

Application: Inwood Academy for Leadership Charter School

Jenny Pichardo - jenny.pichardo@inwoodacademy.org
2021-2022 Annual Report

Summary

ID: 0000000163

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed - Jul 27 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 800000067014

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 6 - MANHATTAN

e. DATE OF INITIAL CHARTER

12/2009

f. DATE FIRST OPENED FOR INSTRUCTION

8/2010

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Inwood Academy for Leadership Charter School will empower students to become agents for change through community focused leadership, character development and college preparedness.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Differentiation. While differentiation can mean many different things to educators, at IAL we believe that the bar for academic achievement can not be lowered to accommodate the needs of students, but that the methods we take to ensure students reach the bar is scaffolded appropriately. The focus of differentiation at IAL is the daily groupings and differentiated task work. Using exit slip data, teachers create groupings for the next day. Task work matches problem sets that students need to master in order
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	<p>to move on. Additional forms of differentiation include pre teaching and adjusting the amount of problems certain students need to complete. These strategies allow students to operate within their zone of proximal development causing the necessary academic growth.</p>
KDE 2	<p>Intensive Support of ELLs. We intend to enroll 40-50 ELLs (40-50%) each year by setting aside seats in our lottery for this population. An ELL specialist will head our program that will utilize inclusion, along with pull out and push in services based on the individual needs of each student. Also, students will be accessed through the RTI method to pinpoint specific areas of need. IALCS will focus on language acquisition throughout its curriculum. Computer based reading intervention will be given to all students that need this extra support.</p>
KDE 3	<p>More Time on Task and More Days in the Year. Student receive an additional week of orientation in the summer which includes culture building and assessments as well as getting to know the goals and curriculum for the year.</p>
KDE 4	<p>Excellent curriculum is ineffective at best when not used by excellent teachers. Much research points to the fact that teacher quality has the single greatest effect on student achievement. Because of this, a large part of our program will revolve around selecting and retaining</p>

	<p>excellent teachers. All teachers joining the IALCS staff must:</p> <p>1) be committed to teaching in underserved communities in an effort to bridge the achievement gap, giving students all the tools necessary and to give these youth all the necessary tools in order to graduate college, 2) believe that teachers are instrumental in building developmental assets in each young person, 3) have a deep understanding of their content area, 4) skill in teacher methodologies, and 5) be a life-long learner in order to model this important trait for the students</p>
KDE 5	<p>The "Three Cs" Inwood Academy strives to position a culture of leadership development in the forefront of every aspect of our school. Leaders at IAL are defined by their ability to uphold commitment to community, character, and college preparedness. We believe that through innovations in both student and staff leadership, IAL has become an institution grounded by its mission in empowering students to become</p> <p>6 / 44</p> <p>agents for changes to ensure that our students achieve and maintain a high level of academic proficiency to attain college acceptance.</p>
KDE 6	(No response)

KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.inwoodacademy.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

960

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

935

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	5, 6, 7, 8, 9, 10, 11, 12
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 3 sites
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INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 800000067014

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3896 10th avne NYNY10034	2123040103	NYC CSD 6	9-12	yes 9-12

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Mary Hackett	Director of School Culture	212-304-0103		mary.hackett@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[TCO Renewal 06.09.2022 to 09.07.2022.pdf](#)

Filename: TCO Renewal 06.09.2022 to 09.07.2022.pdf **Size:** 28.3 kB

Site 1 Fire Inspection Report

[FDNY Approval Letter.pdf](#)

Filename: FDNY Approval Letter.pdf **Size:** 501.6 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	433 West 204 street, NY NY 10034	646-665-5570	NYC CSD 6	5-8	no

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Mary Hackett	Director of School Culture	212-304-0103		mary.hackett@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[IALCS CofO Middle School.pdf](#)

Filename: IALCS CofO Middle School.pdf **Size:** 120.2 kB

Site 2 Fire Inspection Report

[FDNY MS4.pdf](#)

Filename: FDNY MS4.pdf **Size:** 181.7 kB

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 800000067014

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	431 West 204, NYYN 10034	646-273-8451	NYC CSD 6	5-8, central school support office	no

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes	CEO	917-535-1303		christina.reyes@ialcs.org
Operational Leader	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Compliance Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
Complaint Contact	Jenny Pichardo	COO/CFO	347-501-1414		jenny.pichardo@ialcs.org
DASA Coordinator	Mary Hackett	Director of School Culture	212-304-0103		mary.hackett@ialcs.org
Phone Contact for After Hours Emergencies	Kevin Garcia	Director of Operations	917-583-7282		kevin.garcia@ialcs.org

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[Cofo.pdf](#)

Filename: Cofo.pdf **Size:** 37.7 kB

Site 3 Fire Inspection Report

[FDNY Objections List - 2018_08_15 Annex.pdf](#)

Filename: FDNY Objections List - 2018_08_15 Annex.pdf **Size:** 438.4 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jenny Pichardo
Position	COO/CFO
Phone/Extension	347-501-1414
Email	jenny.pichardo@ialcs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

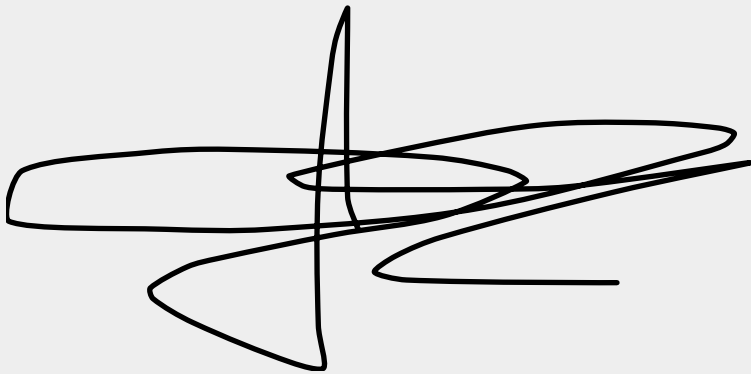
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).


Responses Selected:

Yes

Signature, Head of Charter School

A stylized, handwritten signature in black ink, featuring a large, sweeping loop on the left and a series of smaller, connected loops on the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink, starting with a large, bold 'T' followed by a series of connected, cursive-like loops and a final vertical stroke.

Date

Jul 27 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Jul 28 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 800000067014

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's next charter term, the school will show academic performance of students proficient at or above Level 3 that meets or exceeds the percent proficient of the CSD of location and also meets or exceeds the citywide percent on the NY State ELA examination	NY State ELA Exam		
Academic Goal 2	For each year of the school's next charter term, the school will show academic performance of students proficient at or above Level 3 that meets or exceeds the percent proficient of the CSD of location and also meets or exceeds the citywide percent on the NY	NY State Math Exam		

	State Math examination			
Academic Goal 3	Each year, at least 75 percent of students in high school accountability cohort passing a English Regents exam will have a score of 75 or above by the end of their fourth year	NYS Regents		
Academic Goal 4	Each year, at least 75 percent of students in high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year	NYS Regents		
	For each year of the schools next charter term, each grade-level cohort will demonstrate growth with a reduction by half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baselien) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3			

Academic Goal 5	<p>on the current State ELA exam. For schools in which the number of students scoring above proficiency in grade level cohort exceeded the CSD or city percent (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in current year</p>	NY State ELA Test		
Academic Goal 6	<p>For each year of the schools next charter term, each grade-level cohort will demonstrate growth with a reduction by half the gap between the percent at or above Level 3 on the previous year's NYS Math exam (baselien) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current State Math exam. For schools in which the number of students scoring above proficiency in grade level</p>	NY State Math Test		

	cohort exceeded the CSD or city percent (whichever is higher) on the previous year's Math exam, the school is expected to demonstrate growth comparable to the CSD in current year			
Academic Goal 7	For each year of the next charter term, the school will perform at the 60th percentile or above compared with citywide averages for its 4 year graduation rate and in the 60th percentile or above compared to citywide averages for its 6 year graduation rate	Graduation Rate		
	For each year of the next charter term, the school will show progress towards having 75% of students enrolled in each grade 9-11 accumulate 10 or more credits towards graduation. The school will be accountable for all credits			

Academic Goal 8	<p>accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the county or died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous year for purposes of the NYC DOE school quality reports</p>	Credit Accumulation		
Academic Goal 9	<p>Each year (after the first class has graduated) at least 75% of students will successfully complete their first semester of college by passing all classes in which they are enrolled</p>	College Transcript		
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school will have an average daily student attendance rate at least 95 percent	Internal Data		
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of school year will return the following school year	ATS Report		
	Each year, 90			

Org Goal 3	percent of all instructional staff employed during the prior school year will return and /or asked to return the following school year	Internal data		
Org Goal 4	In each year of the charter term, students will express satisfaction with the schools program based on the NYC DOE school survey. On key questions as identified in the NYC DOE charter school accountability handbook, the school will have a percentage of students that agree or strongly agree that meets or exceed citywide averages. The school will only have met this goal is 50% or more students participate in the survey	NYC DOE School Survey		
	In each year of the charter term, students will express satisfaction with the schools			

Org Goal 5	<p>program based on the NYC DOE school survey. On key questions as identified in NYC DOE charter school accountability handbook, the school will have a percentage of students that agree or strongly agree that meets or exceed citywide averages. The school will only have met this goal is 50% or more staff participate in the survey</p>	NYC DOE School Survey		
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				
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5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow	Audit		
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Oct 31 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Inwood Academy for Leadership Charter School - Financial Statements (Unsecured) - June 30, 2022

Filename: Inwood_Academy_for_Leadership_Char_nRNLXaq.pdf **Size:** 664.6 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Audited Annual Financial Report FY22

Filename: Audited_Annual_Financial_Report_FY22.xlsx **Size:** 72.7 kB

Entry 4c - Additional Financial Documents

Completed - Oct 31 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report

4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Inwood Academy for Leadership Charter School - Audit Wrap-Up Report - June 30, 2022

Filename: Inwood_Academy_for_Leadership_Char_8GVWLEP.pdf **Size:** 783.9 kB

Bank Stmt_Chase 6637_Aug 2022_FY23_IAL

Filename: Bank_Stmt_Chase_6637_Aug_2022_FY23_IAL.pdf **Size:** 61.9 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 31 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jenny Pichardo	jenny.pichardo@ialcs.org	212-304-0103

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Marc Taub	mtaub@bdo.com	212-931-9200	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Collin Raymond	237 West 35th Street, Suite 301 New York, NY 10001	craymond@csbm.com	888-710-2726	9

Entry 5 - Fiscal Year 2022-2023 Budget

Completed - Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[final-2022-2023-ar-budget-template \(2\)](#)

Filename: final-2022-2023-ar-budget-template_2.xlsx **Size:** 38.0 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 28 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board**

during the reporting year.

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Combined Financial Disclosures

Filename: Combined_Financial_Disclosures.pdf **Size:** 1.2 MB

Entry 7 BOT Membership Table

Completed - Jul 27 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 800000067014

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
--	---------	---------	----------	--------	--------	--------	-------	-----	-------

	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meeting s Attende d During 2021-2022
1	Tomas Almonte	tomas.almonte@nbcuni.com	Chair	Finance/ Facilities , Executive	Yes	7	07/01/2021	06/30/2022	8
2	Jay Patrick	jpatricknyc@hotmail.com	Vice Chair	Fundrais ing, Executive	Yes	6	07/01/2021	06/30/2022	8
3	Benjamin Wilson	benjamin.wilson@hklaw.com	Trustee/ Member	Finance/ Facilities , HR	Yes	4	07/01/2021	06/30/2022	9
4	Elyssa Sminiero	esimine@better.com	Secretar y	Academ ic/HR	Yes	11	07/01/2021	08/01/2022	5 or less
5	Jason Craige Harris	jharris@friendseminary.org	Trustee/ Member	Academ ic/HR	Yes	4	07/01/2021	06/30/2022	5 or less
6	Christina Reyes	christina.reyes@ialcs.org	Trustee/ Member	Fudraisi ng, academi c, finance facilities ,	Yes	13	07/01/2021	06/30/2022	12
7	Brooke Girley	brook.girley@gmail.com	Trustee/ Member	Academ ic	Yes	3	07/01/2022	09/30/2022	5 or less

		m							
8	Kathleen Smith	kathrea.ds@gmail.com	Trustee/Member	Academic	Yes	3	07/01/2021	06/30/2022	9
9	Maxwell Rosenthal	maxwell.rosenthal@gmail.com	Trustee/Member	finance Facilities , HR	Yes	3	07/01/2021	06/30/2022	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Jhoselyn Almonte	jhoselyn712@gmail.com	Secretary	Academic, HR, executive	Yes	3	07/01/2021	06/30/2021	9
11	Kathleen Mangual	kathleen.mangual@sco.tiabank.com	Trustee/Member	Fundraising	Yes	2	07/01/2021	06/30/2022	9
12	Steve Mylanr	steve.mylanr.com	Treasurer	Finance Facilities/Executive	Yes	2	07/01/2021	06/30/2022	9
13	Shuvi Santos	ssantos@noodle.com	Trustee/Member	Academic, HR	Yes	1	07/01/2021	06/30/2022	11
14	Vin Singh	vic@eniac.vc	Trustee/Member	Fundraising	Yes	1	07/01/2021	06/30/2022	8
15	Carlos Talero	carlostero@carlostero.com	Trustee/Member	Finance and Facilities	Yes		03/01/2021	06/30/2022	5 or less

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	13
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

13

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

5

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 28 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[Meeting Minutes for 7](#)

Filename: Meeting_Minutes_for_7.2021-6._2022.pdf **Size:** 679.4 kB

Entry 9 Enrollment & Retention

Completed - Jul 28 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Web: IAL website pointed people to NYC Charter Center's Common Application which is available in multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent abilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p>	<p>bilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p>
	<p>bilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p>	<p>bilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p>

English Language Learners	<p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p>	<p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population</p>
Students with Disabilities	<p>bilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463. Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high</p>	<p>bilingual (English/Spanish) package to Vanguard toadvertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463. Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year.NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p> <p>Bus Ad and News Paper advertisement to local areas where we are aware of high</p>

	needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population	needs such as students eligible for Free and reduced priced lunch, ELL and SPED Population
--	--	--

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.
English Language Learners	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood

	Academy for Leadership.	Academy for Leadership.
Students with Disabilities	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.	As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.

Entry 10 - Teacher and Administrator Attrition

Completed - Jul 28 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 28 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	28

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	2

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	63

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	93

Thank you.



Entry 12 Organization Chart

Completed - Jul 28 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

IAL 2022

Filename: IAL_2022.23_Org_Chart.pdf **Size:** 427.5 kB

Entry 13 School Calendar

Completed - Jul 28 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

combined 22

Filename: combined_22.23_calendar.pdf **Size:** 432.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jul 29 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Inwood Academy for Leadership Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2022/07/30004923/Annual-Report-2021.22-7.29.22.pdf
2. Board meeting notices, agendas and documents	https://inwoodacademy.org/about/team/board/
3. New York State School Report Card	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2022/07/29020501/2021-_-INWOOD-ACAD-FOR-LEADERSHIP-CS-Report-Card-_-NYSED-Data-Site.pdf
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113051/IAL-DASA-Harassment-Intimidation-Bullying-Form.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2022/07/29011023/IALCS_Emergency-Management-Plan-22-23.pdf
6. Authorizer-approved FOIL Policy	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113047/IAL-Foil-Policy.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113049/IAL-FOIL-List-of-Records.pdf

Thank you.



Entry 15 Staff Roster

Completed - Jul 30 2022

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[faculty-staff-roster-template-2022-v2 \(2\)](#)

Filename: faculty-staff-roster-template-2022-v2_2.xlsx **Size:** 46.8 kB

Optional Additional Documents to Upload (BOR)

Incomplete



Inwood Academy for Leadership Charter School

Financial Statements

Years Ended June 30, 2022 and 2021

and Supplemental Schedule of Expenditures
of Federal Awards

for the Year Ended June 30, 2022

Inwood Academy for Leadership Charter School

Financial Statements
Years Ended June 30, 2022 and 2021
and Supplemental Schedule of Expenditures of Federal Awards
for the Year Ended June 30, 2022

Inwood Academy for Leadership Charter School

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622 Third Ave, Suite 3100
New York, NY 10017

Independent Auditor's Report

To the Board of Trustees
Inwood Academy for Leadership Charter School
New York, New York

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Inwood Academy for Leadership Charter School (the "School"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

BDO USA, LLP, a Delaware limited liability partnership, is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.



In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audits.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits, significant audit findings, and certain internal control-related matters that we identified during the audits.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

BDO USA, LLP

New York, New York
October 31, 2022

Financial Statements

Inwood Academy for Leadership Charter School

Statements of Financial Position

<i>June 30,</i>	2022	2021
Assets		
Cash	\$ 8,157,942	\$ 8,231,320
Cash - restricted	75,278	75,263
Bond reserve funds - restricted cash	1,600,817	2,009,599
Grants and other receivables	1,599,735	829,397
Due from Friends of Inwood Academy for Leadership Charter School, Inc.	316,000	-
Prepaid expenses and other assets	547,264	513,852
Operating lease right-of-use assets	1,970,097	3,931,824
Finance lease right-of-use assets	36,435,565	37,168,116
Property and equipment, net	18,218,412	18,218,299
Total Assets	\$ 68,921,110	\$ 70,977,670
Liabilities and Net Assets		
Liabilities		
Accounts payable and accrued expenses	\$ 263,151	\$ 258,130
Accrued interest expense	152,771	155,613
Bonds payable, net	16,953,248	17,234,579
Due to NYC Department of Education	3,778	419
Finance lease liabilities	37,760,165	37,867,281
Operating lease liabilities	2,025,190	3,971,935
Total Liabilities	57,158,303	59,487,957
Commitments and Contingencies (Notes 2, 3, 5, 6, 7, and 8)		
Net Assets		
Without donor restrictions	11,762,807	11,489,713
Total Liabilities and Net Assets	\$ 68,921,110	\$ 70,977,670

See accompanying notes to the financial statements.

Inwood Academy for Leadership Charter School

Statements of Activities

<i>Year ended June 30,</i>	2022	2021
Change in Net Assets Without Donor Restrictions		
Operating Revenue and Support Without Donor Restrictions		
State and local per pupil operating revenue	\$ 19,876,158	\$ 18,694,980
Government grants and contracts	4,765,201	3,389,194
Contributions and other grants	1,342,277	1,320,727
Interest income	28,822	40,805
Gain on modification of operating lease	12,564	-
	26,025,022	23,445,706
Net Assets Released From Restrictions		
Satisfaction of program restrictions	21,875	37,081
Total Operating Revenue Without Donor Restrictions	26,046,897	23,482,787
Expenses		
Program services:		
General education	15,696,825	14,568,403
Special education	4,937,883	4,315,586
Management and general	4,793,495	4,117,169
Fundraising	323,725	293,560
Total Expenses	25,751,928	23,294,718
Change in Net Assets Without Donor Restrictions	294,969	188,069
Change in Net Assets With Donor Restrictions		
Donations	-	21,875
Net assets released from restrictions	(21,875)	(37,081)
Change in Net Assets With Donor Restrictions	(21,875)	(15,206)
Change in Net Assets	273,094	172,863
Net Assets, beginning of the year	11,489,713	11,316,850
Net Assets, end of the year	\$ 11,762,807	\$ 11,489,713

See accompanying notes to the financial statements.

Inwood Academy for Leadership Charter School

Statement of Functional Expenses

Year ended June 30, 2022

	No. of Positions	Program Services			Supporting Services		Total
		General Education	Special Education	Total Program	Management and General	Fundraising	
Personnel services costs:							
Administrative staff personnel	45	\$ 1,730,118	\$ 395,590	\$ 2,125,708	\$ 1,176,206	\$ 169,764	\$ 3,471,678
Instructional personnel	119	5,669,304	1,913,175	7,582,479	-	-	7,582,479
Non-instructional personnel	11	-	-	-	502,002	-	502,002
Total salaries and wages	175	7,399,422	2,308,765	9,708,187	1,678,208	169,764	11,556,159
Payroll taxes and employee benefits		1,445,403	450,995	1,896,398	327,821	33,162	2,257,381
Retirement benefits		204,490	63,805	268,295	46,379	4,692	319,366
Legal fees		-	-	-	94,067	-	94,067
Accounting / Audit services		-	-	-	80,995	-	80,995
Professional fees - other		758,384	243,139	1,001,523	220,444	11,556	1,233,523
Building and land rent / lease		632,967	197,499	830,466	143,559	14,522	988,547
Repairs and maintenance		79,705	24,870	104,575	18,078	1,829	124,482
Insurance		91,400	28,519	119,919	20,730	2,097	142,746
Utilities		210,008	65,527	275,535	47,630	4,818	327,983
Supplies / Materials		360,771	121,746	482,517	-	-	482,517
Non-capitalized equipment / furnishings		8,322	2,596	10,918	1,887	191	12,996
Staff development		300,399	93,506	393,905	67,776	6,882	468,563
Student and staff recruitment		126,281	42,111	168,392	4,496	455	173,343
Technology		200,098	63,179	263,277	38,749	3,920	305,946
Food services		271,301	91,554	362,855	-	-	362,855
Student services		505,388	170,549	675,937	23,937	-	699,874
Office expense		71,801	22,402	94,203	305,174	1,647	401,024
Depreciation and amortization		1,706,685	532,519	2,239,204	387,081	39,156	2,665,441
Interest expense		1,243,180	387,896	1,631,076	1,256,051	28,522	2,915,649
Other		80,820	26,706	107,526	30,433	512	138,471
		\$ 15,696,825	\$ 4,937,883	\$ 20,634,708	\$ 4,793,495	\$ 323,725	\$ 25,751,928

See accompanying notes to the financial statements.

Inwood Academy for Leadership Charter School

Statement of Functional Expenses

Year ended June 30, 2021

	No. of Positions	Program Services			Supporting Services		
		General Education	Special Education	Total	Management and General	Fundraising	Total
Personnel services costs							
Administrative staff personnel	37	\$ 1,748,058	\$ 397,464	\$ 2,145,522	\$ 1,069,502	\$ 165,942	\$ 3,380,966
Instructional personnel	117	5,753,383	1,806,439	7,559,822	-	-	7,559,822
Non-instructional personnel	9	-	-	-	346,450	-	346,450
Total salaries and wages	163	7,501,441	2,203,903	9,705,344	1,415,952	165,942	11,287,238
Payroll taxes and employee benefits		1,451,917	426,569	1,878,486	274,060	32,118	2,184,664
Retirement benefits		201,306	59,143	260,449	37,998	4,453	302,900
Legal fees		-	-	-	10,169	-	10,169
Accounting / Audit services		-	-	-	103,032	-	103,032
Professional fees - other		491,840	147,020	638,860	221,119	8,895	868,874
Building and land rent / lease		875,345	257,174	1,132,519	165,228	19,364	1,317,111
Repairs and maintenance		47,684	14,009	61,693	9,001	1,055	71,749
Insurance		84,099	24,708	108,807	15,874	1,860	126,541
Utilities		179,815	52,829	232,644	33,941	3,978	270,563
Supplies / Materials		206,775	67,987	274,762	-	-	274,762
Non-capitalized equipment / furnishings		30,743	9,032	39,775	5,803	680	46,258
Staff development		226,391	66,604	292,995	41,885	4,909	339,789
Student and staff recruitment		80,791	25,147	105,938	2,053	241	108,232
Technology		132,852	39,291	172,143	22,651	2,655	197,449
Food services		53,966	16,944	70,910	-	-	70,910
Student services		225,665	70,854	296,519	14,632	-	311,151
Office expense		20,060	5,174	25,234	202,015	988	228,237
Depreciation and amortization		1,430,091	426,511	1,856,602	275,592	26,840	2,159,034
Interest expense		1,289,252	390,682	1,679,934	1,245,154	19,534	2,944,622
Other		38,370	12,005	50,375	21,010	48	71,433
		\$ 14,568,403	\$ 4,315,586	\$ 18,883,989	\$ 4,117,169	\$ 293,560	\$ 23,294,718

See accompanying notes to the financial statements.

