Message from the President

Dear Members,

Southeast Florida Chapter members have again earned distinction at the 38th Annual FAPPO Conference and Trade Show which was held May 2-6 at the Radisson Riverwalk Hotel in Jacksonville. Congratulations to the award winners and most particularly to Nora Laudermilk, City of West Palm Beach Procurement Official and Past FAPPO President, who earned FAPPO’s highest honor, the George H. Wolf Distinguished Service Award!

At the halfway point in the year with July 4th fireworks a memory and seven named storms already past, our NIGP Chapter Board and Committee members have been hard at work on the many goals set early in the year.

The year started with five goals to accomplish: Research and implement a program to take payments by credit card; Promote two contests, the first to select an updated Chapter Logo and the second to award up to $1500.00 in expenses to a deserving Chapter member to attend the NIGP Forum; Conduct a survey of the Chapter membership to determine needs and desires; and assemble a Strategic Plan for the Chapter.

In April after researching several credit card programs, Treasurer Richard Ewell and the Board of Directors selected Credit Card Payment Solutions to process credit card payments for the Chapter. The program is now working successfully and several members have recently paid seminar fees with their credit cards.

Both contests for Chapter Logo and NIGP Forum expenses were judged in April and the winners announced at the June 3 Chapter Meeting. The Chapter Logo Contest with 16 design entries produced the beautiful logo you see at the top of this page. Rick Andrews of Broward County, received First Prize for the winning design. The “Disney, NIGP and Me” Contest was won by two-term Chapter Treasurer and long-time volunteer, Richard Ewell of the City of Fort Lauderdale.

Award Committee Chair, Mike Walker, did a splendid job of completing the NIGP Large Chapter of the Year Award Application earlier in the year. As a result of his efforts, on July 18, we were notified by NIGP’s Rick Grimm that the Southeast Florida NIGP Chapter is a finalist for that award.
Message from the President

(Continued)

All Chapter seminars for 2005 have now been conducted except the November LEAP Seminar, "Introduction to Public Procurement". The Pro-D Committee will be meeting soon to set the Seminar Schedule for 2006. Outstanding work has been done this year by Pro-D Committee Chair, Yasmin Teja, in planning and coordinating the NIGP and Power Series seminars for 2005. To develop ideas for the 2006 Seminar Schedule, Yasmin published a survey which was returned by Chapter members on June 18. Survey results are published within.

As part of the work done by Yasmin and members of her Pro-D Committee, we are excited at the prospect of presenting State of Florida Purchasing Certification classes to the Southeast Florida area. Past Chapter President Dr. E.R. "Bud" Roon has agreed to come out of retirement and become a certified Trainer for this series of certification classes which we hope to begin early next year.

Vice-President Keith Glatz has assembled the most dynamic Agenda for a Reverse Trade Show so far. You will not want to miss the 8th Annual Southeast Florida Reverse Trade Show on November 3 at the Broward Convention Center. If you have not already done so, please send in your Agency’s Registration and advertising copy. This one is going to be great!!

Regards,

Karen J. Walbridge, C.P.M., CPPB, President
Southeast Florida Chapter of NIGP, Inc.
REVERSE TRADE SHOW UPDATE

By Keith Glatz, Vice-President

- Approximately 28-29 agencies have registered for the Reverse Trade Show.
- Approximately 20 vendors have registered and we have several sponsors.
- The Credit Card payment has been a great asset in facilitating Vendor payments.
- The brochures were printed and folded by BCC at no charge.
- Brochures are available to each agency electronically and it can be sent out as a mailer.
- It is also available in Adobe (.pdf) and will be sent to all the chapter members electronically.
- All speakers have been booked.
- An email has been done to the FAPPO trade show vendors to invite them.
- Broward County will be sending out notices to all last year vendors.
- Brochures will be provided at the NIGP Trade show in Anaheim for any additional vendors.

Congratulations!
Best of Luck

The following message was received from Rick Grimm, Chief Executive Officer of NIGP, on July 18, 2005:

“I am pleased to inform you that the Southeast Florida Chapter of NIGP is a finalist to receive NIGP’s Large Chapter of the Year Award for 2005. Congratulations on this great achievement!

We will be providing two reserved tables for your Chapter at the Awards Luncheon on Monday, August 1, 2005, at 12:00 p.m. in the Ballroom of the Anaheim Convention Center. Your members are encouraged to join us at the tables marked “Southeast Florida Chapter”, which will be located near the Presentation Stage, so that you can get a front-row view of the proceedings!

This distinguished honor is a tribute to your Chapter’s contributions to the public procurement profession. We sincerely appreciate all that you do to advance our profession, the Chapter network, and NIGP!

