Message from the President

Dear Members,

Thank you for your participation in the 6th Annual Reverse Trade Show (RTS). The event was a tremendous success. I would like to complement the dedication, hard work, and perseverance of Kirk Buffington and his team for their outstanding effort. They have truly raised the bar. We had record attendance and revenue, thus making the 2003 RTS the biggest and most successful ever.

The next upcoming event on our calendar is the Holiday/Awards Banquet on December 5th, 2003. This is being held at the Marriott Fort Lauderdale North Hotel from 7:00 p.m. to 11:00 p.m. I hope all members will attend this event. It is primarily being held in appreciation of all the hard work the members have put forth this year, and it will be a great opportunity to celebrate our accomplishments with friends, family, and colleagues.

Congratulations to the newly elected officers. I am sure that you will assist them in making next year a bigger success story than this year. When we grow as a Chapter good things happen, the Chapter’s budget grows and members get increased educational opportunities at subsidized cost.

This is the last newsletter of my term ending in 2003, and I hope you keep the articles and news stories coming for the next year, so we can be kept current on our Chapter’s activities.

I would like to take this opportunity to express my appreciation to all the members who supported me during the year. I wish to thank my fellow board members, Kirk Buffington, Connie Guzzi, and Irene Costa who have done an excellent job in their respective portfolios. I would sincerely like to thank all the Committee Chairs and its members, and the Southeast Florida Governmental Purchasing Co-operative Group (Co-Op) for their support. I particularly wish to express my appreciation to Mr. Dick Cummings, Purchasing Director of Broward County who has supported my efforts to be active in the profession. I would like to acknowledge the help and support of the entire Purchasing Staff of Broward County. To all of you I say Thank you.

Kind Regards,

Yasmin

Yasmin Teja, CPPO, C.P.M.
Vendors Meet Governmental Purchasing Professionals at 6th Annual Reverse Trade Show Friday, October 31st

The Southeast Florida Chapter of the National Institute of Governmental Purchasing (NIGP), Inc., hosted the 6th Annual Reverse Trade Show on Friday, October 31st, from 10 a.m. to 3:30 p.m. at the Westin Hotel, 400 Corporate Drive off Cypress Creek Road in Fort Lauderdale.

Vendors were able to meet, greet, and connect with purchasing representatives from governmental agencies including the City of Fort Lauderdale, Broward County, Palm Beach County, Broward County School Board, Broward Community College, Palm Beach Solid Waste Authority, and many municipal purchasing and contracting representatives.

The Westin Hotel, Cypress Creek, did an incredible job with the food and beverage functions, and with providing excellent conference facilities. All of the comments back from the participating vendors were extremely positive regarding our venue. In fact, the only down side, was it was too “small”, that just means we need to obtain more space for next year’s event!

This year’s event was the most successful ever, with a total of 224 vendor representatives attending. This is an increase of 13% over last year. We also surpassed our revenue over last year, with the raising of over $33,000. When the final checks are received we anticipate a net income (after expenses) of over $18,000.

In addition, we offered a new educational format which allowed vendors to choose different “tracks” depending on their needs and interests. One track included “How to Sell to Local Government,” a presentation by Kirk W. Buffington, Manager, Procurement and Materials Management, City of Fort Lauderdale. This presentation focused on understanding the complicated process of doing business with the many local government agencies in South Florida.

Vendor applications, contract/bid listings, and business cards were made available for each organization. In addition, companies learned how to increase the possibility of doing business with participating governmental entities. The survey responses to the overall event were all overwhelmingly positive. The vast majority of vendors continue to perceive this as a very cost effective event. In fact, some vendors stated that the beautifully assembled source book alone was worth the price of admission!

The participating committee members deserve a very much deserved thank you, and a JOB WELL DONE.

This was truly a CHAPTER event, and our thanks are given to all agencies and members who participated and helped to make this the most successful event ever.

If you need additional information, please contact Kirk W. Buffington by e-mail at jkirkb@ci.ftlaud.fl.us
Congratulations to Angelo Salomone and his group of professionals for the City of Coral Springs' second winning of the Sterling Award "Quality Service Rates Honors". City of Coral Springs is one of the four recipient of 2003 Governor's Sterling Award Recipients. The Governor’s Sterling Award recognizes organizations and businesses in Florida that have successfully achieved performance excellence within their management and operations.
Holiday/Award Banquet

If you have not done so already, don’t forget to mark your calendar for December 5, 2003. Your Board has prepared a great event for your enjoyment to include a holiday banquet, a presentation from NIGP National, entertainment, and much more. This event will be held in the Royal Palm Ballroom of the Marriott Fort Lauderdale North.

