COMMITTEE REPORT
October 12, 2009

Standing Committee: Budget and Finance Reporting: John Albin
Committee had nothing to report at this time except financial records for last year has been given to Bob Witsell at ASRS to review. – No change

Standing Committee: Education / Prof.-Dev. Reporting: Christine Finney

“Contract Administration” - January 20-22, 2010 (3 day seminar)

As always, you may also contact me at christine.finney@peoriaaz.gov for additional information on Educational and Professional Development.

Standing Committee: Marketing and Communication Reporting: Ed Quedens
A final draft of the sponsorship policy has been submitted to the Chapter President for consideration by the Board. The committee spent a considerable amount of time setting up our first trade show using our website and the ChapterManager product. The Vendor Expo is part of the Regional Conference to be held on October 14th. We continue to populate the new document library on the back end of the website.

The committee continues to process routine messages and postings to the website.

Standing Committee: Membership and Outreach Reporting: Sharon Brause

➢ Any member who has not paid by August 31st will go to an inactive status on September 1st. Don’t hesitate, renew your membership today.

Standing Message:
You may renew your membership now at aznigp.org. Select the Renew Membership link on the home page under Member Services, enter your user name and password, and renew online. You may pay by credit card, P-card, or indicate you will mail a check.

At the same time, you may also renew the memberships of other Arizona State Capitol Chapter of NIGP members whose memberships have expired or will expire soon – all in a single transaction.

Please contact us if you need assistance.

Standing Committee: Programs Reporting: Valarie Vacanari
Marketing and Communications committee did not receive a new report for October.

Special Committee: Buyer / Manager of the Year Reporting: Corry Slama

Standing message until the first of 2010:
It’s never too early to start planning for the Chapter Buyer & Manager of the Year Awards for next year. The chapter awards each individual with a paid registration to the National forum and a check for $250.00 to offset traveling expenses. The Chapter uses the same criteria that National uses to base it awards on. More information can be found at http://www.nigp.org/eweblStartPage.aspx?Site=NIGP&webcode=abt_aw_ca
Special Committee: Certification                       Reporting: Susan Bayer
Standing message:
Ray Nader tracks member attendance at events through the Chapter's website. All event sign-in sheets should be forwarded to Ray for entry into the website via fax 623-847-5318 or email rnader@glendaleaz.com.

The Certification Committee is responsible for the tracking the activity points for Chapter-sponsored events (seminars, luncheon meetings, lunch box U’s, etc.) for Chapter Members. The Certification Committee provides Chapter Members, upon request, a document that certifies the Member’s activity points for the past five years. For additional information, please contact Susan Bayer at sbayer@azstateparks.gov or 602-542-6936.

Special Committee: Elections                       Reporting: Mary Ellen Kane
Nominations were accepted at the Chapter luncheon on September 15th for 2010 Vice President and Secretary. Elections will be held at the October 14th Regional Conference. The nominees are:

Vice President:
• Susanna Hernandez - ADOT
• John Albin - City of Mesa

Secretary:
• Karie Ingles - City of Scottsdale
• James Scarboro - SPO

Special Committee: Governance                       Reporting: Ed Quedens
Marketing and Communications committee did not receive a new report for October.

Special Committee: Historical                       Reporting: Art Enriquez
Standing Message:
All Committee Chairs need to send the historical committee a copy (preferably in electronic format) for historical retention. So far the only information that has been received to date is Buyer/Manager of the year info.

The Historical committee needs your help in preserving the historical record of the Chapter. Send all items that are worthy of retention in electronic format to aenriquez@cap-az.com. Acceptable electronic formats include MS Word, MS Excel, Adobe pdf, jpg/bmp/tiff (pictures/images). Those items that are not electronic can either be sent or picked-up. Contact Art Enriquez (623-869-2413) or Doug Nicholson (623-869-2359) to arrange pick-up.

Special Committee: Legislative                       Reporting: Jean Clark
Several members have been asking for an update from the State Procurement Office in regards to the recent passage of HB2008 (freeze impact fees), see the following link http://www.azleg.gov/lboc/budgetlegislationsummary090909.pdf specifically paragraph 31: Following is the response we received and posted for membership: Paragraph 31 in HB 2008 does not appear to have any implications for Procurement.

The area that I have had inquiries is on Section 1-502. Which our guidance has been that if a contractor is providing direct services to individuals, the contract should have language included to ensure the contractor is obtaining/verifying the information required by the individual.

To view all of the latest information on legislation affecting purchasing, visit the chapter website. All the updates are posted under newsletters/archives. The last update was received on June 26th.
Special Committee: Regional Conference  Reporting: Peggy Ferrin
Marketing and Communications committee did not receive a new report for October.

Special Committee: Scholarships  Reporting: Pat Sutton
The Scholarship committee is holding a Lottery Application to make the AZNIGP Regional Conference available for those who do not have funds from their departments.

Standing Message:
The scholarship committee needs the application request 3 weeks in advance of the event so that we can process them in a timely fashion and all requests must include the entire committee on the e-mail as follows PatriciaSutton@mail.maricopa.gov, rosa@gpcc.org, and Peggy.Ferrin@peoriaaz.gov.

Check out the new Scholarship application ONLINE at https://www.aznigp.org/insidepages/newsletters/, scroll down to Scholarship Policy and application and click on the document.

Special Committee: Strategic Plan  Reporting: Cheryl Rentsheler
The Strategic Plan has been finalized and posted to the website so there will be no other updates this year for this committee.

Special Committee: Webinars/Lunch Box U/Mentoring  Reporting: Irma Guzman
The next Lunch box U will be on “Going Green” and is scheduled for November 17.

Mentoring: A list of mentors can be downloaded from the Chapter website at https://www.aznigp.org/insidepages/bmms/index.cfm. Mentors can receive recertification points for their efforts. If you would like to be a mentor or would like to be mentored on a topic not currently listed on the mentor list, contact Jim Swaziek at the City of Glendale at jsaziek@glendaleaz.com.