



Reporting

Reporting – Key HHAeXchange Reports

- **List of Members**
 - Census Information (Data from Member Module)
- **Batch Detail Report**
 - Revenue Generation (by Individual Invoice Batch)
- **Unverified Visits Aging Detail**
 - Listing Visits with Exceptions (before Prebilling processes)
- **Member General Notes**
 - Listing of Notes captured in HHAX (Related to Member Services)
- **List of Caregivers**

Reporting – Overview of Report Layout

- Report Generation and Navigation

HHAeXchange **Member General Notes** Page 1 of 2
Report Date: 09/25/2018 17:17

From Date: 9/1/2018 **To Date:** 9/25/2018
Payer: All **Member:** All
Linked Notes From: All **Linked Notes To:** All
Reason: All **Calendar Notes:** No
Member General Notes: Yes **Missed Visit Notes:** No
Visit Caregiver Comments: No **Coordinator:** All

Type of Notes Values:	
PG	Member General Notes
CN	Calendar Notes
VCC	Visit Caregiver Comments
MVN	Missed Visit Notes

Status	Created Date	Created By	Adm ID	Member Name Caregiver Name	Payer	Note	Reason	Closed By	Closed Date	To Name	Type of Notes
Closed	09/11/2018 15:55		13101261	Y Roxanne			Authorization Edit		09/11/2018	Ohana Health Plan Demo - Demo	PG

- 1 Navigation Bar (Top)
- 2 User Search Criteria (Middle)
- 3 Report Data (Bottom)

- System Reports

Reporting – List of Members

Path: Report → Members → List of Members

HHAeXchange		<u>List of Members Ent</u>	
Report Date: 12/07/2017 10:30			
Admission ID:	Member ID:	Status: Active	Coordinator: All
Last Name:	First Name:	Phone Number:	Primary MCO: All
Branch: All	Sort By: LastName	Nurse: All	Team: All
Location: All	No Display Duplicate Member: No		
Admission ID	First Name	Last Name	
1 22699578804	Maritza	Ramos	
2 31124778521	Amelia	Bernt	
3 15678892101	Bob	Flowers	
4 12442115906	Emma	Green	
5 36358874722	Matthew	DeRossi	
6 11285866902	Ginny	Gordon	
7 58579642107	Liam	Keller	
8 65225115426	Wyatt	Clerge	
9 11285866703	Craig	Fitzgerald	
10 12345678	John	Poe	

Reporting – Batch Detail Report

Path: Report → Billing → Invoicing → Batch Detail Report

HHAeXchange		Batch Detail Report										Page 1 of 32	
												Report Date: 12/7/2017 10:58:47 AM	
Batch Number: 14474RWDP00021						Batch Date: 11/06/2017							
Export Date:						Invoice Count: 1							
Total Amount: \$231.03						Total Hours: 15:00							
Total OT Hours:						Total TT Hours:							
Total Visit Hours: 15:00						Provider: Riverwood Demo							
Status: Pending													
Sr. No.	Invoice Number	Member Name	Admission ID	Visit Date	Service Code	Caregiver Name	Caregiver Code	Employee ID	Billed Hours	OT Hours	TT Hours	Total units	Billed Amount
1	600031	JOHNSTON JEREMY	01614661101	10/13/2017	T2025-SW1	Thomas Carl	1004		03:00			3.00	\$64.56
2	600031	JOHNSTON JEREMY	01614661101	10/14/2017	S5150	Thomas Carl	1004		03:00			3.00	\$30.51
3	600031	JOHNSTON JEREMY	01614661101	10/15/2017	T1005	Thomas Carl	1004		03:00			3.00	\$30.48
4	600031	JOHNSTON JEREMY	01614661101	10/16/2017	T2025-SW1	Thomas Carl	1004		03:00			3.00	\$64.56
5	600031	JOHNSTON JEREMY	01614661101	10/17/2017	W1792-SW1	Thomas Carl	1004		03:00			3.00	\$40.92
	Total								15:00				\$231.03


Reporting – Unverified Visits Aging Detail

Path: Report → Compliance → Unverified Visits Aging Detail

HHAExchange		Unverified Visits Aging Detail					Page 1 of 5					
							Report Date: 12/07/2017 11:04					
Provider Name	<3	3-7	8-14	15-21	22-28	>28						
Riverwood Demo	0	3	21	21	22	26						
From Date: 11/7/2017		To Date: 12/7/2017			Exclude Non Billable Visits: Yes							
Teams: All								DS : Duty sheet required				
Total RowCount: 83												
Sr #	Provider Name	Admission ID	Member Name	Status	Caregiver Name	Visit Date	Aging Days	Schedule	Discharge Date	Team	Notes	DS
1	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/30/2017	7	1200-1400		Default		
2	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/28/2017	9	1200-1400		Default		
3	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/27/2017	10	1200-1400		Default		
4	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/25/2017	12	1200-1400		Default		
5	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/24/2017	13	1200-1400		Default		
6	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/23/2017	14	1200-1400		Default		
7	Riverwood Demo	01614661801	RUSH GARRY	Active	Brown Mike	11/21/2017	16	1200-1400		Default		

Reporting – Member General Notes

Path: Report → Other Reports → Member General Notes



Member General Notes

Page 1 of 8
 Report Date: 12/07/2017 10:42


From Date: 11/1/2017	To Date: 12/7/2017
MCO : Health Plan - Training	Member Name: All
Linked Notes From: Health Plan - Training	Linked Notes To: All
Reason: All	Calendar Notes: No
Member General Notes: Yes	Missed Visit Notes: No
Visit Caregiver Comments: No	Coordinator : All

Type of Notes Values:	
PG	Member General Notes
CN	Calendar Notes
VCC	Visit Caregiver Comments
MVN	Missed Visit Notes

Status	Created Date	Created By	Adm ID	Member Name Caregiver Name	MCO	Note	Reason	Closed By	Closed Date	To Name	Type of Notes
Closed	12/05/2017 09:32		01614661301	VOLZ VICKIE		Authorization will be corrected within 3 business days. 30 hours per week can be used	Authorization Edit	riversupport (Riverwood Demo)	12/05/2017	Riverwood Demo	PG
Closed	11/17/2017 09:45		01614661401	SAGER AMY		Yes. Correct is 373 Main St, Altoona	Authorization Edit	riversupport (Riverwood Demo)	11/17/2017	Riverwood Demo	PG

Reporting – List of Caregivers

Path: Report → Caregiver → List of Applicant/Caregivers

 Page 1 of 1												
<u>List of Applicants/ Caregiver</u>												
Provider: Riverwood Demo				Type: All				Status: All				
From Date:				To Date:								
Discipline: All				Team: All				Group By: No Group				
Caregiver	Caregiver Code	Alt. Caregiver Code	Discipline	Team	Date of Birth	Phone	Current Status	Current Type	Application Date	Hire Date	Language1	Language2
Brown Mike	1005		RN, LPN, PT, OT, ST		XXXXX		Active	Employee				
Fried Gary	1001		HHA		XXXXX	--	Active	Employee				
Hamilton Kip	1010		PCA, HHA, Other (Non Skilled)		XXXXX		Active	Employee				
Loretta Johnson	1009		PCA		XXXXX		Active	Employee				
Richardson Rhan	1003		PCA, HHA, PA		XXXXX	718-406-4633	Active	Employee	08/01/2017	09/01/2017	English	Creole