Dear Chapter Members and Colleagues,

As we close out summer, I am excited to report that the Chapter has continued to meet and/or exceed our goals. One of the Chapter goals for last year was to increase membership. This did not go unnoticed by NIGP as the Chapter received the Excellence in Membership, Recruitment, Retention and Engagement award this year at Forum in Nashville.

As you know, the election of officers was held at the September Chapter Meeting for the Secretary, Professional Development and Communications. Please join me in congratulating our newly elected 2018 Board Members:

James Hanney, Hillsborough County Aviation Authority – Secretary
Stephanie Swinson, City of St. Pete - Professional Development
Ashely Linden, Pasco County Schools - Communications

Just around the corner on Friday, October 12th is our annual trade show at the Tampa Convention Center. We are still accepting registrations through October 5th, so continue reaching out to your suppliers so we can increase the number registered. I am happy to report that we have approximately 50 vendors currently registered. A big thank you to Michelle Gomez, Trade Show Chair, along with the Co-Chair, CeCe Gibbons-Peoples and Committee Chairs and Members who have been working hard to put on a great show for our suppliers this year.

Continued on next page
Board Member Updates

Continued from previous page

There will also be one final newsletter issued for 2018 and we look forward to hearing from you. If you have attended one of our Chapter events for the first time, the FAPPO Conference or the National Forum in Nashville, TN, I hope you will consider writing an article to tell us about your experiences!

Although I have said it many times before, I would like to say it again, thank you! Thank you for being a member and for your continued dedication in making our Chapter so successful.

As always, please do not hesitate to reach out to me should you have any questions or would like to share any ideas on what we can do to in the future to make our chapter even better!

*Stephanie Bunford, CPPB,*
Chapter President - 2018

Want to Get the Latest Quick Updates on Chapter News?
Want to Show Off the Photos from Chapter Meetings on Your Smart Phone?

OR VISIT:
https://www.facebook.com/pages/NIGP-Tampa-Bay-Area-Chapter/314130835389581
Board Member Updates

TBAC Vice President

Scholarship Points

This year is rapidly winding down but there is still opportunity to earn 2018 Scholarship Points including participation in the Fall Trade Show on October 12th, attending the December Chapter Quarterly Luncheon Meeting or submitting an article for the December Chapter Newsletter. Please consider volunteering your time.

The Scholarship Point Spreadsheet will be updated to include points for the September Chapter Luncheon and Newsletter participation and available for viewing on the Website in early October 2018. Simply click the “Document and Files” link, “Chapter Scholarships,” and “2018 Member Scholarship Point Tracking Spreadsheet” to view your progress.

For those of you attending upcoming NIGP seminars or getting certified via scholarship, please remember to complete your reimbursement paperwork and submit to me for approval once you have completed your commitment.

TBAC Board Strategic Planning Meeting

The Board is planning to meet on October 25th to strategically plan for the 2019 calendar year as it relates to Chapter initiatives. This will be the current Board members first opportunity to work with three (3) newly elected Board members for 2019, which is very exciting. We will be discussing ideas, strategies and events for the upcoming year as we attempt to meet our Chapter goals and objectives. Should you have suggestions, feel free to email me at ddfchter@pinellascounty.org so that I am able to present your ideas or suggestions to the Board. With your support, I look forward to being your Chapter President in 2019.

Thank you for your enthusiasm, encouragement and commitment.

David D. Fechter, AICP, CPPB
Chapter Vice President - 2018
Board Member Updates

TBAC Treasurer

Forum is over!!! It has been a busy few months, with reimbursements for subsidies provided by the Chapter for Effective Management of Construction Contracts and Practical Specification Writing, as well as Forum hotel payments. As of today the Chapter has paid a total of $33,053.36 in scholarship awards. We have collected a total of $486 in 50/50 raffles for Metropolitan Ministries and we are looking forward to collecting more than ever at our Basket Raffle at the Fall Trade Show. The Chapter’s net profit for 2018 is currently at $11,639.00 as of September 2\textsuperscript{nd}. Please continue to reach out to your suppliers to register for the Fall Trade Show on October 12, 2018.

