Roman Shade
Installation Instructions

Thank you for purchasing your custom woven wood window shade. With proper installation, your shade should look beautiful and provide years of service. Please check all parts and read these instructions, before starting installation.
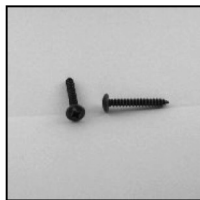
MOUNTING HARDWARE KIT INCLUDES:

Mounting Bracket with Wing Nut

Width of Shade	Qty
18" – 42"	2
42 1/2" – 84"	3
84 1/2" – 96"	4

Bracket Screw – 1 inch

Width of Shade	Qty
18" – 42"	4
42 1/2" – 84"	6
84 1/2" – 96"	8

Cord Cleat and Screws: Provided with all standard cord lock shades. **All cords should be secured with cord cleats to prevent the risk of strangulation. Keep cords away from children and pets.**

Clutch Control Shades: Shades with clutch controls come with a continuous cord loop and are supplied with a cord tensioner, which should always be screwed to the wall. **Always secure cord loops to prevent the risk of strangulation. Keep cord loops away from children and pets.**
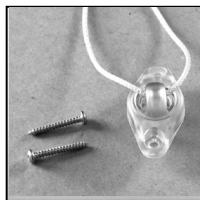
TOOLS THAT MAY BE REQUIRED:
Pencil, Tape Measure, Screw Driver, Step Stool, Level, and Drill

INSTALLATION:

NOTE: For wallboard or plaster, use anchors designed for hollow walls (not included). For concrete, stone and brick, use a masonry drill bit and anchors designed for masonry (not included).

FOR OUTSIDE OR WALL MOUNT:

1. Position brackets 1 to 2 inches from the end of the head rail. If provided, position middle brackets to align with pre-drilled holes in the head rail.

2. Hold the shade in place and mark the desired bracket locations with a pencil. Use a level to ensure the brackets are straight.

3. Pre-drill the mounting holes into the mounting surface. Next, screw the brackets in place into the mounting surface. **[Figure 1]**

4. Hold the shade so that the screw posts on the brackets fit through the slots in the head rail and re-attach wing nuts and screw tight to hold the head rail firmly. Ensure that the shade is level. **[Figure 2]**

FOR INSIDE OR CEILING MOUNT:

1. Position brackets approximately 1 inch from the ends of the head rail. If provided, position middle brackets to align with pre-drilled holes in the head rail.

2. Measure 1 inch in from each side of the window frame and mark bracket locations with a pencil.

3. Pre-drill the mounting holes into the mounting surface. Next, screw the brackets in place into the mounting surface. **[Figure 1]**

4. Hold the shade so that the screw posts on the brackets fit through the slots in the head rail and re-attach wing nuts and screw tight to hold the head rail firmly. Ensure that the shade is level. **[Figure 2]**

[Figure 1]

[Figure 2]
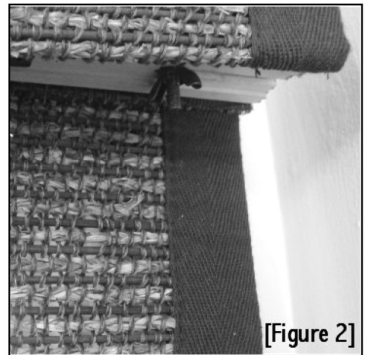
INSTALLING THE CORD CLEAT:

Optional. Your shade is fitted with a cord lock, which allows the shade to stay in whatever position you desire. However cord cleats help keep cords tidy and away from children. **We strongly recommend the use of cord cleats to help prevent the risk of strangulation.**

1. Find a convenient place about 1 inch out from the side of the shade where the cords are located and about one quarter of the way up from the bottom of the shade.

2. Hold the cord cleat parallel with the frame of the window. With a pencil, make a mark through the holes.

3. Make pilot hole and install cord cleat with 2 screws. **[Figure 3]**

[Figure 3]

INSTALLING THE CORD TENSIONER:

Shades with clutch controls come with a continuous cord loop, which should always be screwed to the wall with the included cord tensioner.

1. The cord tensioner should be installed to a flat surface, so that the cord/bead chain is taut, but not stretched. Be sure not to twist or cross the cord. **[Figure 4]**

   On Inside mount shades, the tensioner may be attached to the windowsill or to the inside of the window frame. **For outside mount or wall mount shades,** the bracket may be mounted to the exterior of the window frame or the wall.

2. With a pencil mark through the holes in the tensioner with a pencil and drill pilot holes. Then install the tensioner with the screws, making sure that the tensioner is fully installed, so that the spring is pushed in and the cord passes smoothly through the guide. **[Figure 4]**

   The cord tensioner forms an important safety function by keeping chain and cord loops away from small children. Never operate this shade without a functioning and correctly installed cord tensioner.

