Message from the President

Dear Members,

With temperatures soaring in the 90s summer is truly upon us. The year is more than half over and we as a chapter have already made many accomplishments. During this time of vacations, picnics, and trips to the beach we need to remain focused on the remaining tasks at hand, which represent some of our greatest opportunities yet. These events include the 6th Annual Reverse Trade Show, an expanded professional seminar series to include the Purchasing Power Series Seminar, the NIGP 58th Annual Forum, and our awards banquet in December with NIGP President Jean Clark as our special guest.

It is my pleasure to inform you that preparations for the 6th Annual Reverse Trade Show to be held on October 31st, 2003 at the Westin Hotel in Fort Lauderdale, are well under way. We have had two committee meetings and the third one is scheduled for August 1, 2003. Please encourage vendors to attend the 6th Annual Reverse Trade Show, as this is a great opportunity for the vendor community to partner with the Purchasing Professionals. Vendor registration forms are available on the website.

The professional seminar schedule has been revised to meet membership requirements. Four NIGP seminars have been planned for the rest of the year – (i) Excellence in Purchasing Management, on August 27, 2003, (ii) CPPB Review Seminar on October 8, 2003, (iii) Strategic Planning on October 9, 2003, (iv) Advanced Public Procurement, on November 4 to 6, 2003. The registration form and updates are available on our website, so please take a few minutes to visit the links.

By popular demand, we have brought back the Purchasing Power Series Seminars. The second Purchasing Power Series Seminar, entitled “Florida’s Procurement Law” has been scheduled for September 5th, 2003. The registration form is enclosed in this newsletter for your convenience. Please note scholarship money is available for all the seminars.

I hope many of you will be able to attend the 58th Annual Forum and Products Exposition in Nashville from August 16-20, where you will have the opportunity to enhance your professional and leadership skills, participate in educational workshops, and network with peers nationwide.

Mark your calendars for our awards banquet that is going to be held on December 5th at the Marriott Hotel in Fort Lauderdale. More information will be forthcoming in the coming months.

Regards,

Yasmin

Yasmin Teja, CPPO, C.P.M.
Vendors to Meet Governmental Purchasing Professionals at

6th Annual Reverse Trade Show Set for Friday, October 31st, 2003

The Southeast Florida Chapter of the National Institute of Governmental Purchasing (NIGP) Inc., will host the 6th Annual Reverse Trade Show on Friday, October 31st, from 10 a.m. to 3:30 p.m. at the Westin Hotel. The Hotel is located 400 Corporate Drive Fort Lauderdale, FL 33334.

Vendors will be able to meet, greet, and connect with purchasing representatives from various governmental agencies including Broward County, Palm Beach County, Broward County School Board, Broward Community College, Palm Beach Solid Waste Authority, and many municipal purchasing and contracting representatives.

In addition, this year, we will be offering a new educational format, which will allow vendors to pick from three different “tracks”, depending on their needs and interest.

Vendor applications, contract/bid listings, and business cards will be available for each organization. In addition, companies will learn how to increase the possibility of doing business with participating governmental entities.

Our advance registration is $125 per person and includes an informative seminar, the 2003 Edition of the Southeast Florida Purchasing Professionals Directory, lunch, and the innovative Reverse Trade Show. Vendors must register prior to September 30th, to have lunch.

For more information about how you can make this a success for the Chapter, contact Kirk Buffington, C.P.M., Vice-President of Southeast Florida Chapter of NIGP, Inc., at (954) 828-5933 or e-mail: kirkb@ci.fort-lauderdale.fl.us
## UPDATED NIGP/CO-OP SEMINAR/MEETING SCHEDULE

<table>
<thead>
<tr>
<th>MONTH</th>
<th>DATES</th>
<th>TITLE/TOPIC</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUGUST</td>
<td>1</td>
<td>Co-op Meeting</td>
<td>Coral Springs City Hall</td>
</tr>
<tr>
<td></td>
<td>27</td>
<td>Excellence in Purchasing Management</td>
<td>City of Coconut Creek</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Ted Thomas Activity Center</td>
</tr>
<tr>
<td></td>
<td>16-20</td>
<td>NIGP 58th Annual Forum</td>
<td>Nashville, TN</td>
</tr>
<tr>
<td>SEPTEMBER</td>
<td>5</td>
<td>Power Series Seminar Florida’s Procurement Law</td>
<td>Broward Community College - North Campus</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>Co-op Meeting</td>
<td>TBD</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>8</td>
<td>CPPB Review Seminar</td>
<td>City of Coconut Creek</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Ted Thomas Activity Center</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Strategic Planning</td>
<td>Anne Kolb Nature Center - Hollywood</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Co-op Meeting</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>31</td>
<td>Reverse Trade Show/Elections/ Co-op Meeting</td>
<td>Westin Hotel</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>400 Corporate Drive Fort Lauderdale, FL</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>12-14</td>
<td>Advanced Public Procurement</td>
<td>Anne Kolb Nature Center - Hollywood</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>5</td>
<td>Holiday Banquet /Awards 7:00 p.m. to 11:00 p.m.</td>
<td>Marriott North</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>6650 North Andrews Ave. Fort Lauderdale, FL</td>
</tr>
</tbody>
</table>
The Southeast Florida Chapter
of the
National Institute of Governmental Purchasing...

Professional Development for Today’s Procurement Professional.
The Purchasing Power Series Seminars are informative, pertinent, interesting, and, best of all, affordable.

