Hello Chapter Members!

First, what an amazing turnout for the 2017 NIGP Forum! We had 26 attendees from our state attend. This edition of the newsletter will show Washington Chapter active as presenters during educational sessions, leaders as council chairs, and facilitators during breakout sessions. As a reflection of our active participation both locally and nationally as procurement professionals, we have 83% of our members that also hold membership with NIGP at the national level. Because of this high percentage, we received recognition during Forum for this high level of engagement.
Coming soon, WA NIGP elections will be upon us, so be ready to cast your vote for the 2018 Officers.

To prepare for the New Year, the Chapter Event Planning Committee led by our VP Rena Jackson, is busy organizing our Honors and Recognition event. Along with a great day of training, we will recognize our wonderful group of volunteers who make all the education opportunities and events happen for our members. We will also confirm the nomination of our 2018 Officers. Stay tuned for the event posting and agenda.

It has been an honor to represent the Chapter for the last year. You are an amazing group of professionals and this newsletter is a reflection of all your efforts!

Respectfully,

-Josh

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73rd Annual Forum & Products Exposition

Nashville, Tennessee - August 19 - 22, 2018

All activities will take place at the Gaylord Opryland Hotel and Convention Center unless otherwise noted.

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**Forum 2019**

Date: August 25 – 28  
Location: Austin, TX

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**Forum 2020**

Date: August 25 – 28  
Location: Chicago, IL
Members sharing their experience of the
Regional Training and Vendor Showcase held in Pendleton, Oregon

As a seasoned veteran attending the annual NIGP Forum, it never cease to amaze me the countless talents and relentless energy the public procurement community dedicates to this organization. As one of Chapter Ambassadors for Area 8 (Oregon, Idaho, Washington, Alaska/Hawaii and North West Canada), I have been privileged to represent our local chapter, Sound Transit and NIGP for the last 2 years during its inception of the pilot program in 2015. It is an honor to witness countless local members learn about the benefits and resources that NIGP offers its membership. Chapter Ambassador visits have been invaluable to Chapter Leaders for its one-on-one approach, offering of mentorship, educational training and professional networking both locally and nationally. Effective July 1, 2017 - June 30, 2018, I have been appointed Chapter Ambassador Chair where I will be serving as a resource to NIGP Member Council and reporting orally to Member Ambassador Chair where I will be serving as a resource to NIGP Member Council, and reporting orally to Member Ambassador Chair where I will be serving as a resource to NIGP Member Council, serves as a non-voting member, attend all in person and teleconference Council Meetings and other duties as assigned, responsible for conducting meetings based on the needs and expectations of the committee leveraging technology and teleconferencing to the greatest extent possible to allow for greater involvement by committee members. If there is one thing I would like to impart to you members is that Volunteerism with NIGP whether locally or Nationally is rewarding and essential to your professional growth. If you have any questions or concerns about pursuing this type of volunteer opportunity, please feel free to reach out to me via a phone call at 425-438-6193 or email at ginny.justiniano@commtrans.org

Regards,

Ginny Justiniano, CPPB
Procurement and SBE/DBE Specialist
Procurement and Contracts / Community Transit

I am greatly appreciative and honored to be one of the recipients of the NIGP Forum Scholarship. I was able to experience my first ever NIGP Forum in Salt Lake City this year.

I have always loved the challenging interdisciplinary aspects of procurement: it's a field that encourages critical thinking, collaboration, and innovation, all within the confines of ever-fluctuating rules and regulations. NIGP Forum has provided a wonderful avenue for connecting with brilliant minds across the United States and Canada, via both learning sessions and the inevitable osmotic chatter among other attendees. Needless to say, my experience at NIGP Forum has been incredibly intellectually stimulating. I'm excited to share the wealth of ideas and knowledge gained at Forum with my fellow specialists at Sound Transit and look forward to representing the Washington State Chapter and Sound Transit at a future forum!

Thank you NIGP for this opportunity!