Inwood Academy for Leadership Charter School

Statements of Cash Flows

<i>Year ended June 30,</i>	2022	2021
Cash Flows from Operating Activities		
Cash received from operating revenue and support	\$ 24,900,657	\$ 23,189,848
Cash paid to employees and suppliers	(23,051,505)	(21,577,442)
Cash received from interest income	28,822	40,805
Net Cash Provided by Operating Activities	1,877,974	1,653,211
Cash Flows from Investing Activities		
Purchase of property and equipment	(1,532,562)	(654,240)
Proceeds from refund of equipment	-	11,970
Net Cash Used in Investing Activities	(1,532,562)	(642,270)
Cash Flows from Financing Activities		
Repayment of principal of finance leases	(507,557)	(343,505)
Repayment of bonds payable	(320,000)	(300,000)
Net Cash Used in Financing Activities	(827,557)	(643,505)
Net Increase in Cash	(482,145)	367,436
Cash and Restricted Cash, beginning of year	10,316,182	9,948,746
Cash and Restricted Cash, end of year	\$ 9,834,037	\$ 10,316,182
Reconciliation of change in net assets to net cash provided by operating activities:		
Change in net assets	\$ 273,094	\$ 172,863
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	2,665,441	2,159,034
Operating lease expense	27,546	40,111
Gain on modification of operating lease	(12,564)	-
Bond premium	(3,670)	(3,670)
Amortization of debt issuance costs	42,339	45,734
Changes in operating assets and liabilities:		
Grants receivable	(770,338)	(237,347)
Due from Friends of Inwood Academy for Leadership Charter School, Inc.	(316,000)	-
Prepaid expenses and other assets	(33,412)	2,085
Accounts payable and accrued expenses	5,021	(523,043)
Accrued interest expense	(2,842)	(2,975)
Due to NYC Department of Education	3,359	419
Net Cash Provided by Operating Activities	\$ 1,877,974	\$ 1,653,211
Supplemental Disclosure of Cash Flow Information:		
Cash and Cash - Restricted Consist of:		
Cash	\$ 8,157,942	\$ 8,231,320
Cash - restricted	75,278	75,263
Bond reserve funds - restricted cash	1,600,817	2,009,599
Cash and Restricted Cash, end of year	\$ 9,834,037	\$ 10,316,182
Cash paid for interest	\$ 2,867,412	\$ 2,895,613

See accompanying notes to the financial statements.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

1. Nature of the Organization

Inwood Academy for Leadership Charter School (the “School”) is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2009 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. The School was granted a provisional charter on December 15, 2009, valid for a term of five years and renewable by the Board of Regents of the University of the State of New York. The charter of the School was renewed and extended to June 30, 2025.

The School opened its doors in the Fall of 2010 in Upper Manhattan with a rigorous academic program and a highly structured and supportive school culture. The School is uniquely designed to empower students in Inwood and Washington Heights to become agents for change through community-focused leadership, character development and college preparedness.

The School operates classes for students in the fifth through twelfth grades.

The School, as determined by the Internal Revenue Service (“IRS”), is exempt from federal income tax under Section 501(a) of the Internal Revenue Code (“IRC”) as an organization described in Section 501(c)(3) of the IRC and under the corresponding provisions of the New York State tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

2. Significant Accounting Policies

Financial Statement Presentation

The School’s financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”).

The classification of the School’s net assets and its support, revenues, and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the two classes of net assets - with donor restrictions or without donor restrictions - be displayed in a statement of financial position and that the amount of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Net Assets with Donor Restrictions consist of contributions and other inflows of assets whose use is subject to donor-imposed restrictions that are more specific than broad limits reflecting the nature of the not-for-profit entity, the environment in which it operates and the purposes specified in its articles of incorporation or bylaws or comparable documents. Donor-imposed restrictions may be temporary in nature, such as stipulating that resources may be used only after a specified date or limited to specific programs or services. Certain donor-imposed restrictions are perpetual in nature.

Net Assets without Donor Restrictions consist of contributions and other inflows of assets whose use is not subject to donor-imposed restrictions. This net asset category includes both contributions not subject to donor restrictions and exchange transactions, and are, therefore, available for general operations.

At June 30, 2022 and 2021, the School had no assets with donor restrictions.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

2. Significant Accounting Policies (continued)

Cash - Restricted

The Board of Regents of the State University of New York requires an escrow account of \$75,000 to be held aside under the provisions of the School's charter to pay for legal and audit expenses that would be associated with a dissolution should it occur. As of June 30, 2022 and 2021, the School had restricted cash of \$75,278 and \$ 75,263, respectively.

Grants and Other Receivables

Grants receivable represent unconditional promises to give. Grants receivable that are expected to be collected within one year and recorded at net realizable value are \$1,599,735 and \$829,397 at June 30, 2022 and 2021, respectively. The School has determined that no allowance for uncollectible accounts for grants receivable is necessary at June 30, 2022 and 2021. Such estimate is based on management's assessment of the aged basis of its receivables, as well as current economic conditions and historical information.

Contributions

Transfers of cash or other assets or settlement of liabilities that are both voluntary and nonreciprocal are recognized as contributions.

Contributions may either be conditional or unconditional. A contribution is considered conditional when the donor imposes both a measurable barrier and a right of return. Conditional contributions are recognized as revenue on the date all donor-imposed barriers are overcome or explicitly waived by the donor. Barriers may include specific and measurable outcomes, limitations on the performance of an activity and other stipulations related to the contribution. A donor has a right of return of any assets transferred or a right of release of its obligation to transfer any assets in the event the School fails to overcome one or more barriers. Assets received before the barrier is overcome are accounted for as refundable advances.

Donor-imposed restrictions limit the use of the donated assets as to time or purpose restrictions.

Contributions subject to donor restrictions are recognized in changes in net assets with donor restrictions. When a purpose restriction is satisfied or when a time restriction expires, the contribution is reported as net assets released from restrictions and is recognized in changes in net assets without donor restrictions in the statement of activities.

Revenue Recognition

Per-Pupil Revenue

The School recognizes revenues from per-pupil funding in the fiscal year in which the academic programs are provided. Per-pupil revenue is billed and received based on the total number of full-time equivalent ("FTE") students and the basic charter school tuition rate for the school district of residence of the students attending the School in any given fiscal year for general education and special education. The FTE is formula-driven and based on the number of days the student has been with the School as a proportion of the number of days in the entire school year (the calculation is done by using the New York State calculator online). The School's total student population includes general education and special education students. The School has determined that revenue from its students has the same performance obligations, types of contract, and services rendered. As a result, the student body is viewed as one customer base for revenue purposes. The School uses a portfolio approach to account for per-pupil contracts as a collective group rather than recognizing revenue on an individual-contract basis. The School believes that revenue recognized by utilizing the portfolio approach approximates the revenue that would have been recognized if an individual contract approach were used.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

2. Significant Accounting Policies (continued)

Revenue Recognition (continued)

Per-Pupil Revenue (continued)

Per-pupil invoicing is managed on a bi-monthly basis to the funding source (local school district). Billing is a function of student enrollment for the upcoming fiscal year, which is the basis for the first two invoices per-pupil due June 1st and July 31st, which is a projection. Subsequent invoices are due bi-monthly. With the implementation of an automated-invoicing process through a dedicated website, the submission of each invoice is done online. After the year is complete, the School submits the FTE per-pupil reconciliation, listing every student who attended any part of the year, and the FTE each represents. Based on this final count, it calculates how much should have been paid to the School and included in the reconciliation will be any amounts due from the funding source included in grants and other receivables on the statement of financial position at year end, or any amounts payable to the funding source included as a liability on the statement of financial position at year end, as amounts are trued up to actual based on actual numbers submitted at year end.

Additional funding is also provided to support special education services. All students who are identified to need special education services or settings have an Individualized Education Program ("IEP"), formalized for his or her unique needs. Based on this IEP, the student is categorized into one of three levels of service: 0-20% service, 20-60% service, or 60% or more service required and provided by the School. For a student receiving less than 20% in services, no additional funding is received. For a student receiving services between 20% and 60% and 60% or more services of the school day, additional funding per FTE is received. Billing for this support is incorporated into the per-pupil invoices and is also settled in the same FTE per-pupil reconciliation process.

As the students receive the benefit of these services simultaneously as the School is providing them, the School recognizes per-pupil revenue from these services over time. The School believes that this method provides a reasonable depiction of the transfer of services over the term of the performance obligation based on the services needed to satisfy the obligation. Generally, performance obligations satisfied over time relate to students receiving academic or school services. The School measures the performance obligation from admission or enrollment into the School to the point when the student is discharged or the end of the school year where it is no longer required to provide services to the student, which is generally at the time of discharge or the completion of the school year. All of these services are bundled and considered a single-performance obligation, and as such, the School accounts for these bundled-performance obligations under state and local per pupil operating revenue in the statement of activities and recognizes the per-pupil revenue over time. Any adjustments that occur are recorded in the period they become known.

Government Grants

Revenue from federal, state, and local government grants and contracts is recognized by the School when qualifying expenditures are incurred and billable to the government, or when required services have been provided.

Contract Assets and Contract Liabilities

In accordance with Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 606, contract assets are to be recognized when an entity has the right to receive consideration in exchange for goods or services that have been transferred to a customer when that right is conditional on something other than the passage of time. The School does not recognize contract assets, as the right to receive consideration is unconditional in accordance with the passage of time criteria. Also, in accordance with ASC 606, contract liabilities are to be recognized when an entity is obligated to transfer goods or services for which consideration has already been received. The School does not receive consideration prior to the transfer of goods or services and, therefore, does not recognize contract liabilities.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

2. Significant Accounting Policies (continued)

Property and Equipment

Property and equipment are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. The School has established a \$1,000 threshold above which assets are evaluated to be capitalized. Leasehold improvements and finance lease equipment are amortized over the shorter of the useful life of the asset or the lease term. Property and equipment acquired with certain government contract funds is recorded as expenses pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized, based on the established threshold.

Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the year ended June 30, 2022 and 2021.

Advertising

The School expenses advertising costs as incurred. The School incurred \$173,343 of advertising costs for the year ended June 30, 2022, which is included in the accompanying statement of functional expenses under student and staff recruitment.

Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the accompanying statement of activities. Accordingly, certain costs have been allocated among the respective programs and activities according to the functional categories, as follows:

Program Services - This category represents expenses related to general education and special education for certain students requiring additional attention and guidance. These costs are allocated based on the FTE allocation method.

Management and General - This category represents expenses related to the overall administration and operation of the School that are not specific to any program services or development. These costs are allocated based on the FTE allocation method.

Fundraising - This category represents expenses directly associated with the School's effort to raise funds to support the operations for the School. These costs are allocated based on time and effort.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Debt Issuance Costs

The School presents debt issuance costs as a reduction in the carrying amount of the debt in the statements of financial position. Costs incurred in connection with the borrowing are capitalized and amortized over the life of the loan using the effective interest method.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

2. Significant Accounting Policies (continued)

Reclassifications

Certain accounts in the June 30, 2021 financial statements have been reclassified to conform to the June 30, 2022 presentation. These reclassifications had no effect on net income or net assets.

Income Taxes

The School is exempt from federal, state and local income taxes under Section 501(c)(3) of the IRC and, therefore, has made no provision for income taxes in the accompanying financial statements. In addition, the School has been determined by the IRS not to be a “private foundation” within the meaning of Section 509(a) of the IRC. There was no unrelated business income for the year ended June 30, 2022 and 2021.

Under U.S. GAAP, an organization must recognize the tax benefit associate with tax positions taken for tax-return purposes when it is more likely than not that the position will not be sustained upon examination by a taxing authority. The School does not believe it has taken any material uncertain tax positions and, accordingly, it has not recorded any liability for unrecognized tax benefits. The School is subject to routine audits by a taxing authority. As of June 30, 2022 and 2021, the School was not subject to any examination by a taxing authority.

Recently Adopted Accounting Pronouncement

Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets

In September 2020, the FASB issued Accounting Standards Update (“ASU”) 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets (Topic 958)*. The update requires not-for-profits to present contributed nonfinancial assets as a separate line item on the statement of activities, and to disclose information regarding each type of contributed nonfinancial assets. The update is effective for financial statements issued for fiscal years beginning after June 15, 2021. The School adopted this ASU as of July 1, 2021. The adoption of this ASU did not have a material impact on the financial statements.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

3. Liquidity and Availability of Resources

The School maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The School's management meets monthly to address projected cash flows to meet its operational expenditures. The School's financial assets available within one year of the statement of financial position date for general expenditures are as follows:

<i>June 30,</i>	2022	2021
Cash	\$ 8,157,942	\$ 8,231,320
Cash - restricted	75,278	75,263
Bond reserve funds - restricted cash	1,600,817	2,009,599
Grants and other receivables	1,599,735	829,397
Due from Friends of Inwood Academy for Leadership Charter School, Inc.	316,000	-
Total Financial Assets	11,749,772	11,145,579
Less amounts unavailable for general expenditures within one year due to:		
Restricted by contract	(75,278)	(75,263)
Restricted for bond reserves	(1,600,817)	(2,009,599)
Total Financial Assets Available to Management for General Expenditures Within One Year	\$ 10,073,677	\$ 9,060,717

4. Property and Equipment

Property and equipment consist of the following:

<i>June 30,</i>	2022	2021	Estimated Useful Lives
Furniture and fixtures	\$ 1,014,642	\$ 992,683	3 years
Equipment and computers	1,310,043	1,172,344	3 years
			Lesser of the useful life of the asset or the lease term
Leasehold improvements	22,670,212	21,297,308	
	24,994,897	23,462,335	
Less: accumulated depreciation and amortization	(6,776,485)	(5,244,036)	
	\$ 18,218,412	\$ 18,218,299	

Depreciation and amortization expense of property and equipment for the years ended June 30, 2022 and 2021 amounted to \$1,532,449 and \$1,116,364, respectively.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

5. Bonds Payable

The School is a conduit bond obligor for \$17,560,000 Series 2018A Bonds (the “2018A Bonds”) and \$435,000 Taxable Series 2018B (the “2018B Bonds”) Bonds. The 2018A Bonds were issued on May 15, 2018 with a maturity date of May 1, 2048 and interest rates ranging from 4.875% to 5.50%. The 2018B Bonds were issued on May 15, 2018 with an interest rate of 5.95% and matured on May 1, 2022. The proceeds from the 2018A Bonds and 2018B Bonds were used to build, renovate and improve a rental facility, pay for the costs of issuance and to fund several reserve bank accounts. The School repaid \$185,000 of the 2018A Bonds payable during the year ended June 30, 2022. The School repaid \$135,000 and \$300,000 of the 2018B Bonds payable during the years ended June 30, 2022 and 2021, respectively.

The reserve accounts consist of the following:

<i>June 30,</i>	2022	2021
2018A and 2018B Bonds interest	\$ 152,883	\$ 155,650
2018A and 2018B Bonds principal	56,020	53,341
Project Reserve Fund	57,938	502,635
2018A Bonds debt service	1,225,610	1,225,610
2018B Bonds debt service	30,361	30,361
Bonds Repair and Replacement reserve	78,004	42,001
2018B Cost of Issuance	1	1
	\$ 1,600,817	\$ 2,009,599

The reserve funds are recorded as bond reserve funds - restricted cash in the accompanying statements of financial position.

The School incurred issuance costs of \$711,624 and collected a Bond premium of \$116,687 in connection with the 2018A Bonds and 2018B Bonds, which are amortized over the life of the Bonds. The amortization of the debt issuance costs for the years ended June 30, 2022 and 2021 amounted to \$42,339 and \$45,734, respectively, and is included in interest expense on the accompanying statements of functional expenses. The accumulated amortization of the debt issuance costs amounted to \$188,476 and \$146,137 for the years ended June 30, 2022 and 2021, respectively, and is included in bonds payable, net on the accompanying statements of financial position. The amortization of the Bond premium for each of the years ended June 30, 2022 and 2021 amounted to \$3,670 and is included in interest expense on the accompanying statements of functional expenses. The accumulated amortization of the Bond premium amounted to \$15,291 and \$11,621 for the years ended June 30, 2022 and 2021, respectively.

Bonds payable, net consists of the following:

<i>June 30,</i>	2022	2021
Series 2018A Bonds	\$ 17,375,000	\$ 17,560,000
Taxable Series 2018B Bonds	-	135,000
	17,375,000	17,695,000
Add: Unamortized bond premium	101,396	105,066
Less: Unamortized debt issue costs	(523,148)	(565,487)
	\$ 16,953,248	\$ 17,234,579

Inwood Academy for Leadership Charter School

Notes to Financial Statements

5. Bonds Payable (continued)

Aggregate maturities of bonds payable for each of the succeeding five years are as follows:

Fiscal year ending June 30,

2023	\$	335,000
2024		355,000
2025		370,000
2026		390,000
2027		410,000
Thereafter		15,515,000
	\$	17,375,000

6. Related Party Transactions

Friends of Inwood Academy for Leadership Charter School, Inc. ("Friends of IAL"), a related party of the School, is a new York State, not-for-profit organization dedicated to providing assistance to charter schools and other forms of alternative education including, but not limited to, Inwood Academy for Leadership Charter School.

The School has entered into sublease agreements with Friends of IAL (see Note 7).

The balance due from Friends of IAL at June 30, 2022 amounted to \$316,000, which is comprised of overpayment of rent.

Friends of IAL made contributions of \$1,300,000 to the School during each of the years ended June 30, 2022 and 2021, which are included in the accompanying statements of activities under contributions and other grants.

7. Right-of-Use Assets

The School leases space primarily for operation of the School. The School estimates the expected lease terms by assuming the exercise of renewal options where an economic penalty exists that would preclude the abandonment of the leases at the end of the initial non-cancelable terms and the exercise of such renewal is at the sole discretion of the School. The expected lease terms are used in the determination of whether a lease is a finance or operating lease and in the calculation of straight-line rent expense. Additionally, the useful life of leasehold improvements is limited by the expected lease term or the economic life of the asset, whichever is shorter. If significant expenditures are made for leasehold improvements late in the expected lease term and renewal is reasonably assured, the useful life of the leasehold improvement is limited to the end of the renewal period or economic life of the asset, whichever is shorter. Rent abatements and escalations are considered in the calculation of minimum lease payments in determining straight-line rent expense for operating leases.

Lessor accounting under ASU 2016-02, *Leases (Topic 842)* is consistent with the previous U.S. GAAP treatment, with updates to align with certain changes to the lessee model and the new revenue standard (Topic 606). Similar to previous guidance, lessors will classify leases as operating, direct financing, or sales-type. These are considered operating leases under the previous standard, as well as under ASU 2016-02.

ASU 2016-02 does require lessors to allocate (rather than recognize as previously required) certain variable payments to the lease and non-lease components when the changes in facts and circumstances on which the variable payment is based occur.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

7. Right-of-Use Assets (continued)

ASU 2016-02 permits lessors, as an accounting policy election, to not evaluate whether certain sales taxes and other similar taxes are lessor costs or lessee costs. Instead, those lessors will account for those costs as if they are lessee costs. The School has made this accounting policy election. In addition, ASU 2016-02 also allows lessors to exclude certain costs from variable payments, and therefore revenue, for lessor costs paid by lessees directly to third parties. The School has also made this accounting policy election.

ASU 2016-02 also permits lessors, as an accounting policy election, to not separate lease and non-lease components if the non-lease components would otherwise be accounted for under Topic 606, the timing and pattern of both the lease and non-lease components is the same and the lease component would be accounted for as an operating lease under ASU 2016-02. The School has not made this accounting policy election.

On June 19, 2014, the School entered into a lease with the Roman Catholic Church of St. Jude. The lease period is from July 1, 2014 through June 30, 2024. The School took possession of this space in July 2014. The lease was modified with Friends of IAL. In the event Friends of IAL defaults on rental payments, the School is held liable for any unpaid balance.

Pursuant to the sublease agreement, the School is obligated for minimum annual rentals payable to Friends of IAL. The School is obligated for certain operating costs at this site. The future minimum commitments to Friends of IAL are as follows:

Fiscal year ending June 30,

2023	\$	961,000
2024		1,071,187
		2,032,187
Less: amount representing interest		(6,997)
Total Minimum Lease Payments	\$	2,025,190

Total rental expense and occupancy costs under noncancellable operating leases for the years ended June 30, 2022 and 2021 amounted to \$988,547 and \$1,317,111, which is included in the accompanying statements of functional expenses under building and land rent / lease.

Friends of IAL entered into a lease with 3896 10th Ave Associates. On April 12, 2018, the School entered into a sublease agreement with Friends of IAL for the premises located at 3896 10th Avenue effective July 1, 2019 through June 30, 2061. In the event Friends of IAL defaults on rental payments, the School is held liable for any unpaid balance. As part of the lease agreement, the School was required to pay a security deposit of \$500,000, which is included in the statements of financial position under prepaid expenses and other assets.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

7. Right-of-Use Assets (continued)

The balance of the finance lease liabilities at June 30, 2022 and 2021 was \$37,760,165 and \$37,867,281, respectively. The future lease payments are as follows:

Fiscal year ending June 30,

2023	\$ 2,335,291
2024	2,331,498
2024	2,187,080
2025	2,179,050
2026	2,179,050
Thereafter	77,994,584
	89,206,553
Less: amount representing interest	(51,446,388)
Present Value of Net Minimum Lease Payments	\$ 37,760,165

Interest expense on the finance leases for the years ended June 30, 2022 and 2021 amounted to \$1,943,089 and \$1,953,707, respectively. Amortization expense on the finance leases for the years ended June 30, 2022 and 2021 amounted to \$1,132,992 and \$1,042,670, respectively.

Pursuant to the sublease agreement, the School is obligated for minimum annual rentals payable to Friends of IAL. The School is obligated for certain operating costs at these sites.

The School has also entered into finance lease agreements for the purchase of computers and equipment. The leases expire during fiscal years 2023 and 2024.

8. Pension Plan

The School has a 403(b) profit sharing plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Employees are eligible to enroll in the Plan either on the first day of the Plan year or the first day of the seventh month of the Plan year. Those employees who have completed at least 1 full year of service are also eligible for employer contributions. The Plan provides for the School to contribute up to 5% of an employee's salary. The School contribution becomes fully vested after the employee completes one year of service. For the years ended June 30, 2022 and 2021, pension expense for the School was \$319,366 and \$302,900, respectively, which is included in retirement benefits in the accompanying statements of functional expenses.

9. Risk Management

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks. The School also intends to defend its positions on these matters. As of June 30, 2022, there are no matters for which the School believes the ultimate outcome would have a material adverse effect on the School's financial position.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund. The School is of the opinion that such cost disallowances, if any, will not have a material effect in the School's financial statements and will record them in the fiscal year they become known.

Inwood Academy for Leadership Charter School

Notes to Financial Statements

10. Concentration Risks

Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000. The School has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on its cash accounts.

The School received approximately 71% and 79% of its total revenue from per pupil funding from the NYCDOE during the years ended June 30, 2022 and 2021, respectively.

The School's grants and other receivables consist of one major grantor accounting for approximately 93% and 94% at June 30, 2022 and 2021, respectively.

The School's payables consist of one major vendor accounting for 42% and 54% at June 30, 2022 and 2021, respectively.

11. Subsequent Events

The School has evaluated events through October 31, 2022, which is the date the financial statements were available to be issued, and there were no subsequent events requiring an adjustment to the financial statements or disclosures as stated herein.