\textit{Tara Bohnsack, CPPO, CPPB}
Chapter Treasurer - 2018

TBAC Secretary

The Chapter Board held four (4) meetings during the second quarter. Below are the dates and highlights on priority items:

Chapter Board meeting dates:

June 26, 2018 - Tampa Airport Warehouse
July 17, 2018 – Phone conference
August 7, 2018 – Phone conference
September 7, 2018 – Rusty Pelican

Highlights of items discussed and/or approved and action taken during the second quarter included:

Trade Show expenses and details
Logo Contest
Chapter sponsored NIGP Classes
Elections
FORUM
Volunteer Appreciation Event – Bowling in December

\textit{Bobbie Hamilton, CPPB}
Chapter Secretary- 2018
Darold Knowles and Lee Elia were our honored speakers. Thank you for sharing your MLB experiences with us!
At our September Chapter Luncheon we asked for donations to NOPE, Narcotics Overdose Prevention and Education, of Hillsborough and our Chapter showed up in force! We collected over $3,800 in donations!!!

YOUR contributions funded a sorely needed equipment trailer for NOPE. Check out what we can do when we come together......the new trailer and Lynne Knowles from NOPE Hillsborough pictured below.
It’s that time of year again! Time for the TBAC NIGP Fall Supplier Exhibition & Trade Show. We have plenty of booths available so it’s important to keep inviting suppliers to fill all 105 booths! The deadline for vendor registrations is Friday, October 5, 2018.

Our Trade Shows (Fall Trade Show and Spring Reverse Trade Show) generate the majority of funds raised for scholarship funds. We need **YOU** to promote this event to every supplier!

Also, don’t forget to register to attend as a representative from your entity. Invite the decision makers from your departments as well!

Be sure to do your part of make this a successful show!!

Michelle Gomez,
2018 Trade Show Chair
Thank You Letter from Pinellas Sheriff’s Police Athletic League (PAL)

Dr. Taina Kading,

Thanks to you we have an amazing head start in gathering school supplies for our back to school event! Because of your efforts, children will now have the tools they need to succeed in the upcoming school year. We are so glad you could attend our mural event and meet some of the children you have directly impacted. We thank you for your continued support and hope to see you again soon!

Sincerely, Michelle
Women in Procurement:  
Pushing for Progress - An Interview with Marcheta Gillespie  
Part 1

Marcheta is the former Director of Procurement for the City of Tucson. With more than 25 years in public procurement, she was the 2013-2014 President of NIGP and served on the Board of Directors for 10 years. She was the first Chair of the NIGP Talent Council and Chair of the NIGP 2.0 Task Force, an historic project of governance model transformation. She is now an independent consultant and recently hosted a Women in Procurement session at the 2018 NIGP Forum. She has graciously agreed to share her thoughts with the Tampa Bay Chapter!

Question 1: The Women in Procurement session at the 2018 Forum was a first, at least from what I can remember. What inspired adding this as a session?

About a year ago, I was chatting with my good friends and fellow procurement professionals, Lourdes Coss and Tammy Rimes, at the AZ NIGP Conference. I was sharing a difficult situation I was in; getting advice from two women I highly respect and admire….part of my professional “tribe”. To my surprise, they each began to share very similar experiences. I was so struck by the fact that, in spite of having known one another for years, here were three successful, professional women who had gone through similar situations, experiencing similar disparities and we didn’t even know it. So, why was that? Why had we not shared out stories? Was it for lack of an opportunity or venue to do so? Were we reluctant to share because of a fear of being judged or condemned by others for even suggesting that, in this day and age, we had been treated differently because we were women? It was a very enlightening conversation and it presented very intriguing questions we didn’t have answers to.

It was about that time that the #MeToo movement was at the forefront of the media. We joked around that we should get a “road show” together and start these conversations with other women. When I got back home, I thought a lot about our discussion. One day I came across a post about the #PressforProgress movement. a movement that grew out of the #MeToo movement. #PressforProgress focused more on making proactive and position changes for women in all industries. For me, this was in contrast with the #MeToo movement, which was drawing a lot of criticism and negativity. It was a movement I wasn’t connecting with, so the #PfP was something I felt I related to far more…..make positive change.