[Figure 4]

ONE YEAR LIMITED WARRANTY:

What is covered by this warranty and for how long:

All products are warranted against defects in materials and workmanship for a period of one (1) year from the date of purchase, provided that the product is installed according to the product instructions. We reserve the right to determine if your piece warrants repair or partial replacement of any parts. In the unlikely event that the entire piece is defective, we will replace this window covering with a new window covering of equal or superior value; this shall be your sole remedy under this warranty.

Who and what is covered by this warranty:

The original customer in a residential application within the United States is covered under this warranty; proof of purchase is required. Removal, installation or re-installation of any window covering is not covered under this warranty. This warranty does not cover damage or defects caused by or resulting from improper maintenance, neglect or improper use, abuse, misuse, neglect, accidents, acts of god, alteration, commercial use, installation, removal or re-installation or exposure to excessive moisture.

Your rights under State Law:

This warranty gives you the specific legal rights. You may also have other rights, which may vary from state to state. We will not be liable for **INCIDENTAL OR CONSEQUENTIAL DAMAGES** or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER OBLIGATIONS, LIABILITIES, OR WARRANTIES.

⚠ WARNING:

Young children can strangle in cord and bead chain loops.They can also wrap cords around their necks and strangle.

• Always keep cords and bead chains out of children's reach.

• Move cribs, playpens and other furniture away from cords and bead chains as children can climb furniture to get to cords.

• Attach a cord tension device or cord guide to the wall. This can prevent children from pulling cords and bead chains around their necks.

FABRIC ROMAN SHADE
INSTALLATION INSTRUCTIONS

SHADES WITH **CLUTCH** AND **CONTINUOUS CHAIN LOOP**

Thank you for purchasing your custom fabric roman shades. With proper installation your shade should look beautiful and provide years of service. Please check all parts and read these instructions, before starting installation.

Your roman shades have been packed carefully to arrive in good condition. However it is possible that they may have become creased during transit. Many creases will hang out with time, but it may also be necessary to iron the shades with a cool iron or steam them to remove creases.

MOUNTING HARDWARE KIT INCLUDES:

| Mounting Bracket | Bracket Screw | Chain Tensioner and Screws |

All bead chain loops should be secured with tensioners to prevent the risk of strangulation. Keep chain loops away from children and pets.

TOOLS THAT MAY BE REQUIRED:
Pencil, Tape Measure, Drill, Screw Driver, Level and Step Stool

INSTALLING YOUR SHADE:

NOTE: For wallboard or plaster, use anchors as designed for hollow walls (not included). For concrete, stone and brick, use a masonry drill bit and anchors designed for masonry (not included).

STEP 1: INSTALL BRACKETS

1. First note how the bracket fits into the head rail by pushing the front of the head rail against the movable plastic tab. [Figure 1]

2. Position brackets at a convenient distance from each end of the head rail and mark the desired bracket locations with a pencil. Make sure the brackets are level and in line with each other, or the head rail may not engage correctly.

3. Pre-drill the mounting holes into the mounting surface and screw the brackets into place. Check that the brackets are level. **[Figure 2 & 3]**

Figure 1

Figure 2 – inside mount

Figure 3 – outside mount

STEP 2: INSTALL SHADE

Hold the shade up to the brackets and push the front of the head rail against the movable tab in the bracket until the head rail snaps into place. [Figure 4]

Figure 4

STEP 3: INSTALL THE CHAIN TENSIONER

Shades with clutch controls come with a continuous chain loop, which should always be screwed to the wall with the included chain tensioner.

1. The chain tensioner should be installed to a flat surface, so the bead chain is taut but not stretched. Be sure not to twist or cross the chain. [Figure 5]
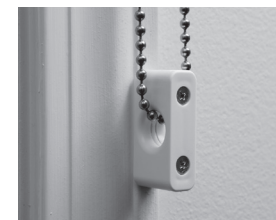
   On inside mount shades, the tensioner may be attached to the windowsill or to the inside of the window frame. For outside mount or wall mount shades, the bracket may be mounted to the exterior of the window frame or the wall.

2. With a pencil, mark the desired location of the screw holes for the tensioner and then drill pilot holes. Then install the tensioner with the screws, making sure that the tensioner is fully installed, so that the spring is pushed in and the chain passes smoothly through the guide. **[Figure 5]**

   The chain tensioner forms an important safety function by keeping chain loops away from small children. Never operate this shade without a functioning and correctly installed chain tensioner.

Figure 5

OPERATING YOUR SHADE

The shade can be raised and lowered by pulling on the front or the back chain.

CARING FOR YOUR SHADE

Your shade is attached to the head rail by velcro so that it can be removed for professional dry cleaning if necessary. Do not wash your shade. Soaps and liquid cleaners may stain the fabric.