Very Respectfully;
Erin Buch
Sr. Contracts Specialist
Procurement & Contracts Division
Sound Transit
As a NIGP Forum first-timer and 2017 Annual Forum Scholarship recipient from Sound Transit, I am thankful to the NIGP for the award which afforded me my attendance at the 72nd Annual Forum and Products Exposition. It was an amazing experience in Salt Lake City to meet and interact with other procurement professionals across the United States and Canada. The sessions offered were insightful and provided a wealth of knowledge on strategies and techniques, whether on procurement processes and procedures conducted at the varying agencies represented best practices or lessons learned; there was a lot to gain. The keynote speakers were exceptional and provided advice that resonated with me professionally and personally from a perspective of growth and development. The NIGP 2017 app was a huge help and enhancement to my forum experience because it allowed me to keep on track and maximize my time and opportunities. If afforded the opportunity, I highly recommend everyone to attend a forum at least once in his or her procurement careers.

Petra Payne
Sr. Design and Construction Contracts Specialist
Sound Transit

NIGP Forum - Annual Meeting

The Annual Forum is the largest North American educational conference exclusively for individuals in public procurement. This is a once a year opportunity to engage in professional development and network with others in public procurement and the supplier community.

Our products exposition provides an opportunity to discover the latest products and services available to the government from a vast array of suppliers. The educational component of the conference covers the latest hot topics, best practices, resources and skills to help improve job performance and provide professional development.
Enterprise Services Contracts and Procurement Division Achieves OA4 Accreditation

Enterprise Services has gained national recognition from the national Institute for Public Procurement (NIGP). Achieving the NIGP's Outstanding Agency Accreditation Achievement (OA4) marks the agency as a leader in public procurement.

"It is a testament to the procurement team's commitment to professional practice and demonstrated abilities," writes NIGP’s CEO Rick Grimm in a letter to Enterprise Services Director Chris Liu.

The OA4 recognizes agencies that lead by excellence in public procurement through an established body of standards and implementation of best practices.

Of 3,000 NIGP member agencies, there are only 59 accreditation holders nationwide. Nationally, Enterprise Services is the only state agency that serves as a central services agency to achieve this accreditation. In Washington state, Enterprise Services joins Sound Transit and Community Transit as OA4 designees.

Contracts, Procurement and Risk Management (CPRM) division members Cheral Manke, NIGP Member Council Chair/Governing Board Member, and Josh Klika, NIGP Washington State Chapter President, submitted a 131-question application in July as a gap analysis for their program, successfully receiving the accreditation for Enterprise Services.

The CPRM division in Enterprise Services oversees statewide master contracts that make it easier for government and nonprofit organizations throughout Washington to focus on serving citizens, and our agency is the state lead for procurement policy and transparency. The team partners with customers and vendors to deliver competitive contracts and creative solutions that make purchasing easier.
UPPCC Announces New Schedule of Fees for Certification

Herndon, VA – April 4, 2017 - The Universal Public Procurement Certification Council (UPPCC) announced today that it will apply a modest $50 increase to many of its current fees for certification effective July 1. The fee increase, UPPCC’s first increase in five years, is necessary for the organization to support rising development costs and to fund many new projects and initiatives designed to both expand the programs and to provide additional tools, resources and overall value to current certificants. UPPCC hopes to share details soon on some exciting new functionality that will streamline the application and recertification experience by providing a fully modern, online portal for your interactions with UPPCC going forward.

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<tr>
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<tr>
<td>Application Fee (CPPO/CPPB) – member*</td>
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<td>Application Fee (CPPO/CPPB) – non-member</td>
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<td>Dual Recertification – member*</td>
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<td>Dual Recertification – non-member</td>
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* Member refers to applicants who are current national members of NASPO or NIGP.

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<tr>
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<th>Spring Examinations</th>
<th>Fall Examinations</th>
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<tr>
<td>Application Submission Deadline</td>
<td>January 29, 2018</td>
<td>July 30, 2018</td>
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<td>Application Submission Late Deadline</td>
<td>February 12, 2018</td>
<td>August 13, 2018</td>
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<td>Exam Scheduling Deadline</td>
<td>March 26, 2018</td>
<td>September 20, 2018</td>
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<td>Testing Dates</td>
<td>May 7-19, 2018</td>
<td>October 15-27, 2018</td>
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Eligibility
For information about eligibility and minimum requirements visit UPPCC Eligibility.

Applying for Certification
Are you ready to get certified? Complete details are located in the UPPCC Handbook for Certification, but it may be helpful to keep these guidelines and tips in mind when applying:

Read and understand the UPPCC Candidate Handbook from cover to cover.

Completed certification applications, associated documentation and required fees must be submitted to the UPPCC together via mail or courier service by the published application deadline date. Processing will be delayed for all applications submitted without payment or documentation. Transcripts submitted by an international organization or institution of higher learning must be in English. If the documentation is not available in English, the applicant must provide a notarized translation into the English language at his/her own expense to supplement the original documents.