Given I found no community for sharing and engaging women in these difficult conversations in our procurement profession, I felt like Lourdes, Tammy and I had touched on something that had real potential for making positive change in our community. The next day, NIGP had published it’s call for presentation…..perfect timing for a perfect opportunity!
Women in Procurement: 
Pushing for Progress - An Interview with Marcheta Gillespie Cont’d

Question 2: As a woman in Procurement, and now a Procurement consultant, what are your personal experiences that you feel may be different from your male counterparts in both roles?

I want to start by saying, I have been truly blessed throughout my career with some amazing opportunities and experiences. I was also blessed with incredible mentors, women AND men. I have had a successful career in government, in my volunteer leadership roles and in my own consulting business. I have worked with and for some wonderful agencies, associations and businesses. However, I have also had experiences over the years that I would categorize as “disparate treatment” due to my gender. I say that knowing that there will be people who react to that characterization. And that’s ok….I welcome that discussion. I can only speak to my own experiences and those of the women on my panels. Although others can be critical and suggest women “are no longer treated differently than men”, their personal reality and experiences of parity does not mean disparity doesn’t exist.

I prefer not to share my specific experiences, as I do not want to cause anyone harm or embarrassment. I will say that I have had very specific experiences where my treatment was in stark contrast to the treatment of male colleagues. And I certainly know the struggle of being a working woman trying to balance career and family. I have observed countless women allowing themselves to be held back, not recognizing the value they bring to the table and women who lack the support structure they need to be the best versions of themselves. For me, that has more to do with what we can accomplish together than focusing on any specific disparity of the past.

The Women in Procurement and #PfP initiatives aren’t about blaming others, they are about creating awareness through sharing and learning from one another. They are about creating a community and resources where we can help women grow and learn from how other women have succeeded in this profession. This is about finding opportunities to make meaningful change.

Question 3: We’ve all read about disparities. Are they real? What is the most stunning disparity in your view and how can it be improved?

I’m someone who wants to see evidence and data to support a theory or observation. When we first started talking about this subject, I wanted to hear what the women in our profession were saying. I was so surprised with the number of responses to our survey…almost 400 responses! And it surprised me to see almost sixty-five (65%) of women said they had experienced disparity based upon gender, age, race or appearance. So, how do we know there was disparity? How do we prove the disparity? Tough questions to answer. We do have opportunities to address actual disparities proven through data (pay disparity of 30% for women). But for the other issues identified through the survey, we’ll be discussing those in more detail in the future. But for now, I believe that it is enough to have that many women even “perceiving” that they have and are being treated disparately. This effort is about helping women improve, building a community of resources and sharing stories other women can learn from, particularly younger women. So, let’s take that opportunity and see where this journey leads us.
Women in Procurement: Pushing for Progress - An Interview with Marcheta Gillespie Cont’d

**Question 4:** You have mentioned your mentor, Wayne Casper and his support and advocacy throughout your career. Do you think it is essential to have a mentor to become a female leader in a procurement organization? Was it advantageous that your mentor is male? What suggestion would you have for a woman in an agency that for whatever reason does not have a culture that supports mentoring?

Absolutely get a mentor and be a mentor at some point in your career. You get, you give back. It’s that simple. I was blessed to have a wonderful man as my mentor at my agency. He was the first to encourage me to engage in the profession beyond my local involvement. I believe Wayne was able to challenge me, encourage me and support me to become a successful procurement professional, not because he was a male, but because he was someone who cared and was willing to invest in another professional. However, with that said, I also had some female mentors (Marsha Freeman, Jennie “Mother” Readey) who helped me in other ways. They offered perspective to challenges that were unique to being a female professional. It was this blend of individuals that I believe helped me pave my career path. For the women who don’t have a mentor, contact me! Through our efforts in the #pressforprogress and NIGP initiatives, we are working to build a mentor matching program. Also, talk to other professionals and look for those who demonstrate the confidence, compassion, creativity, proficiency and excellence that you strive for…..those are your potential mentors! They don’t need to be in your agency and they don’t need to be in procurement (although those are certainly great alignments), they just need to demonstrate a willingness in developing and promoting other leaders around them, as well as sharing knowledge and offering perspective on growth opportunities.

