal)
Friday, April 24, 2026	Quarter 3 PTC K-12 PTC No Students
Wednesday, April 29, 2026	FACE NEWS BULLETIN
Wednesday, April 29, 2026 - Thursday, April 30, 2026	5 & 8th Grade ELA Exam (1PM Dismissal)
May 2026	
Friday, May 1, 2026	MS SEL Day
Friday, May 1, 2026	FACE Cafecito (8AM Hybrid)
Wednesday, May 6, 2026 - Thursday, May 7, 2026	5 & 8th Grade Math Exam (1PM Dismissal)
Monday, May 4, 2026- Friday, May 8, 2026	Staff Appreciation Week
Wednesday, May 7, 2025	FACE News Bulletin (12PM Zoom)
Wednesday, May 6, 2026- Thursday, May 7, 2026	High School Field Days
Friday, May 8, 2026	Professional Development/ Staff Celebrations No School for Students
Wednesday, May 6, 2026	FACE News Bulletin (12PM Zoom)
Wednesday, May 21, 2025	FACE News Bulletin (12PM Zoom)
Friday, May 22, 2026 to Monday, May 25, 2026	MEMORIAL BREAK SCHOOL CLOSED
Wednesday, May 27, 2026	K-12 Parent FACE Awards
Friday, May 29, 2026	K-12 Dollar Dress Down
Friday, May 29, 2026	HS Prom
Friday, May 29, 2026	Expense Reimbursement Request, Tuition Reimbursement Request, Food Purchase Request, and Check Request Forms close
Friday, May 29, 2026	Last Day of Classes for 12th Graders/ CCS I Decided Day

June 2026	
Monday, June 1, 2026 to Friday, June 5, 2026	iReady Testing Window
Wednesday, June 3, 2026	FACE NEWS BULLETIN
Friday, June 5, 2026	Deadline for submission of purchase requests.
Friday, June 5, 2026	FACE Cafecito (8AM Hybrid)
Saturday, June 6, 2026	Hike The Heights (Face)
Wednesday, June 10, 2026	FACE NEWS BULLETIN
Friday, June 12, 2026	HS Last Day of Classes
Tuesday, June 9, 2026	HS ELA Regents/ HS Algebra II Regents
Friday, June 12, 2026	MS Prom
Friday, June 12, 2026	Elementary Summer Showcase
Monday, June 15, 2026	Last Day to Submit 2025 Summer Semester Course Approval Form for Tuition Reimbursement Eligibility
TBD	HS Graduation Rehearsals
Monday, June 8, 2026- Friday June 12, 2026	MS Field Day Week
June TBA	HS Regents Prep
Wednesday, June 17, 2026	FACE NEWS BULLETIN
Wednesday, June 17, 2026	FACE & CCS Senior Parent Dinner
Wednesday, June 17, 2026	LAST DAY OF PSW (6-8)
Wednesday June 17, 2026 - Friday June 26, 2026	Regents
Friday, June 19, 2026	Juneteenth Holiday School Closed
Monday, June 22, 2026	K & 5th Grade Step Up Ceremony 2PM
Monday, June 22, 2026	8th Grade Step Up Rehearsal
Tuesday, June 23, 2026	8th Grade Step Up Ceremony @ 4:00 PM
Monday, June 22, 2026- Tuesday, June 23, 2026	ES/MS Half Day for Students (1PM Dismissal)
Wednesday, June 24, 2026	ES/MS Last day of classes (1st, 2nd, 6th, 7th) 12PM Dismissal
Wednesday an Thursday, June 24- 25, 2026	K-12 Instructional Staff Clean Up Day/Checkout. (after 12PM- 3:30PM for ES and MS)
Thursday, June 25, 2026	Last day for ELT/LT/Operations/Shared Staff
Friday, June 26, 2026 6:00pm	HS Graduation

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FIRE DEPARTMENT

BUREAU OF FIRE PREVENTION
9 METROTECH CENTER 3RD FLOOR - BROOKLYN, N.Y. 11201-3857



INWOOD ACADEMY

108 COOPER ST
NEW YORK, NY 10034

BLDGS DEPT APPL. NO: 123311004

ACCOUNT NUMBER: 38293536

DATE OF APPROVAL: 05/29/19

DATE OF INSPECTION: 08/14/18

INSPECTOR NAME: M. URETSKY

PLAN NUMBER:

FLOOR(S) INSPECTED: FLS: C,1

PREMISES

BOROUGH

411 W 204 ST

NEW YORK

LETTER OF APPROVAL

THIS LETTER OF APPROVAL COVERS THE SYSTEM INDICATED BELOW. IT IS SUBJECT TO ADMINISTRATIVE REVIEW AND AUDIT.