It is advisable that applicants make a copy of all items (application, documentation, payment, etc.) submitted for the applicant's personal records and reference should there be a problem with the delivery of the application or during the review process.

College transcripts required of an applicant MUST be included with the application package. Transcripts must remain sealed by the institution of higher learning to ensure the authenticity of the transcript.

The non-refundable application fee includes the cost to review the application and administrative costs only. Upon approval of the application, the candidate must submit a separate exam fee in order to schedule an examination appointment.

For more detailed information visit http://www.uppcc.org/certified.

Recertification
In order to maintain certified status, recertification is required every five (5) years from the effective date printed on the individual's certificate for CPPO and CPPB. The intent of the recertification process is to ensure that the certificants remain active in the profession. The Recertification Section of the UPPCC Certification Handbook provides additional assistance in understanding and navigating the recertification process. Each candidate for recertification must complete the Recertification Application within the specified five (5) year time frame. The application consists of three (3) categories of involvement.

Continuing Education & Professional Development - Accredited
Continuing Education & Professional Development - Non-Accredited
Professional Contributions
Contact hours for recertification must be earned in a minimum of two (2) out of three (3) possible categories. All contact hours claimed must have been earned after the issue date of the original certificate or the date of last recertification. Total contact hours required to recertify are as follows:

CPPO or CPPB - 45 contact hours
Dual Status - 45 contact hours
Lapsed Status (one or both certifications) - 55 contact hours

For more detailed information visit http://www.uppcc.org/certified.
Complimentary NIGP Webinars for Members

Looking to become certified or strengthen your professional skills? Take advantage of NIGP's webinar offerings.

NIGP Webinars are 90-minute topical online classes that provide time-challenged professionals the opportunity to earn contact hours without ever having to leave the office. All you need is a computer. Offered throughout the year, Webinars are a great way for you and the entire procurement team to stay abreast of the best practices and current issues in the profession.

Offered at various times during the day, a Webinar includes 60-70 minutes of information followed by a Q & A session. **Effective January 1, 2014:** All webinar attendees may view their credit of 1 contact hour on their NIGP Profile Under My Transactions. For details please refer to this link: Webinar FAQ's

Train without the travel. Register today!

Complimentary – Members

$190 - Non-Members (Includes a one-year complimentary NIGP membership for eligible individuals)

Please contact us directly at membershipinfo@nigp.org for more information.

Please note: To receive credit one must register and attend the webinar.

Upcoming Webinars

December 2017

December 6, 2017  Removing the Mystery of RFP Evaluations

January 2018

January 9, 2018  A Beginner’s Guide to Writing Specifications for Service Solicitations

General Webinar Information

- Tips for Participants
- FAQs
- VoIP Fact Sheet
- Adobe Connect 9 System Requirements
- Directions for Downloading Recordings
- Free downloads for members are available in the NIGP Store
Educational opportunities are available at nearby NIGP chapters and on the NIGP web site.

For more information and registration information, visit these sites:

- Columbia Chapter Events
- Oregon Public Purchasing Association Events
- Idaho Chapter Events
- NIGP Webinar Schedule
- Institute for Supply Management - Western Washington

WA NIGP Scholarship Program

The Washington State Chapter of the NIGP (hereafter known as the "Chapter") values the contributions, efforts and professionalism of its members. With the challenges that public entities face with constrained budgets, the Chapter recognizes that it has become increasingly difficult for public entities to provide funding for professional development and continuing education.

Therefore, the Chapter hereby has established a Scholarship Program for the purpose of assisting individual Chapter members who are interested in furthering the development of their purchasing and material management skills and professionalism that may otherwise be unable to do so.

For more information about the Scholarship Program visit the WA NIGP Chapter website.
Chapter Membership

Current active WA Chapter of NIGP: 260

Jackie Bendewald, Buyer, Snohomish County
Jackie Carpenter, Business Services Assistant, City of Richland
Sally Stopher, Director of Grants, Contracts & Purchasing, City of Spokane
DeEtte Wolfe, Contracts Specialist, Department of Enterprise Services

The Washington Chapter Chat will be published bi-monthly:
February, April, June, August, October and December.

Do you have something to share with your purchasing peers?
Want to be a newsletter contributor?