I wish you the best in this final competition.”
ANNOUNCEMENT

8th Annual Reverse Trade Show

“IMAGINE THE POSSIBILITIES” with Purchasing professionals who spend in excess of one billion dollars annually on goods and services ranging from trash can liners to building construction. This unique opportunity is brought to you by the Southeast Florida Chapter of NIGP, Inc., and the Southeast Florida Governmental Purchasing Cooperative Group.

Meet, greet and connect with government purchasing professionals from various Florida government agencies including the State of Florida, Broward County, Palm Beach County, Broward County School Board, Broward Community College, Palm Beach Solid Waste Authority, City of Miami, City of Fort Lauderdale, City of Coral Springs, City of Hollywood, City of West Palm Beach and many more municipal purchasing and contracting representatives.

Pick up vendor applications, contract/bid listings, and business cards. Learn how to increase your company’s possibilities of doing business with these government entities.

Thursday, November 3, 2005
from 10:00 AM until 3:30 PM
Broward County Convention Center - Fort Lauderdale
1950 Eisenhower Boulevard
Fort Lauderdale, FL 33314

Admittance fee of $150.00 ($125.00 if registered before September 15, 2005) includes informative seminars about doing business with local governments, the 2005 Edition of the Southeast Florida Purchasing Professionals Directory listing the Broward, Palm Beach, Miami-Dade and other Counties’ purchasing professionals’ names and phone numbers, LUNCH and our innovative “REVERSE TRADE SHOW” where vendors have the opportunity to browse the tables/displays provided and attended by Government purchasing professionals.

So, don’t delay, register today and “IMAGINE THE POSSIBILITIES”.

For further information, contact Keith Glatz, CPPO, Vice-President of the Southeast Florida Chapter of NIGP, Inc., (954)357-5946 or e-mail to: keithg@tamarac.org or visit the Chapter Website at www.nigpsefl.org
# Government Agency Registration Form

Register online at [www.nigpsefl.org](http://www.nigpsefl.org) or fax completed form to Marilyn Cahill at (954) 537-2849

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
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<tbody>
<tr>
<td><strong>Agency</strong></td>
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<tr>
<td><strong>Mailing Address</strong></td>
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<td><strong>City/State/ZIP</strong></td>
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<tr>
<td><strong>Table Number Requested</strong></td>
<td>2nd Choice: ________________ Electricity Needed? ________________</td>
</tr>
</tbody>
</table>

See attached room/table layout. Note: display tables given on a first come, first served basis. Register early!

| **Agency Rep #1**         |                                                                        |
| **Phone**                 |                                                                        |
| **Fax**                   |                                                                        |
| **Email**                 |                                                                        |

- Attending all day - OR -

- Will attend: □ Set Up □ Mtg/Breakfast □ Vendor Regis/Networking □ Seminars □ Lunch □ Trade Show

| **Agency Rep #2**         |                                                                        |
| **Phone**                 |                                                                        |
| **Fax**                   |                                                                        |
| **Email**                 |                                                                        |

- Attending all day - OR -

- Will attend: □ Set Up □ Mtg/Breakfast □ Vendor Regis/Networking □ Seminars □ Lunch □ Trade Show

| **Agency Rep #3**         |                                                                        |
| **Phone**                 |                                                                        |
| **Fax**                   |                                                                        |
| **Email**                 |                                                                        |

- Attending all day - OR -

- Will attend: □ Set Up □ Mtg/Breakfast □ Vendor Regis/Networking □ Seminars □ Lunch □ Trade Show

| **Agency Rep #4**         |                                                                        |
| **Phone**                 |                                                                        |
| **Fax**                   |                                                                        |
| **Email**                 |                                                                        |

- Attending all day - OR -

- Will attend: □ Set Up □ Mtg/Breakfast □ Vendor Regis/Networking □ Seminars □ Lunch □ Trade Show

• Use additional sheets if necessary.

• There will be NO FEE for government agency attendees manning their entity’s display table and registered before September 30, 2005.
REGISTRATION FORM

REGISTER AND PAY ONLINE at www.ngpsef.org or fax form to (305) 622-8001 ATTN: Pam Thompson.

| COMPANY NAME | __________________________ |
| MAILING ADDRESS | __________________________ |
| CITY/STATE/ZIP | __________________________ |

<table>
<thead>
<tr>
<th>ATTENDEE NAME</th>
<th>PHONE</th>
<th>E-MAIL</th>
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DOOR PRIZES ARE GLADLY ACCEPTED. Prizes will be distributed through a drawing of business cards during the Trade Show. You must be present to win.

☐ YES, I intend to contribute a Door Prize. I will donate (describe item or items): __________________________

☐ NO, I do not intend to contribute a door prize.

SPONSORSHIP ADS

ADS DUE to Leeta.Hardin@copbfl.com by SEPTEMBER 30th, 2005

☐ YES, I’d like to place an ad in the Directory and receive recognition as a sponsor! My sponsorship level is:
  ☐ Diamond: $2,500—4 FREE attendees
  ☐ Gold: $750—2 FREE attendees
  ☐ Bronze: $300—1 FREE attendee
  ☐ Platinum: $1,500—3 FREE attendees
  ☐ Silver: $500—1 FREE attendee
  ☐ Special Mention: $100

☐ NO, I am not interested in a Directory Ad.

