Hi IPPA Members,

I am assuming we are all looking forward to Spring because I know that I am ready.

Check out the new “Question of the Season” segment in the newsletter. I thought it would be interesting to ask a question in each of the newsletters and print the responses in the following newsletter. It will give each of us an opportunity to see how other professional peers deal with certain problems. The first question will be “How does the P-Card Administrator punish/reprimand a p-card purchase that is not allowed by your p-card policy?”

The IPPA Spring Meeting will be held May 3rd at the Otter Creek Golf Course Pinnacle Club in Ankeny hosted by Sandy McClure. She is planning an exciting day for all of us, so please plan on attending the meeting. NIGP Professional Trainer Michael Bevis (City of Naperville, IL) will be teaching a one day class on May 4th entitled “Adding Value to the Procurement Process.” Mr. Bevis is a very energetic speaker and the day should be full of lots of fun and laughs.

NIGP’s 66th Annual Forum will be held in National Harbor, Maryland, on August 25th – 29th. Stretch your training dollars and take advantage of a $50 early registration discount and a $250 hotel reservation discount through April 29th.

We are always looking for volunteers to host classes, meetings or to be on a committee. If you are interested in volunteering please contact any of the board members with questions. We would be more than willing to talk with you.

Hope to see many of you in May in Ankeny.

Regards

June
Spring is in the air! The snow is melting and soon the tulips and crocus will be blooming. Another sign of spring is the beginning of the 2011 slate of classes being offered through IPPA. Take advantage of the opportunity for great classes taught by NIGP experts. Listed below are the 2011 classes. Go to www.nigp.org to register – enroll 60 days or more in advance of the class start date and save $$$.

### Upcoming Classes

#### Announcing upcoming class

**IOWA**

- March 24-25 – Ames “Contracting for Public Sector Services”
- April 6-8 – Iowa City “Developing & Managing Requests for Proposals” **Cancelled due to low enrollment**

**MINNESOTA**

- April 27-29 – Minneapolis “Contract Management”

To Register go to [www.nigp.org](http://www.nigp.org)

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**Welcome New Members**

- **Heather Mell**
  City of Cedar Rapids

- **Jody Rausch**
  Kirkwood Community College

- **Wanda Allen-Lin**
  City of Ames

- **Andrew Saxton**
  Dept of Admin Services

- **Karl Wendt**
  Dept of Admin Services

- **Suzy Trotter**
  Dept of Admin Services

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**Education Committee Report**, by Diane Rodenkirk, CPPB

**Chairperson**

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- Contracting for Public Sector Services – March 24-25 – Ames
- Developing & Managing Requests for Proposals – April 6-8 – Iowa City **Cancelled due to low enrollment**
- Adding Value to the Procurement Process – May 4 – Ankeny
- Intro to Public Procurement – September 13-15 – Des Moines
- Principles & Techniques of Problem Solving – October 26 – Bettendorf

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**It’s a Party**

Friday, April 29th
2-4
City of Ames Council Chambers

**For Luana’s Retirement**
New UPPCC Certification, Submitted by June Nashy, CPPB

New UPPCC Certification Eligibility Requirements are changing January 1, 2014.

Are you one of those people who thought about obtaining a Certified Professional Public Buyer (CPPB) or Certified Public Procurement Officer (CPPO), but keep putting it off? Keep in mind that the certification requirements are changing. The biggest change is that you will need a formal educational degree from an accredited college or university.

We have started a list of people that we know this requirement is going to affect and would like to make sure we are including everyone on this list. Please contact Chris Weinard at christine-weinard@iowa-city.org, if you would like to be included in the plan to get certified before January 1, 2014.

If you have any questions regarding the new certification requirements the website is http://www.uppcc.org/certified/newcertelig.aspx

Question of the Season, by June Nashy, CPPB

How does the P-Card Administrator punish/reprimand a p-card purchase that is not allowed by your p-card policy? For example, we had a p-card user purchase lunch for members of a meeting he was attending. We have food/restaurants blocked, so we are unclear how this purchase was made. The restaurant was out of town, which means he should have filled out the paperwork required for traveling and should have received a per diem to pay for his meal. On top of all of this, he had no receipt for the documentation required for the p-card reconciliation process.

Please send responses to june-nasby@iowa-city.org. Responses will be in the next Iowa Procurement Connection.
Brain Teaser: March is Purchasing Month

Try your hand at these words. Good Luck!!

1. SCUREPHA RRDEO
2. VSDAI CNBOA TAC
3. RCFEO JEEAUMR
4. HCSETI
5. TTIINNGSAOOE
6. SCURPHA QRSTNIIIEUO
7. QRTEEUS RFO OOLRSPPA
8. AOWI BCPLUI EERRPTCUMON OOIIAATNSSC
9. NNOOBSRI MPTNAA TAC
10. MTSRE DAN NNOOIIICSDT

Spring Meeting & Training Conference

May 3-4, 2011 at Otter Creek Golf Course Pinnacle Club

Day One: Tuesday, May 3, 2011

2011 Annual Meeting of the Membership

Speaker Highlights:

- Targeting Small Business
- Accountable Government Act
- Drafting a Service Contract with Performance Measures

Day Two: Wednesday, May 4, 2011

NIGP Class: Adding Value to the Procurement Process

Instructor: Mr. Michael Bevis, CPPO, C.P.M., PMP
**Member “Spotlight” – Luana Stoneking**

Q: How many Years in Purchasing?
A: It will be 33 in March 2011

Q: How did you get into Purchasing?
A: I was in Accounting and took a couple of DMACC purchasing classes. Shortly after I took the second class there was a reorganization of support service departments within the City and a position became available. I was very fortunate to get the job.

Q: What was your most unusual procurement?
A: I don’t directly do very many procurements anymore, but I remember one calla a “channel monster” that was for the WPC (sewage treatment) Plant – use your imagination. I also remember a bid for replacing a slime slaker at the Water Plant. I just couldn’t seem to comprehend what they were describing, so I went over to the Plant to see what it was and how it worked. Then there was the time the wall blew out of the Resource Recovery Plant (and slid onto Lincoln Way)...

Q: Which procurement are you the most proud of?
A: P-card program – I call it my thousand-hour project. That’s between developing policies and procedures, doing the RFP, evaluating proposals, getting a contract awarded, and setting up the system. My NIGP contacts were wonderful getting me samples and contact information.

Q: Home town?
A: I’m originally from Klemme, Iowa.

Q: What do you like to do outside of work?
A: Travel, read, shop. I attend Zumba a couple of times a week and it’s actually almost fun – for exercise.

Q: Favorite book, movie, dream vacation?
A: I’m an avid reader, but it’s more fun to talk about vacation. We have been fortunate to take some great ones in the past few years, and have another one planned for May 2011 – I will be crossing the Atlantic Ocean on a ship during the IPPA Spring conference. The dream one we have yet to make reality is to Tahiti and the Polynesian Islands.

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**Newsletter**

I would like to thank everyone who submitted an article for this newsletter. Please remember if you have anything to report or pictures you would like to share please send them to me at wellisma@davenportschools.org.