



institute for
multi-sensory
education

INFORMATION PACKET

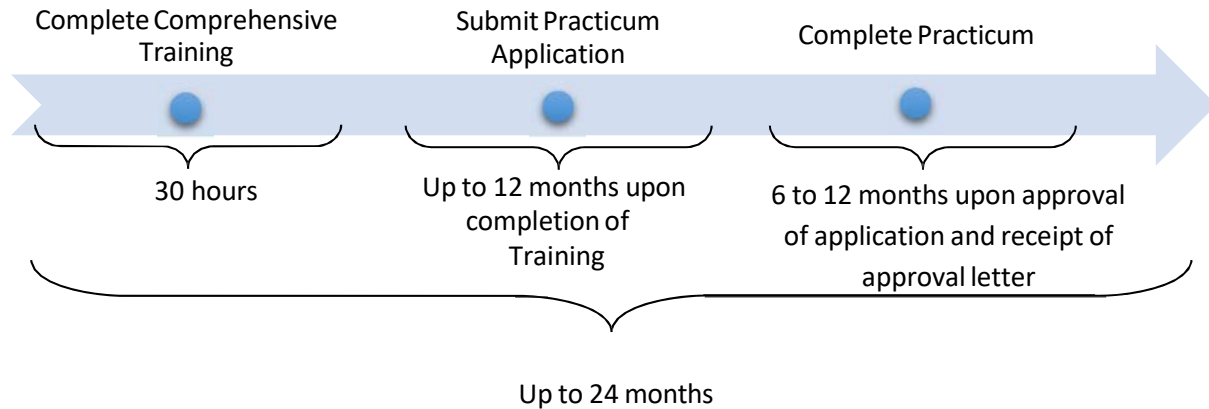
IMSE ORTON-GILLINGHAM

UTAH TIER III 60 HOUR CLINICAL PRACTICUM

IMSE ORTON-GILLINGHAM UTAH TIER III CLINICAL PRACTICUM

PRACTICUM TIME FRAME*

The entire practicum process including coursework and practicum will be a maximum of (24) months.
(See timeline below)



Candidate must possess a minimum of a bachelor's degree from an accredited institution of higher learning and a valid Utah teaching license.

COURSEWORK*

- Candidate must complete 30 Hour Comprehensive Training, complete 60 Hour Practicum (see practicum requirements), show mastery of methodology through learning outcomes and required readings, complete a final assessment report, and pass an exit assessment with a minimum score of 80%.

PRACTICUM APPLICATION SUBMISSION*

- Candidate must complete and submit the IMSE Practicum Application within *six to twelve months* of completion of the 30 hour Comprehensive Training during one of the open application periods**.
- Candidate must submit transcripts from an accredited university showing degree information (Bachelor's and/or Master's/unofficial are acceptable).
- Candidate must submit a current and valid Utah teaching license.
- Candidate must submit an initial assessment report of their IMSE Assessment of a group of 1-3 students that establishes a need for Orton-Gillingham instruction in accordance with the Assessment Submission Guidelines. (See Assessment Submission Guidelines for details)
- Candidate must submit two letters of recommendation (professional) indicating why he/she would be a good candidate for the OG practicum.
- Submit parental consent forms.
- Submit a non-refundable, \$100 application fee which will be immediately processed regardless of admittance.

*Candidates will receive an approval or denial letter via email no later than two weeks after application closing date.



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PRACTICUM REQUIREMENTS*

After completing the practicum application process and upon acceptance into the practicum, candidates must:

- Submit first lesson within a week of acceptance. Participants must complete all lessons within 12 months of approval letter date. (See non fulfillment procedures). Lessons are submitted one at a time with feedback given for each. Participants will be given a one year subscription to Interactive OG, free of charge for use with the practicum.
- Complete 60 (60 minute) small group, detailed lesson plans with reflections for the practicum. The lessons should be done with the same group of students, or class throughout the entire practicum. The practicum is a minimum of 6 months and a maximum of 12 months. You should have access to the same student or students for a full 6 months to a year in order to complete the practicum. Summer break should not interfere with practicum. Keep this in mind when choosing an application period and when choosing a student or students for the practicum. You may need to tutor over the summer months to fulfill your requirements.
- Read and abide by all IMSE Practicum Expectations as well as recommendations from your assigned Practicum Supervisor.
- Five of the 60 (60 minute) lessons must be observed by the practicum supervisor. The practicum supervisor will provide written feedback. Observations will be given a rating of Highly Effective, Effective, or Ineffective. An "Ineffective" rating may result in failure or additional observations and lessons may be required (additional fee of \$350 per observation added).
- Administer on-going progress monitoring with Dibels fluency and DAZE assessments.
- Complete learning outcomes and required readings.
- Write and submit assessment report(s) on your student(s).
- Complete an exit assessment with passing score of 80% or better.
- This practicum requires knowledge on the use of technology including uploading PDF lessons and links to videos. You are responsible for your own knowledge and use of technology.

PRACTICUM OBSERVATION COSTS*

- A non-refundable, \$100 fee will be assessed for the application fee.
- \$350 fee per video observation (5 required observations = \$1750 total).
- If a candidate selects an onsite observation by the practicum supervisor, all costs associated with travel, will be the responsibility of the practicum candidate.
- If any video observation scores an "ineffective rating", the participant must submit an additional video observation which will cost an additional \$350 in order to continue with the practicum.
- See Nonfulfillment Procedure fees.



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NON FULLFILLMENT PROCEDURES*

- If a candidate does not submit an application within the allotted 6 months from the completion of the 30 hour Comprehensive Training, it is highly recommended that the candidate complete an online refresher (fee). If over 12 months, candidate must take a refresher course in order to apply. If over 24 months, candidate must complete a 5 day review with new materials in order to apply.
- If a candidate does not fulfill practicum competency requirements within the allotted 12 month period, additional lesson submissions will be required as follows:

Extension Time Frame	Submitted Lessons Required
6 months	1 additional observation (\$350) and online refresher (\$150)
9 months	2 additional observations (\$700) and online refresher (\$150).
12+ months	5 day review (fee) and reapply for practicum

OPEN APPLICATION PERIODS**

You may submit your application online at www.orton-gillingham.com, during any of the open application periods listed below. You will be notified of acceptance no later than 2 weeks after the application closing date. *You will be assigned a practicum supervisor at that time.*

Open Application Periods:

- December 1st through January 15th
- April 1st through May 15th
- August 1 through Sept. 15th

**IMSE will only allow a certain number of applicants per application period. Please try to get in your application as soon as possible. Once the maximum number is reached, no more applications will be accepted. Keep in mind that you must have access to your students for a minimum of 6 months to a year.



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*Disclaimer

The policies, regulations, procedures, and fees in this document are subject to change without prior notice, if necessary; to keep in compliance with Institute for Multi-Sensory Education.

The Institute for Multi-Sensory Education reserves the right to change curricula, rules, fees, and other requirements, of whatever type, for the betterment of the practicum.

Non-refundable application fee will be processed regardless of acceptance into the practicum.

Upon completion of the practicum, candidates would be certified to teach students in the OG methodology. Candidates are not certified nor permitted to teach other educators/instructors how to implement IMSE's OG. All materials are copyrighted and solely owned by IMSE. Unlawful use of our materials is not permitted. Anyone interested in pursuing a career as an IMSE OG Instructor can send their resumes to janice@orton-gillingham.com.

Free IOG is only for enrolled practicum students. Failure to abide by all requirements may result in an incomplete practicum.

If you have any questions, please contact IMSE at 800-646-9788 or email the Director of Professional Development at certification@orton-gillingham.com.