PAYMENT INFORMATION

$125.00 x _______ # of attendees paid BEFORE Sept. 15, 2005 = _______
$150.00 x _______ # of attendees paid AFTER Sept. 15, 2005 = _______

Sponsorship Level = _______
TOTAL PAYMENT = _______

$25 OFF
for early registration!

CREDIT CARD PAYMENTS: ☐ MC ☐ VISA
Card Number __________________________ Exp Date ____________
Name (as it appears on card) __________________________
Signature __________________________

Please make checks or money order payable to SOUTHEAST FL CHAPTER OF NIGP, INC.
MAIL PAYMENT & REGISTRATION TO: Pam Thompson, City of Miami Gardens,
1515 NW 167 St, Bldg 5 Ste 200, Miami Gardens, FL 33169
SPONSORSHIP OPPORTUNITIES

Looking for a tax write-off?

Want to increase your company's name recognition among South Florida government purchasers?

Place an advertisement for your company in the Southeast Florida Purchasing Professionals Trade Show Directory and see your business name prominently displayed on trade show Recognition Signage.

The 60+ page spiral bound resource directory has laminated covers for year-round use and lists all agency representatives attending the Trade Show as well as the 2005/2006 SE FL Chapter of NIGP Membership. All government and business attendees will receive a free copy.

Your company benefits, and net proceeds provide professional and educational development for NIGP Chapter members. Ads are due SEPTEMBER 30th, 2005.

Send ads to Leeta Hardin at Leeta.Hardin@conbfl.com or contact her at 954-786-4098.

Show your support for the organization that makes this gathering possible - place an ad in the Directory!

DIAMOND SPONSORSHIP: $2,500
Opportunity Limited to Three Vendors – First Come, First Check Received Basis
♦ Full Page 2-Color Inside Front, Inside Back or Back Cover Ad
♦ Complimentary Admission for 4 Including Breakfast Networking

PLATINUM SPONSORSHIP: $1,500
♦ Full Page 2-Color Ad
♦ Complimentary Admission for 3 Including Breakfast Networking

GOLD SPONSORSHIP: $750
♦ Full Page 2-Color Ad
♦ Complimentary Admission for 2 Including Breakfast Networking

SILVER SPONSORSHIP: $500
♦ Full Page 1-Color Ad
♦ Complimentary Admission for 1 Including Breakfast Networking

BRONZE SPONSORSHIP: $300
♦ One-Half Page, Black & White Ad
♦ Complimentary Admission for 1 Including Breakfast Networking

SPECIAL MENTION: $100
♦ Bus. Card size, Black & White Ad

Sponsorship Contacts: Ron Escano 954-357-6284, Fax 954-357-6280, e-mail: REScano@broward.org, or Eddie Bailey, 954-357-6282, e-mail: EdBailey@broward.org.

Receipts provided for tax-deductible purposes upon request. Consult your tax preparer for eligibility.
# AGENDA

**Thursday, November 3, 2005 from 10:00 AM until 3:30 PM**  
Broward County Convention Center - Fort Lauderdale  
1950 Eisenhower Boulevard  
Fort Lauderdale, FL 33314

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>8:00 AM – 8:30 AM</td>
<td>Agency Table Setup &amp; Registration</td>
</tr>
<tr>
<td>8:30 AM – 9:30 AM</td>
<td>Chapter Meeting</td>
</tr>
<tr>
<td>9:30 AM – 10:30 AM</td>
<td>Continental Breakfast with Major Sponsors</td>
</tr>
<tr>
<td>10:30 AM – Noon</td>
<td>Four Concurrent Seminars/Speakers</td>
</tr>
<tr>
<td>Noon – 1:30 PM</td>
<td>Business Networking Lunch with Vendors</td>
</tr>
<tr>
<td>1:30 PM – 3:30 PM</td>
<td>Reverse Trade Show*</td>
</tr>
<tr>
<td>8:30 AM – 10:30 AM</td>
<td>Chapter Meeting, Continental Breakfast – Palm Rooms A &amp; B – Second Floor</td>
</tr>
<tr>
<td>10:30 AM – Noon</td>
<td><strong>Breakout Session No. 1</strong> – Rooms 113 &amp; 114 – Ground Floor “How to do Business with Government” presented by Kirk Buffington, MBA, CPPB – Assistant Director of Administrative Services, City of Fort Lauderdale</td>
</tr>
<tr>
<td></td>
<td><strong>Breakout Session No. 2</strong> – Rooms 207 &amp; 208 – Second Floor “Evaluating Bids and Proposals” presented by E. Ray Burnett, CPPO – Commissioner of Purchases Supplies, City of Kansas City, MO</td>
</tr>
<tr>
<td></td>
<td><strong>Breakout Session No. 3</strong> – Rooms 209 &amp; 210 – Second Floor “Great Expectations” presented by Frederick Marks, CPPO, VCO of the Smedley Group, Retired from New York/New Jersey Port Authority</td>
</tr>
<tr>
<td>Noon – 1:30 PM</td>
<td>Breakout Session No. 4 – Room 213 – Second Floor</td>
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<tr>
<td></td>
<td>Southeast Florida Public Purchasing Co-operative Meeting</td>
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<tr>
<td>1:30 PM – 3:30 PM</td>
<td>Reverse Trade Show – Rooms 220–223 on Second Floor</td>
</tr>
</tbody>
</table>
The most recently Certified Purchasing Professionals from Broward County Board of County Commissioners