Supplementary Information

Inwood Academy for Leadership Charter School

Schedule of Expenditures of Federal Awards

Year ended June 30, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided To Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Passed through the New York State Education Department:				
Title I Grants to Local Education Agencies (Title I, Part A of the ESEA)	84.010	Not Applicable	\$ -	\$ 396,762
Supporting Effective Instruction State Grants	84.367	Not Applicable	-	42,950
English Language Acquisition State Grants	84.365	Not Applicable	-	28,013
Student Support and Academic Enrichment Program	84.424	Not Applicable	-	22,407
Special Education Cluster (IDEA): Special Education - Grants to States (IDEA, Part B)	84.027	Not Applicable	-	253,635
Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	Not Applicable	-	100,000
Coronavirus Response and Relief Supplemental Appropriations Act, 2021 - Emergency Assistance for Non-Public Schools (CRRSA EANS)	84.425R	Not Applicable	-	713,760
American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)	84.425U	Not Applicable	-	434,582
Total U.S. Department of Education			-	1,992,109
U.S. Department of Agriculture				
Passed through the New York State Education Department:				
Child Nutrition Cluster:				
School Breakfast Program (SBP)	10.553	Not Applicable	-	72,186
National School Lunch Program (NSLP)	10.555	Not Applicable	-	424,991
Total U.S. Department of Agriculture				497,177
Total Expenditures of Federal Awards			\$ -	\$ 2,489,286

The accompanying notes are an integral part of this schedule.

Inwood Academy for Leadership Charter School

Notes to the Schedule of Expenditures of Federal Awards June 30, 2022

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Inwood Academy for Leadership Charter School under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principals contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

The School has elected not to use the 10% de minimis indirect costs rate allowed under the Uniform Guidance.



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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

To the Board of Trustees
Inwood Academy for Leadership Charter School
New York, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Inwood Academy for Leadership Charter School (the "School"), which comprise the School's statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, LLP

New York, New York
October 31, 2022

Independent Auditor's Report on Compliance For Each Major Federal Program and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the Board of Trustees
Inwood Academy for Leadership Charter School
New York, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Inwood Academy for Leadership Charter School (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.



Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.



Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BDO USA, LLP

New York, New York
October 31, 2022

Inwood Academy for Leadership Charter School

Schedule of Findings and Questioned Costs Year Ended June 30, 2022

Section I - Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified? ☐ Yes ☒ None reported
- Noncompliance material to financial statements noted? ☐ Yes ☒ No

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified? ☐ Yes ☒ None reported

Type of auditor's report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

☐ Yes ☒ No

Identification of major federal programs:

Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425D

Elementary and Secondary School
Emergency Relief (ESSER) Fund

84.425R

Coronavirus Response and Relief
Supplemental Appropriations Act, 2021
- Emergency Assistance for Non-Public
Schools (CRRSA EANS)

84.425U

American Rescue Plan - Elementary
and Secondary School Emergency
Relief (ARP ESSER)

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

☐ Yes ☒ No

Inwood Academy for Leadership Charter School

Schedule of Findings and Questioned Costs Year Ended June 30, 2022

Section II - Financial Statement Findings

There were no findings related to the financial statements that are required to be reported in accordance with generally accepted government auditing standards.

Section III - Federal Award Findings and Questioned Costs

There were no findings and questioned costs for federal awards (as defined in 2 CFR 200.516 (a)) that are required to be reported.



REPORT TO BOARD OF TRUSTEES

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL

AUDIT WRAP UP:
YEAR ENDED JUNE 30,
2022



Contents

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FULL REPORT

The following communication was prepared as part of our audit, has consequential limitations, and is intended solely for the information and use of those charged with governance (e.g., Board of Directors and Audit Committee) and, if appropriate, management of the School, and is not intended and should not be used by anyone other than these specified parties.

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Welcome

October 31, 2022

To the Board of Trustees

Inwood Academy for Leadership Charter School

Professional standards require us to communicate with you regarding matters related to the audit, that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. On September 8, 2022 we presented an overview of our plan for the audit of the financial statements including the schedule of expenditures of federal awards of Inwood Academy for Leadership Charter School (the “School”) as of and for the year ended June 30, 2022, including a summary of our overall objectives for the audit, and the nature, scope, and timing of the planned audit work.

This communication is intended to elaborate on the significant findings from our audit, including our views on the qualitative aspects of the School’s accounting practices and policies, management’s judgments and estimates, financial statement disclosures, and other required matters.

We are pleased to be of service to the School and look forward to meeting with you to discuss our audit findings, as well as other matters that may be of interest to you, and to answer any questions you might have.

Respectfully,

BDO USA, LLP

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Executive Summary

Status of Our Audit

We have substantially completed our audit of the financial statements as of and for the year ended June 30, 2022. Our audit was conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. This audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

- ▶ The objective of our audit was to obtain reasonable - not absolute - assurance about whether the financial statements are free from material misstatements.
- ▶ The scope of the work performed was substantially the same as that described to you in our earlier Audit Planning communications.
- ▶ We expect to issue an unmodified opinion(s) on the financial statements and release our report in October 2022.
- ▶ We expect to issue an unmodified opinion on the School's Single Audit report, including the Schedule of Expenditures of Federal Awards (SEFA).
- ▶ In planning and performing our audit of the SEFA, we considered the School's internal control over compliance with requirements that could have a direct and material effect on its major federal program(s) to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with GAS and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.
- ▶ Our responsibility for other information in documents containing the School's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform procedures to corroborate such other information. However, in accordance with professional standards, we will read the information included by the School and consider whether such information, or the manner of its presentation, is materially inconsistent with its presentation in the financial statements. Our responsibility also includes calling to management's attention any information that we believe is a material misstatement of fact. We have not identified any material inconsistencies or concluded there are any material misstatements of facts in the other information that management has chosen not to correct.
- ▶ All records and information requested by BDO were freely available for our inspection.
- ▶ Management's cooperation was excellent. We received full access to all information that we requested while performing our audit, and we acknowledge the full cooperation extended to us by all levels of School personnel throughout the course of our work.

Results of the Audit

ACCOUNTING PRACTICES, POLICIES, AND ESTIMATES

The following summarizes the more significant required communications related to our audit concerning the School’s accounting practices, policies, and estimates:

The School’s significant accounting practices and policies are those included in Note 2 to the financial statements. These accounting practices and policies are appropriate, comply with generally accepted accounting principles and industry practice, were consistently applied, and are adequately described within Note 2 to the financial statements.

- ▶ A summary of recently issued accounting pronouncements is included in Note 2 to the School’s financial statements.
- ▶ In September 2020, the FASB issued Accounting Standards Update (“ASU”) 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets (Topic 958)*. The update requires not-for-profits to present contributed nonfinancial assets as a separate line item on the statement of activities, and to disclose information regarding each type of contributed nonfinancial assets. The update is effective for financial statements issued for fiscal years beginning after June 15, 2021. The School adopted this ASU as of July 1, 2021. The adoption of this ASU did not have a material impact on the financial statements.
- ▶ There were no other changes in significant accounting policies and practices during the year ended in June 30, 2022.

Significant estimates are those that require management’s most difficult, subjective, or complex judgments, often as a result of the need to make estimates about the effects of matters that are inherently uncertain. The School’s significant accounting estimates, including a description of management’s processes and significant assumptions used in development of the estimates, are disclosed in Note 2 of the financial statements.

Significant Accounting Estimates

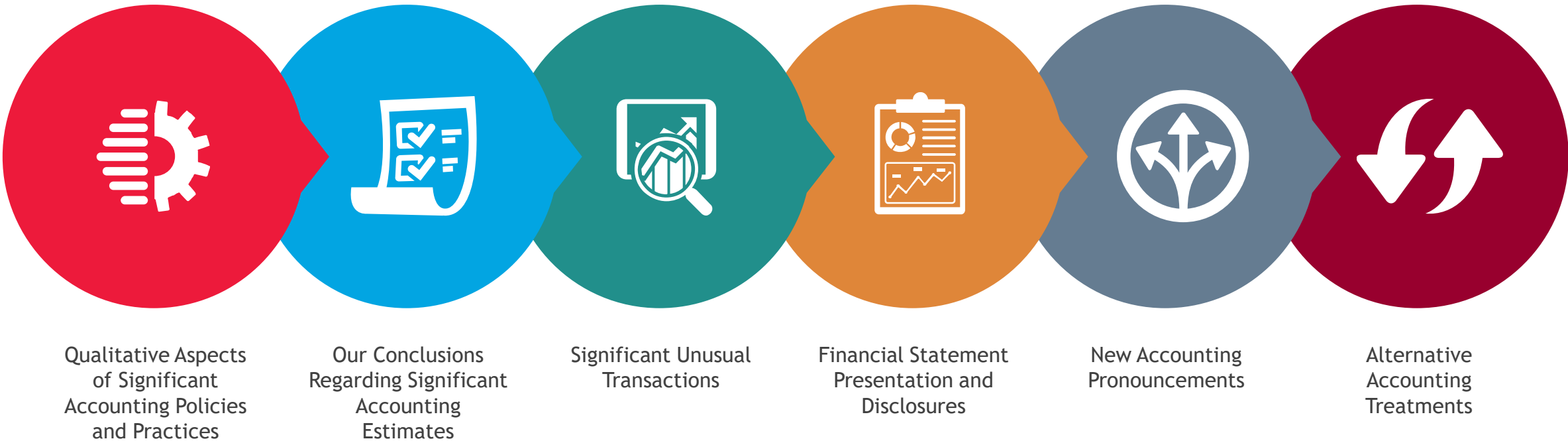
Allowances on Grants and Other Receivables
Useful Lives of Fixed Assets
Allocation of Functional Expenses

- ▶ Management did not make any significant changes to the processes or significant assumptions used to develop the significant accounting estimates during the year ended June 30, 2022.

Results of the Audit

QUALITATIVE ASPECTS OF THE SCHOOL'S FINANCIAL REPORTING

A discussion will be held regarding the quality of the School's financial reporting, which will include:



Results of the Audit

CORRECTED AND UNCORRECTED MISSTATEMENTS

Please refer to the Adjusting Journal Entries (AJEs) report in Appendix A for the full list of corrected misstatements related to accounts and/or disclosures that we brought to the attention of management during the year ended June 30, 2022.

There were no uncorrected misstatements, other than those that were clearly trivial, related to accounts and/or disclosures that we presented to management.



Highlights: Results of the Audit - Assets

ASSETS			
	2022	2021	Change
Cash	\$ 8,157,942	\$ 8,231,320	\$ (73,378)
Cash - restricted	75,278	75,263	15
Bond reserve funds - restricted cash	1,600,817	2,009,599	(408,782)
Grants and other receivables	1,599,735	829,397	770,338
Due from Friends of Inwood Academy for Leadership Charter School, Inc.	316,000	-	316,000
Prepaid expenses and other assets	547,264	513,852	33,412
Operating lease right-of-use assets	1,970,097	3,931,824	(1,961,727)
Finance lease right-of-use assets	36,435,565	37,168,116	(732,551)
Property and equipment, net	18,218,412	18,218,299	113
Total Assets	\$ 68,921,110	\$ 70,977,670	\$ (2,056,560)

- ▶ The decrease in bond reserve funds - restricted cash is mainly due to the transfer of approximately \$445,000 from one of the Bond Reserve accounts to fund new additions to leasehold improvements in FY 2022.
- ▶ Grants and other receivable increased mainly due to the School incurring approximately \$714,000 from the CRRSA - ESSER 2 grant. The School only received approximately \$185,000 from the U.S. Department of Education relating to this grant in FY 2022, leaving a receivable of approximately \$529,000 in FY 2022. In addition, the School has a \$316,000 receivable for reimbursement of overpayment of sublease payments from Friends of Inwood Academy for Leadership Charter School (FOIAL) for the Church of St. Jude lease when it was modified in FY 2022.
- ▶ The decrease in right of use assets is due to the annual amortization expense from its capital leases and the Net Present Value of its current-year payments for its operating leases.
- ▶ Property and Equipment had minimal change despite the material amount due to approximately \$1.5 million in additions in FY 2022, combined with a \$1.5 million increase in depreciation expense in FY 2022 compared to FY 2021.

Highlights: Results of the Audit - Liabilities and Net Assets

LIABILITIES AND NET ASSETS			
	2022	2021	Change
Accounts payable and accrued expenses	\$ 263,151	\$ 258,130	\$ 5,021
Accrued interest expense	152,771	155,613	(2,842)
Bonds payable, net	16,953,248	17,234,579	(281,331)
Due to NYC Department of Education	3,778	419	3,359
Finance lease liabilities	37,760,165	37,867,281	(107,116)
Operating lease liabilities	2,025,190	3,971,935	(1,946,745)
Total Liabilities	\$ 57,158,303	\$ 59,487,957	\$ (2,329,654)
Net assets - without donor restrictions	\$ 11,762,807	\$ 11,489,713	\$ 273,094
Total Net Assets	\$ 11,762,807	\$ 11,489,713	\$ 273,094
Total Liabilities and Net Assets	\$ 68,921,110	\$ 70,977,670	\$ (2,056,560)

- ▶ Bonds Payable and Accrued Interest Expense decreased due to principal payments of its bonds and the maturity of one of its bonds during the year ended 6/30/2022.
- ▶ The decrease in lease liabilities is due to the annual difference between the Net Present Value of its current-year payments for its operating and capital leases, and actual cash payments made during the year.

Highlights: Results of the Audit - Liabilities and Net Assets

NET ASSETS			
	2022	2021	Change
Net assets without donor restrictions	\$ 11,762,807	\$ 11,489,713	\$ 273,094
Total Net Assets	\$ 11,762,807	\$ 11,489,713	\$ 273,094
Reconciliation of the Change in Net Assets	2022	2021	
Change in Net Assets	273,094	172,863	
Net change	100,231		
The following represents significant fluctuations in the change in net assets between the current and prior year:			
Increase in revenue and support	\$ 2,557,441	Refer to page 12	
Increase in expenses	(2,457,210)	Refer to page 13	
	\$ 100,231		

Highlights: Results of the Audit - Revenues

REVENUE AND OTHER SUPPORT

	2022	2021	Change
State and local per pupil operating revenue	\$ 19,876,158	\$ 18,694,980	\$ 1,181,178
Government grants and contracts	4,765,201	3,389,194	1,376,007
Contributions and other grants	1,342,277	1,320,727	21,550
Interest income	28,822	40,805	(11,983)
Gain on modification of operating lease	12,564	-	12,564
Donations (restricted)	-	21,875	(21,875)
	\$ 26,025,022	\$ 23,467,581	\$ 2,557,441

- ▶ State and local per-pupil revenue increased mainly due to the change in per pupil rates from \$16,123 in FY 2021 to \$16,844 in FY 2022, coupled with an increase in FTE of SpEd students (235.339 FTE in FY 2022 compared to 222.668 FTE in FY 2021).
- ▶ Government grants and contracts revenue increased mainly due to the School having \$314K more in Federal expenditures related to ESSER Funding (CARES ESSER I, CRRSA ESSER 2, and ARP ESSER 3), and \$331K more in Federal expenditures related to the School Food program due to the kids returning to in-person learning from the COVID-19 pandemic.

FTE BREAKDOWN

	2022	2021	Change
Total General Education FTE	933	932	1
Special Education FTE Breakdown			
Less than 20%	18	18	(0)
Between 20% and 60%	38	39	(1)
More than 60%	179	166	13
	235	223	12

Highlights: Results of the Audit - Expenses

EXPENSES			
	2022	2021	Change
Program services:			
General education	\$ 15,696,825	\$ 14,568,403	\$ 1,128,422
Special education	4,937,883	4,315,586	622,297
Total Program services	\$ 20,634,708	\$ 18,883,989	\$ 1,750,719
Supporting services:			
Management and general	\$ 4,793,495	\$ 4,117,169	\$ 676,326
Fundraising	323,725	293,560	30,165
Total Supporting services	\$ 5,117,220	\$ 4,410,729	\$ 706,491
Total Expenses	\$ 25,751,928	\$ 23,294,718	\$ 2,457,210

- ▶ The increase in expenses is mainly due to the \$1.5 million increase in depreciation expense, as well as more student services, food services, and staff development as in-person learning returned in FY 2022 from the COVID-19 pandemic, which forced hybrid learning between home and School.

Highlights: Results of the Audit - Expenses (continued)

	2022	2021	Change
Program services expense	\$ 20,634,708	\$ 18,883,989	\$ 1,750,719
Management and general	5,117,220	4,410,729	706,491
Total FTE of Gen Ed Scholars	933	932	1
Program services expense per Scholar	22,123	20,262	1,861
General and administrative per Scholar	5,486	4,733	754
	\$ 27,610	\$ 24,994	\$ 2,615

Highlights: Results of the Audit - Expenses (continued)

FUNCTIONAL CLASS ANALYSIS (\$)

	Program Services			Supporting Services		
	Regular	Special	Total	Total	Fundraising	Total Expenses
	Education	Education		Management and General		
June 30,2022	\$ 15,696,825	\$ 4,937,883	\$ 20,634,708	\$ 4,793,495	\$ 323,725	\$ 25,751,928
June 30,2021	14,568,403	4,315,586	18,883,989	4,117,169	293,560	23,294,718
Increase (\$)	\$ 1,128,422	\$ 622,297	\$ 1,750,719	\$ 676,326	\$ 30,165	\$ 2,457,210

FUNCTIONAL CLASS ANALYSIS (%)

	Program Services			Supporting Services		
	Regular	Special	Total	Management	Fundraising	Total Expenses
	Education	Education		and General		
June 30,2022	60.95%	19.17%	80.13%	18.61%	1.26%	100%
June 30,2021	63.00%	19.00%	81.07%	17.67%	1.26%	100%
Increase / (Decrease) (%)	-2.05%	0.17%	-0.94%	0.94%	0.00%	

► Refer to Historical Trends section for the School's functional expenses categories relationship[for FY 2019 through FY 2022.

Highlights: Results of the Single Audit

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS				
FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL ASSISTANCE LISTING NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	PROVIDED TO SUBRECIPIENTS	TOTAL FEDERAL EXPENDITURES
<u>U.S. Department of Education:</u>				
Passed through the New York State Education Department:				
Title I - Grants to Local Education Agencies (Title I, Part A of the ESEA)	84.010	Not Applicable	\$ -	\$ 396,762
Supporting Effective Instruction State Grants	84.367	Not Applicable	-	42,950
English Language Acquisition State Grants	84.365	Not Applicable	-	28,013
Student Support and Academic Enrichment Program	84.424	Not Applicable	-	22,407
Special Education Cluster (IDEA):				
Special Education - Grant to States (IDEA, Part B)	84.027	Not Applicable	-	253,635
Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	Not Applicable	-	100,000
Coronavirus Response and Relief Supplemental Appropriations Act, 2021 - Emergency Assistance for Non-Public Schools (CRRSA EANS)	84.425R	Not Applicable	-	713,760
American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)	84.425U	Not Applicable	-	434,582
Total U.S. Department of Education			-	1,992,109
<u>U.S. Department of Agriculture:</u>				
Passed through the New York State Education Department:				
Child Nutrition Cluster:				
School Breakfast Program (SBP)	10.553	Not Applicable	-	72,186
National School Lunch Program (NSLP)	10.555	Not Applicable	-	424,991
Total U.S. Department of Agriculture			-	497,177
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ -	\$ 2,489,286

Highlights: Results of the Single Audit

- ▶ For FY 2022, the School had applicable federal expenditures amounting to \$2,489,286. This amount was greater than the \$750,000 established dollar threshold and therefore subject to Single Audit under Uniform Guidance.
- ▶ Due to the School not being subject to Single Audit in one of the past two audit periods, the School does not qualify as a low-risk auditee.

IDENTIFICATION OF MAJOR FEDERAL PROGRAMS	
Assistance Listing	
Number(s)	Name of Federal Program or Cluster
84.425D	Elementary and Secondary School Emergency Relief (ESSER) Fund
84.425R	Coronavirus Response and Relief Supplemental Appropriations Act, 2021 - Emergency Assistance for Non-Public Schools (CRRSA EANS)
84.425D	American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)

- ▶ Based on our evaluations of federal programs included in the Schedule of Expenditures of Federal Awards (SEFA), the major programs audited in FY 2022 were the Elementary and Secondary School Emergency Relief (ESSER) Fund, Coronavirus Response and Relief Supplemental Appropriations Act, 2021 - Emergency Assistance for Non-Public Schools (CRRSA EANS), and American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER).

Highlights: Results of the Single Audit

SUMMARY OF AUDITORS RESULTS ON FEDERAL AWARDS			
Internal control over major programs:			
Material weakness(es) identified?	<u> </u> Yes	<u> ✓ </u> No	
Significant deficiency(ies) identified?	<u> </u> Yes	<u> ✓ </u> None reported	
Type of auditor's report issued on compliance for major federal programs:	Unmodified		
Any audit findings disclosed that are required to be reporting in accordance with 2 CFR 20.516(a)?	<u> </u> Yes	<u> ✓ </u> No	



Internal Control Over Financial Reporting

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School’s internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

We are required to communicate, in writing, to those charged with governance all material weaknesses and significant deficiencies that have been identified in the School’s internal control over financial reporting. The definitions of control deficiency, significant deficiency and material weakness follow:

Category	Definition
Control Deficiency	A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.
Significant Deficiency	A deficiency or combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
Material Weakness	A deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the School’s financial statements will not be prevented or detected and corrected on a timely basis.

In conjunction with our audit of the financial statements, we noted no material weaknesses.



Additional Required Communications

Other Required Communications

Following is a summary of other required items, along with specific discussion points as they pertain to the School:

Requirement	Discussion Point
Significant changes to planned audit strategy or significant risks initially identified	There were no significant changes to the planned audit strategy or significant risks initially identified and previously communicated to those charged with governance as part of our Audit Planning communications.
Obtain information from those charged with governance relevant to the audit	There were no matters noted relevant to the audit, including, but not limited to: violations or possible violations of laws or regulations; risk of material misstatements, including fraud risks; or tips or complaints regarding the School's financial reporting that we were made aware of as a result of our inquiry of those charged with governance.
If applicable, nature and extent of specialized skills or knowledge needed related to significant risks	There were no specialized skills or knowledge needed, outside of the core engagement team, to perform the planned audit procedures or evaluate audit results related to significant risks.
Consultations with other accountants	We are not aware of any consultations about accounting or auditing matters between management and other independent public accountants. Nor are we aware of opinions obtained by management from other independent public accountants on the application of generally accepted accounting principles.
Significant findings and issues arising during the audit in connection with the School's related parties	We have evaluated whether the identified related party relationships and transactions have been appropriately identified, accounted for, and disclosed and whether the effects of the related party relationships and transactions, based on the audit evidence obtained, prevent the financial statements from achieving fair presentation.
Significant findings or issues arising during the audit that were discussed, or were the subject of correspondence, with management	There were no significant findings or issues arising during the audit that were discussed, or were the subject of correspondence, with management.
Disagreements with management	There were no disagreements with management about matters, whether or not satisfactorily resolved, that individually or in aggregate could be significant to the School's financial statements or to our auditor's report.

Other Required Communications

Following is a summary of other required items, along with specific discussion points as they pertain to the School:

Requirement	Discussion Point
Significant difficulties encountered during the audit	There were no significant difficulties encountered during the audit.
Matters that are difficult or contentious for which the auditor consulted outside the engagement team	There were no difficult or contentious matters that we consulted with others outside the engagement team that we reasonably determined to be relevant to those charged with governance regarding their oversight of the financial reporting process.
If applicable, other matters significant to the oversight of the School's financial reporting process, including complaints or concerns regarding accounting or auditing matters.	During our review of the School's IT environment, we observed that administrative access Paycom, Bill.com, and QuickBooks are not appropriate as the Fiscal Manager and the Chief Operating Officer / Chief Financial Officer both have administrative access (i.e. access to add, modify and delete users). We recommend that management evaluate the administrative access rights to the applications noted and determine whether they are necessary and appropriate. In addition, we also recommend that management consider assigning administrative rights to IT personnel.
The School is required to be in compliance with New York State Education Department ("NYSED") requirements.	We noted that the School did not meet the requirements of certification for 30 teachers during the preliminary payroll testing. NYSED requires the School to have a maximum of 15 uncertified teachers provided that five of these teachers are teaching math, science, computer science, technology, or career and technical education, with the remaining ten teachers not restricted. The School can be under the additional scrutiny from the New York City Department of Education ("NYSED") for not being in compliance with the NYSED requiring teachers to be qualified through certification. We recommended for the School to be in compliance with the NYSED teacher qualification requirements.
Representations requested from management	Please refer to the management representation letter.