FLORIDA’S PROCUREMENT LAW
(AND OTHER LEGAL ISSUES)
keepin’ it in the sunshine

An in-depth review of Florida’s Sunshine Law and how it affects Public Procurement Practices and basic legal issues. This course is a “must have” for every public procurement professional.

Instructor: Kirk Buffington, MBA, C.P.M.

When: September 5, 2003
Time: 8:00 a.m. to 5:00 p.m.
Where: Broward Community College
BCC / North Regional Library
1000 Coconut Creek Blvd.
Coconut Creek, FL 33066

Cost: $30.00 for NIGP National and Chapter members
$60.00 for non-members

Continuing Education Hours: 8

Morning and afternoon refreshments will be served.
Lunch is on your own.

For additional information, contact Alex Denis at (954) 765-6120 or alex.denis@browardschools.com

Registration Form
Florida’s Procurement Law:
Keepin’ it in the Sunshine
September 5, 2003............$30.00 or $60.00

CUT ON DOTTED LINE AND SUBMIT REGISTRATION FORM, ALONG WITH CHECK OR MONEY ORDER PAYABLE TO SOUTHEAST FLORIDA CHAPTER OF NIGP, INC., TO:
Karen Walbridge, CPM, CPPB
Broward County Board of County Commissioners
Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, Florida 33301
Telephone: 954.357.5946
Facsimile: 954.357.8535
Email: kwalbridge@broward.org
CONGRATULATIONS TO THE FOLLOWING MEMBERS THAT OBTAINED CERTIFICATION OR RECERTIFICATIONS

**New Certification CPPO**
Christopher Bross, CPPO  
Manager of Contracts  
Tri-County Commuter Rail Authority

**New Certification CPPB**  
Joseph Brown, CPPB  
Purchasing Agent II  
Broward County Bd. of County Commissioners

**Re-Certifications CPPB’s**  
Phyllis Ben-Asher, CPPB  
Purchasing Agent III  
School Board of Broward County

Diane LoPresti, CPPB  
Buyer  
City of Boca Raton

Robert Persiano, CPPB(Lifetime)  
Assistant Director  
Broward Community College

---

Congratulations to Kirk Buffington on his appointment to the Board of the National Institute of Governmental Purchasing
2003 NIGP Seminars - Course Descriptions

Excellence in Purchasing Management
Great managers believe in excellence and must create an environment that cultivates the same. This seminar is designed to provide a foundation for professional success. It is intended for both new and veteran purchasing professionals. This common sense approach combining self-examination surveys, class exercises and group discussion is applicable for all professionals from entry level to executive staff.

CPPB Review Seminar
Designed to acquaint prospective CPPB Exam participants with exam procedures and familiarize them with techniques that will enable them to take the exam successfully.

Strategic Planning
Purchasing professionals play a variety of roles within the complex Materials Management Department. Required to provide input and concurrence to the Jurisdiction’s goals as developed by others, these same professionals are required to seek concurrence and input from their staffs to make the operation plan effective. This course is designed to offer insights to all Purchasing Officials on ways to maximize their effectiveness while completing the task. Purchasing professionals will be better equipped to develop planning and reporting methodology concerning cost savings, and increase management’s understanding and appreciation of Procurement’s value to the organization. The class will provide in-depth information to interested parties related to proper documentation of real savings and effective management reports.

Advanced Public Procurement:
An advanced seminar recommended for those purchasers in a management position. Focuses on information and techniques that are essential to organizing and administering effective procurement programs.
President
Yasmin Teja, CPPO, CPPB, C.P.M.
Purchasing Agent II
Broward County Purchasing Division
960 NW 38 Street
Ft Lauderdale, FL 33309
Tel: 954-537-2850
Fax: 954-537-2855
E-Mail: yteja@broward.org

Vice President
Kirk W. Buffington, C.P.M., MBA
Manager, Procurement & Materials Management
City of Fort Lauderdale
100 N Andrews Avenue Room 619
Ft Lauderdale, FL 33301
Tel: 954-828-5933
Fax: 954-828-5576
E-Mail: kirkb@ci.ftlaud.fl.us

Secretary
Connie Guzzi, CPPB
Buyer I
City Of Margate
5790 Margate Blvd
Margate, FL 33063
Tel: 954-972-6454
Fax: 954-935-5258
E-Mail: cguzzi@margatefl.com

Treasurer
Irene Costa, CPPB
Procurement Administrator
Broward County Port Everglades
1850 Eller Drive 6th floor
Fort Lauderdale, FL 33316
Tel: 954-468-3517
Fax: 954-761-1561
E-Mail: icosta@broward.org

Co-op Chair
Anne M. Lodato, CPPB
Purchasing Specialist
City of Sunrise
10770 W Oakland Park Blvd
Sunrise, FL 33351
Tel: 954-572-2202
Fax: 954-572-2278
E-Mail: alodato@cityofsunrise.org

Vice Chair
Spencer Shambray, CPPB
Buyer
City of Margate
5790 Margate Blvd
Margate, FL 33063
Tel: 954-972-6454
Fax: 954-935-5258
E-Mail: sshambray@margatefl.com

Secretary
Pam Thompson, CPPO, CPPB
Purchasing & Contracts Manager
Village of Wellington
14000 Greenbriar Blvd
Wellington, FL 33414
Tel: 561-791-4111
Fax: 561-753-2548
E-Mail: pthompson@ci.wellington.fl.us

For additional information contact:
Joel Mariani
Broward County Purchasing Division
Phone: 954-537-2855
Fax: 954-537-2855
Email: jmariani@broward.org