Barbara Grilli CPPO, CPPB, C.P.M., FCCM
Purchasing Manager
City of St. Petersburg

**Part 2 Next Issue:**

The seat at the table, advice to your “young self,” mis-steps, challenges and what’s next.
A Tale as Old as Time; My Adventures in Creating a Control Management Program
Chris Coghill, CPPO, CPPB
Contracts Manager, Hillsborough BoCC

Just think about it. Procurement and contract management have been around as long as people have been around. Even the caveman bartered for things necessary to their survival…..with severe consequences if the “contract” was not completed!

I recently transferred from Procurement Services to Solid Waste Management. I’ve been in Procurement for over 15 years and the emphasis has always been on the solicitation portion of the process. Though I’ve done “contract administration”, I’ve never built a contract management program from the ground up. I know what you’re thinking. What was she thinking, taking this on???

I have to tell you; it’s been easier and harder than I thought. As I’ve researched and thought and created, one thing would lead to another then to another and, well you get the point.

Let’s start with my first day. Way back in February (yes, ages ago, right?), I started my new job with high expectations. I knew what I wanted to do and how I thought a good, beginning program should be constructed. Begin with objectives, seque into requirements, then develop processes. Easy-peasy. Thank goodness that plagiarism is alive and well otherwise I would have had a much harder row to hoe.

I began by tackling the research. I delved into NIGP’s Document Library, using terms such as “contract administration”, “contract management”, and “contracts”. Unfortunately, I didn’t find much that would help me get started. Then I re-read my Contract Administration text, trying to find nuggets of wisdom that would put on the right path. Next, I put out a cry for help via NIGP’s NSite, through the Contract Administration community. I received a reply from Lloyd Windle, Contract Manager for the City of Tucson, AZ. It seems that the City is developing a program as well! Lloyd was kind enough to share what they have developed, along with forms and research gleaned from a couple of other agencies. What an incredible windfall!

From the documentation Lloyd provided and my limited experience, I began building a Process and Procedures Manual. I can’t tell you how many times I’ve stopped and started, as well as tweaked and refined the manual. Each time I would think I had a section downpat, I’d begin thinking, well what about this? Or what about that? Thoughts that would send me back to the research……..

Keep in mind that, while I was working on this, I was also providing procurement support to our project managers. From day one, I hit the ground running. Our division includes Mosquito Control (no, I’m not sure what Mosquito Control has to do with Solid Waste but who am I to judge?) and they were in desperate need of assistance in creating bid packages for what started with 3 bids and morphed into 6. Sometimes it’s just not that easy to herd the cats, you know?

In order to make sense of the chaos, I quickly developed what I’m calling a Specifications template. Hillsborough County Procurement Services issues all solicitations, formal and informal, through Oracle® iSupplier/Sourcing. Having issued dozens and dozens of procurements during my tenure with Procurement, I decided that the Specifications template should mimic the bid document while only providing the variable information relevant to the individual procurement. I wrote, re-wrote, and updated the specs as directed by Mosquito Control. Once I had approved specifications, I created the bid package and the requisition and sent it off for approvals. From there Procurement issued a bid for each of the packages and we commenced with the process. Having worked through this exercise immediately upon starting with Solid Waste stoked the energy; let’s get this party started!
A Tale as Old as Time; My Adventures in Creating a Control Management Program
Chris Coghill, CPPO, CPPB
Contracts Manager, Hillsborough BoCC

I created four specific tasks that I felt best outlined our contract management process: (1) Procurement Planning; (2) Solicitation Package Development; (3) Solicitation Process Support; and (4) Contract Administration. This seemed to be a good delineation of the tasks that encompass contract management, at least to my mind. The definition for each task has been defined as such:

**Project Planning.** This involves discussion centered on the development of a project, CIP or operational. This should occur when a project is first being considered; (project can be a commodity or a service, construction services or professional services). This involves defining the end result of the eventual contract or purchase order, development of specifications and other necessary aspects of a procurement, and creation of a timeline that identifies any milestones that need to be met.