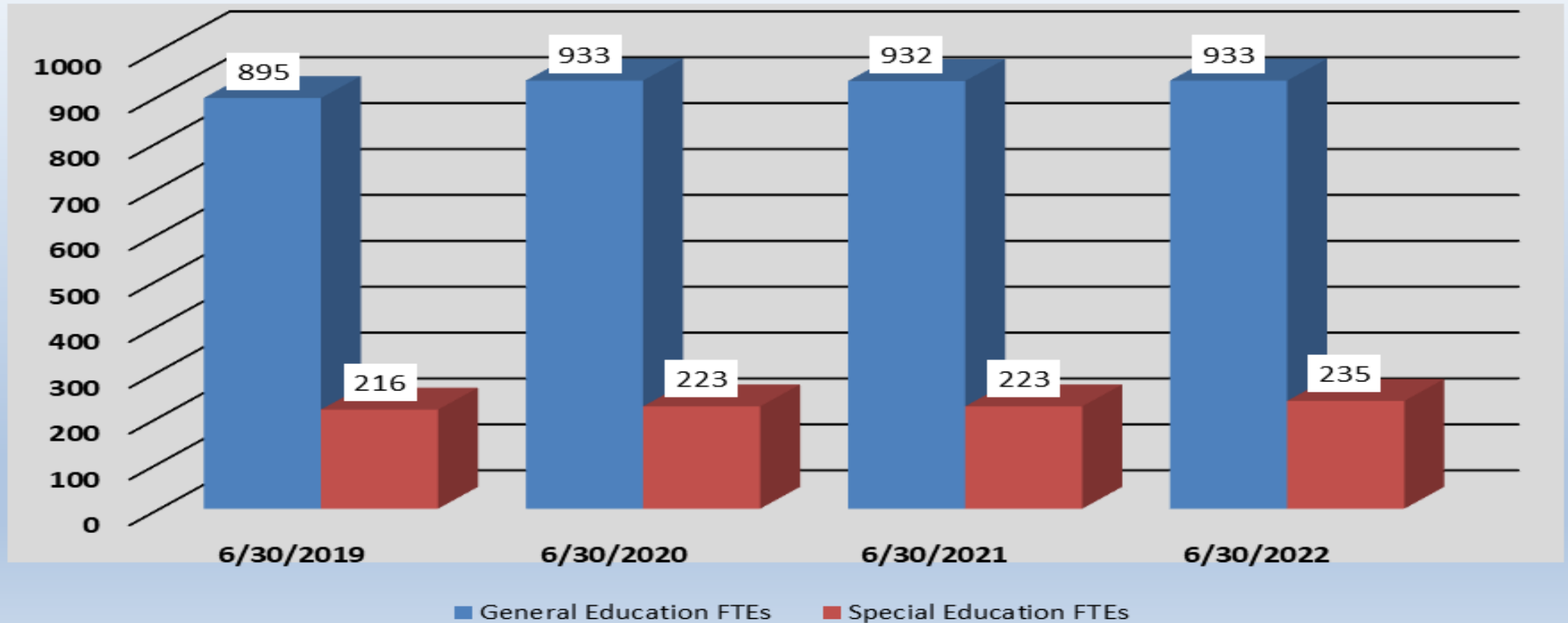
Independence

Our engagement letter to you dated May 11, 2022 describes our responsibilities in accordance with professional standards and certain regulatory authorities and *Government Auditing Standards* with regard to independence and the performance of our services. This letter also stipulates the responsibilities of the School with respect to independence as agreed to by the School. Please refer to that letter for further information.

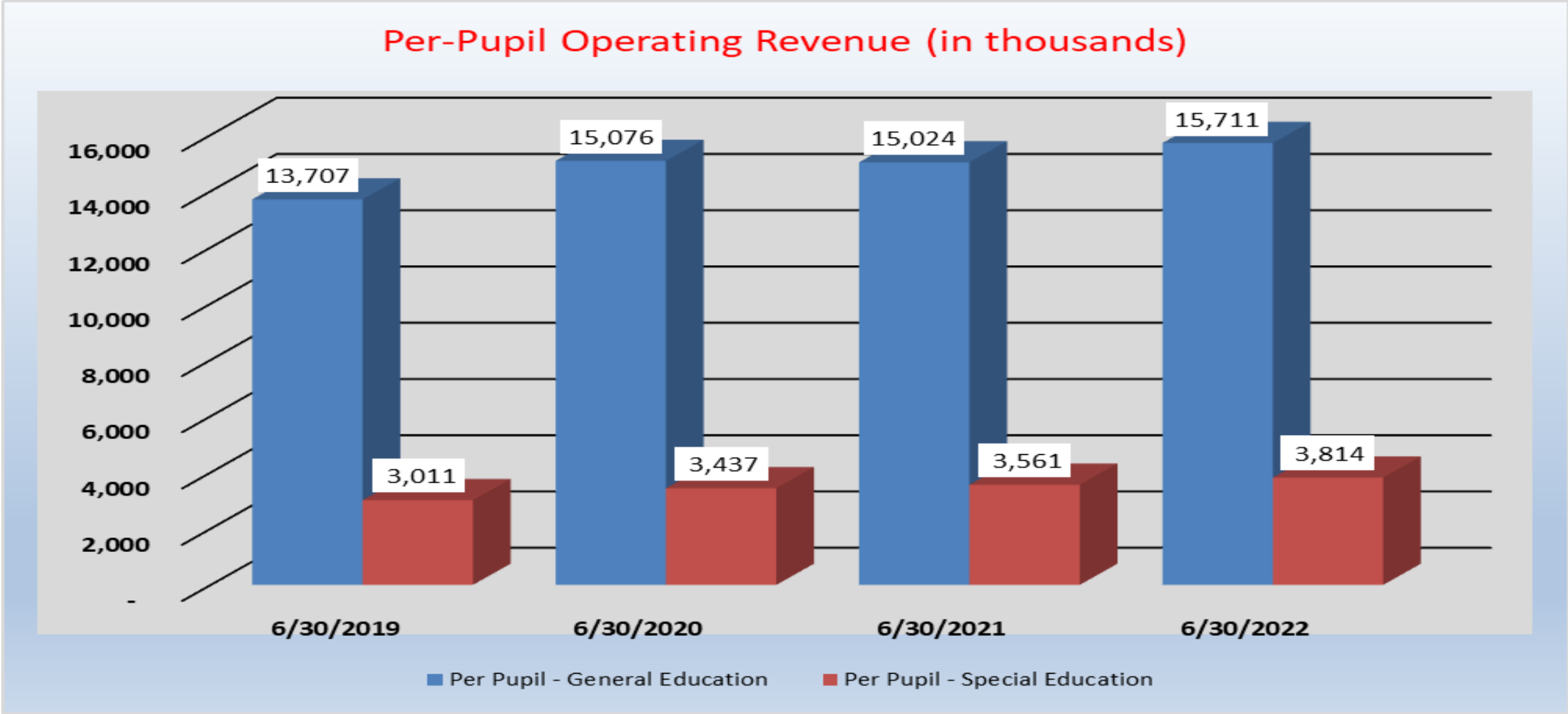


Inwood Academy for Leadership Charter School - Historical Trends

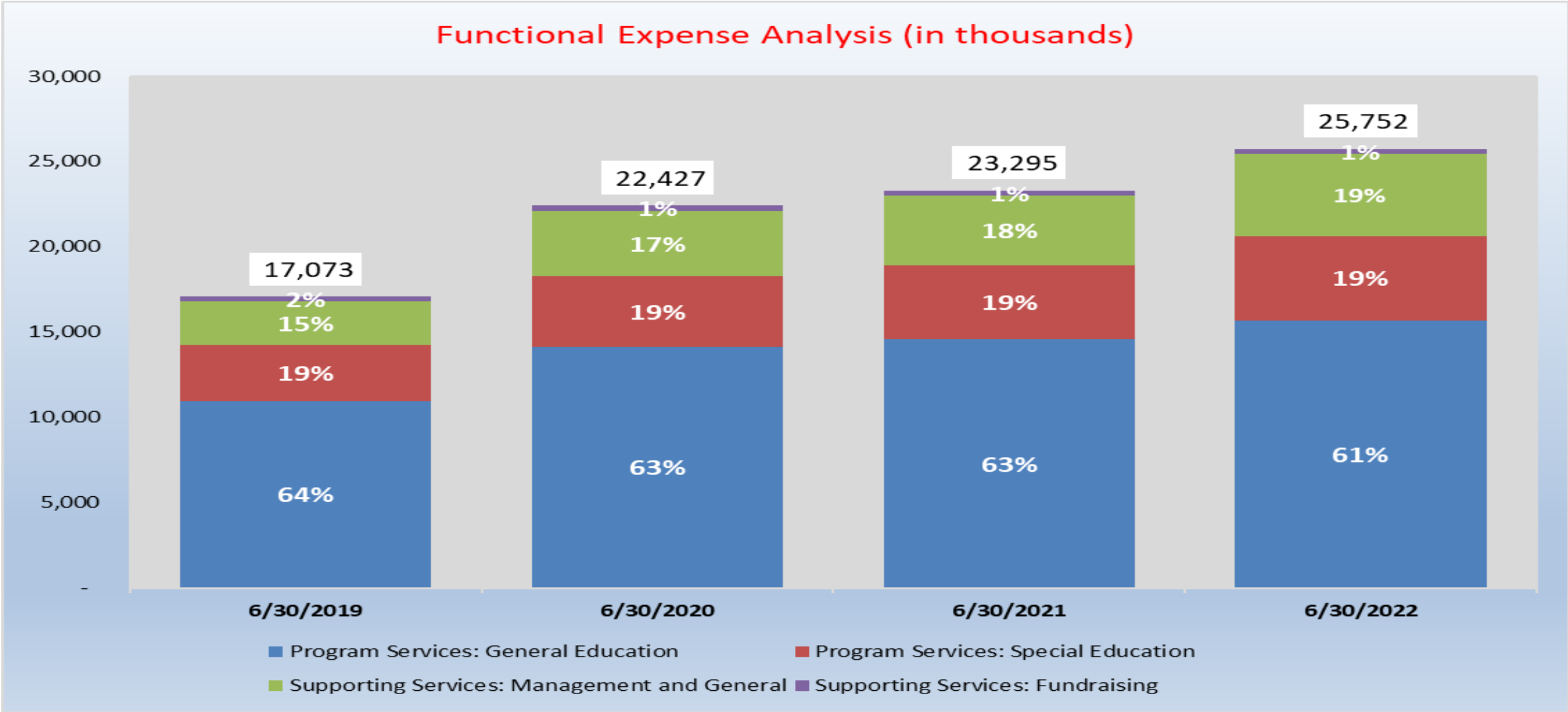
Total General and Special Education FTEs



Inwood Academy for Leadership Charter School - Historical Trends



Inwood Academy for Leadership Charter School - Historical Trends





Appendix

Appendix A - Schedule of Proposed Adjusting Journal Entries Report

ADJUSTED JOURNAL ENTRIES REPORT

<u>Item #</u>	<u>Account Name and Adjustment Description</u>	<u>Debit</u>	<u>Credit</u>
1	Proposed and corrected adjustment to reclass amount owed from Friends of Inwood Academy for Leadership Charter School from Accounts Payable to Accounts Receivable.		
	Accounts Receivable	\$ 316,000	
	Accounts Payable		\$ 316,000
2	Proposed and corrected adjustment to correct error in journal entry for adjusting Lease Liability at date of modification of Church of St. Jude (Annex) lease as entry was originally made to interest expense.		
	Long Term Liabilities:Lease Liability - Operating Leases:Lease Liability - St. Jude	\$ 993,963	
	Other Expenses:Interest Expense - Building Leases		\$ 993,963

Appendix A - Schedule of Proposed Adjusting Journal Entries Report


ADJUSTED JOURNAL ENTRIES REPORT

<u>Item #</u>	<u>Account Name and Adjustment Description</u>	<u>Debit</u>	<u>Credit</u>
3	Proposed and corrected adjustment to record the July 2021 entry for monthly adjustment of the right-o-use asset, finance lease liability, and the related amortization expense of the Dell Chromebooks finance lease.		
	Long Term Liabilities:Lease Liability - Capital/Finance Leases:Lease Liability - Dell	\$ 101,831	
	Amortization:Amortization - Equipment Leases	\$ 11,123	
	School Operations:Instructional Tech Lease		\$ 101,831
	Right-Of-Use Assets - Capital/Finance Leases:		
	Right-Of-Use Assets - Dell		\$ 11,123

Appendix A - Schedule of Proposed Adjusting Journal Entries Report

ADJUSTED JOURNAL ENTRIES REPORT

<u>Item #</u>	<u>Account Name and Adjustment Description</u>	<u>Debit</u>	<u>Credit</u>
4	Proposed and corrected adjustment to remove deferred rent from balance sheet, as the School adopted ASC 842, Leases, in the prior year.		
	Deferred Rent	\$ 23,620	
	Facility Operations and Maintenance:Building Rent:Rent/Lease - MS	\$ 22,891	
	Facility Operations and Maintenance:Building		\$ 46,511
5	Proposed and corrected adjustment to reclass rent/lease expense from Church of St. Jude from amortization- building leases, to building rent/lease expense.		
	Facility Operations and Maintenance:Building Rent:Rent/Lease - MS	\$ 988,547	
	Amortization:Amortization - Building Leases		\$ 988,547



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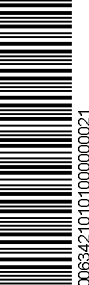
July 30, 2022 through August 31, 2022

Account Number: **000000926906637**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Deaf and Hard of Hearing: **1-800-242-7383**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**

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INWOOD ACADEMY FOR LEADERSHIP CHARTERSCH
OOL
3896 10TH AVE
NEW YORK NY 10034-1844



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SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$75,279.32
Deposits and Additions	1	1.34
Ending Balance	1	\$75,280.66
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.34
Interest Paid Year-to-Date		\$9.88

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$75,279.32
08/31	Interest Payment	1.34	75,280.66
	Ending Balance		\$75,280.66

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



July 30, 2022 through August 31, 2022
Account Number: 000000926906637

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jay Patrick

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-Chair (term ended in June of 2022)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A	N/A	N/A	N/A

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-281-7187

Business Address:

1 Whitehall Street, 11th Floor, New York, NY 10004

E-mail Address:

jpatrick@enterprisecommunity.org

Home Telephone:

212-284-7187

Home Address:

N/A

DocuSigned by:

07048AE865D84E7

7/26/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

DHIRAJ D SINGH

Name of Charter School Education Corporation:

Eniac Ventures

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

none

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

no

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

no

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

no

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

no

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	none	none	none

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none	none	none	none	none

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Business Telephone:

9176747404

Business Address:

584 Broadway, Suite 301 New York, NY 10012

E-mail Address:

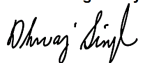
vic@eniac.vc

Home Telephone:

9176747404

Home Address:

81 Remsen Street, Apt 2 Brooklyn NY 11201

DocuSigned by:

2E3C48AD886A406

7/28/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kathleen Mangual

Name of Charter School Education Corporation:

Inwood Academy Leadership Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member and Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/a

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/a

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/a

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/a	N/a	N/a	N/a

- ☒
- None

Page 4 of 5

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

917-471-2128

Business Address:

250 Vesey Street, NY NY 10281

E-mail Address:

Kmangua1@gmail.com

Home Telephone:

646-712-0122

Home Address:

9615 Glacial Ln, Fairburn GA 30213

DocuSigned by:

E0E9032307E14ED

7/25/2022

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kathleen Smith

Name of Charter School Education Corporation:

Inwood Academy of Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Academic Committee Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

n/a

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

n/a

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

n/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
n/a	n/a	n/a	n/a

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a	n/a	n/a	n/a	n/a

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Business Telephone:

n/a

Business Address:

695 Park Ave NY, NY 10065

E-mail Address:

kathreads@gmail.com

Home Telephone:

707-246-4103

Home Address:

1 Harbor Square #406 Ossining, NY 10562

DocuSigned by:
Kathleen Smith
CE0255EEE0724A4

7/26/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

JoAnn Looney

Name of Charter School Education Corporation:

Inwood Academy for Leadership Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

None

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A	N/A	N/A	N/A

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

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Business Telephone:

201 370 7355

Business Address:

36 Grover Terrace, Glen Rock, NJ 07452

E-mail Address:

jmllooney414@gmail.com

Home Telephone:

201 370 7355

Home Address:

36 Grover Terrace, Glen Rock, NJ 07452

DocuSigned by:

2EED560D49BA4CC

7/25/2022

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jhoselyn Almonte

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent representative and secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

No

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

No

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

No

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
No	No	No	No

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
No	No	No	No	No

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Business Telephone:

7187335274

Business Address:

500 East Fordham Road Bronx NY 10458

E-mail Address:

jhoselyn712@gmail.com

Home Telephone:

6462817784

Home Address:

1194 Nelson Avenue apt 5B Bronx NY 10452

DocuSigned by:

9AAA98E23D3547E

7/26/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Christina Reyes

Name of Charter School Education Corporation:

Inwood Academy for Leadership charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

I am related by marriage to the Director of Talent Management, Erica Reyes. Sister-in-law

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

n/a

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

n/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the founder and CEO. Salary: 210,000, Start Date January 2009

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
na	na	na	na

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
na	na	na	na	na

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Business Telephone:

646-665-5570

Business Address:

433 W. 204th St. NY, NY 10034

E-mail Address:

christina.reyes@ialcs.org

Home Telephone:

n/a

Home Address:

22 Karl Ct. Congers, NY 10920

DocuSigned by:

A05FE848E473404

7/27/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Carlos Talero

Name of Charter School Education Corporation:

Inwood academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Na

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Na

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

Na

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Na

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Na	Na	Na	Na

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Na	Na	Na	Na	Na

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Business Telephone:

Na

Business Address:

Na

E-mail Address:

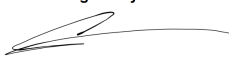
Na

Home Telephone:

6463353467

Home Address:

485 CPW NY NY 10025

DocuSigned by:

DC123B1A7A1E4E2

7/27/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Steve Mlynar

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A	N/A	N/A	N/A

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

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E-mail Address:


steve.mlynar@gmail.com

Home Telephone:

9175046674

Home Address:

13 Lilac Lane, Weston, CT

DocuSigned by:

CAAE987C1AA6486

7/27/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Maxwell Rosenthal

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A	N/A	N/A	N/A

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

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2126511591

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33 Benedict Place, Greenwich CT

E-mail Address:

maxwellrosenthal@gmail.com

Home Telephone:

2034943776

Home Address:

25 Langner Lane, Weston CT 06883

DocuSigned by:

D799FA47033244B

7/27/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Tomas Almonte

Name of Charter School Education Corporation:

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

n/a

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

n/a

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

n/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
n/a	n/a	n/a	n/a

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a	n/a	n/a	n/a	n/a

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Business Telephone:

6465849937

Business Address:

1221 ave of the americas, ny, ny 10001

E-mail Address:

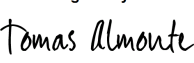
tomas.almonte@gmail.com

Home Telephone:

6465849937

Home Address:

132 8th st, bk, ny 11215

DocuSigned by:

1D0DEE7396E94B6

7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Benjamin Wilson

Name of Charter School Education Corporation:

Inwood Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

None

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

None

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

None

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

-

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Business Telephone:

215-252-9571

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Holland & Knight LLP, 2929 Arch Street, Cira Center, Suite 800, Philadelphia PA 19104

E-mail Address:

benjamin.wilson@hklaw.com

Home Telephone:

717-725-2525

Home Address:

100 Buck Lane Haverford PA 19041

DocuSigned by:

4103E900FFED4EB

7/27/2022

Signature

Date

Acceptable signature formats include:

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last revised 04/2022



Inwood Academy for Leadership Charter School

Minutes

July Board of Trustees Meeting

Date and Time

Tuesday July 27, 2021 at 7:00 PM

Location

Zoom Meeting.

Trustees Present

B. Girley (remote), J. Almonte (remote), K. Smith (remote), T. Almonte (remote)

Trustees Absent

B. Wilson, E. Siminerio, J. Harris, J. Patrick, K. Mangual, M. Rosenthal, S. Mlynar, S. Santo, V. Singh

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, J. Sandoval, M. Hackett

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jul 27, 2021 at 7:19 PM.
The minutes were reviewed by board members.

C. Approve Minutes

Tomas approved minutes and Brooke second the motion.
T. Almonte made a motion to approve the minutes from Annual June Board Meeting on 06-19-21.
B. Girley seconded the motion.
The board **VOTED** to approve the motion.

II. Committee Reports

A. Academic Committee Report (Principals)

Class of 2021 Update: High school graduation rate was presented to board and the different pathways students had to graduate.

B. CEO Report

Christina discussed the Baem Leadership SOW that is being implemented this year to help meet the school goals.

The Leadership Development Work Scope was presented and Michelle's increased responsibilities. Christina discussed in more detail the development of The Leadership Competency Model. The team is broken up into the Executive Leadership Team and The Leadership team.

C. Fundraising, Finance and Facilities

Next month an updated version of the Fiscal Operating Procedure next month.

The phase one of the audit will be done by the end of the week and will be presented to the finance committee.

D. HR Committee

No update at this time.

E. Executive Committee

Elyssa Siminerio is resigning due to personal reasons.

III. Closing Items

A. Adjourn Meeting

Tomas Motion to end at 8:02 pm and Jhoselyn second the motion
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

August Board of Trustees Meeting

Date and Time

Tuesday August 24, 2021 at 7:00 PM

Location

Zoom Meeting

Trustees Present

B. Girley (remote), J. Harris (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote)

Trustees Absent

B. Wilson, J. Almonte, J. Patrick, K. Mangual, T. Almonte, V. Singh

Guests Present

C. Reyes, H. Pina, J. Pichardo, J. Sandoval

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

S. Mlynar called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Aug 24, 2021 at 7:06 PM.

C. Approve Minutes

S. Santo made a motion to approve the minutes from July Board of Trustees Meeting on 07-27-21.

K. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Reports

A. Academic Committee Report

The Executive Leadership Team has been planning for their 2021-22 school-wide goals. The ELT have created 3 stages of goals for the 2021-22 school year - Beginning of the School Year - Get kids back in school and learning and make sure all students are assessed. Middle of the School Year - Create sustainability - ensure high attendance and being to progress monitor based on AIMSweb results. End of Year - show growth in AIMSweb due to targeted teaching and intervention. The ELT will update the board about goals in the upcoming board meetings.

Alumni Report: The Alumni Department has been utilizing National Clearinghouse to collect data of our alumni in college. They have data for 2018-2020 classes and the class of 2021 is self-reporting data. They have started an alumni ambassador program that has been instrumental in engaging our alumni with different resources and upcoming events. The alumni department has already started hosting events for alumni and has had great attendance. Alumni from different classes are interacting and giving advice to each other. In the January Board meeting, the Alumni department will present updated data and numbers.

B. Fundraising, Finance and Facilities

The finance committee is working on collecting all data for the 2020-21 audit. The audit will take place towards the end of August. Fiscal and Operational policies and procedures will be presented during the September Board of Trustees meeting for voting. We are in the final stages of the HS Facility's permits and certifications. The committee will be updating the Board over the next few months about the final details.

The fundraising committee updated the board on The Student Business Accelerator program. Two of our board members became Core Mentors of two alums. The 8-week program consisted of weekly meetings with Core Mentors and bi-weekly meetings with different types of advisors. Advisors ranged from business lawyers to apparel specialists to social media specialists, etc. The alums are working on their business pitch decks and will present them to the Board of Trustees in the upcoming meetings.

