

**CITY OF INGLESIDE
MINUTES
REGULAR CITY COUNCIL MEETING
MARCH 27, 2018**

1. Call meeting to order

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Oscar Adame, Dennis Knippa, Ronnie Parker, and John Schack. Council Members absent: Council Member Bill Underbrink. Staff present: Interim City Manager/Chief of Police Kenneth Jenks, Interim Finance Director Linnette Barker and City Secretary Kimberly Sampson. There were approximately 20 guests.

2. Roll Call

3. Invocation

4. Pledge of Allegiance

5. Citizen Comments

Ingleside Chamber of Commerce President Jane Gimler provided a handout and let the Council know she would signing a contract with the International Economic Development Council tomorrow and asked if the Council had any concerns to let her know. They are planning to be in Ingleside April 16-20, 2018 to discuss wastewater needs, business retention, and a possible revamp of Ingleside. Additionally she provided a handout about the University of Alabama wanting to assist with Risk Management and there is a Conference Call this Wednesday at 3:00 p.m. that the Council is welcome to attend.

Presentations:

N/A

Public Hearings:

N/A

Action Items:

6. Discussion, consideration, and action authorizing the Gypsy International MC exclusive use of Live Oak Park on May 3-6, 2018.

Mr. Shawn Kennedy of the Gypsy International MC stated they have been having their Cinco de Mayo event at Live Oak Park for the last seven (7) years and have moved their band to the back of the park to make sure not to disturb the neighbors. Parks and Facilities Manager Mariana Garcia stated staff recommends approval, this group typically leaves the park in better condition than when they arrived.

Council Member Parker made a motion to authorizing the Gypsy International MC exclusive use and overnight camping of Live Oak Park on May 3-6, 2018; and was seconded by Council Member Schack. The motion was approved unanimously.

7. Discussion, consideration, and action of Hurricane Harvey Recovery updates and ratification of related expenditures.

Interim Finance Director Linnette Barker provided the Hurricane Harvey related expenditures to the Council for review and ratification. EMC Shanna Owens stated that just this afternoon we received an email from the State that the additional \$85,500 has been processed and we should receive that within the next few days. Council Member Adame stated that until we receive the funds we cannot depend on them.

Council Member Parker stated that he attended the Rebuild Texas Workshop last Thursday and Friday in College Station and one of the biggest items mention by all entities is the time it takes to get reimbursement back from FEMA. There are over 19,000 EEI's (projects) open in the State of Texas alone with FEMA. Additionally, the FEMA staff themselves are still learning the new Portal that data is required to be uploaded into.

Mrs. Owens announced that the Mayor did sign the paperwork with Rebuild Texas group this last weekend in order for them to process the \$100,000 for the Little League Fields and she pointed out the Texas A&M Architectural Students left some of their work from the Monday presentation and welcomed the public to look at the plans displayed around the room. City Secretary Kimberly Sampson announced that the final Architectural Designs will be ready for presentation on May 1, 2018. They have asked the City to consider sending either the whole Council or a contingency of Staff/Council to be a part of their final project and grading.

8. Discussion, consideration, and action regarding a contract with Liberty Tire Recycling for disposal of illegally dumped tires and a one day tire round up event (date tbd).

Building Official Carey Dietrich explained that Liberty Tire Recycling has offered two options; (1) is without a contract for \$300/ton or (2) is \$220/ton with a contract. Both fees also include a 10% fuel surcharge and a minimum of eight (8) tons of tires. The Attorney has reviewed the proposed contract and made several suggested changes. Liberty Tire Recycling stated they will not make the changes to their contract.

It was noted that the City will only be picking up the illegally dumped tires. The other item previously discussed with Council was a "Free Tire Round Up Event" which still needs to be planned for.

Council Member Tucker made a motion to authorizing the Staff to work with Liberty Tire Recycling for disposal of illegally dumped tires and a one day tire round up event without a contract at the rate of \$300/ton plus fuel charge; further ratifying the use of 10-517-474 previously approved on 3/13/18 for the \$220/ton rate and fuel charge and authorizing the use the Councils Discretionary funds for the additional \$80/ton rate; and was seconded by Council Member Schack. The motion was approved unanimously.

9. Discussion, consideration, and action of contracts with CableOne for Fiber Internet at the Interim City Hall location at the Bay Vista Shopping Center and at the Public Safety Building.

Interim City Manager Kenneth Jenks stated that the Finance Department's Incode System needs to be upgraded and the newer version takes up a lot of band width. With the current internet system at the Interim City Hall, we cannot upgrade Incode. The contract for the Public Safety Building is a four year contract; whereas the contract for the Interim City Hall is only one year. If the contract is cancelled early, the buy-out is 60% of the remaining time.