**Solicitation Package Development.** Once a defined set of specifications are created, the Contracts Section shall put together the required paperwork in order to submit the requisition (request) to Procurement Services. The paperwork is known as the “Bid Package”.

**Solicitation Process Support.** While the procurement is active the Contracts Section will help facilitate any information or documentation that Procurement Services may need.

**Contract Administration.** This final activity is the most comprehensive as it involves administration of the contract from the Kick-off meeting through to completion of the work and final evaluation of the supplier. The Project Manager will be responsible for operational requirements while the Contracts Section will be responsible for administrative requirements. The Project Manager will be working closely with the Contracts Section during this phase.

As I was writing the manual, thoughts kept creeping in. I’ll need a form for this, I’ll have to explain that. More of that tweaking and refining, which had me calling on people I consider experts in the field and who I’ve held in high esteem for what seems like forever. People like Barbara Grilli, who has offered pearls of wisdom with examples of forms and advice. Others, such as Marian Pace, Denise Schneider, Cheri Alexander, Carrie Mathes, Denise Finn, DeAnna Marshall; these women represent all manner of agencies which rounded out my ideas and have helped to create a draft that I can say I’m proud of.

Even though I’m still in the draft process, I’ve applied several of the ideas and forms that I’ve created to help our project managers in their daily/weekly/monthly contract work. We’ve become a team that counts on one another and that works very well together.

If you work for an agency that provides cradle to grave procurement services and you don’t have a formal contract management program, I encourage you to think about building one. Having at least an outline of what should be done helps get the work done, which is vital to completing the agency’s mission. I hope to soon finalize the program (drafts are with my director for review) and help direct our team forward on our goal of having a best in class contracts management program!

If anyone is interested in any of the research I have, I’m more than happy to share. Feel free to reach out to me at coghillc@hillsboroughcounty.org or at (813) 663-3258.
Small Inventory Enhancements Reap Big Rewards
DeAnna Marshall, MBA, CPPB, C.P.M.
Purchasing Systems Manager, City of Tampa

Inventory is one of those behind the scenes functions that most departments rely on but often take for granted. It is also one of those functions that we are routinely having to justify against outsourcing and budget cuts. As an overseer of the City of Tampa warehouses I am always looking for ways to increase efficiencies and show the value in what we do. We recently implemented a few system enhancements to increase visibility and our Departmental Customers are loving it!

For decades we have maintained a manual list of Authorized Signers for Inventory Stock Issue Forms. But as with most manual processes, it is a challenge to keep this list up to date with retirements, promotions, transfers, retirements and departmental restructuring! Visibility is critical when it comes to employee accountability. With the development of the “Employee Warehouse Activity Report” our Team Leaders, Managers and Administrators can run reports on demand or schedule them to arrive via email on a repetitive basis. The report can be run for a specified date range and include data by specific item, individual employee or department/division. The report includes: employee name, employee number, position, warehouse location, transaction date, stock item number and description, unit of measure, quantity, cost, extended total and transaction type (issue or return). This report has eliminated the need to maintain the outdated manual authorized signer list.

In addition, recently added view only system access allows customers to see what is in stock in real time in each warehouse location. The additional visibility into on hand stock promotes confidence in our operations. It also allows customers to better plan for daily operations and projects.