APPROVAL OF THE SYSTEMS(S) IS GRANTED IN ACCORDANCE WITH:

☐ SELF CERTIFICATION ☒ INSPECTION ☐ PROFESSIONAL CERTIFICATION
GROUP E(EDU.,LO-RI,NON-SPK)FAS*****
MAN / SSC / COC*****
MDL, HICKSVILLE/NY*****

29 NYC Admin. Code § FC 104.2

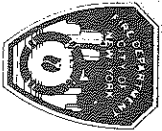
Sincerely,

Chief of Fire Prevention
City of New York

38293536 2

05/30/19

56070.3



CROSS STREETS
9th & 10th Ave

CITY OF NEW YORK
FIRE DEPARTMENT

A-10(B) 10-03
BATTALION

D.O. 341

VIOLATION ORDER

E 577825

To 433 West 204 Street, Manhattan Truwood Academy,
Brent ADDRESS E NAME OF OWNER, LEASEE, OCCUPANT, ETC. 39178645
ROOM NO. OR FLOOR TYPE OF OCCUPANCY ACCOUNT NO.

An inspection this date of the above premises indicates the existence of the following violations under the enforcement jurisdiction of this Department. You are hereby directed to correct such violations by compliance with the following order:

STANDARD ORDER FORM NO.	ITEM NO.	
	(1)	Central Office Connection Replace fuse cut out with fused disconnect switch for the central office transmitter
	(2)	Provide a secondary means of transmission for the transmitter on letter of defect dated 05/20/19
	(3)	Truly comply with the items 2 & 4
	(4)	Properly Program transmitter.
	(5)	Provide exchange for a rein speech test by submitting a form B45 FC 907.05

If this order has not been complied with in, 30 days of the issuance date, A SUMMONS will be served for violations of the Administrative Code of the City of New York.

TO 25

TO 24

FOR-NUMBERING

FOR DISMISSAL

By Order of the Fire Commissioner

Daniel Nigro

This is to certify that I have made an inspection of said premises and have issued the above order to:

Kevin Garcia Ops mgr (646) 665-5570
NAME OF PERSON WHO RECEIVED THIS ORDER TITLE PHONE #

INSPECTOR

DATE

UNIT

Unit Address

9methuena ave

Unit Telephone

(918) 998-2469



FDNY SUMMONS • FOR CIVIL PENALTIES ONLY



11651913K

SUMMONS NUMBER: 11651913K

ENFORCEMENT AGENCY NAME: NEW YORK CITY FIRE DEPARTMENT

DIVISION: FP Unit: Admin CO

AGENCY ADDRESS AND PHONE NUMBER: 9 MetroTech Center, 1st Flr, Bklyn, NY 11201-3657, (718) 999-2392

RESPONDENT: MANHATTAN FIRE DEPARTMENT

DBA: _____

MAILING ADDRESS: 110 W 11th St

ACCOUNT NUMBER: 11670002

UNIT PHONE NUMBER: 1 212 477 2441

CELL PHONE: _____

DATE OF OCCURRENCE: 11/13/11

TIME OF INSPECTION: 5:00 AM PM

PLACE OF OCCURRENCE: _____

BOROUGH: _____

You must respond to this Summons. You can appear at the hearing date and location below or choose another option. For other options on how to respond, see the back of this page.

HEARING DATE: 11/13/11

AT: _____ AM PM

HEARING LOCATION: OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS

[Borough] (See reverse side for address)

Phone: (844) 628-4692

REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.

WARNING: If you do not respond to this summons, the City will decide the Summons against you and penalties will be imposed. Failure to pay a civil penalty could lead to the denial of an application for, or the suspension, termination or revocation of a City license, permit or registration. In addition, the City may enter a judgment against you in court.

