Hello,

As a procurement professional you are in constant contact with a network of suppliers, contractors, management, peers, committees, and many other internal and external customers. We can use these many avenues of communications and networks to promote the many benefits of being a member of the IPPA. By using these avenues we can increase our membership across the State of Iowa.

As a member of IPPA we can get the word out about the many benefits of belonging to such a great organization. Being a member of IPPA allows members access to a network of those dealing with similar struggles and challenges that a procurement professional faces every day. IPPA is full of members who have a depth of experiences that you should take advantage of and use as a resource to help solve problems and improve your processes. There are also opportunities to volunteer to help keep the chapter running. These opportunities help those procurement professionals to expand knowledge and to meet other procurement professionals.

Invite a nonmember to our Spring 2017 meeting. This is an opportunity to show someone what IPPA is all about. They can network with other professionals face to face and be able to relate to some of the day to day situations and participate in the classes that are offered.

The Board and I would like to thank you for being a member. See you at the Spring meeting in Ames.

Sincerely

Randy Bennett
Educational Opportunities

Upcoming Classes:

- **Introduction to Public Procurement**, Des Moines, May 16-18
  
  Register by April 15th to avoid a late registration fee!

Additional classes are in the process of being scheduled. Watch the IPPA website for more information so as classes are scheduled you can take advantage of the $25 early registration discount per class by registering 60 or more days in advance. A late fee of $50 will be assessed for registrations received within 30 days of the course.

Contact an Education Committee member with questions.
Laurie McCracken, 515-239-5183, lmccracken@city.ames.ia.us, Chair
Mary Niichel-Hegwood, 319-356-5078, mary-niichel@iowa-city.org
Christine Weinard, 319-356-5079, chris-weinard@iowa-city.org
Kathy Harper, 515-281-3089, kathy.harper2@iowa.gov

Spring 2017 Chapter Meeting

The 2017 IPPA Spring Meeting will be held Wednesday, May 3, 2017 at The Huxley Learning Center located in Huxley, IA. The Spring Meeting is hosted by Iowa State University, Iowa Department of Transportation & City of Ames. We have a great line up of sessions scheduled for the day and will cover the following subjects:

- Evaluation of Cooperative Agreements
- Avoiding Bid Protests & Handling the Ones That Happen
- Walking in the Customer’s Shoes
- Independent Contractor or Employee: Why It Matters & How to Determine
- Enhance Communication & Relationships with Our Vendors
- The Iowa DOT’s Traffic Management Center, what it is, how it was procured and what it does for Iowans

We will start the day with a continental breakfast at 8:00 AM and the program will begin at 8:30 AM. The cost for the day is $30/IPPA Members & $40/Non-Member. The agenda and registration form is included in the newsletter for further information. You can register through the website too. Go to https://www.ippanigp.org.

Direct questions to Karen Server at 515-239-5127 or kserver@city.ames.ia.us.
## IPPA 2017 Spring Meeting & Training Conference Agenda

**May 3, 2017 in Huxley, IA**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
</tr>
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<tbody>
<tr>
<td>8:00-8:30 am</td>
<td>Registration, networking and continental breakfast</td>
</tr>
<tr>
<td>8:30-8:45 am</td>
<td>Kick-off and introductions – Welcome from the Huxley Learning Center &amp; IPPA President</td>
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<tr>
<td>8:45-9:45 am</td>
<td>Evaluation of Cooperative Agreements – Jamie Albertson, Iowa State University, Purchasing Agent</td>
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<td></td>
<td>Karen Server, City of Ames, Purchasing Manager</td>
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<tr>
<td>9:45-10:00 am</td>
<td>Break</td>
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<tr>
<td>10:00-11:00 am</td>
<td>Avoiding Bid Protests &amp; Handling the Ones That Happen – Nancy Brooks, Iowa State University, Interim Assistant Vice President for Business Affairs</td>
</tr>
<tr>
<td>11:00-12:00 pm</td>
<td>Walking in the Customer’s Shoes – Tricia Danielsen, Meeting Tree Solutions, Council Bluffs, IA</td>
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<tr>
<td>12:00-12:30 pm</td>
<td>Lunch</td>
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<tr>
<td>12:30-1:15 pm</td>
<td>Business Meeting</td>
</tr>
<tr>
<td>1:15-2:15 pm</td>
<td>Independent Contractor or Employee: Why It Matters &amp; How to Determine – Nancy Brooks, Iowa State University, Interim Assistant Vice President for Business Affairs</td>
</tr>
<tr>
<td>2:15-2:30 pm</td>
<td>Break</td>
</tr>
<tr>
<td>2:30-3:15 pm</td>
<td>Enhance Communication &amp; Relationships with Our Vendors – CIRAS Team – Pam Russenberger, Andy Alexander, Jody Essex &amp; Mary Zimmerman</td>
</tr>
<tr>
<td>3:15-4:00 pm</td>
<td>The Iowa DOT’s Traffic Management Center, What It Is, How it Was Procured &amp; What Does For Iowans? – Bonnie Castillo, Iowa Department of Transportation, Manager of the Traffic Management Center</td>
</tr>
</tbody>
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2017 IPPA SPRING MEETING
Wednesday, May 3, 2017

The Huxley Learning Center
1551 Highway 210
Huxley, IA 50124

Registration deadline: April 27, 2017

Contact Karen Server with the City of Ames with Questions kserver@city.ames.ia.us

Registration

Is this your first IPPA Conference? _____Yes _____No

Participant's Name ____________________________________________________

Agency ______________________________________________________________

Agency Address _______________________________________________________

City/State/Zip _________________________________________________________

Daytime Phone ________________________________________________________

Email ________________________________________________________________

_____ IPPA Member Conference Registration Fee $30.00 (includes lunch)

_____ Non-Member Conference Registration Fee $40.00 (includes lunch)

If you require a special dietary need for lunch, please contact Karen Server.