Communication is key! First and foremost an update was posted to the City’s intranet site including simple instructions on how to access and use these new tools. Outreach included a citywide email and training for Team Leaders organized by our Inventory Field Supervisor. The response has been very positive. What may seem to be minor enhancements can go a long way in building partnerships with your customers!
I am pleased to announce that Amy Flack, Tampa International Airport, Purchasing Manager Non-Capital, received the 2018 David Wagner Distinguished Service Award from the Airport Purchasing Group (APG) at their 2018 annual conference. The David Wagner Distinguished Service Award is awarded to the APG member who displays the highest degree of dedication and service to the APG. Amy has served as Public Relations Director for the last three years, as Annual Conference chairman for several years and has made conference presentations at each of the last three annual conferences. The APG President refers to Amy as the “Manager Wizard” because she does not contain the word “No” in her vocabulary when it comes to volunteering and she continually works behind the scenes to get the work done.

Edward Haines, CPPO, CPPB
Tampa International Airport
Vice President of Procurement
New CPPB’s!

Congratulations to the Chapters newest Certified Professional Public Buyers!

Regina Kavanaugh, CPPB, Tampa Bay Water
Sabrina Kimball, CPPB, Hillsborough County BoCC (not pictured)
Stephanie Swinson, CPPB, City of St. Petersburg
July, August, and September Birthdays!

Carly Cartwright (07/03) Hillsborough County Sheriff's Office
Valorie Thompson (07/04) Hillsborough County Public Schools
James Wunderle (07/07) Hernando County BoCC
Jana Joseph (07/14) Pasco County BoCC
Teresa Gutierrez (07/25) Hillsborough County Public Schools
Daria Dixon (08/11) Hillsborough County BoCC
Cathy Tefft (08/11) Hillsborough County Aviation Authority
Mark Shuman (08/13) Pinellas County School Board
Suzanne Pascarella (08/13) Pinellas County BoCC
Laura Van Swearingen (09/01) Pinellas County Sheriff's Office
Jay Jackus (09/08) City of Tarpon Springs
Cindy Brickey (09/08) City of Tampa
Pamela Player (09/10) Hillsborough County BoCC
Tonya Parker-Rimes (09/16) Hernando County BoCC
Laurie Roberts (09/27) Retired
Stephanie Bunford (09/29) District School Board of Pasco County

Make sure to update your membership profile in Chapter Manager!
A big WELCOME to our newest members:

Kimberlie Washington  
Christopher Arnone  
Michelle Lemire  
Ruby Ranne  
Merry Celeste  
Mary Goldaraz  
Ashley Jones  
Grace Lux  

Pasco County BoCC  
Pasco County BoCC  
Pasco County BoCC  
Pasco County BoCC  
Pinellas County BoCC  
Manatee County BoCC  
Manatee County BoCC  
Manatee County BoCC

Procurement is not just a job….it’s a Profession!!
And in Other News.....

Check out the Tampa Bay Area Purchasing Cooperative!

Website: http://tampabayareapc.wix.com/tbapc

Don’t get lost!

If your email address has changed due to retirement or your agency has changed your address, remember to update your member profile with the most current information!

If you have changed agencies, please update as soon as your new agency enrolls you as a member. If you have any issues with signing on to our new website or other membership questions please contact Membership Chair Michelle Gomez with questions

michelle.gomez@tampagov.net

Have any suggestions for speakers for our upcoming Chapter Meetings? If so, contact Mina Kaeding at 813-272-4326
PROFESSIONAL DEVELOPMENT NEWS

Upcoming Classes for 2018

Dates are tentative and subject to change

Protests: Managing Options for Positive Results

ALL CHAPTER MEMBERS WITH A NATIONAL NIGP MEMBERSHIP WILL RECEIVE A 40% SUBSIDY AFTER COMPLETION OF THE COURSE.