Take the Challenge
Get Certified
The Chapter will present this Resolution to Anne Deatherage of the NIGP National Staff at the 2005 National Forum for her many years of service to the Purchasing Profession.

RESOLUTION


WHEREAS, Anne Deatherage joined the staff National Institute of Governmental Purchasing, Inc., (NIGP) on September 1, 1972 and,

WHEREAS, Anne has dedicated her career and life to the growth of the National Institute of Governmental Purchasing, Inc., (NIGP), and

WHEREAS, Anne has assisted in the coordination and hosting of national FORUM's since 1972, and

WHEREAS, Anne has been instrumental in the successful programming of over thirty national FORUM's, and

WHEREAS, Anne was placed in charge of staff support for the yearly FORUM in 1976, and

WHEREAS, Anne has served as staff liaison to several national committees, including FORUM and Products Expo, Finance, Nominating, Marketing, Exhibitors Advisory, to name a few, and

WHEREAS, Anne and Ralph have earned the undying respect and gratitude of all the members of National Institute of Governmental Purchasing, Inc., (NIGP)

NOW THEREFORE, be it resolved by the SOUTHEAST FLORIDA CHAPTER OF THE NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING:

That Tuesday, August 2, 2005 is proclaimed Anne Deatherage Day, in recognition of her lifetime passion and commitment to the profession and the Institute.

ADOPTED this the 6th day of July, 2005.

Chapter President
Karen Walbridge

ATTEST:

Secretary
Anne M. Lodato
Learning and Having Fun
at the
“Peak Performance, Motivating Everyone Seminar”
Presented by Dr. Donna Goldstein
on March 4, 2005
Learning and Having Fun
at the SkillPath Seminar,
“How to Negotiate with Vendors and Suppliers”
Presented by Steve McComb
on May 20, 2005
"Disney, NIGP and Me" Contest Award

Richard Ewell, CPPB, Procurement Specialist II for the City of Fort Lauderdale, received the award for the "Disney, NIGP and Me" Contest involving payment of expenses up to $1500.00 to attend the NIGP Forum in Anaheim, California. Award criteria for this contest were heavily weighted toward previous service to the Southeast Florida NIGP Chapter and to the purchasing profession.

Richard is the two-term Treasurer of the Southeast Florida NIGP Chapter in addition to serving multiple years on the Reverse Trade Show Committee as well as serving the Southeast Florida Public Purchasing Co-operative.
Chapter Logo Design Contest Award

The beautiful Chapter Logo which is displayed on the front page of the Purchasing Pulse is the creative inspiration of Rick Andrews, CPPB, Purchasing Agent II Construction Specialist for Broward County. Rick’s drawing was one of 16 outstanding examples of design excellence which were submitted to a three-judge panel on April 27. Rick was awarded a $200.00 cash prize for his winning design.

Second prize winner, Rick Torres, C.P.M., CPPB, Purchasing Agent II for Broward Sheriff’s Office, was awarded a voucher for a three-day educational seminar. Honorable Mention winner, Mike Walker, CPPB, A.P.P., Purchasing Agent III Supervisor for Broward County, was awarded a voucher for a one-day educational seminar.

The three-judge panel consisted of: Mrs. Judy Sarver, Director of the Public Communications Office of Broward County; Walter Pryor, CPPO, Assistant Purchasing Director for Broward County; and Richard Ewell, CPPB, Procurement Specialist II for the City of Fort Lauderdale.

Chapter Logo Design Contest Committee members who worked on the contest rules and set up the judging session are: Anne Lodato, Contracts Specialist for SFRTA/Tri-Rail; Kendra Cardella, Web Developer for SFRTA/Tri-Rail; and Karen Walbridge. We want to express our appreciation to all Logo Contest entrants, judges and Committee members!
Professional Development Update

Chapter Seminars : LEAP Series and Power Series

This year’s Seminar Series hit the ground running with the NIGP “Excellence” Seminar on January 25 closely followed by the NIGP LEAP “Legal Aspects” Seminar on February 8 – 10. The Chapter has hosted two Power Series Seminars: “Customer Service Management for the Purchasing Professional” and “How to Negotiate with Vendors and Suppliers”. The Negotiation Power Series was well attended with 25 participants as were two more LEAP Series classes, “Developing and Managing RFP’s” and “Contract Administration”. At the mid-point in the year, the Professional Development Committee has facilitated classes for 106 participants. A final LEAP Seminar, “Introduction to Public Procurement” in November will round out the year.

