ARIZONA STATE CAPITOL CHAPTER
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING

Chapter Awards/Holiday Luncheon Business Meeting
Doubletree by Hilton Phoenix-Tempe

December 8, 2015
11:30 AM– 1:00 PM

I. Call to Order – Irma Guzman, President

II. Invocation & Pledge of Allegiance – Joe Guy, Incoming VP

III. Introduction of New Members, First Timers and Guests: Irma Guzman

• Membership and Outreach – Kristy Garcia
  1. Active = 396
  2. Pending = 0
  3. Expired = 3
  4. Vacant = 6
  5. New members since last month = 3
     a. Laela Pardo – Maricopa Integrated Health System
     b. Rick Rask – Town of Gilbert
     c. Ernestine Tesarek – Town of Gilbert

IV. Lunch

V. Approval of Business Meeting minutes – Irma Guzman

• November 19, 2015 Executive Board Meeting minutes (?)
• September Luncheon
• October Regional Luncheon meeting

VI. Job Announcements – Irma Guzman

VII. Awards & Recognition – Irma Guzman

➢ Special Recognition

➢ Volunteer of the Year

➢ AZNIGP Committees -
  ▪ Budget & Finance
  ▪ Community Outreach Committee:
  ▪ Cooperative Committee:
  ▪ Education and Professional Development Committee:
  ▪ Elections Committee:
  ▪ Governance Committee:
  ▪ Historical Committee:
  ▪ Legislative Committee:
- Membership & Member Outreach Committee:
- Mentoring Committee:
- Newsletters Committee:
- Photography Committee:
- Pro-D Prize Drawings
- Programs (Webinars & Lunch Box U’s) Committee:
- Regional Conference Committee:
- Resource Library
- Reverse Trade Show Committee:
- Scholarships & Buyer / Manager of the Year Committee:
- Strategic Planning
- Website, Marketing & Communications Committee:
- Young Professionals / Student Chapter

VIII. General Announcements

- **Raffle drawings / 2 free lunch drawings for 2016**
- Volunteers for next year’s committees – can sign up on the website
- **Community Outreach – Kristy Garcia**
  - PF Chang Run
  - Pat Tillman Run
- **Regional Conference - Bill Munch**
  - Survey Results

I. Swearing of new Board members – Valarie Erwin, Immediate Past President

II. Adjournment