Benefits:
- Receive re-certification points for articles published
- Get published in an upcoming newsletter

Heidi Bohl is resigning effective December 31, 2017 as Newsletter Committee Chair.

“It has been a pleasure working with you over the years. Good luck to all of you!”
Heidi

You may submit articles to:
Josh Klika at Josh.Klika@des.wa.gov and/or
Corey Larson at Corey.Larson@des.wa.gov for publication in future editions.

February's Edition by January 30th
June's Edition by May 30th
October's Edition by September 30th
April's Edition by March 30th
August's Edition by July 30th
December's Edition by November 30th
Unscramble each of the clue words. Take the letters that appear in selected boxes and unscramble them for the final message.

Answers to June’s Puzzle:
Across:
4 Wholesaler, 8 Homogenization, 10 Oligarchy, 11 Estoppel, 12 Hyperinflation

Down:
1 Amortization, 2 Accelerator, 3 Devaluation, 5 Keiretsu 6 Waybill, 7 Norming, 9 Efficiency
Have you thought about becoming more involved with the chapter, but just haven’t felt ready to commit? There are a number of opportunities you may explore. May it be running for a board position in the fall or joining one of the Chapter committees. It will benefit the member committees by bringing fresh ideas, different perspectives, experiences, etc. and will strengthen our chapter. You will gain knowledge, networking skills, meet other purchasing peers and much, much more……………

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Contact Info</th>
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<tbody>
<tr>
<td>Charity Special Committee</td>
<td>Craig Bush CPPB</td>
<td>206.934.4139 <a href="mailto:craig.bush@seattlecolleges.edu">craig.bush@seattlecolleges.edu</a></td>
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<tr>
<td>Education And Research Committee</td>
<td>Mark Little CPPO, CPM</td>
<td>253.383.9453 <a href="mailto:mlittle@portoftacoma.com">mlittle@portoftacoma.com</a></td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Susan Knotts CPPO, CPPB</td>
<td>509-575-6095 <a href="mailto:Susan.knotts@yakima.gov">Susan.knotts@yakima.gov</a></td>
</tr>
<tr>
<td>Honors &amp; Awards Special Committee</td>
<td>Rena Jackson CPPB</td>
<td>206.263.9385 <a href="mailto:rena.jackson@kingcounty.gov">rena.jackson@kingcounty.gov</a></td>
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<tr>
<td>Membership Committee</td>
<td>Theresa Teschlog CPPB</td>
<td>425.438.6139 <a href="mailto:Theresa.Teschlog@comtrans.org">Theresa.Teschlog@comtrans.org</a></td>
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<tr>
<td>Newsletter Special Committee</td>
<td>Heidi Bohl CPPB</td>
<td>360.701.0201 <a href="mailto:herziaura.HB@gmail.com">herziaura.HB@gmail.com</a></td>
</tr>
<tr>
<td>Nomination &amp; Election Special Committee</td>
<td>Sue Ownby CPPO, CPPB</td>
<td>509.576.6695 <a href="mailto:sue.ownby@yakimawa.gov">sue.ownby@yakimawa.gov</a></td>
</tr>
<tr>
<td></td>
<td>Maria Mayhue CPPO, CPPB</td>
<td>509.575.6094 <a href="mailto:maria.mayhue@yakimawa.gov">maria.mayhue@yakimawa.gov</a></td>
</tr>
<tr>
<td>Public Relations And Marketing Committee</td>
<td>Jessica Smith CPPB</td>
<td>360.407.8655 <a href="mailto:Jessica.Smith@watech.wa.gov">Jessica.Smith@watech.wa.gov</a></td>
</tr>
<tr>
<td>Regional Conference Committee</td>
<td>Sue Ownby CPPO, CPPB</td>
<td>509.576.6695 <a href="mailto:sue.ownby@yakimawa.gov">sue.ownby@yakimawa.gov</a></td>
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<tr>
<td>Reverse Tradeshow Committee</td>
<td>Sarah Yeckley</td>
<td>425.670.5166 <a href="mailto:syeckley@ci.lynnwood.wa.us">syeckley@ci.lynnwood.wa.us</a></td>
</tr>
<tr>
<td>Scholarship Committee</td>
<td>Rena Jackson CPPB</td>
<td>206.263.9385 <a href="mailto:rena.jackson@kingcounty.gov">rena.jackson@kingcounty.gov</a></td>
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