Standing Committee: Budget and Finance  Reporting: John Albin

The annual financial review for 2006 report was presented to the board on July 18th. The 2007 report should be completed for the September board meeting. Report will be presented at the Regional Conference on October 7th.

Standing Committee: Membership and Outreach  Reporting: Elizabeth Casteel

Membership renewal for the FY08/09 is in progress. If payment isn’t received by September 1st, your membership will be inactive come September 2nd. Don’t delay, renew today. Don’t forget you must be a paid member to vote in the upcoming elections. As of the August Board meeting, we had 257 active paid members; 54 active, payment pending members; and 78 members who had not yet initiated their renewal.

Suggestions for Chapter participation in various area outreach events were due on August 15. A vote was scheduled to occur via the website; however, only 3 of the suggested events occur following the suggestion deadline. The events, and information to get you started, are listed below:

Alzheimer's Walk in Sun City  
Date: October 18, 2008  
Leader: Lisa Weber of AZ State Land  
Lisa may be reached via email at lweber@land.az.gov  
Informational event website: http://www.kintera.org/FAF/home/default.asp?ievent=264845  
NOTE: Please stay tuned for further information and registration for our Chapter's team

Multiple Sclerosis Walk  
Date: November 8, 2008  
Location: The start/finish line is located at SRP's headquarter parking lot at: 1600 N. Priest Dr., Tempe, AZ 85281. The walk winds through the Phoenix Zoo and the Desert Botanical Gardens.  
Leader: Valarie Vacanari  
Valarie may be reached via email at Vvacanari@azdot.gov  
Team website link: http://main.nationalmssociety.org/site/TR?pg=team&fr_id=9502&team_id=131  
Password: aznigp

P. F. Chang Arizona Rock 'N' Roll Marathon and Half-Marathon  
Date: January 18, 2009  
Location: Start Line is at the Wesley Bolin Memorial Plaza in Phoenix  
Leader: Steve Troxel  
Steve may be reached via email at STroxel@azdot.gov  
Informational website: http://www.rnraz.com/home.html  
NOTE: Please stay tuned for further information for our Chapter's team

We are very excited for these opportunities and look forward to participating in them!
Standing Committee: Education / Prof.-Dev. Reporting: Susanna Hernandez

The Arizona Capitol Chapter is proud to host the following seminars. Below is the information for both classes.

Class: Effective Contract Writing,
Date: September 18-19, 2008
Time: 8am-5pm
Place: Point of View Conference Room, Development and Community Services Bldg.
9875 N. 85th Avenue (85th Ave & Mountain View), Peoria, AZ 85345

Class: Contracting for the Public Sector
Date: November 5-6, 2008
Time: 8am-5pm
Place: Pine Conference Room, City Hall Main Building, 8401 W. Monroe St. (83rd & Monroe), Peoria, AZ 85345

National Members cost is $360.00 and Nonmembers cost is $500.00. Please visit the website for registration details at www.aznigp.org. Don’t forget about the Chapter’s scholarship program.

Standing Committee: Programs Reporting: Barbara Jewett

The Chapter’s third Career Seminar was held on August 12th at the Phoenix Airport Hilton, 2435 S. 47th Street. A survey has been sent out to members who attended to get their feedback on this conference.

Standing Committee: Marketing and Communication Reporting: Ed Quedens

Busy posting new seminars, regional conference information, officer election information, outreach/community service events and membership renewal issues.

Recruiting assistance to develop sponsorship policy and find sponsors for website to offset some costs the Chapter encounters.

Special Committee: Scholarships Reporting: Pat Sutton

Check out the new Scholarship procedures ONLINE at https://www.aznigp.org/chapters/aznigp/files/AZNIGP%20Scholarship%20Application.pdf
The Scholarship Committee is still accepting applications for the upcoming seminars Effective Contract Writing on 9/18 and 9/19 and Contracting for Public Sector Services for November 5-6. You can now register for these seminars online. So far, the committee hasn’t received any requests as of this date.

Special Committee: Regional Conference Reporting: Cheryl Rentscheler

The date is set for October 7th at the Mesa Convention Center, be sure to mark your calendars. The cost is has been set for $100.00. A committee meeting was held on August 7th. The minutes are attached. The next meeting is set for September 11th at 2:30 p.m.

Special Committee: Election Reporting: Telma Reyes

The Treasurer position is a two year commitment. This is a board position and will serve from January 1, 2009 through December 31, 2010.
Nominations for the position of Treasurer closed as of August 12, 2008. The Chapter received one nomination for this position.

Kristy Garcia from City of Chandler has been nominated and her bio is now posted on the Chapter’s website for voting. Voting will begin August 13, 2008 and run through October 7, 2008. Elections will be held at the Chapter’s Regional Conference on October 7, 2008.

Please contact Jerry Connolly at jerry.connolly@azag.gov or Telma Reyes at treyes@buckeyeaz.gov with any questions.

Report Prepared by: Telma C. Reyes, CPPB

Special Committee: Legislative Reporting: Jean Clark

To view all of the latest information on legislation affecting purchasing, visit the chapter website. All the updates are posted under newsletters/archives. The last update was done on June 6th and another legislative session is over for another year.

NIGP Regional Conference Committee Meeting
August 7, 2008


Meeting called to order.

There was a discussion on the conference agenda. Mark Turcotte from Hartford, CT may be able to teach emergency preparedness if he is able to get funding from National. Marcheta G. from City of Tucson may also be on the panel for document imaging system. Cheryl to follow up on both of these.

There was a discussion on which charity to donate a portion of the proceeds of the Silent Auction to. A motion was proposed to donate a portion to Sunshine Acres Home for Children. The motion was seconded and then voted on by Committee members and passed unanimously.

There is one spot left for vendor sponsorship. Mary commented that Grainger would be a good one so she will contact them to see if they want to apply.

There was discussion on the status of the bags and freebies. Per Irma, she is placing the order immediately and will request delivery no later than September 20. The total is $997.50 for 250 bags. Reminder that the date for the bag stuffing party is September 30th at the City of Mesa. The bags should be shipped to the City of Mesa warehouse address. Irma will contact Office Depot and verify which items they will be able to donate to us: folders, pens, highlighters, etc.

There was discussion on the Silent Auction donations received. Miguel distributed a list of items received to the committee. Some items are still coming in and will be added to the list as they arrive. Susanna will finalize an email to send to membership requesting items for the silent auction/raffle and send to all members.
There was discussion on whether committee members are able to get freebies for the bags from their agencies. John will get local Mesa-related tourism information for bags.

Discussed the conference surveys. Mary will finalize and send to Cheryl. Paper surveys for individual speakers will be completed immediately after each session. Overall conference survey will be emailed to membership via SurveyMonkey on the web.

Discussion on volunteers for the day of the conference. Need 6 outside volunteers – they will wear the 6 turquoise vests. These will come from the City of Mesa. They will introduce speakers at each session and must know the layout of the location to help answer questions. Mary will be working on the registration desk.

There was discussion on the speaker gifts. A decision was made to get gift cards in the amount of $20 per person with a thank you card. Cheryl will purchase the gift cards once we have a final count on the number of speakers. Irma will get the thank you cards.

The second deposit for the Mesa Convention Center has been made.

Certificates for continuing education credits will be available online only. Message will be sent to chapter membership following the event.

John is working on signs and Peggy is working on audio-visual equipment. Pat will make sure that flags are available. John will locate radios.

Next meeting scheduled for September 11, 2008, 2:30 PM to 5:00 PM.