ORDER TO CORRECT AND CERTIFY CORRECTION: PLEASE TAKE NOTICE that the premises cited above is in violation of the requirements of law. It is further ORDERED by the FIRE COMMISSIONER that these violations be corrected and certified to be in compliance with the requirements of law within 35 days of the date of issuance. **See back of summons for further instructions.**

Details of Violation(s)

COMPLIANCE DATE: 11/13/11

Upon investigation, the New York City Fire Department has determined that the respondent is in violation of the following requirements of the New York City Administrative Code and/or the rules of the City of New York. These requirements have been grouped into violation categories (VC) for enforcement purposes. This grouping is allowed by Fire Department rule 3 RCNY §109-02

☐ **VC1 Portable Fire extinguishers and Fire Hoses:**

Failed to provide and/or maintain _____ required (portable fire extinguishers/fire hoses/other) at _____

☐ **VC2 Combustible Waste Containers:**

Failed to provide required container(s) for combustible waste and/or store combustible waste in a container at _____

☐ **VC3 Permits:**

Failed to (obtain/new/possess) a permit for _____

☐ **VC4 Unlawful Quantity or Location of Regulated Material:**

(Manufacture/Storage/Handle/Use) _____ of _____ in violation of permit/quantity/location restrictions.

☐ **VC5 Recordkeeping:**

Failed to (maintain/produce) records for _____ at _____

☐ **VC6 Signs, Postings, Notices and Instructions:**

Failed to provide and/or maintain required (signs) (postings) (notices) (instructions) for _____ at _____

☐ **VC7 Labels and Markings:**

Failed to provide and/or maintain required label, or the other marking for _____ at _____

☐ **VC8 Storage, Accumulation and Removal of Combustible Material and Waste:**

Failed to remove combustible waste and/or allowed the storage/accumulation of combustible material, waste and/or vegetation at _____

☐ **VC9 Rooftop Access and Means of Egress:**

Failed to provide access/egress free from obstructions or impediments, and/or failed to maintain required egress at _____

☐ **VC10 Overcrowding:**

Failed to limit number of persons in _____ to _____

☐ **VC11 General Maintenance:**

Failed to maintain _____ in (good working order/clean condition) or in compliance with (general maintenance/housekeeping) requirements.

☐ **VC12 Fire Protection Systems:**

Failed to provide and/or maintain required _____ at _____ and/or prevent unnecessary/unwarranted alarms.

☐ **VC13 Flame-Resistant Materials:**

Failed to provide and/or maintain required flame-resistant materials _____ at _____

☐ **VC14 Fire-Rated Doors and Windows:**

Failed to (provide/protect/maintain) required (fire-rated/self-closing/access) door or window at _____

☐ **VC15 Fire-Rated Construction:**

Failed to provide and/or maintain required fire-rated construction of _____ at _____

☐ **VC16 Ventilation:**

Failed to provide and/or maintain required ventilation _____ at _____

☐ **VC17 Certificates of Fitness and Certificates of Qualification:**

Failed to obtain and/or produce required (Certificate of Fitness/Certificate of Qualification for _____

Description of Violation: _____

☐ **Supplement Attached**

Maximum penalty for each First Offense: \$1,000.

Maximum penalty for each Repeat Violation: \$5,000.

NYC Charter Sections 1048 and 1049-a and the Rules of the City of New York authorize the NYC Office of Administrative Trials and Hearings (OAH) to hold hearings

I, an employee of the agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

Signature: _____

Print Name/ID: _____

Title: _____

RESPONDENT'S COPY



Certificate of Occupancy

CO Number:1064788-0000010

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: MANHATTAN Address: 3896 10 AVENUE Building Identification Number(BIN): 1064788	Block Number: 2223 Lot Number(s): 16 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1	Full Building Certificate Type: Temporary Date Issued: 08/29/2024
This building is subject to this Building Code: 1968			
This Certificate of Occupancy is associated with job# 122972293-01			
B.	Construction Classification: I-B: 3 HOUR PROTECTED Building Occupancy Group classification: E - EDUCATIONAL Multiple Dwelling Law Classification: Not Available		
	No.of stories: 2	Height in feet: 22	No.of dwelling units: Not Available
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System		
D.	Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
E.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): 2017-45-BZ CPC Calendar Number(s): None		
Borough Comments: Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	S-2	N/A	OG	3		122972293	Temporary	11/27/2024
Description of Use: Storage of non combustible Materials BOILER ROOM,MECHANICAL ROOM						Exceptions:		
Floor 1	A-3	212	100	3		122972293	Temporary	11/27/2024
Description of Use: Cafeteria - school up to grade 12 EDU CAFETERIA WITH WARMING PANTRY						Exceptions:		
Floor 1	E	221	100	3		122972293	Temporary	11/27/2024
Description of Use: Academies and schools CLASS ROOMS, ADMINISTRATION OFFICES, MECHANICAL ROOMS, STORAGE ROOMS, GAS METER ROOM, ELECTRICAL ROOM, I.T. ROOM, FIRE SERVICE ROOMS.						Exceptions:		
Floor 2	E	536	100	3		122972293	Temporary	11/27/2024
Description of Use: Academies and schools CLASS ROOMS, SCIENCE LABS, STORAGE ROOMS, MECHANICAL ROOM, ELECTRICAL ROOM, I.T. ROOM.						Exceptions:		
Roof	E	N/A	100	3		122972293	Temporary	11/27/2024
Description of Use: Academies and schools ACCESSORY MECHANICAL ROOM						Exceptions:		