Yasmin Teja, Pro-D Committee Chair, and Committee members, Alex Denis, Rick Torres and Linda Jeethan have done outstanding work in bringing high quality educational classes to Southeast Florida this year.

State of Florida Purchasing Certification coming to Southeast Florida

Southeast Florida NIGP Chapter members will shortly be able to obtain State of Florida Purchasing Certification without traveling all the way to Tallahassee to take classes! The Professional Development Committee has been working with the State of Florida Purchasing Department to present these mandatory certification classes in the Southeast Florida area.

Dr. E.R. “Bud” Roon, Past Chapter President, has agreed to come out of retirement to become certified as a trainer for the State of Florida Purchasing Certification classes in this area. Dr. Roon will be traveling to Tallahassee in September and October to fulfill these requirements and bring the classes to Southeast Florida beginning in 2006.

In addition to five of the six NIGP LEAP foundation classes for certification plus one NIGP advanced LEAP class, the State of Florida Purchasing Certification Program requires successful completion of three Florida-specific classes: Public Purchasing in Florida – Statutes, Rules, Policies and Best Practices; Negotiation in Florida – Statutes, Rules, Policies and Best Practices; and Contract Administration in Florida – Statutes, Rules, Policies and Best Practices.

We will keep you advised of this Florida Certification Program as plans develop.
In 2003, the Southeast Florida Chapter of NIGP, Inc. re-introduced the Power Series Seminars. These educational opportunities cost members $30.00 for a one-day seminar and yield both NIGP and ISM Certification Points.

In 2003 and 2004, Power Series Seminars covered the following topics:

* E-Procurement
* Basic Legal Principles in Florida Public Purchasing
* Value-added Procurement
* How to Write RFP’s

What other topics would you like to see covered by the Power Series Seminars?

1  *Same as before repeated; Methods of Construction Contracting
2  *Anything to do with Construction Bidding or Construction Topics
3  *Specification Writing
4  *Quotations: Documentation Techniques and Tips
5  *Florida Statutes relating to Construction Projects
6  *Round Table: Doing More with Less; What Other Agencies are implementing
7  *Construction Methods – CM at Risk; Design Build
8  *Evaluating RFP Responses
9  *Best Practices/Benchmarking
10 *Protests; Sunshine Law; Public Records Requests
11 *Topics that are geared less toward RFP’s since not every buyer does RFP’s
12 *How to Write a Letter of Interest; How to Write a Construction Bid; How to Write an RFP for CCNA
13 *Legislative Updates regarding Procurement and Any State Contract Changes
14 *Contract Administration
15 *Sole Source Decisions/Methodology
16 *Strategic Planning
17 *Negotiation Tactics
18 *Leadership Classes
19 *Motivation Classes

Please Note:
* and bold print indicates survey response
The emphasis of the Southeast Florida NIGP’s Education Program is to provide classes which will prepare members to successfully take their CPPB and CPPO Certification Exams. Beyond the need or desire to be certified, however, we want to present seminars which are of particular interest to members in their day-to-day purchasing activities.

What technical or general interest topics would you like in a seminar?

1. *E-bidding
2. *P-Card Programs
3. *Anything to do with Construction Bidding or Construction Topics
4. *Development of Documentation to support the Purchasing process: Sole Source Memos, Insurance documents; etc.
5. *Vendor Quality Measurement
6. *Construction Methods: CM at Risk; Design Build
7. *Direct Material Purchase Program
8. *Pluses and Minuses or a Delegated Purchasing Program
9. *Hurricane Preparedness: What you really need to know (FEMA regulations; Fuel Contracts; Water Contracts; Ice Contracts; etc.)
10. *LEAP Classes (Introduction to Public Procurement; Legal Aspects; Sourcing)
11. *Not so much topics, but how to fund these seminars for others trying to get re-certified.
12. *Public Law (What we need to know)
13. *Surplus – The most effective way to handle surplus
14. *Construction
15. *Contract Management
17. *Ethics

The Southeast Florida Chapter of NIGP, Inc. has a Scholarship Fund for members who must fund their own educational seminars. In 2004, we expanded the Scholarship Fund to $5,000.00 in order to better serve Chapter members. The following are questions dealing with Scholarship Aid for seminar costs.