C. HR Committee

This action item has been moved to the September Board Meeting.

D. Executive Committee

There is nothing to report at this time.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:48 PM.

Respectfully Submitted,
J. Sandoval



Inwood Academy for Leadership Charter School

Minutes

September Board of Trustees Meeting

Date and Time

Tuesday September 21, 2021 at 7:00 PM

Location

Zoom Meeting

Trustees Present

B. Wilson (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

None

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, J. Sandoval, M. Hackett

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Tomas started the meeting.

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Sep 21, 2021 at 7:00 PM.

C. Approve Minutes

J. Almonte made a motion to approve the minutes from August Board of Trustees Meeting on 08-24-21.

J. Harris seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A. CEO Report

B. Academic Committee Report

Presentation of ways the schools will help every student achieve 1.5 years worth of growth through goals. The schools are currently gathering the data to assess the students' baseline to gauge the needs.

Goals of the middle school and high school are:

Developing an after-school program by hired an after-school program director and the program will consist of teacher-led clubs and student-led clubs, establishing partnerships with community partners and tutoring for core classes. starting in October.

Form a scheduling team to create schedules to address the socio-emotional needs and academic needs of the students.

Training staff in CPS strategy. 80% of students show growth in Math and ELA.

The high school is starting to administer baseline tests to reflect where the students are and they will learn how to measure the growth to gauge progress. Creating a safe environment where staff members are all trained in how to meet students' socio-emotional needs and how to support all student's needs.

All teachers will be trained in the NASOT framework. By the end of the school year, all teachers will be assessed through at least 2 of the 15 elements in the instructional model by successfully reaching a 3 or 4 on the NASOT rubric.

Specifics to middle school: assessing reading levels to provide correct intervention. Building classroom libraries and virtual books will be available through SORAS account. All key staff are being trained by the AIM Academy Pathways. All the MS students are enrolled in math intervention. All expanding ELL's will demonstrate growth in at least 2 or 4 NYSLET framework.

C. Fundraising, Finance and Facilities

Fundraising and Facilities Goals:

Meet our enrollment targets to ensure five year renewal. All staff member is making extreme efforts to help all students feel welcomed.

The school will continue to recruit ELL's through marketing strategies and they will continue to advertise the school especially in areas where families with ELL students. Our goal is for 25% of our applications to be ELL students.

Ensure that the school budget remains viable and that we remain at our enrollment targets.

Ensuring compliance with the mandates of the grant and that we use the grants effectively.

Identify viable sites for future elementary school.

D. HR Committee

All staff have to be vaccinated by September 27, 2021 and there are about five staff members who are hesitating to be vaccinated. The Leadership team is going to wait until a webinar call on Thursday for more information about the vaccination

mandate. The school will follow the mandate and have a short-term plan for substitutes should the need arise.

E. Executive Committee

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

October Board of Trustees Meeting

Date and Time

Tuesday October 19, 2021 at 7:00 PM

Location

Zoom Meeting

Trustees Present

B. Girley (remote), B. Wilson (remote), J. Almonte (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

J. Harris

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, J. Sandoval (remote), M. Hackett

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Oct 19, 2021 at 7:13 PM.

C. Approve Minutes

M. Rosenthal made a motion to approve the minutes from September Board of Trustees Meeting on 09-21-21.

B. Wilson seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A. CEO Report

Erica and Michelle presented the evaluation process. The Leadership Versatility Index was presented and the framework was explained to the board. All Executive Leadership Team members have taken it and this will be a check in for them. All Leadership Team members will take this for the first time and receive results in January. The rating description was explained because it is an important point. To create clarity around expectations around the IAL goals, guidance will be provided mid year to gauge progress and staff feedback by self-review and manager review including manager feedback.

ELT goals revamped to be "Smart-er". Monthly goals check ins with teams to measure school wide and individual student goals.

Christina presented the goals met since the start of the school year and shared the challenges as well. There are plans in place to address the challenges.

B. Academic Committee Report

Mary discussed the staff changes and the goals of staff training around IAL programming and technology in the high school. The middle school and high school shared strategies for achieving literacy goals.

C. Fundraising, Finance and Facilities

Discussed the ESSER II and ARP expenditures for proper approvals from the appropriate committees. The audit will be completed by 10/31.

ISBA update: program wrapped in August and now the alumni are working on deck presentations and will present to the board in November for feedback.

D. HR Committee

E. Executive Committee

Meeting closed at 8:42 pm and executive session started to address a personnel concern.

Shuvi motioned for meeting to adjourn and Max second the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,
T. Almonte



Inwood Academy for Leadership Charter School

Minutes

November Board of Trustees Meeting

Date and Time

Tuesday November 16, 2021 at 7:00 PM

Trustees Present

B. Wilson (remote), J. Almonte (remote), K. Mangual (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

J. Harris, J. Patrick, K. Smith

Guests Present

C. Reyes, Germany Ramos (remote), J. Grullon (remote), J. Pichardo, J. Sandoval, Karena West (remote), Keneth Javier (remote), Steven Brady (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Nov 16, 2021 at 7:00 PM.

C. Approve Minutes

T. Almonte made a motion to approve the minutes from Kathleen October Board of Trustees Meeting on 10-19-21.

B. Wilson seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A.

CEO Report

No report

B. Academic Committee Report (APs and Principals)

AP's Mr. Brady, Ms. West from the MS and Mr. Grullon from the HS gave an overview of the Marzano roll out – which is a framework for defining good teaching called the New Art and Science of Teaching NASOT. Both schools will pursue the full-school model approach called the Highly Reliable Schools model from Marzano to become a HR Certified School.

C. Fundraising, Finance and Facilities

Alumni students, Kenneth Javier and Germany Ramos who participated for 12 weeks in the Student Business Acceleration program presented their business plans. Kenneth is selling hoodies that he designed himself and represent the community and Germany has a catering service in college with plans to open a restaurant after she graduates. Kenneth and Germany will be presenting their final presentations to all the Advisors of the program. Vic and Max will update the board during the next month's meeting.

D. HR Committee

No report

E. Executive Committee

Discussed annual board giving goals

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

December Board of Trustees Meeting

Date and Time

Tuesday December 14, 2021 at 7:00 PM

Trustees Present

J. Almonte (remote), J. Patrick (remote), K. Mangual (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote), V. Singh (remote)

Trustees Absent

B. Wilson, J. Harris, K. Smith, T. Almonte

Guests Present

B. Mercedes (remote), C. Reyes, J. Pichardo, J. Sandoval, M. Hackett, Mrs. Villanueva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Dec 14, 2021 at 7:00 PM.

C. Approve Minutes

J. Almonte made a motion to approve the minutes from November Board of Trustees Meeting on 11-16-21.

M. Rosenthal seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A.

CEO Report

An overview of the Collaborative Problem Solving Approach, IAL's approach to support students with behavior challenges. The methodology trains school staff to utilize student voice to solve problems that occur through the belief that students who are struggling are due to lagging thinking skills. The school has been working with a restorative approach to addressing student behavior and CPS gives staff members a concrete tool to work in partnership with students who struggle behaviorally by identifying the lagging skills with the student to proactively identify and create plans with the student oppose to for the student.

B. Academic Committee Report(Director of CCS – R. Villanueva & M. Hackett)

The MS and HS principals presented to the board the collaboration between the two buildings training of all staff members with the Collaborative Problem Solving Approach. The principals and the deans shared the values of the CPS approach and described the ingredients of empathizing with the student which is meant to clarify the child's concern, then sharing the adult concern and then collaborating with the student by brainstorming, assessing and choosing a solution that feels good for both student and staff member. The staff member then measures the progress through teacher observation, teacher report, student observation and teacher report. There are systems to track and measure progress and action items that are discussed during meetings to gauge progress on teacher level and student level.

C. Fundraising, Finance and Facilities

COVID rates are part of the dashboard and board members are encouraged to review.

IAL Giving Tuesdays raised \$1000.00

SBA advisors yielded 11 advisors with two alumni presented. Board members Max and Vic are waiting for surveys from the advisors to plan the next SBA steps.

Expansion of the college and career success expansion program.

D. HR Committee

No report at this time.

E. Executive Committee

No report at this time.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

January Board of Trustees Meeting

Date and Time

Tuesday January 18, 2022 at 7:00 PM

Trustees Present

B. Wilson (remote), J. Almonte (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

J. Harris

Guests Present

B. Mercedes (remote), C. Reyes (remote), Carlos Talero (remote), J. Pichardo (remote), M. Hackett (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jan 18, 2022 at 7:08 PM.

C. Approve Minutes

K. Mangual made a motion to approve the minutes from December Board of Trustees Meeting on 12-14-21.

J. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Reports

A. Executive Committee Reports (CEO)

B. Academic Committee Report(MS and HS Principals)

Both Middle & High School updated on the The Writing Revolution (TWR) reported an increase on all grades due to cross content area teacher and approach to writing. Students have shown a growth in writing and thinking skills, strategy and content

C. CEO Report

COVID-19 update - due to spike in cases due to Omicron variant the school successfully provided a remote option

New Partnership: Change summer camp we will have the ability to send 50 students to an away camp for 2 weeks to have new experiences for students. Change Summer is a camp that was created for uncommon schools and they have expanded to include other charter schools.

D. Fundraising, Finance and Facilities

COVID-19 Update: 57% of the students are vaccinated, we have partnered with DOE to provide random student testing, with parental consent. We continue to provide weekly onsite testing for staff and have adopted the test to stay program, by providing any staff or student who has been exposed with at home test kits.

Facilities and Finance: currently working on the 2022-23 Projected to incorporate the increase in per pupil funding estimated at 17,633 per student, Draft Teacher Salary Scale and Summer camp partnership pilot program (funded from ESSER/ARP grants).

Fundraising focus/campaign will be the Expansion of the College Career Success Program

- raised approximated \$4000 with annual appeal
- Friends of Inwood are looking to recruit new members if you can tap into your networks

E. HR Committee

F. Executive Session

Discussion of Carlos Talero becoming an IAL Board Member
K. Mangual made a motion to add Carlos Talero to the Board.
J. Almonte seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

K. Mangual motioned to adjourn meeting and J.Almonte 2nd
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 8:56 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

February Board of Trustees Meeting

Date and Time

Tuesday February 15, 2022 at 7:30 PM

Trustees Present

B. Wilson (remote), J. Harris (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

J. Almonte, J. Patrick, S. Mlynar

Guests Present

B. Mercedes (remote), Carlos Talero (Guest) (remote), J. Pichardo (remote), M. Hackett (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Feb 15, 2022 at 7:36 PM.

C. Approve Minutes

II. Committee Reports

A. CEO Report

ES we were informed by Wednesday that they were going to move us along and have a public board hearing on February 28th. The next day we learned of that we are already on the agenda Board of Regents for March 14th and 15th.
Ramp up conversations with developers to locate space
Ramping up the facilities aspect of the finance/facilities committee
Redo 5 year budget including elementary school seats
Action step program development to include an active committee that would be specific for ES. AIM academy is key partner due to focus on literacy.
Review enrollment chart for ES and what will best support the program.
Goals check-in: The Omicron variant has put a dent into our goals but we are continuing to move forward. We did survey with staff midyear about Marzano/NASOT Goal 60% of staff agree, the goal is 80% principals will ramp up coaching ensure the same language is used, create a resources page for NASOT on our intranet and continue with planned PDs.

CPS 80% teachers agree adults recognize disruptive behavior as social emotional behavior 83% teachers agree

CPS 75 teacher say students learn skills to regulate behavior 54% teachers agree, next steps time for planning for CPS, more workshops on basic classroom management for struggling teachers, mindset work wit staff, strategies to teach lagging skills

B. Academic Committee Report(MS and HS Principals)

MS set a goal that by end of this school year 80% of students will score of average or well above average performance level in reading and we are at 73%. 5th grade has grown the most, no ORF is required bc students are reading at grade level. Opportunities, decrease in vocabulary scores in 5th and 6th grade. Revisit vocabulary strategies, review individual student goals, identify students who are at-risk and create a plan for them

HS AIM data, we have hired a literacy coordinator at the HS and this will be instrumental to next steps for AIM data. Testing for Fall took time ended in November and winter test in January didn't show much growth due to the short time frame. Focus this spring is goal setting with students similar to MS. Teacher transitions lend to the stagnant growth in data. PD around assessment and strategies. This spring will plan on how this will be implemented next school year.

Graduation data: 74.4% on track for June and 84% in August grad rate, lower this year due to COVID and students struggle with remote school and obtain credit. Teams collaborated to get the work they need to graduate.

C. Fundraising, Finance and Facilities

1. Student recruitment 2022-23 update lottery season is upon us, will be updating numbers for the board meeting
2. SBA Overview- Relaunching March 1
3. Finance Committee- working on draft salary scale for teachers
 1. Working on implementing in the multi- year budget as well as unpack enrollment for the school

D.

HR Committee

E. Executive Session

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:48 PM.

Respectfully Submitted,
K. Smith



Inwood Academy for Leadership Charter School

Minutes

March Board of Trustees Meeting

Date and Time

Tuesday March 15, 2022 at 7:00 PM

Trustees Present

B. Wilson (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), S. Santo (remote)

Trustees Absent

C. Talero, T. Almonte, V. Singh

Guests Present

B. Mercedes (remote), C. Reyes (remote), J. Pichardo (remote), M. Hackett (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Mar 15, 2022 at 7:11 PM.

C. Approve January Minutes

K. Mangual made a motion to approve the minutes from January Board of Trustees Meeting on 01-18-22.

S. Santo seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve February Minutes

K. Mangual made a motion to approve the minutes from February Board of Trustees Meeting on 02-15-22.
S. Santo seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Reports

A. Academic Committee Report(MS and HS Principals)

MS principal Mercedes and HS principal Hackett provided an update to the board regarding the school's mid-year progress towards state exams including regents exams. Data was presented from the 2018-2019 school year because that was the last testing year that students were in the school building. Concerns about declining proficiency was presented. The principals presented the intervention plans from data collected from interim 1 to interim 2.

B. Executive Session

The Board Motion to move up the Executive Session on the agenda to accommodate a conflict in schedule. The regular meeting was adjourned.

At the conclusion of the Executive Session, the Board reconvened the regular meeting at 8:29p.m.

C. CEO Report

Elementary school updates:

C.Reyes presented the four highly populated districts that feed into IAL's overall enrollment. District 6 is an overcrowded district and there are new resident buildings being built in the area that can also serve as enrollment targets. 79 people signed up in support of the school and 28 spoke in support which is more than the middle school expansion.

C.Reyes has created a list of committee members that will start when the expansion has been officially voted on.

J.Pichardo met with finance and facilities committee and discussed facilities options.

D. Fundraising, Finance and Facilities

Resume conversations regarding building locations for the new expansion and budgeting aspects of the costs. J.Pichardo will keep the board updated.

E. HR Committee

No HR updates at this time.

F. Executive Committee Reports (CEO)

The annual board meeting is scheduled on June 18, 2022 and the Leadership team will send the board a questionnaire to finalize meeting logistics.

III. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
J. Almonte



Inwood Academy for Leadership Charter School

Minutes

April Board of Trustees

Date and Time

Tuesday April 12, 2022 at 7:00 PM

Trustees Present

B. Wilson (remote), C. Talero (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Smith (remote), M. Rosenthal (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

K. Mangual, S. Mlynar

Guests Present

B. Mercedes (remote), C. Reyes (remote), J. Pichardo (remote), M. Hackett (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Apr 12, 2022 at 7:11 PM.

C. Approve Minutes

J. Almonte made a motion to approve the minutes from March Board of Trustees Meeting on 03-15-22.

M. Rosenthal seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A.

CEO Report

Annual meeting update:

- The meeting will be held on June 18, 2022 and will start at 11:30AM until 4:30PM followed by dinner.
- Teacher frameworks will be presented by Marzano.
- The Board requested an update from Michelle regarding the work that has been completed in the past year with the Executive Leadership Team.
- The 2022-2023 Yearly calendar will be shared during the meeting.

B. Academic Committee Report(MS and HS Principals)

MS Update on the unfinished learning from the previous year:

- Math interim assessment goals presented for 5th through 7th grades
- Math intervention courses offered during Saturdays including tutoring during the after-school program.
- Mock regents for 8th grade are to be held in late April to assess the student's capacity.
- 5th and 6th grades update on student's progress using The Writing Revolution shows growth. TWR will expand to all middle school grades next year.

HS Update:

- Spring focus has been on assessment focus using the Marzano
 - Element 1 (NASOT): Scales and Rubrics:How are we assessing students and how do we know how they are doing.
- The 2021-2022 academic year will serve as a new baseline for growth.
 - Exam data from 2019 was presented and big instructional programming changes :
 - In 2019: New ELA and Math curriculum, adopting TWR, adopting Marzano framework, working closely with AIM and getting HS staff trained by AIM and working closely with 8th grade math team to assess and appropriately place students.
 - January Mock tests are providing a roadmap for focusing instruction on the most critical elements on their exams by targeting regents prep.
 - In May, mock tests will be given again to obtain a baseline and instructional next steps in regents bearing content.

Next Steps:

- Coaching
- Focusing heavily on assessment alignment and measuring in class periods. Instructional walk-through's with department leadership to norm expectations around assessment, rubrics and scales.
- Continuing to highlight best practices for all staff and focusing on unpacking content-based assessments.
- Continual assessments as we get closer to Regents exams to ensure students are prepared.
- TWR data showed growth in the tenth grade but not as much in the 9th grade.

- Reading interventions for the HS are in place and a book exchange program is happening.

C. Fundraising, Finance and Facilities

- Update on Lottery An increase of applications by 12% from 2021
- An increase in ELL applications increase 23% from 2021
- 9th graders highest increase in ELL's applications.
- Finance/facilities update from board member Carlos ... Skidmore, Owings and Merrill worked on a test fit for new school building.
 - An update will be provided in the May board meeting.
- Jenny is still identifying financing options for building out the space and are still identifying financing options for building out the space.
- Fundraising update:
 - Reaching out to specific foundations to sponsor IAL.
- SBA update on next stages:
 - There will be two steps:
 - 1. Launch SBA
 - 1.5: vetting three alumni to select 1 to receive summer training online on business/entrepreneurship
 - 2. SBA 2.0: Launch After school club. Identify a curriculum to expose all students.

D. HR Committee

- Update on CEO evaluation on Board on Track with the last one being completed in December 2020 due to the pandemic.
- The survey will be released within the next few weeks and will be completed and presented in the June board meeting.

E. Executive Session

F. Executive Committee Reports (CEO)

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,

J. Patrick

There being no further business to be transacted, and upon motion duly made by Jay,

Seconded by Max, and approved by the Board, the meeting was adjourned at 8:54 PM.



Inwood Academy for Leadership Charter School

Minutes

May Board of Trustees Meeting

Date and Time

Tuesday May 17, 2022 at 7:00 PM

Trustees Present

B. Wilson (remote), C. Talero (remote), J. Patrick (remote), K. Mangual (remote), S. Mlynar (remote), S. Santo (remote), T. Almonte (remote), V. Singh (remote)

Trustees Absent

J. Almonte, J. Harris, K. Smith, M. Rosenthal

Guests Present

H. Pina (remote), J. Pichardo (remote), Lyann Arias (remote), Michelle Hoover (remote), N. Polanco (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mlynar called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday May 17, 2022 at 7:17 PM.

C. Approve Minutes

J. Patrick made a motion to approve the minutes from April Board of Trustees on 04-12-22.

V. Singh seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A.

Academic Committee Report (Director of CCS, Lyann Arias)

Alumni Engagement Data:

- Covid has played a major role in the way that our Alumni engage with the schools
- Alumni response rate for the year 2021 has been good; when they are sought out they tend to respond relatively quick
- The graduating class of 2020, is unfortunately less responsive due to the affects of COVID on their school year

Alumni Week:

- This year we had our Alumni week from January 18-January 31
- We focused the week on programming in CCS classes, with an emphasis on students utilizing Overgrad and YouScience

Persistence Trends:

- Academic Rigor & Transition: Some students are experiencing difficulties with transitioning back to in-person schooling
- Some students are experiencing some financial constraints and even FAFSA application complications
 - Some CCS Strategies to combat these issues:
 - Incentives such as book funds
 - CCR courses that discusses a variety of transition topics
 - Enrollment exit interviews to ensure we can provide better guidance with any ongoing issues the alumni may be experiencing

College applications:

As of 5/9/2022:

- Class of 2022 has submitted a total of 1,545 College Applications
 - 91% Students have Submitted a College Application
 - 84% Students have Accepted to a 4-Yr Institution
 - 62% Student have a made a Post-Sec Enrollment/Decision
 - 20% Students have met with the Alumni team to conduct an Matriculation Exit Interview

FAFSA/TAP:

- As of May 9th – Some students are experiencing enrollments issues
 - 78% Students have Completed the FAFSA Application
 - 38% Students have Completed the TAP Application

PSAT/SAT Prep Growth

- New partnership with Kaplan began this year

CCS Partnerships:

- Camp Beyond: Summer employment opportunities as Camp Counselors are now accessible
- SEO Scholars: 9 students were selected to be apart of a week by week college access programming

Culture Building:

- College trips are coming back; they have been on pause due to Covid
- We kicked this off this spring by sending some of our students to Binghamton University and Utica University

Resources:

- We have been doing One on One's with the students to ensure they know they have someone that understands their current issues and are able to assist them with their next steps in life
- We try to ensure they know about all possible resources offered to them while they attend IAL and after
- We connect current seniors to some Alumni on their "soon to be" new campus to ensure a smooth transition and seamless guidance
- We host a Summer Kick-Off event to introduce current seniors to alumni
- We also opened the Alumni lounge which creates a safe invited place for our alumni to come to and discuss certain issues with the CCS department of provide guidance for current seniors
- We encourage students to pursue a sense of belonging, and sometimes that may mean joining a Sorority or Fraternity on their campus; which we provide further guidance with.

B. HR Committee (Michelle Hoover)

Leadership Development:

- In 2021, Christina Reyes scored 79% on the LVI + General Leadership Perspective
 - This is above average
 - These results show that she is being more thoughtful about her everyday presence
 - But may still be experiencing some issues delegating
- In 2022, Christina scored 80%
 - This means she is improving on the way she is delegating and developing her team
- Executive Coaching
 - This is something new that we have implemented
 - 4 coaches for 4 leadership executives
- Creating a safe space with all departments
 - We have One on One's with department leaders to ensure we are addressing any issue
 - We also have our departments meet with Michelle to better pin point any issues
 - We need to motivate those that do not regularly speak during meetings to voice their opinions/thoughts

Recommendations:

- Delegating more to the leadership team
- Plan ahead of time for all goals that IAL would want to accomplish each year
- Have a 5- 10 year visions, create the timelines, and stick to them
- We have to find the healthy balance between being forceful and appeasing our teams

CEO Evaluations

- These should be completed promptly; as soon as the link is sent out.

C. CEO Report/Executive Committee

Organizational Chart:

- New organizational chart was introduced to all staff.
- They need to know how we are expanding and how this may affect their current role
- The High School is mostly affected with this new transition

Bylaws:

- The proposed amendment to the bylaws amends the term that each Trustee can serve
- All Trustees will serve a two year term and be eligible for re-election of two more years
 - A maximum of 4 years serving on the Board
 - This will be voted on in June's meeting

Governance:

- The State is encouraging in-person board meetings; we must begin transition

D. Fundraising, Finance and Facilities

Review of the 2022-2023 Annual Budget

- Per pupil funding has increased
 - Total number of students per charter: 960
 - Total number of students budgeted: 940
- Revenue has also increased but so have expenses
- Biggest changes to the budget:
 - New salary scale (Teachers, Social Workers, Counselors, Speech Therapist)
 - Current Impact to Budget is an increase
 - Staff loves new salary scale
 - They are more motivated and can now further plan their own individual growth
 - This makes us sustainable for multi years as we expand to Elementary School
 - Makes Inwood Competitive in this market with other schools
- Elementary school expansion
 - We have found an incubation space; biggest in the area
 - Initial impact will be on the reserves as we will have upfront cost we must cover
 - This would be needed to launch Grades K and 1st, and continue to expand every year thereafter
 - Letter of Intent has to be approved by the board in order to move forward
 - Resolution for transaction is to follow during next meeting

- A test fit was done on the current middle school structure; this is also an option
- Permanent Sites:
 - We have a few options we are looking at, including one right next to our Middle School
 - We are trying to go for the most cost effective growth process
 - Jenny will be sending our RFP's to some construction companies to get an understanding on how much all options would cost

E. Executive Session

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:44 PM.