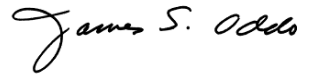
CofO Comments: BSA CALENDAR#2017-45-BZ.BSA APPROVAL CONDITIONS:THEREFORE IT IS RESOLVED,TH AT THE BOARD AND APPEALS DOES HEREBY ISSUE A NEGATIVE DECLARATION PREPARED IN ACCORDANCE WITH ARTICLE 8 OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW AND 6 NYCRR PART 617, THE RULES OF PROCEDURE FOR CITY ENVIRONMENTAL QUALITY REVIEW AND EXECUTIVE ORDER NO.91 OF 1997,AS AMENDED,AND MAKES EACH AND EVERY ONE OF THE REQUIRED FINDING UNDER ZR 73-19 AND 73-03 TO PERMIT,IN A C8-3 ZONING DISTRICT,THE OPERATION OF A SCHOOL, CONTRARY TO ZR 32-12;ON CONDITION THAT ALL WORK AND SITE CONDITIONS SHALL SUBSTANTIALLY CONFORM TO THE DRAWINGS FILED WITH THIS APPLICATION MARKED RECEIVED JULY 31,2017-TEN(10)SHEETS AND RECEIVED SEPTEMBER 22,2017-TWO(2)SHEETS AND ON FURTHER CONDITION:THAT A CONCRETE CURB EXTENSION SHALL BE BUILT ON THE NORTHWEST CORNER OF TENTH AVENUE AND POST STREET,ON POTS STREET;THAT PARKING SPACES SHALL BE RESERVED FOR THE SCHOOL S STAFF AT A NEARBY FACILITY;THAT A PARKING RESTRICTED ZONE SHALL BE PLACED IN FRONT OF THE SUBJECT BUILDING DURING SCHOOL HOURS;THAT THE SCHOOL SHALL PROVIDE CROSSING GUARDS AND SECURITY GUARDS AT THE SCHOOL'S ENTRANCE;THAT THE SCHOOL SHALL EMPLOY A BUZZ-IN IDENTIFICATION DISPLAY SYSTEM AND SUPPLY STAFF WITH KEY CARDS FOR BUILDING ACCESS;THAT THE ABOVE CONDITION SHALL APPEAR ON THE ISSUANCE OF ANY BUILDING PERMIT,OER SHALL ISSUE A NOTICE TO PROCEED OR A NOTICE OF NO OBJECTION PURSUANT TO THE SIT E SITE S (E)DESIGNATION (E-452) AND THE DECLARATION OF COVENANTS AND RESTRICTIONS SHALL BE RECORDED AGAINST THE SUBJECT SITE;THAT PRIOR TO DOB S ISSUANCE OF A CERTIFICATE OF OCCUPANCY,OER MUST ISSUE A NOTICE OF NO OBJECTION O R A NOTICE OF SATISFACTION;THAT THIS APPROVAL IS LIMITED TO THE RELIEF GRAN TED BY THE BOARD IN RESPONSE TO OBJECTIONS CITED AND FILED BY THE DEPARTMENT OF BUILDINGS; THAT THE APPROVED PLANS SHALL BE CONSIDERED APPROVED ONLY F OR THE PORTIONS RELATED TO THE SPECIFIC RELIEF GRANTED; AND THAT THE DEPARTMENT OF BUILDINGS MUST ENSURE COMPLIANCE WITH ALL OTHER APPLICABLE PROVISIONS OF THE ZONING RESOLUTION, THE ADMINISTRATIVE CODE AND ANY OTHER RELEVANT LAWS UNDER ITS JURISDICTION

IRRESPECTIVE OF PLANS OR CONFIGURATIONS NOT RELATED TO THE RELIEF GRANTED.