A. Does your employer fund your educational seminars?
   Yes __11  No __0
   Yes, within limits __1
   Yes, limited budget __1

B. If No, would you utilize the Southeast Florida NIGP Scholarship Fund to fund educational opportunities?
   Yes __1  No __0

C. If No, please tell us why not?

D. If Yes, do you want us to send you information about how to apply for the Scholarship Fund?

*Place on website for easy access.
4. Location of Seminar - Does your public entity have meeting room or conference facilities for seminars of 30 to 50 persons?

For 30 Persons:

<table>
<thead>
<tr>
<th></th>
<th>Location</th>
<th>Hotel nearby?</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>*City of Fort Lauderdale – Beach Community Center</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>*City of Fort Lauderdale – Galt Ocean Mile Facility</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>*West Palm Beach - 50 S. Military Trail, Suite 109</td>
<td>Onyx Hotel</td>
</tr>
<tr>
<td>4</td>
<td>*City of Coral Springs – Aquatic Complex</td>
<td>Wellesley</td>
</tr>
<tr>
<td>5</td>
<td>*City of Coral Springs - Gymnasium Meeting Rooms</td>
<td>Radisson</td>
</tr>
<tr>
<td>6</td>
<td>*City of Coral Springs – City Hall</td>
<td>Radisson, LaQuinta</td>
</tr>
<tr>
<td>7</td>
<td>*Broward Convention Center</td>
<td>Marriott, Hyatt</td>
</tr>
<tr>
<td>8</td>
<td>*Palm Beach County Purchasing Department</td>
<td>Hilton Hotel</td>
</tr>
<tr>
<td>9</td>
<td>*South Florida Transit (SFRTA) Board Room</td>
<td>Comfort Suites</td>
</tr>
<tr>
<td>10</td>
<td>*City of Coconut Creek Recreation Complex</td>
<td>LaQuinta Inn</td>
</tr>
<tr>
<td>11</td>
<td>*West Palm Beach Convention Center</td>
<td>Numerous</td>
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For 50 Persons:

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<td>*City of Fort Lauderdale – Beach Community Center</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>*City of Fort Lauderdale – Galt Ocean Mile Facility</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>*Broward County Convention Center</td>
<td>Marriott, Hyatt</td>
</tr>
<tr>
<td>4</td>
<td>*Broward County Main Library</td>
<td>Hampton Inn</td>
</tr>
<tr>
<td>5</td>
<td>*City of Boca Raton Community Center</td>
<td>Fairfield Inn</td>
</tr>
<tr>
<td>6</td>
<td>*City of Coconut Creek Recreation Complex</td>
<td>LaQuinta Inn</td>
</tr>
<tr>
<td>7</td>
<td>*South Florida Transit (SFRTA) Board Room</td>
<td>Comfort Suites</td>
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5. How can the Professional Development Committee further assist you?

<table>
<thead>
<tr>
<th></th>
<th>Assistance</th>
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<tbody>
<tr>
<td>1</td>
<td>*Provide more seminars</td>
</tr>
<tr>
<td>2</td>
<td>*You’re doing great</td>
</tr>
<tr>
<td>3</td>
<td>*Doing a Great Job!</td>
</tr>
</tbody>
</table>
The following questions deal with Chapter Meeting times, places and topics:

6. Do you currently attend Chapter Meetings (there are four Chapter Meetings held each year in addition to the Reverse Trade Show)?
   - Yes __9
   - No __6

7. If the answer to the above answer was No, what is keeping you from attending?
   1. *My workload
   2. *Work Flex Schedule – Friday is day off
   3. *Time and Location
   4. *Too far south and in the evening
   5. *Does not fit in with schedule at this time
   6. *Please send me more information on the schedule for Chapter Meetings

8. What time of the day do you prefer to attend Chapter Meetings?
   - Morning __7
   - Afternoon __7
   - Evening __2

9. Do you have a suggestion for a meeting place for Chapter Meetings?
   1. *Yellowstone National Park – But that may be cost prohibitive!
   2. *Anne Kolb Nature Center
   3. *Coconut Creek Community Center
   4. *Similar location to Crystal Lake Country Club
   5. *No – We have found great spots
   6. *No further south than north Broward or, rotate each meeting in a different County. We could each serve as “host” once a year.
   7. *Best location to promote more attendance
   8. *Anywhere but Downtown Fort Lauderdale

10. Can you suggest a topic of interest you would like the Chapter to present at a Chapter Meeting?
    1. *Construction Bidding or Construction topics
    2. *Employee Development
    3. *NIGP Web Forum Networks such as TechSpecs, etc.
    4. *Doing More with Less Success Stories
    5. *Purchasing Software (What are the new products and features)
    7. *LEAP – Legal Aspects of Purchasing
    8. *The Co-op Process (with a frank discussion of why more people are not Involved)
    9. *Round Table Discussions on Hot Topics
    10. *Leadership Class
    11. *Motivation Class
Chapter Website Lists Co-op Contracts

Southeast Florida NIGP Chapter members, at the June 3, 2004 Chapter Meeting, approved the use of the Southeast Florida Chapter website to post South Florida Public Purchasing Co-op contracts for the convenience and utility of both organizations. Joel Mariani and the Website Committee deserve much appreciation for facilitating this process.