Respectfully Submitted,
C. Talero



Inwood Academy for Leadership Charter School

Minutes

Annual Board of Trustees Meeting

Date and Time

Saturday June 18, 2022 at 12:00 PM

Trustees Present

B. Wilson (remote), C. Talero, J. Almonte, J. Patrick, K. Mangual (remote), K. Smith (remote), M. Rosenthal, S. Mlynar (remote), S. Santo, T. Almonte, V. Singh (remote)

Trustees Absent

J. Harris

Guests Present

B. Mercedes, C. Reyes, J. Pichardo, M. Hackett, N. Polanco

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Saturday Jun 18, 2022 at 12:00 PM.

C. Approve Minutes

T. Almonte made a motion to approve the minutes from May 17, 2022 Board Meeting May Board of Trustees Meeting on 05-17-22.

K. Mangual seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A.

Academic Committee Report Out

Christina Reyes presented a 25-minute video report to the board

Video focused on the following:

- The impact Covid-19 continued to have within our community
 - Affecting students, parents, and teachers
 - Update on CCS program success
 - Alumni retention success
 - The impact reading levels differ in different areas in the nation
 - Affects of economy recession on our communities
 - The approval of the opening of an Elementary School

Christina Reyes presented the Goals report to the board

- The New Leadership Directory was presented to the board
 - We have a full Leadership team for next year
 - 12 of these leaders have grown up in the community
- **School Wide Goals**
 - **Academics:** 80% of students meet their reading goal in AIMSweb
 - We did not meet this goal
 - The data is inconsistent due to grades and scores not being in yet
 - MS data: 5th Grade =73%

6th Grade =55%

7th Grade= 40%

8th Grade= 33%

- HS data: 9th Grade = 26%

10th Grade = 13%

11th Grade = 35%

12th Grade = 31%

- These goals were unmet because this is the first year we set a goal for this assessment. Next year we will restructure how to best set a reading goal.
- The data shows that, regardless of the goals set, the middle school and 11th graders grew overall
 - **Instruction:** Define good teaching using the NASOT Framework
 - Marzano/NASOT Goal
 - Goal: 80% of staff will say that the NASOT framework helps them define what good teaching in classrooms looks like
 - We surveyed the teachers in February and then again in May
 - February survey showed that 60% of teachers agreed that the NASOT framework helps them in the classroom
 - May survey showed that 51% of teachers agreed that the NASOT framework helps them in the classroom
 - The leadership team will be attending a Marzano: Highly Reliable Schools Conference in July
 - **Culture:** 100% of staff are trained in Collaborative Problem Solving
 - Collaborative problem solving showed us that tracking this data gets influenced by the time frame being tracked due to the flow of the year changing at different times

- We should front load a lot of our PD coaching so that the end of the school year is better supported for teachers
- While the goal was not met, the NYC DOE survey question regarding program coherence says otherwise
 - 76% of teachers say that we follow up on programming progression

School-Wide Strategic Plan 2022-2023 Updates

- This plan was created after attending Marzano conference in February
- HRS Level 1: Leading Indicator 1.1 & 1.2
 - The faculty and staff perceive the school environment as safe and orderly
 - Students, parents, and the community perceive the school environment as safe and orderly
 - We must first define, for all, what safe and orderly mean
 - Bianca has already started to survey this
 - CEO and COO must have clear vision and implementation of critical concepts
 - We must continue to use our bucket of funds for continual improvement
- Level 1 also focuses on building a professional learning community, which we do not have in place at the moment.
 - Without this in Level 1, we cannot advance to Level 2
- Over the years we have been able to identify key issues that are then immediately addressed and avoided in the future
- Our surveys and other tracking methods allow us to collect and evaluate our data to remedy any current issues/concerns
- To be able to identify key priorities in Level 1, we must first complete an assessment. For us, this will be held in the fall.
- The way we know we are setting the correct goals for each level, is by ensuring our leading indicators remedy issues identified under each level.
- Due to the nations issue with school safety, we must ensure that within Level 1, we target these issues to ensure school safety is at the top of the goals.
 - Some indicators will change with time. For example, this year we dealt with increasing suspension rates. We expected some issues after we re-opened, but we now know that new leading indicators were needed for this period.
 - It is a work in progress
- CPS allows us to identify any key factors that contribute to an unsafe environment

Collaborative Problem Solving

- 100% of staff who started in August (beginning of the school year) were trained and received coaching throughout the entire year.

CEO Specific Goals

- Identify and administer a baseline survey to measure the socio-emotional learning of students based on the IAL Character Traits
 - We know how important this is
 - Mary will fully focus on this in the upcoming school
- Apply for elementary school grade expansion

- We received approval for expansion

CFO/COO Specific Goals

- Meet our enrollment targets to ensure five-year renewal
- Increase ELL applications
- All of these goals were met

Attendance (internal) Goals

- 92% school-wide attendance (starting September 30th)
 - This was unmet, by 3%
 - We expected this outcome due to dealing with COVID variants
- Retention
 - While retention was not a goal we set, it's important to note that during this time of a pandemic, our retention rates were outstanding.

Graduation Projections

- June Graduates (Confirmed): 97 students, 80%
- August Graduate Projections: 10 students, 8%
- Retained Student: 11 students, 9%
- HES/Other: 4 students, 3%
- We have many students working on credit recovery
 - High school senior classes end earlier specifically for Credit recovery
 - APEX is used for our online credit recovery
 - Allows students to work at their own pace
 - Some students retake specific courses or a semester throughout the summer

B. Diversity, Equity & Inclusion

Diversity, Equity, and Inclusion (DEI)

- Jason Harris has done a tremendous job assisting us with this
 - He has decided to step down from the Board
- The DEI Committee recommended to the ELT to have more choice in professional development opportunities for our teachers
- Approval of the Student Anti-Bullying Policy is needed from the Board
 - We have not had this policy before and used DOE guidance to create this draft
 - Came about from noticing the way students communicate with each other
 - Aligning to the law is top priority
 - We must also educate our students on how to better express themselves
 - We will vote in July after a lawyer has reviewed the policy

S. Santo made a motion to Approve anti-bullying policy.

C. Talero seconded the motion.

Board will vote after the anti-bullying policy is reviewed by an attorney

The motion did not carry.

C. Marzano Highly Reliable Schools

Mario Acosta, from Marzano Highly reliable Schools, presented to the board

- Background
 - Has been a Marzano consultant for over 10 years
 - Worked 8 years as a campus principal and 14 years in administration
- The Marzano framework is very versatile, continuously improving, and backed by over 50 years of data
- 5 levels/characteristics of a high reliability organization: Levels 1, 2, and 3 are foundational for all schools
 - 5 - A competency-based system
 - Staff, parents, students, and community feel safe in the school environment
 - The overall success of the schools aligns with individual success
 - 4 - Standards-referenced reporting
 - Clear vision for instructional staff is given, along with teacher/staff support, and job-embedded professional development opportunities
 - 3 - Guaranteed and viable curriculum
 - All schools are aligned with state/district regulations
 - Data is analyzed and used for schools to achieve their goals
 - Appropriate school – and classroom – level programs and practices are in place to help students meet individual achievement goals
 - 2 - Effective teaching in every classroom
 - Clear and measurable goals are established and are focused on critical needs regarding improving achievement of individual students
 - Data are analyzed, interpreted, and used regularly to monitor progress toward achievement goals for individual students.
 - 1 - Safe and collaborative culture
 - Students who have demonstrated competency levels greater than those articulated in the system are afforded immediate opportunities to begin work on advanced content and/or career paths interest.
- Each level has to be healthy in order to move on to the next
- Unfortunately, hard work and application of best practices does not guarantee success
 - Which is why we must continuously identify critical factors that affect students and implement better practices
 - We must also note that each campus has different needs; all conditions need to be monitored and adjusted if needed
- The high reliability school's framework helps us ensure we implement the best practices for each environment and offers continuous monitoring for positive outcomes in
 - State tests, graduation rates, attendance rates, standardized test rates, and key data points

D. Finance & Executive Committee Reports

Finance and Executive Committee Reports Finance Committee

- Continued Support for all Academic Programming: closing learning loss and social emotional needs
 - Curriculum alignment

- Peer to Peer Tutoring
- Partnership Test Prep Programs (SAT & PSAT prep)
- Partnerships with Think: Kids Collaborative Problem Solving, After school activities
- Partnerships with Marzano resources
- Elementary School Approval
 - Identifying Incubation space for Elementary School 2024-25 opening
 - Identifying Permanent Home for Elementary School projected 2026-27
 - All in process
- Continued to ensure equity for all students with Technology, school supplies & uniforms
 - Purchased New Chromebooks for 5-12
 - Provided Students in Need with Hotspots
 - Provided all students with free uniform
 - Provided supplies for students
 - Provided camp partnership for
- Ensured Equity for Staff
 - Created a salary scale for Teachers, Social Workers, Guidance Counselors & Speech Language Pathologist
- Continued to provide financial stability
 - To expand to the Elementary School
 - Continue to provide programming to improve the IAL Student Experience
- Committee Milestones since 2014/15
 - Stabilized Finances through hiring COO/CFO, creating policies and developing internal and external partnerships
 - Created a multi-year financial outlook to forecast and support the schoolwide goals
 - Secured Financing to build space for expanding school
 - Developed and implemented a Salary and Compensation plan for school community
 - Provided stability during the pandemic for staff, students and school community
 - Support Academic Programming with Curriculum Alignment 5-12
- Impact to Budget
 - Revenue Increases: Per Pupil Funding Increase
 - Which is why enrollment numbers are so important
 - Debt Service Repayment \$1.3MM Annually
 - This was what helped us build the high school
 - Maintaining Debt Service Ratio at 1.1%
 - Commitment to equity in salaries (Teacher, Counselor, Social Worker, and Speech Salary Scale)
 - Expanding Program to close the learning gap and social emotional needs
 - Commitment to equity (space, technology, supplies)
- As of June 14/15, we have \$11.4MM cash on hand
 - This includes the \$1.4MM increase from last year
 - Reimbursements from 4MM grants
 - Reserves
 - \$650K was added to Reserves
 - \$5.6MM in Reserves now
 - Breakdown of Cash on hand
 - Elementary Site \$5.75MM (51%)
 - Incubation space, money that we need to have upfront for building and salaries

- Reserves \$5.65MM (49%)
- Status of \$4MM Grant
 - \$1.586MM of the Federal Grant received has been used
 - Remaining \$2.412MM is available to be used by September 2024
 - We set certain allocations of the grant in certain buckets (curriculum, tutoring/enrichment, SEL Partnerships, technology, building repairs/Operations and leadership development)
 - As time passes, we are able to see where funds are mostly being used and can shift allocations throughout
- Elementary School Search
 - Incubation Space- temporary space for 2024-2025 school year
 - Potential location: 215th Street and Broadway
 - Spector Group performing test fit
 - Permanent Space- the home of the new elementary school
 - Potential build-up of current middle school space
 - Most difficult construction path
 - Or 4650 Broadway Sherman Plaza (Arden Group)
 - Or the Manhattan Bible Church
 - Which is the closest one to our current middle school campus

Budget for 2022-2023

- Debt to Service Ratio: we are set to be above our requirement
- Budgeting for 940 students enrolled
 - Currently we have 930 students enrolled
 - Per pupil funds increased
 - This budget projects we end at 12.4 MM next year
- There are budget cuts being discussed at the DOE level, but the conversations are not regarding changing “per pupil” funding

Executive Committee

- Board Term
 - The Board agreed on the following changes to the By-laws:

The Board voted to change all board officer positions to two-year term beginning the month that the Trustee is elected and ending on June 30th of the second subsequent year. All Board Trustees are eligible for re-election after the first term, of two years, is completed. All Board Trustees are eligible to serve another two-year term, a maximum of four years, if reelected.

- The Board voted on the following members to serve as the officers
 - Maxwell Rosenthal- Board Chair
 - Kathleen Mangual- Board Vice Chair
 - Steve Mlynar- Secretary
 - Jhoselyn Almonte- Treasurer
- The Board voted to elect JoAnn Looney to rejoin the board. JoAnn initially served on the Board from 2014 - 2018.

T. Almonte made a motion to By-laws amendment, officer positions, and JoAnn Looney's board membership reinstatement.

K. Mangual seconded the motion.

The board **VOTED** to approve the motion.

E. Executive Session: Approval of Executive Contract/Salary

K. Mangual made a motion to Approve the 2022-2023 Budget.
C. Talero seconded the motion.
The board **VOTED** to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,
J. Almonte

Inwood Academy for Leadership Charter School will empower students in Inwood and Washington Heights to become agents for change through community focused leadership, character development and college preparedness.

Board of Trustees

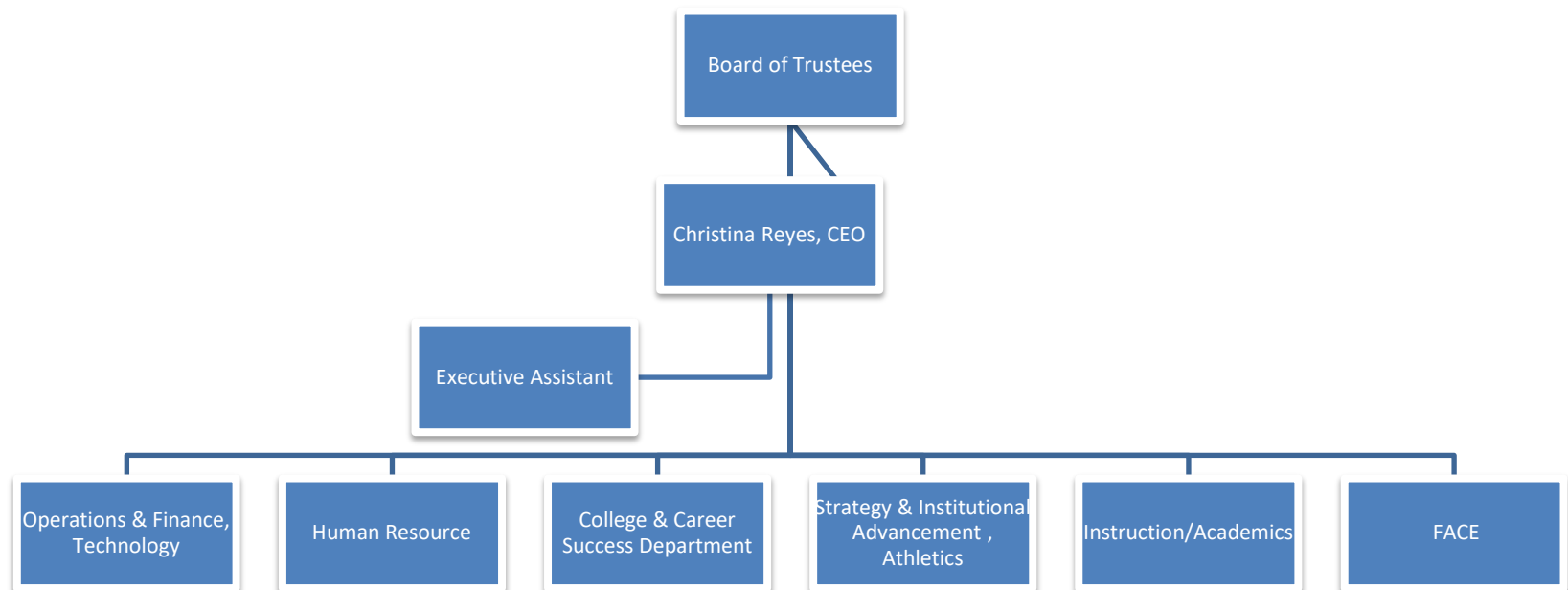
Christina Reyes
CEO

Bianca Mercedes
Interim CSO/MS Director

Jenny Pichardo
COO/CFO

Organizational Chart

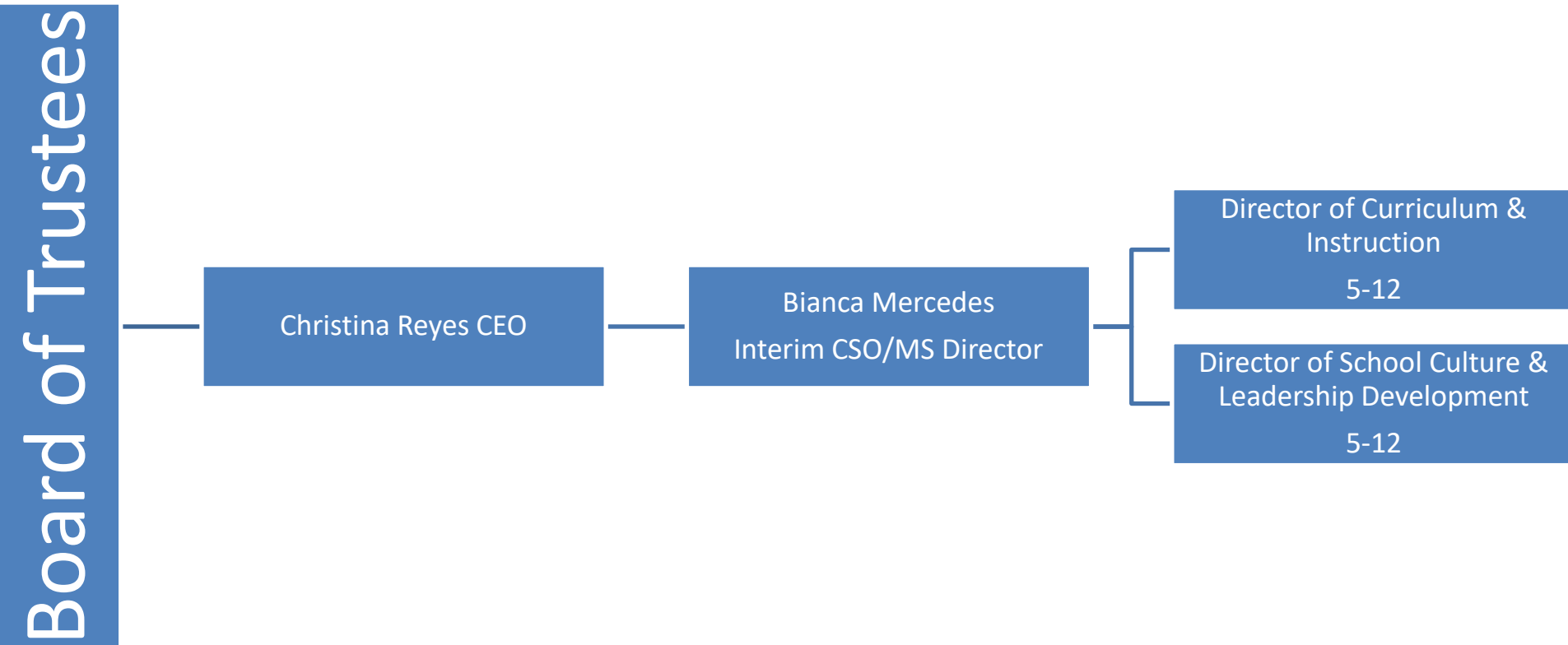
2022.23



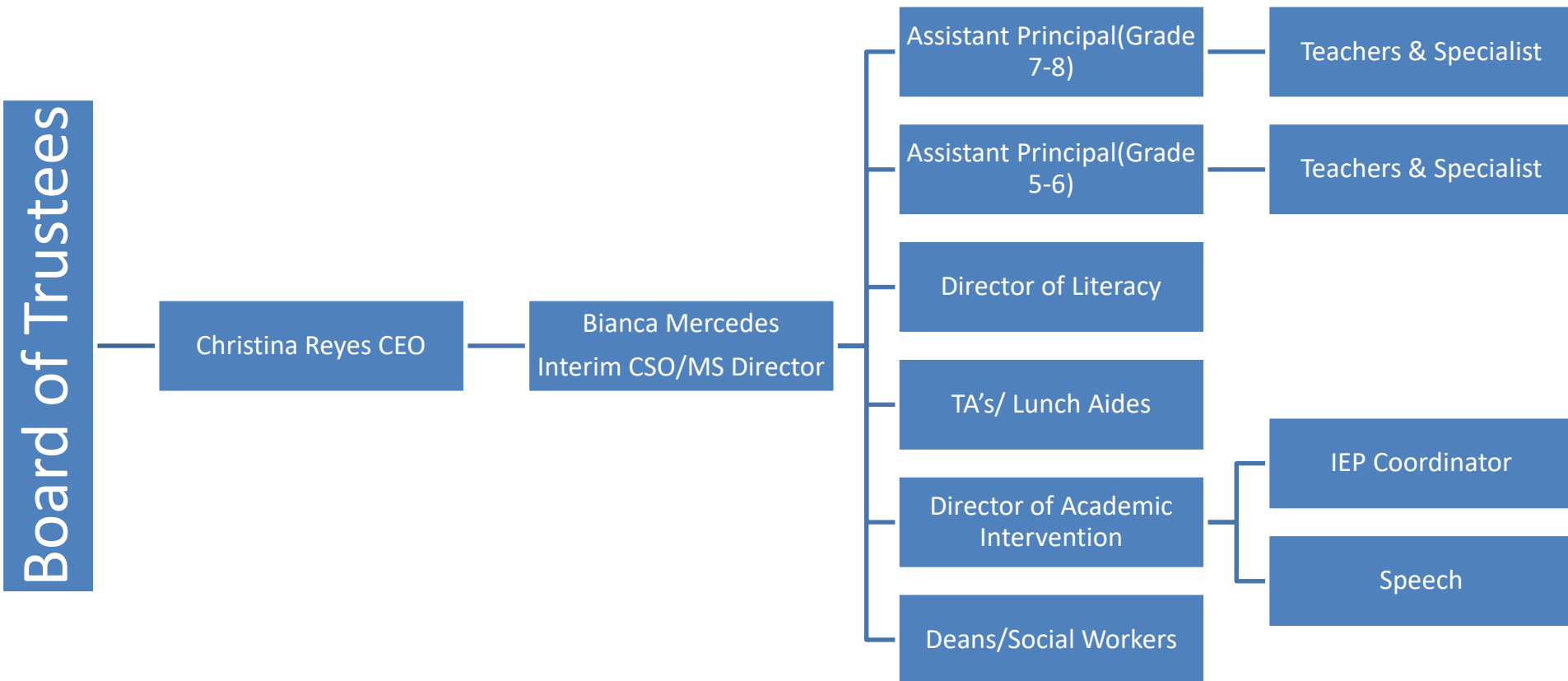
Inwood Academy



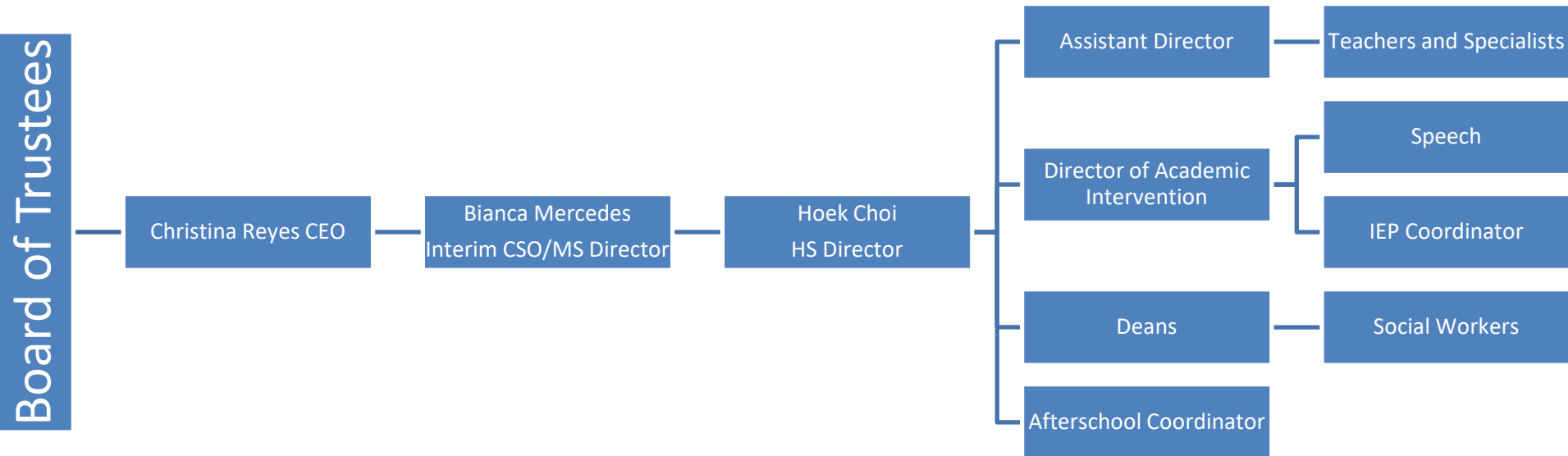
School Central Office Organizational Chart (5-12) 2022-23