BOFU BRB23/BRB23D Rechargeable Battery Motor Instruction

042.BRB237D01

Technical data

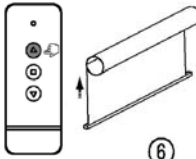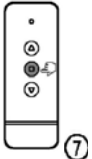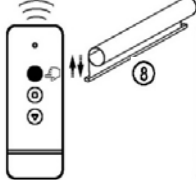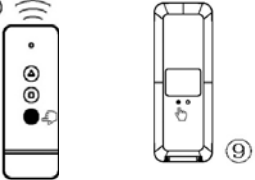Motor Load Torque: 0.7Nm/34rpm, 1.1Nm/28rpm
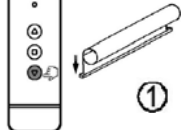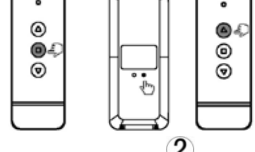
Battery Specification: Li-ion Batter, 2000mAH, 7.4V.

Notify:

● Motor antenna should be as straight as
possible in the position far away from metal objects. Directly contact
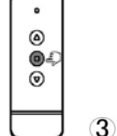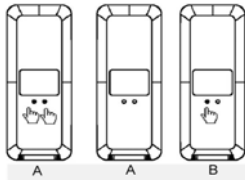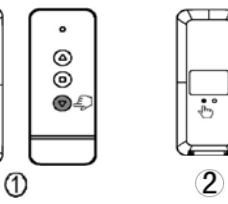metal objects is prohibited; otherwise, the receivindistance will be influence

● Please charge the battery when the motor alarm or work faltering
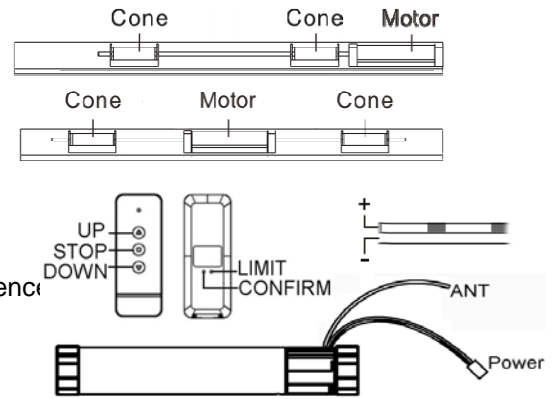
Operation Item	Item	Operation	Result	Illustration
Program the first transmitter with motor		● **Please skip the step and go to next If manufacturer has programmed a transmitter with motor before delivery**		
	1	Connect motor with battery pack		
	2	Within 60 seconds press CONFIRM button on transmitter	Motor jogs, the program has been done.	
Change motor rotate direction	1	Press **UP** button	If motor goes up, please do nothing, If motor goes down, please do next step	
	2	Press and hold **LIMIT** button then press **STOP** button	Release both buttons when motor jogs	
	3	Press **UP** button	Motor goes up, the motor rotation direction has been revised	
Setup bottom limit		**The whole limit setting must be finished at one times**		
	1	Keep pressing **LIMIT** button on any programmed transmitter	Rleasethis button when motor jogs	
	2	Press **DOWN** button on transmitter	Motor runs down	
	3	Press **STOP** button When motor running close to the end-point of bottom limit	Motor stops	
	4	Press either **UP** or **DOWN** button	Motor runs step by step to adjust bottom limit accurately	
	5	Press **CONFIRM** button on transmitter	Motor jogs, down way setting has been done.	

Operation	Item	Operation	Result	Illustration
Setup upper limit	6	Press **UP** button on transmitter	Motor runs up	
	7	Press **STOP** button When motor running close to the end-point of upper limit	Motor stops	
	8	Press either **UP** or **DOWN** button	Motor runs step by step to adjust lower limit accurately	
	9	Press **CONFIRM** button on transmitter	Motor jogs, the setting has completed.	
Set intermediate position		**This step only can be done after setting motor limit**		
	1	Press **DOWN** button	Stop motor at the position which you need	
	2	Press and hold **LIMIT** button then press **UP** button	Release both buttons when motor jogs, now the setting has completed	
	3	Press **STOP** button when motor stop	Motor will run to the setting position and stops	
Program transmitter using a programed transmitter		● **Please skip the step and go to next if the subsidiary transmitter is not needed**		
	1	Keep pressing **LIMIT** button on the first programmed transmitter A, then press **CONFIRM** button	Please release both buttons once motor jogs	
	2	Press **CONFIRM** button on transmitter B	Motor jogs again, now transmitter B has programmed with motor	
Delete all other transmitters	1	Keep pressing **LIMIT** button on transmitter A, then press **DOWN** button	Please release both buttons once motor jogs,now all tramsitters have been deleted except A	
Delete itself from motor	2	Press **CONFIRM** button 3 times	This transmitter has been deleted from the motor	
Charging		The motor works with Li-ion battery, please charging it when the motor alarms or work faltering. Please charge the motor using professional charger CH-8.4V/1A Charging time: Charger 4 hours or indicator change to green 1 hours, **please take the charger away when charging full.**		
FAQ		**If nothing works, please check:** ● please charging the motor battery firstly ● If the motor runs to a direction continually, the user didn't setup limit successfully, please re-set limit.		