As a Chapter we have truly enjoyed a great year. This is an opportunity for all of us to gather again with friends and family to celebrate our successes.

Please remember that your RSVP and payment is due by November 21, 2003. For planning purposes the Chapter may not be able to accept late registrations.

Hope to see you there.

If you need additional information, please contact Joel Mariani by e-mail at jmariani@broward.org
Announcement

Holiday Banquet
Southeast Florida Chapter of NIGP, Inc.

Date:  Friday, December 5, 2003

Time:  Registration/Reception:  7:00 pm  
       Meeting:                8:00 pm

Place:  Fort Lauderdale Marriott North
        6650 North Andrews Avenue
        Fort Lauderdale, Florida 33309

Speaker:  Norma J. Hall, CPPB, CPPO
          2nd Vice President for NIGP
          Master Instructor and
          Purchasing Manager of the Year

Topic:   Future of NIGP, Challenges for the Profession,
          and Questions and Answers

Events:  Installation of 2004 Officers and Award Presentaions

Meal: Polynesian Luau
      Tropical and Traditional Fruit Display with Pineapple Tree
      Served with a Key Lime Honey Yogurt Dipping Sauce
      Salmon Salad
      Orange and Spinach Salad
      Pacific Rim Chicken with Pineapple Essence
      Tri-Nut Crusted Mahi-Mahi with Coconut Rum Lime Sauce
      Pulled Roast Pork with Teriyaki Ginger Glaze
      Island Style Vegetables
      Orange Rice
      Pineapple Upside Down Cake
      Kona Coffee Espresso Torte
      Coconut Ice Cream with Candied Ginger Sauce

Entertainment:  DJ Randy Ray

Attire:  Semi-Formal

Cost: $25.00 per person

GUESTS ARE CORDIALLY INVITED TO ATTEND

Fort Lauderdale Marriott North
Phone: 954-771-0440
Fax:   954-772-9834
Southeast Florida Chapter of NIGP, Inc.

REGISTRATION:

Enclosed is a check in the amount of $______ for Friday, December 5, 2003 Southeast Florida Chapter of NIGP, Inc. Meeting

Name: ____________________________     Title: ____________________________

Telephone: ________________________   FAX: ____________________________

Entity: ____________________________    E-Mail: ____________________________

Mailing Address: __________________________________________________________

City: ____________________________     State: ________ Zip: _________________

Please make checks payable to: Southeast Florida Chapter of NIGP, Inc.

Mail checks to:  Broward County Port Everglades
Attn: Irene Costa
1850 Eller Drive, 6th Floor
Fort Lauderdale, FL 33316

Phone:  954-468-3517
Fax:  954-761-1561
Email:  icosta@broward.org

NOTE: Registration and Payment Due by Friday, November 21, 2003.
GUEST REGISTRATION:

Enclosed is a check in the amount of $______ for my guest, for Friday, December 5, 2003 Southeast Florida Chapter of NIGP, Inc. Meeting

Name of Guest ________________________________________________

Name of Member ______________________________________________

Telephone: ________________________   FAX: __________________

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Email: icosta@broward.org
PRO-D Committee Report

In 2003, the Southeast Florida Chapter of NIGP, Inc. reached 148 professional purchasers with eight educational classes. Some class participants were beginning purchasers, others were seasoned professionals who were looking for refresher classes or studying to take certification examinations. Most class participants were Chapter members, but some were from as far away as Toronto, Canada. We will cap our 2003 Educational Program with a CPPB Exam on December 19 at the Broward County Governmental Complex.

Already, there are seven educational classes scheduled through June 2004. We will again be offering the building-block classes for CPPB Certification (General Public Procurement on February 17 – 19, 2004 and Intermediate Public Procurement on April 6-8, 2004) to ensure that NIGP members studying for certification receive all the assistance they need.

Other classes to facilitate the needs and interests of members are also being offered (Specification Writing, Diversity Advantage, and two more Power Series Seminars).

The Pro-D Committee would like to hear from members about topics of interest for the Power Series seminars which are scheduled in February and May 2004. To better structure the Chapter’s Educational Program for the remainder of 2004, a survey asking members to define their wishes and requirements for future seminars will be coming your way very soon.