Credits will be given for Continuing Education
(Your certificate will be available to print from the website after the meeting)

Register online at: https://www.ippanigp.org and pay by credit card or check (check to be mailed to address listed below)

OR

Send this Registration Form and Check to:
Stacy Sassman, IPPA Treasurer
1700 Bel Air Drive
Ames, IA  50010
Phone 515-294-9390
ssassman@iastate.edu
Nomination Committee News

This time of year is pretty quiet for the Nominating Committee, although Spring does get us thinking about growth (adding new faces) and new beginnings and also seeing things blossom from past labors (recruiting). If you have been an IPPA member for a while now, but have yet to jump into becoming more involved by serving on committees or on the Board, why not get started in 2017? Do something new and different, and grow your network, talents and skills! All members can (and should) be involved and each one has something valuable to contribute.

The committees to review and select from are listed on the IPPA website: https://www.ippanigp.org/insidepages/committees/.

Take a look today and see which one you could enjoy serving on in 2017.

Contact a member of the Nominating Committee to express your interest or learn more about committee membership. Please do it, you won’t regret it!

Committee Members
Laurie Hoing, 515-270-0405 ext.14024, laurie@aeapurchasing.org, Chair
Diane Muench, 319-286-5023, d.muench@cedar-rapids.org
Board Liaison: Renee Funk, 319-335-0382, renee-funk@uiowa.edu

Introducing our New Free Mobile App!

We’re excited to announce the debut of our new Mobile App for our members on the go!

Now, you can get easy access to key features from our website, anytime, anywhere. Plus, it’s available for both iPhone and Android users.

With the Mobile App, you can:
- access your member profile
- review/renew your membership
- confirm and manage your meeting registrations
- get the latest news
- check out new job opportunities

To get the App, click the ad (as pictured in this article) in the lower right area of our home page and follow the instruction guide to add the Mobile App to your phone’s home screen and start accessing our site from your mobile device.
Judy Lehman Retires

After 25 years with the City of Cedar Rapids, I will be retiring on March 31st. I am truly thankful for the opportunities and experiences that I’ve had in my career as a public procurement professional. As I was cleaning out a file cabinet, I ran across an invitation to the first meeting of my peers from across the State of Iowa. It was a small group with some of my mentors; Ken Paulsen, Luana Stoneking, Ruth Callahan, Dave Kaili and a few others. We really didn’t have much of an agenda as we thought it would be a good thing to just get to know each other. One thing we learned that day is that we were all dealing with many of the same issues. We continued to meet informally for years. Who would have thought that it would evolve to become the talented group of professionals called the Iowa Public Procurement Association?

I reflect on how you supported me during the flood of 2008, how you answered my many email questions and how you have sent sample documents whenever I requested them. I also reflect on the many friendships that were formed at my first NIGP national conference in Halifax, Nova Scotia and many more in St. Louis, Portland, Seattle, San Antonio, Biloxi and Tampa. You all have inspired me, mentored me, supported me and enriched my career more than you will ever know.

On March 31st I’m going to hang up my purchasing hat and begin a new chapter of my life. Everyone asks me “What are your plans?” First, I’m going to turn off my alarm clock and then I’m going to do more of what I love to do. So you will find me on the bike trails, traveling, in my garden or maybe just curled up in my favorite chair reading a good book!

Warm Regards,

Judy

IPPA Membership

Come join our organization today. Our membership fee is only $20. You can register through the IPPA website at https://www.ippanigp.org/. The IPPA is dedicated to enhancing the level of professionalism in our careers by: bi-annual chapter meetings and trainings, networking opportunities, volunteer opportunities, CEU courses, training by NIGP leaders, classes to prepare for the CPPB/CPPO certifications, and so much more.

continued on next page
IPPA Membership, cont.

The IPPA is a wonderful outlet to our members for professional counsel. The networking aspect of what this organization has to offer can take a little stress off a difficult decision you might have to make at your workplace. We offer each other support by sharing ideas, processes, forms, our experiences with a variety of procurements, and discussions of outcomes in our challenging profession.

You may know someone in procurement in a surrounding community in your area, or have other co-workers that would benefit in what the IPPA has to offer. Please invite them to the next meeting which will be held May 3, 2017 in Huxley, IA or have them contact Karen directly.

If your membership has expired, don’t worry, it’s simple to renew. Go to the IPPA website at https://www.ippanigp.org/. All procurement professionals are welcome!
Karen Server, IPPA Membership Committee, kserver@city.ames.ia.us or 515-239-5127.

NEWSLETTER ARTICLES
The IPPA Chapter Connection newsletter is a quarterly publication. Newsletters will be published in March, June, September, and December.
Re-certification points are given for any newsletter articles that are submitted for publication.
You may submit articles to Rebecca Johnson via email at r.johnson2@cedar-rapids.org.