

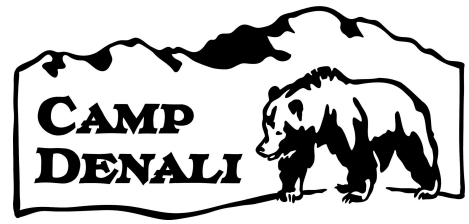
FACILITIES MANAGER

Department Operations

Supervisor Simon Hamm, Owner & President

Position Term Extended Seasonal, Late April through Late

September. Additional winter work may be available on a case-specific basis.



Position Description The Facilities Manager works cooperatively with Management to maintain the physical infrastructure of the Company, including utilities, equipment, buildings, vehicles and grounds for Camp Denali, a wilderness vacation lodge inside Denali National Park. The Facilities Manager is responsible for the operations team, including, but not limited to, crafting an effective training plan for Orientation Week, providing day-to-day supervision and ongoing feedback, and leading by example both in the operations realm and throughout the greater Camp Denali community. Inspiring confidence and contributing to a positive work environment, the Facilities Manager provides clear direction, maintains open dialogue, and gives effective feedback about work performance to their core team of four to five operations staff.

Camp Denali currently operates as a fly-in lodge and will continue to do so until the Park Road is restored (target date: 2027). As a fly-in lodge, our number of guests per session and staff size are slightly reduced from what they otherwise would be (approximately 30 and 30 currently, compared to 42 and 36 ordinarily).

Compensation In-season salary is \$5,000 - \$6,000/month, commensurate with training and experience. There are no charges for room or board during in-season employment. In-season guest gratuities are pooled and divided equally among all staff, amounting to approximately \$800/person/month.

Additional Compensation:

- An Individual Coverage Health Reimbursement Account (ICHRA) is offered. Through a company called Thatch, Camp Denali contributes a monthly allowance into an employee-owned account, which may be used toward a personalized health plan on the ACA marketplace. Surplus funds may be used for qualifying medical expenses, e.g. dental, vision, prescriptions, or therapy. ICHRA contributions continue through the off-season so long as it is the employee's intention to return the following season.
- A retirement savings option is provided beginning in the third year of employment via a SIMPLE IRA; the employer provides an annually revised contribution of up to 3%, which may be dependent on employee participation.
- This position is eligible for the seasonal travel stipend, paid upon completion of a full season to help defray the cost of travel.
- Off-season work is paid monthly at an hourly rate of \$26.00.

Major Functions

- Support Camp Denali's mission of *"providing active learning experiences and fostering stewardship of the natural world through a tradition of excellence, community, and place."*
- Promote safe, productive, and positive workplace and work habits
- Maintain Infrastructure & Equipment:
 - Power generation facilities and distribution systems, including 90KW tracking photovoltaic array, battery bank, charge controllers, inverters and backup diesel generator
 - Small treated surface water plant and distribution system
 - Fleet maintenance and repair, including diesel and gas passenger vehicles and compact equipment
 - General building maintenance, including carpentry, painting, roofing, etc.
 - Commercial kitchen and bakery
 - Commercial laundry
 - Fuel inventories including diesel, gas, propane and firewood
 - All systems and appliances, including plumbing, heating, refrigeration, electrical, wastewater/septic, and fueling
 - Road and trail maintenance, including 1.5 miles of gravel roadway and a network of on- and off-property trails
 - Participate in planning and execution of long-range projects and improvements
 - For duration of the park road closure, under agreement, assist NPS and AKDOT with road and runway upkeep
- Daily and/or Weekly Logistics & Operations
 - Maintain departmental shops, tools and equipment in good working order
 - Maintain departmental inventories
 - Daily cleaning, preventative maintenance of guest vans, other fleet as-needed
 - Coordinate movement of cargo/ trash/ recycling to and from nearby airstrip
 - Regular checks and recordkeeping of water plant, power generation, fuel inventories
 - Timely response to maintenance requests and perceived needs
 - Weekly meeting with other department supervisors and owners
 - AKDEC, OSHA, and other regulatory awareness, compliance, and recordkeeping
- Mentoring & Training
 - Train, coach, supervise, and evaluate a core crew of 4-5 staff who work in the Operations Department 3-5 days per week
 - Fire training, fire response, and suppression
 - Train and provide day-to-day supervision for all staff assigned to Operations shifts as a secondary role, 1-2 days per week. Maintain open lines of communications with those staff members' primary supervisors about their work performance.
 - Promote staff morale by providing effective and positive leadership

Knowledge, Skills & Abilities

- Prior experience and demonstrated skill in general carpentry, fine carpentry, automotive diagnostics and maintenance, plumbing, heating, electrical, power generation, groundskeeping
- Class B commercial driver license with airbrake endorsement (or ability to acquire)
- Alaska Small Treated Water Plant Operator Certification (or ability to acquire)
- Compact equipment use, including loader, excavator, bulldozer, truck and trailer
- Building/construction project design, planning, sourcing, execution
- Demonstrated attention to detail and thoroughness in past work experience
- Strong team player, with supervisory experience and a readiness to fill-in as needed
- Management style that relies heavily on leading by example
- Strong written, verbal, and visual communication skills
- Physical fitness and stamina
- Resourcefulness consistent with Camp Denali's remote setting

Other Requirements We ask for a three-season commitment for this role. All staff must be prepared for and eager to live and work in a remote, self-sufficient, small community setting. Working at Camp Denali requires a willingness to pitch in, sometimes outside of posted work hours. Being up-to-date with physician-recommended vaccinations is encouraged.

Working Conditions & Physical Demands Minimum work arrangement is 50 hours/week, worked across five days. Will work seven days a week and longer hours during early/late seasons and during facility "emergencies." This position is "on call" overnight and through weekends to help support time-sensitive maintenance concerns. Long hours of standing and walking. Lifting and carrying heavy objects. Climbing ladders. Use of hand tools and power tools.

Weather and working conditions in our remote location are highly variable, from downright unpleasant to unbelievably sublime. A positive mindset, tolerance, and sense of humor toward swarms of mosquitos and biting flies are essential in this role.