In the last year, 64 contracts have been posted on the Southeast Florida NIGP website (www.nigpsefl.org). Following is an alphabetical list of those contracts:

<table>
<thead>
<tr>
<th>Contract Name</th>
<th>Agency</th>
<th>Exp.Date</th>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aggregates, Top Soil and Sand</td>
<td>City of Margate</td>
<td>5/31/06</td>
<td>One or Two</td>
</tr>
<tr>
<td>Aluminum Bleachers</td>
<td>Coral Springs</td>
<td>10/15/05</td>
<td>1 @ 18 mo.</td>
</tr>
<tr>
<td>Asphalt Overlay</td>
<td>Town of Davie</td>
<td>6/15/06</td>
<td>One Year</td>
</tr>
<tr>
<td>Backflow Preventers and Pressure Breaker Valves</td>
<td>Deerfield Beach</td>
<td>2/28/06</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Barricade Rentals</td>
<td>Fort Lauderdale</td>
<td>5/12/06</td>
<td>3 @ 1 Year</td>
</tr>
<tr>
<td>Bulk Paper Shredding and Recycling Service</td>
<td>Broward Community College</td>
<td>9/07/06</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Bunker Turn Out Gear</td>
<td>City of Margate</td>
<td>8/31/08</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Carbon Dioxide, Liquid, Bulk Delivery</td>
<td>Pompano Beach</td>
<td>6/23/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Chemical Reagents</td>
<td>Town of Davie</td>
<td>8/07/06</td>
<td>1 @ 2 Years</td>
</tr>
<tr>
<td>Chlorine, Gas</td>
<td>Pompano Beach</td>
<td>2/28/06</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Desktop and Bulk Delivery of Virgin and Recycled Copier Paper</td>
<td>Hollywood</td>
<td>10/17/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Diesel No. 2</td>
<td>Broward County</td>
<td>5/31/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Diesel Fuel</td>
<td>Coral Springs</td>
<td>5/31/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Electrical Supplies</td>
<td>Broward County School District</td>
<td>3/31/08</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Fertilizer</td>
<td>Town of Davie</td>
<td>8/04/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Field Marking Paint (Aerosol)</td>
<td>Hollywood</td>
<td>9/30/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Field Marking Paint (Bulk)</td>
<td>Hollywood</td>
<td>9/30/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Fire Extinguisher Service</td>
<td>Hollywood</td>
<td>6/30/06</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Flouride (Hydro Acid)</td>
<td>Fort Lauderdale</td>
<td>4/21/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Contract Name</td>
<td>Agency</td>
<td>Exp.Date</td>
<td>Terms</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>-------------------------------</td>
<td>-----------</td>
<td>-----------</td>
</tr>
<tr>
<td>Gasoline, Transport and Tankwagon Delivery</td>
<td>Broward Sheriff’s Office</td>
<td>7/01/08</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Gatorade</td>
<td>Hollywood</td>
<td>10/31/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Horticultural Chemicals</td>
<td>Town of Davie</td>
<td>4/07/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Hydrofluosilic Acid</td>
<td>Coral Springs</td>
<td>8/11/05</td>
<td>2 @ 2 Years</td>
</tr>
<tr>
<td>Industrial Supplies, Tools and Accessories</td>
<td>Broward County School District</td>
<td>3/31/08</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Irrigation Supplies</td>
<td>Fort Lauderdale</td>
<td>7/01/06</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Janitorial Supplies</td>
<td>City of Sunrise</td>
<td>9/30/04</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Mailing Services</td>
<td>Fort Lauderdale</td>
<td>10/04/08</td>
<td>One Year</td>
</tr>
<tr>
<td>Miscellaneous Auto Parts</td>
<td>Broward County</td>
<td>8/05/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Mulch/ Mulch Installation</td>
<td>Hollywood</td>
<td>9/20/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>City of Tamarac</td>
<td>11/30/05</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Oil Greases and Lubes</td>
<td>Pompano Beach</td>
<td>3/27/06</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Oil Sludge and Waste Removal</td>
<td>Broward County</td>
<td>8/30/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Overhead and Roll-up Doors</td>
<td>Deerfield Beach</td>
<td>3/31/06</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Pagers</td>
<td>Fort Lauderdale</td>
<td>6/30/06</td>
<td>Annually</td>
</tr>
<tr>
<td>Pavement Marking</td>
<td>Pompano Beach</td>
<td>9/25/06</td>
<td>No Renewal</td>
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<tr>
<td>Pharmaceutical Supplies</td>
<td>Fort Lauderdale</td>
<td>5/06/04</td>
<td>2 @ 1 Year</td>
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<tr>
<td>Photographic Film</td>
<td>Pompano Beach</td>
<td>5/28/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Plants, Flowers and Shrubs</td>
<td>Fort Lauderdale</td>
<td>8/31/04</td>
<td>4 @ 3 Years</td>
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<tr>
<td>Plants, Flowers and Shrubs</td>
<td>Fort Lauderdale</td>
<td>1/27/06</td>
<td>No Renewal</td>
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<tr>
<td>Plumbing Parts and Supplies</td>
<td>Broward School District</td>
<td>3/31/06</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Portable Toilets</td>
<td>Hollywood</td>
<td>7/18/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>PVC Pipe and Fittings</td>
<td>Boca Raton</td>
<td>4/30/06</td>
<td>2 @ 1 Year</td>
</tr>
</tbody>
</table>
## Chapter Website Lists Co-op Contracts (Continued)