Instructor – Joyce D. Foster, CPPO, CPPB

November 2, 2018
8:00 am—5:00 pm

Tampa International Airport
Central Warehouse
5008 N. Westshore Blvd
Tampa, FL 33614

Statewide Classes:
or contact Kathleen Fisher at (813) 870-8732.
**Tampa Bay Area Chapter NIGP, Inc**

**www.nigp-tampabay.org**

**NOTE: THE NEWSLETTER IS ALSO POSTED ON OUR WEBSITE**

Send articles, recognitions, and/or pictures to:
Rhonda Simmons, 2018 Communications Chair
Email: rsimmons@ctsfl.us

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**Tampa Bay Area Chapter**
National Institute of Governmental Purchasing, Inc.
2018 Meeting Schedule

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<th>Date</th>
<th>Event</th>
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<tr>
<td>January 16, 2018</td>
<td>Board Meeting 11:30 am - 1:30 pm, Tampa Airport Warehouse</td>
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<tr>
<td>January 31, 2018</td>
<td>Deadline for Manager and Buyer of the Year</td>
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<tr>
<td>February 1, 2018</td>
<td>Scholarship Applications Due</td>
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<tr>
<td>February 13, 2018</td>
<td>Board Meeting 10:00 am - 12:00 pm, Telephone Conference</td>
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<tr>
<td>March 2, 2018</td>
<td>Chapter Luncheon 11:30 am - 2:00 pm, Rusty Pelican</td>
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<tr>
<td>March 27, 2018</td>
<td>Board Meeting 11:30 am - 1:30 pm, Tampa Airport Warehouse</td>
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<tr>
<td>April 5, 2018</td>
<td>Reverse Trade Show, University Community Center</td>
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<tr>
<td>April 17, 2018</td>
<td>Board Meeting 10:00 am - 12:00 pm, Telephone Conference</td>
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<tr>
<td>April 19 - 20, 2018</td>
<td>Contracting for Construction Services 8:00 am - 5:00 pm, Tampa Airport</td>
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<tr>
<td>May 8, 2018</td>
<td>Board Meeting 10:00 am - 12:00 pm, Telephone Conference</td>
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<tr>
<td>May 18, 2018</td>
<td>Golf Tournament, Seven Springs Country Club</td>
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<tr>
<td>May 22 - 25, 2018</td>
<td>FAPPO Conference, Orlando</td>
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<tr>
<td>June 1, 2018</td>
<td>Chapter Luncheon 11:30 am - 2:00 pm, Rusty Pelican</td>
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<td>June 1, 2018</td>
<td>Board Meeting 2:00 pm - 3:30 pm, Rusty Pelican</td>
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<tr>
<td>June 15, 2018</td>
<td>Practical Specification Writing 8:00 am - 5:00 pm, Tampa Airport</td>
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<tr>
<td>June 26, 2018</td>
<td>Board Meeting 11:30 am - 1:30 pm, Tampa Airport Warehouse</td>
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<tr>
<td>July 17, 2018</td>
<td>Board Meeting 10:00 am - 12:00 pm, Telephone Conference</td>
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<tr>
<td>July 31, 2018</td>
<td>TENTATIVE—Effective Management of Construction Contracts—Clearwater</td>
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<tr>
<td>August 7, 2018</td>
<td>Board Meeting 11:00 am - 1:30 pm, Tampa Airport Warehouse</td>
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<tr>
<td>August 18 - 22, 2018</td>
<td>NIGP Forum, Nashville, TN</td>
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<tr>
<td>September 7, 2018</td>
<td>Chapter Luncheon 11:30 am - 2:00 pm, Rusty Pelican</td>
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<td>September 7, 2018</td>
<td>Board Meeting 2:00 pm - 3:30 pm, Rusty Pelican</td>
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<tr>
<td>October 2, 2018</td>
<td>Board Meeting 10:00 am - 12:00 pm, Telephone Conference</td>
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<tr>
<td>October 12, 2018</td>
<td>Trade Show, Location TBD</td>
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<tr>
<td>November 2, 2018</td>
<td>TENTATIVE—Protest Managing Options for Positive Results—Tampa Airport</td>
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<tr>
<td>November 6, 2018</td>
<td>Board Meeting 11:00 am - 1:30 pm, Tampa Airport Warehouse</td>
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<tr>
<td>December 7, 2018</td>
<td>Chapter Luncheon 11:30 am - 3:00 pm, Rusty Pelican</td>
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<tr>
<td>December 7, 2018</td>
<td>Board Meeting 2:00 pm - 3:30 pm, Rusty Pelican</td>
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