City Secretary Kimberly Sampson stated she is working with the Bay Vista owner to see if there is any way we can split the cost with them and/or other tenants; however, we have not heard back from them yet. If the contract is approved, it will take about 4-6 weeks to install before we begin seeing the monthly bill increase. H2O has stated that the installation fee might be FEMA reimbursable, but the monthly fee will not be.

Interim Finance Director Linnette Barker explained that the current Server that Incode is running on is three (3) years out of warranty. If the server goes does, it will take us about a month to get the equipment and backups reinstated. The cost of purchasing a new server and labor involved is close to the cost of the upgrade. Additionally during the Hurricane and immediately following, the regular cable lines were down and without service. The fiber internet lines were fully functioning.

Council member Parker made a motion to approve the with CableOne for Fiber Internet at the Interim City Hall location at the Bay Vista Shopping Center and at the Public Safety Building; and was seconded by Council Member Schack. The motion was approved unanimously.

10. Discussion, consideration, and action of the ratification of City of Ingleside expenditures to be paid.

Interim Finance Director Linnette Barker explained these are the standard check registers she will be bringing to Council at each meeting. There is nothing extraordinary about this check run.

Mayor Lamas made a motion ratifying the City of Ingleside expenditures to be paid and was seconded by Council Member Tucker. The motion was approved unanimously.

11. Discussion and review of the City's preliminary Financial Reports as of February 28, 2018.

Interim Finance Director went over the current finances through February 28, 2018. She stated the audit is nearing completion and once it is finalized and presented to Council, the next step will be to bring a mid-year review back to Council.

12. Discussion, consideration, and action of the City Council Minutes dated February 27, March 5, and March 9, 2018.

Council Member Adame made a motion to approve the City Council Minutes dated February 27, March 5, and March 9, 2018; and was seconded by Council Member Tucker. The motion was approved unanimously.

Work Sessions:

N/A

Executive Session:

13. The City Council may meet in in Closed Executive Session pursuant to Texas Government Code 551.074 (Personnel Matters) to discuss the following items:

- a) To consider the additional duties and compensation of certain City Employees;
- b) To discuss the Letter of Resignation from Interim City Manager/Chief of Police Kenneth Jenks; and
- c) To discuss how to proceed with the replacement of an Interim City Manager and a Chief of Police.

Mayor Lamas recessed the Regular Meeting to go into Closed Executive Session 7:12 p.m.

Mayor Lamas closed the Executive Session and reopened the Regular meeting at 8:17 p.m.

14. Consideration and action of the item(s) discussed in Executive Session.

No action was taken regarding item 13-a).

Council accepted the Letter of Resignation from Interim City Manager/Chief of Police Kenneth Jenks to be effective April 22, 2018.

Council Member Tucker made a motion to hire Mr. Florencio Pena as Interim City Manager with a per at \$55/hour with insurance and benefits as a temporary employee

Council Member Shack stated he was not in favor of benefits.

Council Member Tucker withdrew his original motion and made a motion to bring Mr. Pena back at the original contract with Texas First; and was seconded by Council Member Adame. No vote was taken.

There was discussion regarding a start date and having a special meeting to review the contract.

Mayor Lamas stated for staff to resubmit the contract to be reviewed at a Special Meeting to be held on Wednesday, April 4, 2018. A show of hand was approved unanimously.

15. Reports from Staff

City Secretary Kimberly Sampson let the Council know that the EDA Grant is being written by Hanson Services, LLC and the draft is expected by this Friday, March 30, 2018. Once we review the draft, it will be forwarded to EDA for their first review and possible changes.

16. Requests from Council Members

Council Member Adame asked for a future agenda item to discuss the Library, City Hall, and the Little League lighting

Council Member Parker asked for a future agenda item regarding the Private Property Debris Removal (PPDR) due to the number of structures still being demolished. Building Official Carey Dietrich stated they are up to about 28 structures now.

Council Member Knippa asked for future agenda item regarding the replacement of the Streets and Drainage Supervisor position. City Secretary/HR Director Kimberly Sampson stated she would be glad to speak with Council Member Knippa following the meeting but wasn't sure the Council could discuss that type of personnel matters.

17. Adjourn

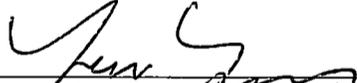
There being no further business, the meeting was adjourned 8:33 p.m.

ATTEST:



 Kimberly Sampson, City Secretary

APPROVED:



 Mayor Luis Lamas