<table>
<thead>
<tr>
<th>Contract Name</th>
<th>Agency</th>
<th>Exp.Date</th>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quicklime</td>
<td>City of Tamarac</td>
<td>10/31/05</td>
<td>4 @ 1 Year</td>
</tr>
<tr>
<td>Red Clay/ Sand</td>
<td>Fort Lauderdale</td>
<td>1/11/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Refrigerant Gas</td>
<td>Broward School District</td>
<td>12/31/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Rental of Trucks and Heavy Equipment</td>
<td>Broward County</td>
<td>10/27/04</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Repair of Vehicles and Equipment</td>
<td>Broward County</td>
<td>12/26/04</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Security and Sports Lighting</td>
<td>Broward School District</td>
<td>6/30/06</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Sod/ Sod Installation</td>
<td>Broward Community College</td>
<td>6/03/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Sodium Hydroxide</td>
<td>City of Margate</td>
<td>1/21/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Solar Salt</td>
<td>Boca Raton</td>
<td>4/30/06</td>
<td>3 @ 1 Year</td>
</tr>
<tr>
<td>Sports Field Dressing</td>
<td>Fort Lauderdale</td>
<td>12/31/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Steel Containers, Roll-off Containers, Replacement Parts and Repairs</td>
<td>City of North Miami Beach</td>
<td>7/21/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Swimming Pool Chemicals</td>
<td>City of Sunrise</td>
<td>2/24/06</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Temporary Personnel – Blue Collar</td>
<td>Town of Davie</td>
<td>11/03/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Temporary Personnel – White Collar</td>
<td>Town of Davie</td>
<td>11/03/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Toner</td>
<td>Broward Sheriff’s Office</td>
<td>2/11/05</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Toshiba Copiers</td>
<td>Broward County</td>
<td>9/15/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Travel Agency Services</td>
<td>Fort Lauderdale</td>
<td>9/30/05</td>
<td>1 @ 1 Year</td>
</tr>
<tr>
<td>Uniforms, Purchase</td>
<td>Hollywood</td>
<td>10/19/05</td>
<td>2 @ 1 Year</td>
</tr>
<tr>
<td>Uniforms, Rental</td>
<td>Hollywood</td>
<td>6/30/07</td>
<td>2 @ 2 years</td>
</tr>
<tr>
<td>Water Meter Boxes</td>
<td>Fort Lauderdale</td>
<td>6/07/06</td>
<td>No Renewal</td>
</tr>
<tr>
<td>Water Meter Fittings</td>
<td>Deerfield Beach</td>
<td>6/28/06</td>
<td>No Renewal</td>
</tr>
</tbody>
</table>
CHAPTER MEETINGS – SERVICE TO MEMBERS

Chapter Meetings seek to inform and educate Chapter members. They afford an opportunity for members to network, celebrate and sometimes commiserate about area events and opportunities as well as enrich their professional skills and performance capabilities. Co-op contracts posted on the Southeast Florida NIGP Chapter website are just one example of an initiative approved by members at a Chapter Meeting.

Chapter Meeting speakers are selected to give Chapter members a variety of interesting and useful material to take back to their jobs. In January, the Southeast Florida NIGP Chapter was privileged to have a visit from Dr. Stephen B. Gordon, Past NIGP President and currently Public Sector Manager for SourceConnect, who spoke about Best Value Construction Procurement. Dr. Gordon used examples from City of Nashville construction projects to amplify his presentation. Dr. Gordon also presented a demonstration of SourceConnect’s capability to inform buyers about the prior history of contractors in order to make informed decisions regarding construction purchases. SourceConnect has NIGP as a partner in promoting this tool for buyers, project managers and contract administrators. A number of Southeast Florida public entities already utilize SourceConnect for their construction procurements.

March and June Chapter Meetings featured less technical, more general interest topics, “Peak Performance- Motivating Everyone” and “Create More Powerful Presentations and Proposals”.

If you would like us to present a particular topic at a Chapter Meeting or know of an interesting and dynamic speaker, please contact Karen Walbridge at (954) 357-5946.
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