Borough Commissioner

A stylized, handwritten signature in black ink, consisting of a large, sweeping loop followed by a horizontal stroke.

Commissioner

A handwritten signature in black ink that reads "James S. Odds" in a cursive script.



To: John Raine, R.A.
Borough Commissioner
280 Broadway, 3rd Fl
New York, N.Y 10007

From: Mina Soliman PE

Date: 07/27/2020

Record ID: 2020-EPPGFP-000363-PLAN

Date Submitted: 5/1/2020

Premises: 3896 10 Avenue Manhattan NY 10034(-1844)

BIN: 1064788

Fire Protection Plan

Letter of Approval

Re: Location: 3896 10 Avenue Manhattan NY 10034(-1844)

Buildings Dept: 122972293

Occupancy Classification: E 5 or more persons at any time for educational purposes

Dear Commissioner John Raine, R.A.

The Fire Protection Plan submitted for the above application has been examined, and found to meet or exceed the minimum requirements for Fire Protection Plan, as set forth by Article 109 of NYC General Administrative Provisions of Construction Codes.

This letter however, does not waive the requirements of any other agencies having jurisdiction.

By order of,
Chief of Fire Prevention

Sincerely,

Mina Soliman PE

PREVENTIVE MAINTANANCE REPORT

NEW YORK CITY ALARM CORP.
160-32 WILLETS POINT BLVD.

WHITESTONE, N.Y. 11357

PH# 718-352-2800 FAX 718-352-0374

LICENCE # 12000020098

EMAIL - NYCA1@NEWYORKCITYALARM.NET

START DATE: _____

PAGE 1 OF

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
DATE:					
TIME IN:					
TIME OUT:					
TECHS:					

CSID/ACCT #: _____

NAME: _____

ADDRESS: _____

CITY/TOWN: _____

PHONE #: _____

CONTACT: _____

HAS WORK BEEN COMPLETED?

COT PHONE # 1: _____

TEST

COT PHONE # 2: _____

TEST

CENTRAL OFFICE TRANSMITTER INSPECTION

ZONE	ZONE TYPE	SIGNAL SENT	SIGNAL RECEIVED	SIGNAL RESTORED	SIGNAL DESCRIPTION
NUMBER	PULL, SMOKE, ETC.	YES/NO	CODE:	YES/NO	PULL, SMOKE, UNKN, ETC
1					
2					
3					
4					
5					
6					
7					
8					

PANEL/MFG/MOD#

PANEL LOCATION FLOOR & ROOM

FACP MFG		
MOD#		
FCS MFG		
MOD#		
FX MFG		
MOD#		
STARLINK		
MOD#		
VER/ATT		

					Yes/No/OK/ETC	DEVICE TYPE	ADDRESSABLE CONVENTIONAL	MODEL #	MANUFACTURER	COLOR
Are NYCA Decals Placed on FACP/FCS?										
Install Decals if necessary.										
Are NYCA Decals placed at front entrance?										
Install Decals if necessary.										
Are C.O. Decals on the Transmitter?										
Install Decals if necessary.										
Are C.O. Sprinkler signs installed:										
Install Sprinkler signs if necessary.										
Check FX for damage.										
Batteries Size Volts & Amps										
Check Batteries for corrosion or leaks.										
Replace Batteries if necessary.										
Fuse Disconnect - Fuse Cutout Location.										
Telco D-Mark Location										
COMMENTS										

CUSTOMER

AT SITE:

DATE:

PREVENTIVE MAINTENANCE REPORT

NEW YORK CITY ALARM CORP.	NYS license #: 12000020098	Tele: 718-352-2800	Fax: 718-352-0374	E-mail: newyorkcityalarm.net
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E-mail: newyorkcityalarm.net

JOB NAME:	ACCOUNT #	DATE:	PAGE: 2 OF
------------------	------------------	--------------	-------------------

ADDRESS:	CITY/TOWN:	TECHNICIANS:
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[illegible]