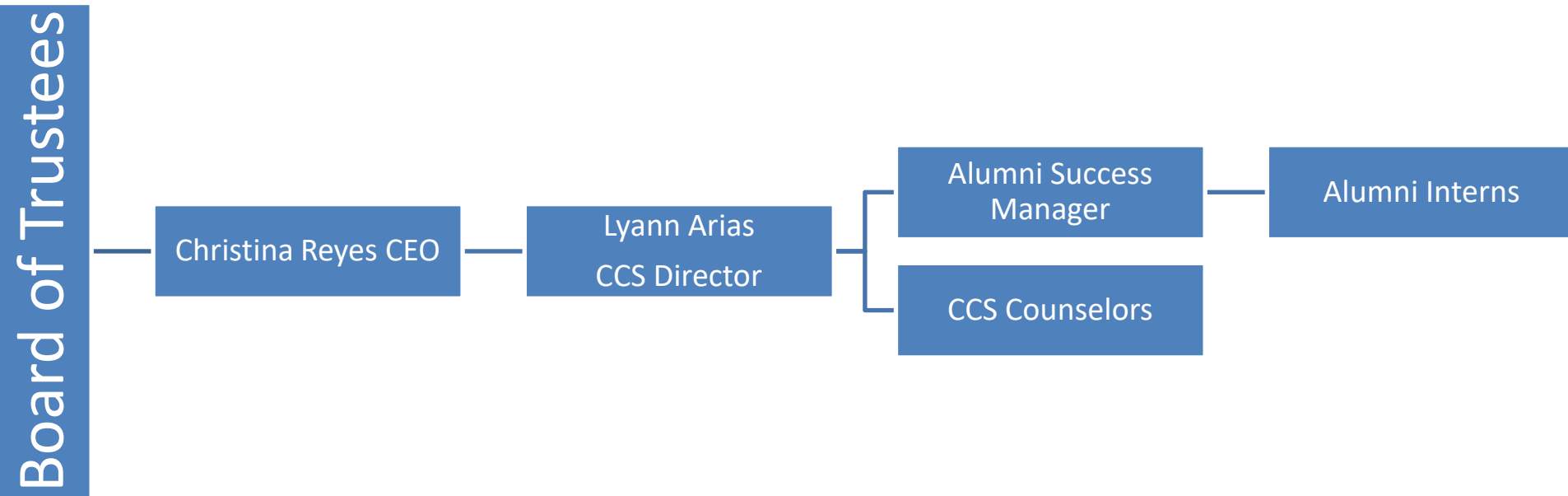
Middle School Organizational Chart (5-8) 2022-23



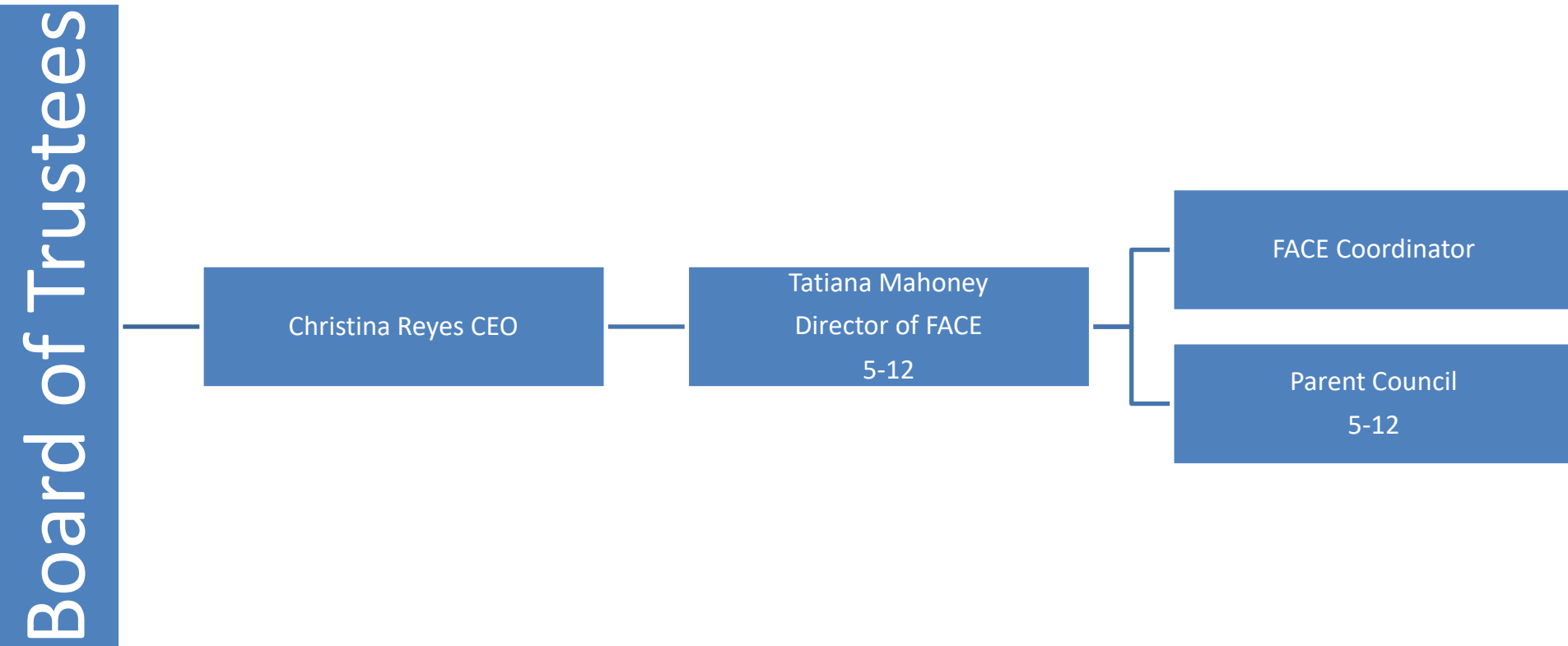
High School Organizational Chart (9-12) 2022-23



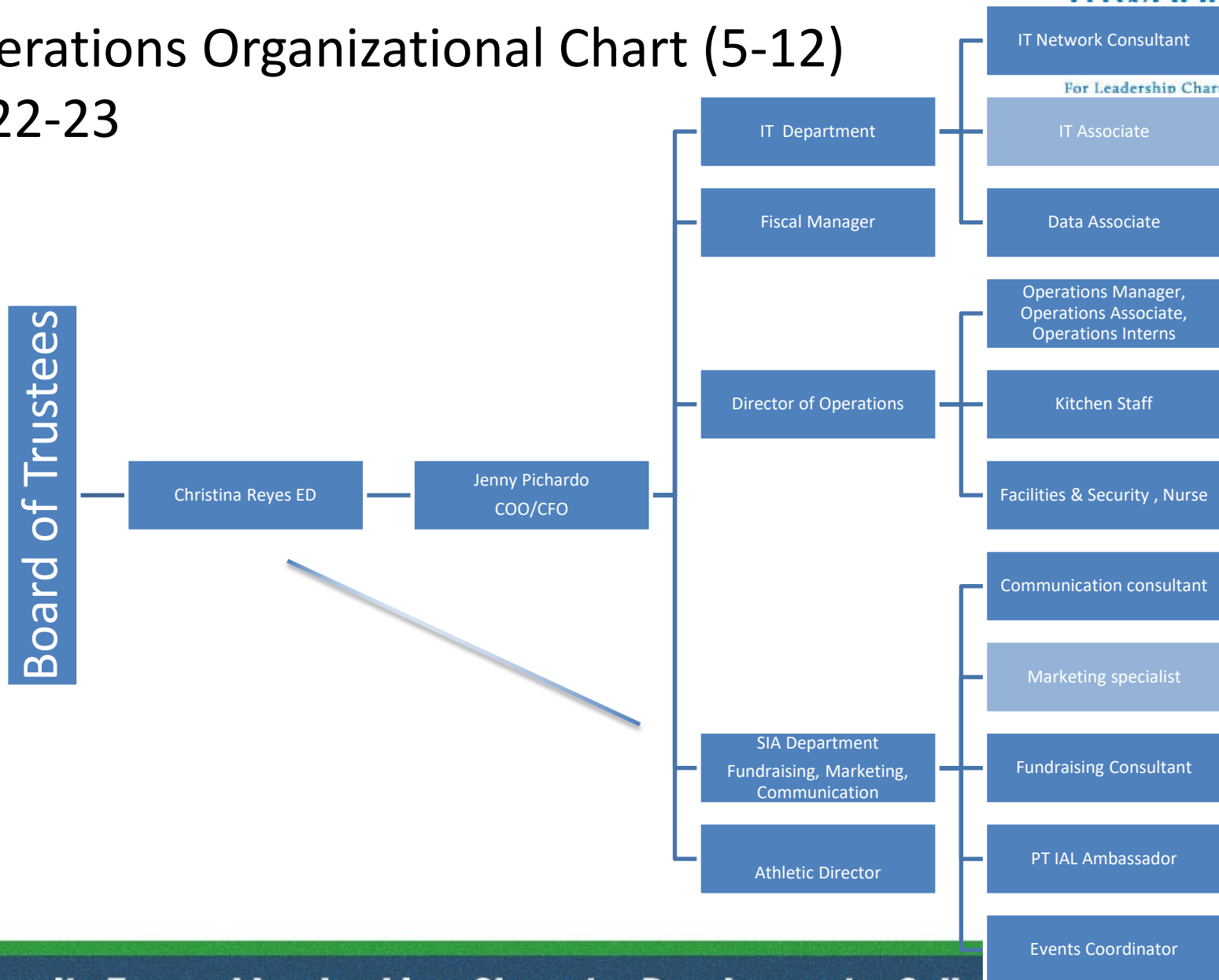
College and Career Organizational Chart (5-12) 2022-23



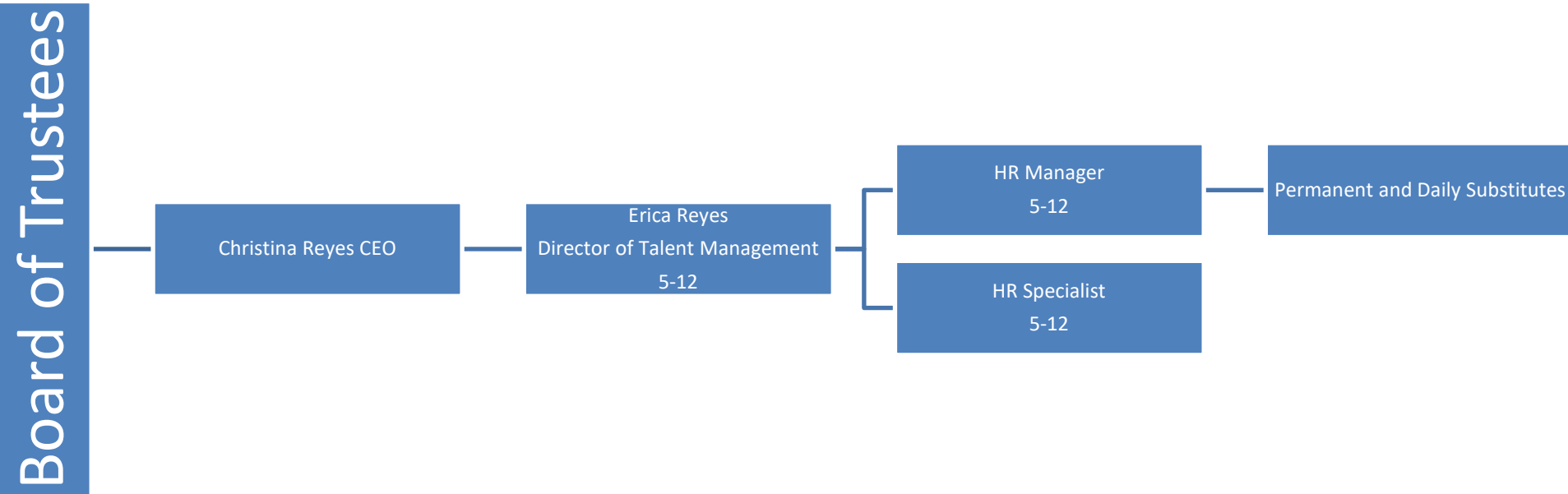
Family and Community Engagement Organizational Chart (5-12) 2022-23



Operations Organizational Chart (5-12) 2022-23



Human Resource Organizational Chart (5-12) 2022-23



2022-2023 Middle School SCHOOL CALENDAR

AUGUST 2022

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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SEPTEMBER 2022

SUN	MON	TUE	WED	THU	FRI	SAT
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OCTOBER 2022

SUN	MON	TUE	WED	THU	FRI	SAT
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NOVEMBER 2022

SUN	MON	TUE	WED	THU	FRI	SAT
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DECEMBER 2022

SUN	MON	TUE	WED	THU	FRI	SAT
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JANUARY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
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FEBRUARY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
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MARCH 2023

SUN	MON	TUE	WED	THU	FRI	SAT
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APRIL 2023

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MAY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
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JUNE 2023

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Holidays - NO SCHOOL/NO CLASSES

Half Day/Early Dismissal 1:00PM

Parent Teacher Conferences
NO SCHOOL

Exams

Special Events

Family Events

5-12 Dollar Dress Down Day

<u>JULY</u> <u>2022</u>	
12-Aug 12	IAL Summer School
<u>AUGUST</u> <u>2022</u>	
17	Together We Can
22-26	Student Orientation Week (12pm Dismissal)
29	First Day of School (ALL Grades)
<u>SEPTEMBER</u> <u>2022</u>	
5	Labor Day (NO SCHOOL)
6	First Day of Afterschool
7	Family Council Meeting
14	MS Back to School Night
20	CCS Parent Series #1
28	5-12 Dollar Dress Down Day
28	Fall Aimsweb Reading Assessment
<u>OCTOBER</u> <u>2022</u>	
5	Family Council Meeting
5	Family & Roots Recipe Contest
7-10	Fall Break (NO SCHOOL)
10	Indigenous Peoples Day (NO SCHOOL)
11	CCS Parent Series #2
14	Parent Coffee Hour – <i>Cafecito</i>
19	Walk for A Cause
19	MS Social Emotional Learning Day
21	MS Picture Day
31	Dollar Dress Down/Costume Contest
<u>NOVEMBER</u> <u>2022</u>	
2	Family Council Meeting
11	Veteran's Day (NO SCHOOL)
15	CCS Parent Series #3
14-18	<i>Clothes & Essential Items Giveaway</i>
18	Parent Coffee Hour – <i>Cafecito</i>
21-22	ELA & Math Benchmark Exams
23-25	Thanksgiving Break (SCHOOL CLOSED)
30	5-12 Dollar Dress Down Day
<u>DECEMBER</u> <u>2022</u>	
2	Parent Coffee Hour – <i>Cafecito</i>
7	Family Council Meeting
9	5-12 Parent Teacher Conference (NO CLASSES)
13	CCS Parent Series #4
14	Family decorating contest
20	5-12 Ugly Sweater Contest
21	5-12 Pajama Day (12PM Dismissal)
22- Jan 2	WINTER BREAK (SCHOOL CLOSED)
<u>JANUARY</u> <u>2023</u>	
3	School resumes for ALL Grades (5-12)
4	Family Council Meeting
6	Parent Coffee Hour – <i>Cafecito</i>
10	CCS Parent Series #5
16	MLK Day – (SCHOOL CLOSED)
17-23	CCS Alumni Week
18	5-12 Dollar Dress Down Day
18	MS Winter Aimsweb Reading Assessment
20	7 th & 8 th Grade Winter Wonderland Dance
23	PSAT 8 th Grade
23	CCS College Trip (5 th – 7 th Grade)
27	CCS College Trip (8 th Grade)

<u>FEBRUARY</u> <u>2023</u>	
1	Family Council Meeting
3	Parent Coffee Hour – <i>Cafecito</i>
8	Together We Can
13-14	MS ELA Interim Testing
15	Winter of Soul – Black History Celebration
15	5-12 Dollar Dress Down Day
20-24	MID-WINTER BREAK (NO SCHOOL)
23	
<u>MARCH</u> <u>2023</u>	
3	Parent Coffee Hour – <i>Cafecito</i>
14	CCS Parent Series #6
15-16	MS Math Interim Exam
17	5-12 Parent Teacher Conference
25	ELA Academy Session #2
29	ELA Academy Session #3
29	5-12 Dollar Dress Down
29	MS Science Fair
<u>APRIL</u> <u>2023</u>	
1	ELA Academy Session #3
6-14	SPRING BREAK (SCHOOL CLOSED)
18	CCS Parent Series #7
19	Walk for a cause (Inwood Park)
19-20	NYS ELA State Exam (1PM Dismissal)
21	Parent Coffee Hour – <i>Cafecito</i>
22	Math Academy Session #1
26	5-12 Dollar Dress Down Day
26	Math Academy Session #2
29	Math Academy Session #3
<u>MAY</u> <u>2023</u>	
3	Family Council Meeting
3-4	NYS Math State Exam (1PM Dismissal)
5	Parent Coffee Hour – <i>Cafecito</i>
5	Middle School Spring Carnival
9	CCS Parent Series #8
10	Spring Aimsweb Reading Assessment
10	National Junior Honor Society Ceremony
15-25	NYSESLAT Exam
17	Together We Can
18-19	5-12 Drama Play
24	Parent Award Ceremony
26-29	Memorial Break (SCHOOL CLOSED)
31	5-12 Dollar Dress Down Day
31	iReady Math Assessment
<u>JUNE</u> <u>2023</u>	
2	Parent Coffee Hour – <i>Cafecito</i>
2	8 th Grade Prom
3	Hike the Heights
5	8 th Grade NYS Science Written State Exam
5-9	<i>Clothes & Essential Items Giveaway</i>
7	6-8 Social Studies Final Exams
7	Family Council Elections
9	MS Athletic Ceremony
14	8 th Grade Step Up Rehearsal & Awards Ceremony
15	Last Day of Classes
15	MS Algebra 1 Regents Prep (9AM – 12PM)
15	Algebra 1 Regents (1PM)
16	8 th Grade Step Up Ceremony
19	Juneteenth (SCHOOL CLOSED)

2022-2023 High School SCHOOL CALENDAR

AUGUST 2022

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
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SEPTEMBER 2022

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OCTOBER 2022

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NOVEMBER 2022

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DECEMBER 2022

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JANUARY 2023

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FEBRUARY 2023

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MARCH 2023

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APRIL 2023

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MAY 2023

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JUNE 2023

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25	26	27	28	29	30	

Holidays - NO SCHOOL/NO CLASSES

Half Day/Early Dismissal
1:00PM

Parent Teacher Conferences
NO SCHOOL

Exams

Special Events

Family Events

5-12 Dollar Dress Down Day

JULY 2022

12-Aug 12 IAL Summer School

AUGUST 2022

17 Together We Can
 22-26 Student Orientation Week
 29 First Day of School (ALL Grades)

SEPTEMBER 2022

5 Labor Day (NO SCHOOL)
 6 First Day of Afterschool
 7 Family Council Meeting
 14 Senior Portrait Day
 20 CCS Parent Series #1
 26 12th Grade off Campus Lunch Commence
 28 Aimsweb Reading Assessment
 28 HS Back to School Night
 28 5-12 Dollar Dress Down Day
 29 SUNY College Trip (Grades 9-12)

OCTOBER 2022

5 Family Council Meeting
 5 Family & Roots Recipe Contest
 7-10 Fall Break (NO SCHOOL)
 10 Indigenous Peoples Day (NO SCHOOL)
 11 CCS Parent Series #2
 12 9th & 10th Grade CCS Trips
 12 HS PSAT/NSTM & SAT School Day
 14 Parent Coffee Hour – *Cafecito*
 19 Walk for A Cause
 24-25 CCS FAFSA Nights
 24-28 HS Spirit Week
 26 HS Student Leadership Day (NO CLASSES)

NOVEMBER 2022

2 Family Council Meeting
 11 Veteran's Day (NO SCHOOL)
 14-15 CCS Application Night
 15 CCS Parent Series #3
 14-18 *Clothes & Essential Items Giveaway*
 18 Parent Coffee Hour - *Cafecito*
 23-25 Thanksgiving Break (SCHOOL CLOSED)
 30 5-12 Dollar Dress Down Day

DECEMBER 2022

2 Parent Coffee Hour – *Cafecito*
 7 Family Council Meeting
 9 5-12 Parent Teacher Conference (NO CLASSES)
 13 CCS Parent Series #4
 14 Family decorating contest
 20 Ugly Sweater Contest
 21 5-12 Pajama Day (Early Dismissal)
 22- Jan 2 WINTER BREAK (SCHOOL CLOSED)

JANUARY 2023

3 School resumes for ALL Grades (5-12)
 4 Family Council Meeting
 6 Parent Coffee Hour – *Cafecito*
 11 Aimsweb Reading Assessment
 10 CCS Parent Series #5
 16 MLK Day – (SCHOOL CLOSED)
 17-23 CCS Alumni Week
 18 5-12 Dollar Dress Down Day
 23 9th Grade PSAT
 24-27 HS REGENTS Week

FEBRUARY 2023

1 Family Council Meeting
 3 Parent Coffee Hour – *Cafecito*
 8 Together We Can
 10 HS Valentine's Day Dance
 15 Winter of Soul – Black History Celebration
 15 5-12 Dollar Dress Down Day
 16 CCS College Trip (11th Grade)
 20-24 MID-WINTER BREAK (NO SCHOOL)

MARCH 2023

3 Parent Coffee Hour – *Cafecito*
 14 CCS Parent Series #6
 17 5-12 Parent Teacher Conference (NO CLASSES)
 22 HS SAT Exams (Class of 2024) (NO CLASSES)
 22 CCS College Trips (9th & 10th Grade)
 29 5-12 Dollar Dress Down Day

APRIL 2023

6-14 SPRING BREAK (SCHOOL CLOSED)
 18 CCS Parent Series #7
 17 NYSESLAT Window Exam Begins
 19 Walk for a cause (Inwood Park)
 21 Parent Coffee Hour – *Cafecito*
 26 5-12 Dollar Dress Down Day

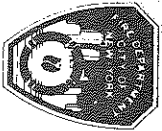
MAY 2023

3 HS AP English Literature & Comp Exam
 3 Family Council Meeting
 5 HS AP US History Exam
 5 Parent Coffee Hour – *Cafecito*
 9 HS AP English Language & Comp Exam
 10 Aimsweb Reading Assessment
 17 Together We Can
 18-19 5-12 Drama Play
 24 Parent Award Ceremony
 25 Last Day of Classes for 12th Grade
 25 I Decided Day Celebration
 26-29 Memorial Break (SCHOOL CLOSED)
 31 5-12 Dollar Dress Down Day

JUNE 2023

1 US History & Gov't Regents (11th Grade)
 2 Parent Coffee Hour – *Cafecito*
 3 Hike the Heights
 5-9 *Clothes & Essential Items Giveaway*
 7 Family Council Elections
 9 12th Grade Prom
 9 Last Day of Afterschool
 13 Last Day of Classes
 13 HS Color War/Free Dress Down
 14-21 HS REGENTS WEEK
 19 Juneteenth (SCHOOL CLOSED)
 21 HS Athletic Ceremony
 22 HS Graduation

MARKING PERIOD DATESSemester #1, Marking Period #1: August 29th – October 6thSemester #1, Marking Period #2: October 11th -November 18thSemester #1, Marking Period #3: November 21st – January 13thSemester #2, Marking Period #1: January 17th – March 10thSemester #2, Marking Period #2: March 13th – April 28thSemester #2, Marking Period #3: May 1st – June 13th



CROSS STREETS
9th & 10th Ave

CITY OF NEW YORK
FIRE DEPARTMENT

A-10(B) 10-03
BATTALION

D.O. 341

VIOLATION ORDER

E 577825

To 433 West 204 Street, Manhattan Truwood Academy,
Brent
ADDRESS E
ROOM NO. OR FLOOR TYPE OF OCCUPANCY
NAME OF OWNER, LEASEE, OCCUPANT, ETC.
39178645
ACCOUNT NO.