If you have any questions or comments regarding future seminars, please call Karen Walbridge at (954)357-5946 or e-mail at kwalbridge@broward.org.
# 2004 Professional Development Schedule

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<tr>
<th>Check Desired Course</th>
<th>Title</th>
<th>Location</th>
<th>Date/Time</th>
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<td>Public Procurement</td>
<td>Anne Kolb Nature Center- Hollywood</td>
<td>January 13 - 15 2004</td>
<td>N - $300.00, C - $400.00, NM - $750.00</td>
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<td>TBA</td>
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<td>General Public</td>
<td>Anne Kolb Nature Center- Hollywood</td>
<td>February 17 - 19 2004</td>
<td>N - $300.00, C - $400.00, NM - $750.00</td>
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<td>March 11 2004</td>
<td>N - $100.00, C - $140.00, NM - $250.00</td>
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<tr>
<td>Specification Writing</td>
<td>Anne Kolb Nature Center- Hollywood</td>
<td>April 6 - 8 2004</td>
<td>N - $300.00, C - $400.00, NM - $750.00</td>
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<tr>
<td>Intermediate Public</td>
<td>Anne Kolb Nature Center- Hollywood</td>
<td>May 2004 TBA</td>
<td>N - $30.00, C - $30.00, NM - $60.00</td>
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<tr>
<td>Procurement</td>
<td>Anne Kolb Nature Center- Hollywood</td>
<td>June 10 2004</td>
<td>N - $100.00, C - $140.00, NM - $250.00</td>
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2004 PROFESSIONAL DEVELOPMENT REGISTRATION FORM

9N - National NIGP Member*  9C - Chapter Member  9NM - Non-member
*If National NIGP Member, please state your National NIGP Member Number ______

Name: ____________________________________________
Entity: ____________________________________________
Address: ____________________________________________
City: _________________________, FL. Zip: ________________
Telephone: (        ) _____________ Facsimile: (        ) ___________________
E-mail Address: _______________________________________
Course Desired: _______________________________________
Date of Course: _______________________________________

Payment arrangements must be made in advance.
Make checks payable to:
Southeast Florida Chapter of NIGP, Inc.

Mail registration form and payment (No Purchase Orders) to:
Karen Walbridge, C.P.M., CPPB
Broward County Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, FL 33301
Telephone: (954) 357-5946
Fax: (954) 357-8535
E-mail: kwalbridge@broward.org
CONGRATULATIONS TO THE FOLLOWING MEMBERS THAT OBTAINED CERTIFICATION OR RECERTIFICATIONS

New Certification CPPO

Marilyn Cahill, CPPO, CPPB
Admin. Coordinator I
Broward County Bd. of County Commissioners

Steven Long, CPPO, C.P.M., CPCM
Contracts Manager
Southwest FL Water Management District

Re-Certifications CPPB's

Vernetha Green, CPPB
Senior Buyer
Palm Beach County

Jacqueline King, CPPB
Purchasing Agent
City of Pompano Beach

Susan Kuzenka, CPPO, CPPB
Contracts & Automation Manager
Broward County Sheriff's Office

Terry Walker, CPPB
Procurement Administrative Coordinator
Broward County Bd. of County Commissioners

Timothy Planco, CPPB
Central Stores Coordinator
City of Coral Springs

Arthur DeRostaing, CPPB
Contracts Officer
City of West Palm Beach
Congratulation to the following member agencies who received the Achievement of Excellence in Procurement (AEP) Award from the National Purchasing Institute (NPI) at the Florida Association of Public Purchasing Officers (FAPPO) Fall Conference on October 24th, 2003:

Broward County
City of Miramar
City of West Palm Beach
Solid Waste Authority of Palm Beach County
TRI-County Commuter Rail Authority

The 2006 Annual Forum and Products Exposition will be held in Tampa, Florida

Congratulations to the Tampa Bay Chapter of NIGP

Start making plans to attend the NIGP 59th, 2004 Annual Forum and Products Exposition in Biloxi, Mississippi August 7-11, 2004
CONGRATULATIONS TO 2004 NIGP AND CO-OP OFFICERS

**President**
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**NIGP OFFICERS 2003**

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**CO-OP OFFICERS 2003**

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Wellington, FL 33414  
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For additional information contact:  
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Fax: 954-537-2655  
Email: jmariani@broward.org