



Position Title: Lead Project Superintendent
Reports to: Construction Manager
Billable ratio: 95% Billable / 5% Non-Billable
Coordinates: Subcontractors, Foreman, Craftsmen, Safety and QC

Responsibilities:

- Partner with Project Manager during the construction phase to manage, and forecast the following: labor, logistics, equipment, materials, schedule and general conditions.
- Oversee and coordinate the construction activity on assigned projects.
- Provide routine reporting to the associated management team – both written and verbal. This includes daily reports, RFI's, updating project schedules, change orders, inspection reports, Safety and QC, and look ahead.
- Thorough review and understanding of project documents including; plans, specifications, contracts, purchase orders, submittals, installation manuals, code books, proposals, technical descriptions, OSHA and safety, SWPPP etc.
- Provide technical leadership for on-site field administration, supervision and management for all construction operations with the goal for achieving on-budget and on-schedule completion.
- Manage a team of subcontractors and craftsman from various trades during all construction activity.
- Coordinate plans and specifications with design engineers to clarify discrepancies using a documented RFI system.
- Coordinate with material procurement by Project Manager and oversee inventory of received materials.
- Proactively procure, materials, services, and equipment required to complete job scope in a timely, compliant, and efficient manner.
- Implement a quality assurance / quality control (QA/QC) program. Coordinate inspections as needed.
- Implement a safety program governing all site safety. If a project has a dedicated safety officer, oversee safety officer's implementation of a safety program.
- Ensure that all requirements of insurance, safety, labor relations, and Equal Employment Opportunity are met.

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Qualifications:

- Minimum of 5 years of related work experience, with a solar background and associated construction management skills and experience.
- A bachelor's degree in engineering or construction management, equivalent technical or military education and experience is also desirable but not required. We would also consider 5-10 years of solar construction work, with the right balance of skills.
- Understanding, knowledge and experience with AC and DC electrical systems, wiring and conduit installation, familiarity with civil and structural trade practices and equipment.
- Thorough knowledge of the National Electrical Code, familiarity with the International Building Code and other related codes and standards directly related to electrical or photovoltaic systems. Hands-on electrical or solar construction background is required.
- Completion of OSHA 30-hour construction industry safety course is required.
- Self-motivated, detail oriented, proactive and committed to excellence.
- Demonstrated ability to communicate effectively with clients and customers.
- Excellent PC computer skills and familiarity with MS Office and Windows.
- Highly organized and skillful at working on multiple activities simultaneously.
- Willingness to travel 75% of the year with extended stays at job sites during the construction process.
- Ability to lift up to 50 lbs. Ability to walk a lot, climb stairs, work in cot and hot environments.
- A "Can Do" positive attitude, coupled with superior problem-solving skills.

Blue Oak Energy is an equal opportunity employer, committed to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal or state law.