An inspection this date of the above premises indicates the existence of the following violations under the enforcement jurisdiction of this Department. You are hereby directed to correct such violations by compliance with the following order:

STANDARD ORDER FORM NO.	ITEM NO.	
	(1)	Central Office Connection Replace fuse cut out with fused disconnect switch for the central office transmitter
	(2)	Provide a secondary means of transmission for the transmitter on letter of defect dated 05/20/19
	(3)	Truly comply with the items 2 & 4
	(4)	Properly Program transmitter.
	(5)	Provide exchange for a rein speech test by submitting a form B45 FC 907.05

If this order has not been complied with in, 30 days of the issuance date, A SUMMONS will be served for violations of the Administrative Code of the City of New York.

TO 25

TO 24

FOR-NUMBERING

FOR DISMISSAL

By Order of the Fire Commissioner

Daniel Nigro

This is to certify that I have made an inspection of said premises and have issued the above order to:

Kevin Garcia Ops mgr (646) 665-5570
NAME OF PERSON WHO RECEIVED THIS ORDER
TITLE PHONE #

INSPECTOR

DATE

UNIT

Unit Address

9methuena ave

Unit Telephone

(918) 998-2469



FDNY SUMMONS • FOR CIVIL PENALTIES ONLY



11651913K

SUMMONS NUMBER: 11651913K
ENFORCEMENT AGENCY NAME: NEW YORK CITY FIRE DEPARTMENT
DIVISION: FP Unit: Admin CO
AGENCY ADDRESS AND PHONE NUMBER: 9 MetroTech Center, 1st Flr, Bklyn, NY 11201-3657, (718) 999-2392

RESPONDENT: 144 W 37th St, Apt 2C, New York, NY 10018 **DBA:** _____
MAILING ADDRESS: 144 W 37th St, Apt 2C, New York, NY 10018 **ACCOUNT NUMBER:** 21270002
CELL PHONE: _____ **UNIT PHONE NUMBER:** 212 477 2441

DATE OF OCCURRENCE: 11/13/11 **TIME OF INSPECTION:** 5:00 AM PM
PLACE OF OCCURRENCE: _____ **BOROUGH:** _____

You must respond to this Summons. You can appear at the hearing date and location below or choose another option. For other options on how to respond, see the back of this page.

HEARING DATE: 11/13/11 **AT:** _____ **AM PM:** _____
HEARING LOCATION: OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS
Borough (See reverse side for address) **Phone:** (844) 628-4692

REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.

WARNING: If you do not respond to this summons, the City will decide the Summons against you and penalties will be imposed. Failure to pay a civil penalty could lead to the denial of an application for, or the suspension, termination or revocation of a City license, permit or registration. In addition, the City may enter a judgment against you in court.

ORDER TO CORRECT AND CERTIFY CORRECTION: PLEASE TAKE NOTICE that the premises cited above is in violation of the requirements of law. It is further ORDERED by the FIRE COMMISSIONER that these violations be corrected and certified to be in compliance with the requirements of law within 35 days of the date of issuance. **See back of summons for further instructions.**

COMPLIANCE DATE: 11/13/11

Details of Violation(s)

Upon investigation, the New York City Fire Department has determined that the respondent is in violation of the following requirements of the New York City Administrative Code and/or the rules of the City of New York. These requirements have been grouped into violation categories (VC) for enforcement purposes. This grouping is allowed by Fire Department rule 3 RCNY §109-02

- ☐ **VC1 Portable Fire extinguishers and Fire Hoses:**
Failed to provide and/or maintain _____ required (portable fire extinguishers/fire hoses/other) at _____
- ☐ **VC2 Combustible Waste Containers:**
Failed to provide required container(s) for combustible waste and/or store combustible waste in a container at _____
- ☐ **VC3 Permits:**
Failed to (obtain/new/possess) a permit for _____
- ☐ **VC4 Unlawful Quantity or Location of Regulated Material:**
(Manufacture/Storage/Handle/Use) _____ of _____ in violation of permit/quantity/location restrictions.
- ☐ **VC5 Recordkeeping:**
Failed to (maintain/produce) records for _____ at _____
- ☐ **VC6 Signs, Postings, Notices and Instructions:**
Failed to provide and/or maintain required (signs) (postings) (notices) (instructions) for _____ at _____
- ☐ **VC7 Labels and Markings:**
Failed to provide and/or maintain required label, or the other marking for _____ at _____
- ☐ **VC8 Storage, Accumulation and Removal of Combustible Material and Waste:**
Failed to remove combustible waste and/or allowed the storage/accumulation of combustible material, waste and/or vegetation at _____
- ☐ **VC9 Rooftop Access and Means of Egress:**
Failed to provide access/egress free from obstructions or impediments, and/or failed to maintain required egress at _____
- ☐ **VC10 Overcrowding:**
Failed to limit number of persons in _____ to _____
- ☐ **VC11 General Maintenance:**
Failed to maintain _____ in (good working order/clean condition) or in compliance with (general maintenance/housekeeping) requirements.
- ☐ **VC12 Fire Protection Systems:**
Failed to provide and/or maintain required _____ at _____ and/or prevent unnecessary/unwarranted alarms.
- ☐ **VC13 Flame-Resistant Materials:**
Failed to provide and/or maintain required flame-resistant materials _____ at _____
- ☐ **VC14 Fire-Rated Doors and Windows:**
Failed to (provide/protect/maintain) required (fire-rated/self-closing/access) door or window at _____
- ☐ **VC15 Fire-Rated Construction:**
Failed to provide and/or maintain required fire-rated construction of _____ at _____
- ☐ **VC16 Ventilation:**
Failed to provide and/or maintain required ventilation _____ at _____
- ☐ **VC17 Certificates of Fitness and Certificates of Qualification:**
Failed to obtain and/or produce required (Certificate of Fitness/Certificate of Qualification for _____
- ☐ **VC18 Certificates of Approval, Certificates of License and Company Certificates:**
Failed to obtain and/or produce required Certificate of Approval for _____ Certificate of License, or Company Certificate for _____
- ☐ **VC19 Affidavits, Design and Installation Documents and Other Documentation:**
Failed to (prepare/produce/submit) required documentation.
- ☐ **VC20 Inspection and Testing:**
Failed to conduct required (initial/periodic) inspection or test of _____ at _____
- ☐ **VC21 Portable Containers:**
Failed to (provide/use) required container for _____ at _____
- ☐ **VC22 Stationary Tanks:**
Failed to provide required stationary tank storage system for _____ at _____
- ☐ **VC23 Storage Facilities:**
Failed to provide required storage (cabinets/enclosures/rooms/units) at _____
- ☐ **VC24 Storage of Hazardous Materials/Commodities:**
Failed to provide required racks and/or shelf storage, and/or failed to store _____ at _____
- ☐ **VC25 Electrical Hazards:**
Failed to provide and/or maintain required electrical devices/equipment and/or allowed electrical hazards to exist at _____
- ☐ **VC26 Heating and Refrigeration Equipment and Systems:**
Failed to provide and/or maintain required (heating/refrigerating) system for _____ at _____
- ☐ **VC27 Electrical Lighting Hazards:**
Failed to provide, protect, and/or maintain required lighting devices or equipment at _____
- ☐ **VC28 Open Fires, Open Flames and Sparks:**
Unlawfully (lit/maintained/operated/used/failed to protect) (open fire open flame/sparking device) at _____
- ☐ **VC29 Designated Handling and Use Rooms Areas:**
Failed to provide required (room/area) for (handling/use) of _____
- ☐ **VC30 Emergency Planning and Preparedness:**
Failed to comply with emergency planning and preparedness requirements
- ☐ **Repeat Violation (§15-229)**
☐ Repeat violation of VC(s) _____, (Respondent must appear at hearing) as previously cited on Summons# _____
- ☐ **False Certification (§15-220.1)**
☐ Willfully falsified Certificate of Correction for Summons# _____ (Respondent must appear at hearing.)
☐ Failed to Comply with Commissioner's Order to Correct and Certify (§15-231)
☐ On previously cited Summons# _____ (Respondent must appear at hearing)
- ☐ **Other Fire Code/Rule Violations:** _____

Description of Violation: _____

☐ **Supplement Attached** **Maximum penalty for each First Offense:** \$1,000. **Maximum penalty for each Repeat Violation:** \$5,000.
NYC Charter Sections 1048 and 1049-a and the Rules of the City of New York authorize the NYC Office of Administrative Trials and Hearings (OATH) to hold hearings

I, an employee of the agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

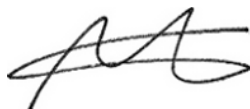
Signature: _____ **Print Name/ID:** _____ **Title:** _____

Certificate of Occupancy

CO Number: 123325142F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan Address: 411 WEST 204TH STREET Building Identification Number (BIN): 1081903	Block Number: 02201 Lot Number(s): 29 Building Type: Altered	Certificate Type: Final Effective Date: 01/10/2020
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1 (Prior to 1968 Code designation) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 3 Height in feet: 33 No. of dwelling units: 1			
C.	Fire Protection Equipment: Fire alarm system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner

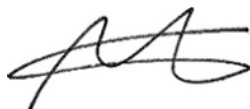


Commissioner

Certificate of Occupancy

CO Number: 123325142F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	1	OG	F-2 S-2 B		3	ELECTRIC ROOM, JANITOR CLOSET, STORAGE ROOMS, AND OFFICE
CEL	88	OG	E		3	CLASSROOMS
001	68	100	B S-2 E		3	OFFICES, STORAGE, CLASSROOMS
002	21	40	A-3 R-3	0.5	3	SACRISTY & BEDROOMS (CONVENT)
003	13	40	R-3	0.5	3	BEDROOMS (CONVENT)
FINAL CERTIFICATE OF OCCUPANCY ISSUED FOR CHANGES TO THE CELLAR AND 1ST FLOOR ONLY.						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

123325142/000 1/10/2020 10:10:30 AM



LETTER OF DEFECT

CONTROL No.: 511 004

FPIMS No:

BUSINESS NAME:

PREMISES:

OWNER:

DATE OF INSPECTION:

INSPECTOR: (Print):

DOB APPLICATION (PW-1) No.:

PLAN EXAMINATION, FD INDEX No.:

WORK ON FLOORS:

JOB DESCRIPTION:

Sir / Madam,

You are hereby informed that upon inspection of the Electrical Equipment installed at the above premises, deficiencies were noted requiring the corrective action stated below. This Letter of Defect is subject to administrative review and may result in the issuance of an Amended Letter of Defect.

- ① SUBMIT AN AS BUILT RISER DIAGRAM AS PER 3 RCHY R105.01 (C) (2) (A) (3) + 4.
 - ② COMPLETE THE INSTALL OF THE DOOR RELEASE FUNCTION AS PER THE APPROVED PLANS.
 - ③ RELOCATE THE (FIRE ALARM) SERVICE FUSE DISCONNECT SWITCH TO THE MAIN SERVICE ELECTRICAL ROOM, AND TAPP SERVICE CONDUCTORS TO INCOMING ELECTRICAL SERVICE, BEFORE THE MAIN BUILDING SWITCH. VIA AN APPROVED TAPP / BUG METHOD, AS REQUIRED.
 - ④ PROVIDE FOR A MINIMUM NUMBER 8 GREEN GROUND CONDUCTOR (G.E.C) AT THE (F.A) SERVICE SWITCH. & BOLD NEUTRAL CONDUCTOR AS SUCH.
 - ⑤ FOLLOW ALL REQUIREMENTS LISTED ON THE C.O.A FOR THE CELLULAR TRANSMITTER, AND PROVIDE DOCUMENTATION OF SAID C.O.A AT TIME OF INSPECTION.
 - ⑥ PROVIDE SMOKE DETECTOR IN 1ST FLOOR ROOM WHERE CELL TRANSMITTER IS LOCATED.
 - ⑦ PROVIDE A LOCK ON THE DISCONNECT SWITCH, AS SUCH.
 - ⑧ AFFIX A LABEL ON THE CONTROL PANEL INDICATING LOCATION OF DISCONNECT SWITCH.
 - ⑨ ARRANGE FOR THE PRIMARY / AC POWER FOR THE CELLULAR TRANSMITTER TO BE CONSISTENT WITH THE POWER REQUIREMENT OF THE F.A. CONTROL PANEL.
 - ⑩ PROVIDE FOR THE F.A. WIRING IN THE BASEMENT TO BE SELF SUPPLIED TO BUILDING STRUCTURE INDEPENDENTLY TO BLDG STRUCTURE BY LISTED FITTINGS. AS PER CODE.
- INSPECTOR: MURRAY ULETA

RECEIVED BY:

COMPANY:

FAX No.:

TELEPHONE No.:

E-MAIL:

DISTRIBUTION: 1. WHITE - F.D. 2. YELLOW - OWNER

FIRE PREVENTION, FAIU

FORMS: FA-3, LETTER OF DEFECT

REV.: 02/11



FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
FIRE ALARM INSPECTION UNIT

9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857
TELEPHONE: (718) 999-2467 FAX: (718) 999-2892

LETTER OF RECOMMENDATION

CONTROL No.: 152462
DATE OF INSPECTION: 5/29/20
INSPECTOR (Print): C. Assenza
DOB APPLICATION (PW-1) No.: 123152462
~~PLAN EXAMINATION, FD INDEX No.~~ 39252382
~~Account #~~

LOCATION INFORMATION:		
HOUSE No.	STREET NAME	BOROUGH
3896	10th Avenue	manhattan
WORK ON FLOORS: (IDENTIFY THE SCOPE OF WORK COVERED BY THIS LETTER OF RECOMMENDATION. NON-NUMERIC FLOORS MUST CONFORM THE FOLLOWING DESIGNATIONS: ATT, BAS, CEL, MEZ, MZ1, PEN, PT1, PT2, PT3, ROF, SUB, SC1, SC2, SC3)		
Cel, 1, 2, Roof		
OCCUPANCY CLASSIFICATION: (IDENTIFY THE OCCUPANCY GROUP AS AT THE DATE OF THE ACCEPTANCE TEST)		
Group E (Educational)		
BUSINESS NAME: (IDENTIFY THE BUSINESS NAME AS AT THE DATE OF THE ACCEPTANCE TEST)		
3896 Tenth Ave Associates		
JOB DESCRIPTION: (IDENTIFY THE EXTENT OF WORK COVERED BY THIS LETTER OF RECOMMENDATION)		
Installation of Manual/Automatic smoke/Heat/CO detection and sprinkler fire alarm system		

1. CERTIFICATION OF ACCEPTANCE:

This Letter of Recommendation has been issued to confirm that the fire alarm (emergency, detection, automatic extinguishing, etc.) system and equipment filed under the Department of Buildings Plan/Work Application and the Fire Department Plan Examination identified above has been tested and accepted in accordance with the provisions of the current Codes, Regulations and Standards.

2. CONDITIONS ATTACHED TO THE LETTER OF RECOMMENDATION:

The Letter of Recommendation is a valuable document and it should be retained in a safe place until the Letter of Approval is generated and received.

Alex Spektor
Director
Fire Alarm Inspection Unit

CMA

DISTRIBUTION: 1. WHITE - F.D. 2. YELLOW - OWNER

DEPARTMENT OF HOUSING AND BUILDINGS
BOROUGH OF MANHATTAN , CITY OF NEW YORK

No. 41160

Date May 12, 1953

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No. 41080

To the owner or owners of the building or premises:

THIS CERTIFIES that the new—~~land~~—~~existing~~ building—premises located at

451 West 204th Street

Block 2201 Lot 1

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. ~~order~~ No.— 77-1951

Construction classification— **Class 1 fireproof**

Occupancy classification— **Public Bldg.** . Height **5** stories, **87** feet.

Date of completion— **May 11, 1953** . Located in **Retail & Residence** Use District.

B Area **1 1/2** . Height Zone at time of issuance of permit **2364-1951**

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on ground			5	Boiler room and storage.
1st story	on ground & 100			1000	Auditorium, gymnasium, chapel and kindergarten.
2nd story	60			220	Class rooms.
3rd story	60			400	Class rooms and convent.
Fuel Oil installation approved by Fire Department and standpipe system approved by Fire Department February 17, 1953. Interior Fire Alarm system approved by Fire Department January 19, 1953.					

Joseph S. Herman
Borough Superintendent.

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that, on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy.

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.



Certificate of Occupancy

CO Number: 1064788-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: MANHATTAN Address: 3896 10 AVENUE Building Identification Number(BIN): 1064788	Block Number: 2223 Lot Number(s): 16 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1	Full Building Certificate Type: Temporary Date Issued: 06/09/2022
This building is subject to this Building Code: 1968			
This Certificate of Occupancy is associated with job# 122972293-01			
B.	Construction Classification: I-B: 3 HOUR PROTECTED Building Occupancy Group classification: E - EDUCATIONAL Multiple Dwelling Law Classification: Not Available		
	No. of stories: 2	Height in feet: 22	No. of dwelling units: Not Available
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System		
D.	Parking Spaces and Loading Berths: Open Parking Spaces: Not Available. Enclosed Parking Spaces: Not Available. Total Loading Berths: Not available		
E.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): 2017-45-BZ CPC Calendar Number(s): None		
Borough Comments:			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	S-2	N/A	OG	3		122972293	Temporary	09/07/2022
Description of Use: Storage of non combustible Materials BOILER ROOM,MECHANICAL ROOM						Exceptions:		
Floor 1	A-3	212	100	3		122972293	Temporary	09/07/2022
Description of Use: Cafeteria - school up to grade 12 EDU CAFETERIA WITH WARMING PANTRY						Exceptions:		
Floor 1	E	221	100	3		122972293	Temporary	09/07/2022
Description of Use: Academies and schools CLASS ROOMS, ADMINISTRATION OFFICES, MECHANICAL ROOMS, STORAGE ROOMS, GAS METER ROOM, ELECTRICAL ROOM, I.T. ROOM, FIRE SERVICE ROOMS.						Exceptions:		
Floor 2	E	536	100	3		122972293	Temporary	09/07/2022
Description of Use: Academies and schools CLASS ROOMS, SCIENCE LABS, STORAGE ROOMS, MECHANICAL ROOM, ELECTRICAL ROOM, I.T. ROOM.						Exceptions:		
Roof	E	N/A	100	3		122972293	Temporary	09/07/2022
Description of Use: Academies and schools ACCESSORY MECHANICAL ROOM						Exceptions:		

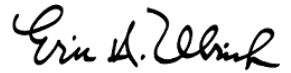
CofO Comments: BSA CALENDAR#2017-45-BZ.BSA APPROVAL CONDITIONS:THEREFORE IT IS RESOLVED,TH AT THE BOARD AND APPEALS DOES HEREBY ISSUE A NEGATIVE DECLARATION PREPARED IN ACCORDANCE WITH ARTICLE 8 OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW AND 6 NYCRR PART 617, THE RULES OF PROCEDURE FOR CITY ENVIRONMENTAL QUALITY REVIEW AND EXECUTIVE ORDER NO.91 OF 1997,AS AMENDED,AND MAKES EACH AND EVERY ONE OF THE REQUIRED FINDING UNDER ZR 73-19 AND 73-03 TO PERMIT,IN A C8-3 ZONING DISTRICT,THE OPERATION OF A SCHOOL, CONTRARY TO ZR 32-12;ON CONDITION THAT ALL WORK AND SITE CONDITIONS SHALL SUBSTANTIALLY CONFORM TO THE DRAWINGS FILED WITH THIS APPLICATION MARKED RECEIVED JULY 31,2017-TEN(1 0)SHEETS AND RECEIVED SEPTEMBER 22,2017-TWO(2)SHEETS AND ON FURTHER CONDITION:THAT A CONCRETE CURB EXTENSION SHALL BE BUILT ON THE NORTHWEST CORNER OF TENTH AVENUE AND POST STREET,ON POTS STREET;THAT PARKING SPACES SHALL BE RESERVED FOR THE SCHOOL S STAFF AT A NEARBY FACILITY;THAT A PARKING RESTRICTED ZONE SHALL BE PLACED IN FRONT OF THE SUBJECT BUILDING DURING SCHOOL HOURS;THAT THE SCHOOL SHALL PROVIDE CROSSING GUARDS AND SECURITY GUARDS AT THE SCHOOL'S ENTRANCE;THAT THE SCHOOL SHALL EMPLOY A BUZZ-IN IDENTIFICATION DISPLAY SYSTEM AND SUPPLY STAFF WITH KEY CARDS FOR BUILDING ACCESS;THAT THE ABOVE CONDITION SHALL APPEAR ON THE ISSUANCE OF ANY BUILDING PERMIT,OER SHALL ISSUE A NOTICE TO PROCEED OR A NOTICE OF NO OBJECTION PURSUANT TO THE SIT E SITE S (E)DESIGNATION (E-452) AND THE DECLARATION OF COVENANTS AND RESTRICTIONS SHALL BE RECORDED AGAINST THE SUBJECT SITE;THAT PRIOR TO DOB S ISSUANCE OF A CERTIFICATE OF OCCUPANCY,OER MUST ISSUE A NOTICE OF NO OBJECTION O R A NOTICE OF SATISFACTION;THAT THIS APPROVAL IS LIMITED TO THE RELIEF GRAN TED BY THE BOARD IN RESPONSE TO OBJECTIONS CITED AND FILED BY THE DEPARTMENT OF

BUILDINGS; THAT THE APPROVED PLANS SHALL BE CONSIDERED APPROVED ONLY FOR THE PORTIONS RELATED TO THE SPECIFIC RELIEF GRANTED; AND THAT THE DEPARTMENT OF BUILDINGS MUST ENSURE COMPLIANCE WITH ALL OTHER APPLICABLE PROVISIONS OF THE ZONING RESOLUTION, THE ADMINISTRATIVE CODE AND ANY OTHER RELEVANT LAWS UNDER ITS JURISDICTION IRRESPECTIVE OF PLANS OR CONFIGURATIONS NOT RELATED TO THE RELIEF GRANTED.

Borough Commissioner

A stylized handwritten signature in black ink, consisting of a large, sweeping 'A' shape followed by a horizontal line.

Commissioner

A handwritten signature in black ink that reads 'Erin H. Ulbrich' in a cursive script.