COMMENTS	

Certificate of Occupancy

CO Number: 123325142F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan	Block Number: 02201	Certificate Type: Final
	Address: 411 WEST 204TH STREET	Lot Number(s): 29	Effective Date: 01/10/2020
	Building Identification Number (BIN): 1081903	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1	(Prior to 1968 Code designation)	
	Building Occupancy Group classification: E	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 3	Height in feet: 33	No. of dwelling units: 1
C.	Fire Protection Equipment: Fire alarm system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 123325142F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	1	OG	F-2 S-2 B		3	ELECTRIC ROOM, JANITOR CLOSET, STORAGE ROOMS, AND OFFICE
CEL	88	OG	E		3	CLASSROOMS
001	68	100	B S-2 E		3	OFFICES, STORAGE, CLASSROOMS
002	21	40	A-3 R-3	0.5	3	SACRISTY & BEDROOMS (CONVENT)
003	13	40	R-3	0.5	3	BEDROOMS (CONVENT)
FINAL CERTIFICATE OF OCCUPANCY ISSUED FOR CHANGES TO THE CELLAR AND 1ST FLOOR ONLY.						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

123325142/000 1/10/2020 10:10:30 AM

DEPARTMENT OF HOUSING AND BUILDINGS
BOROUGH OF MANHATTAN , CITY OF NEW YORK

No. 41160

Date May 12, 1953

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No. 41080

To the owner or owners of the building or premises:

THIS CERTIFIES that the new—~~land~~—~~existing~~ building—premises located at

451 West 204th Street

Block 2201 Lot 1

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. ~~order~~ No.— 77-1951

Construction classification— **Class 1 fireproof**

Occupancy classification— **Public Bldg.** . Height **5** stories, **87** feet.

Date of completion— **May 11, 1953** . Located in **Retail & Residence** Use District.

B Area **1 1/2** . Height Zone at time of issuance of permit **2364-1951**

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on ground			5	Boiler room and storage.
1st story	on ground & 100			1000	Auditorium, gymnasium, chapel and kindergarten.
2nd story	60			220	Class rooms.
3rd story	60			400	Class rooms and convent.
Fuel Oil installation approved by Fire Department and standpipe system approved by Fire Department February 17, 1953. Interior Fire Alarm system approved by Fire Department January 19, 1953.					

Joseph S. Herman
Borough Superintendent.

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that, on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy.

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF MIDTOWN, CITY OF NEW YORK

No. 37731

Date March 6, 1951

CERTIFICATE OF OCCUPANCY

Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. building Code.)

This certificate supersedes C. O. No. 37731
to the owner or owners of the building or premises:

THIS CERTIFIES that the new—~~altered~~—~~existing~~—building—premises located at
~~102-20 XXXXX~~

73 - 71 Allen Street

Block 2175 Lot 136

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646 of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. or Alt. No.— 25-1949

Construction classification—Class 1
Fireproof feet.

Occupancy classification— Public Building

Height 3 & 4 stories, 50

Date of completion— February 21, 1951

Located in residence

Use District.

Area 1 1/2

Height Zone at time of issuance of permit

237-50 -- 1805-49

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS LB. PER SQ. FT.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basement	On ground				Boiler room
1st story	60	40	50	90	School Administration rooms and two (2) classrooms
2d to 4th story, incl	60 each	80	80	160	Four (4) classrooms and two (2) bulletin boards story.
Interior fire alarm system approved by Fire Department September 11, 1950					
Fuel Oil installation approved by Fire Department March 2, 1951.					

**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF MANHATTAN, CITY OF NEW YORK

No. 37591

Date October 9, 1950

CERTIFICATE OF OCCUPANCY

Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. (Building Code.)

This certificate supersedes C. O. No. 21816-

to the owner or owners of the building or premises:

THIS CERTIFIES that the new—~~altered—existing~~ building—premises located at

73-91 Arden street

Block 2175 Lot 136

_____, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. or Alt. No.— 85-1949

Construction classification— **Class 1 Fireproof**

Occupancy classification— **Public Building**. Height Bmnt. 3: 4 stories, 50 feet.

Date of completion— Located in **Residence** Use District.

B Area 1 $\frac{1}{2}$. Height Zone at time of issuance of permit 239-1950, 1805-1949

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basement	on ground				Boiler room
1st story	60	40	50	90	(School Administration rooms & two (2) Class rooms.
2d, 3d & 4th stories	60 each story	80 each		160 each.	(Four (4) Class rooms & two (2) toilets on each story.
					Interior Fire Alarm system approved by Fire Department September 11, 1950.
					This is a Temporary Certificate of Occupancy issued for a period of ninety (90) days com-

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing its height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

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If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646 F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent. Such approval shall be recorded on