

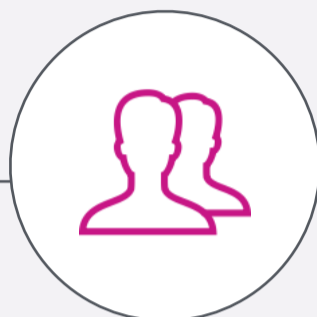
FREE Health Fair Tool

How to launch your health fair for your worksite location and keep Headquarters in the loop.



Create Your Account

Sign up for your free account on healthfairconnections.com. It takes about 30 seconds to sign up.



List Your Health Fair

Once logged in, click the green, "Create a Health Fair" button to list your health fair.



Invite HR at Headquarters

Send invites to your team at HQ!
Colleagues, brokers and carriers can all access the event dashboard.

What's required of me after listing my event on HFC?



Invite your own health fair vendors. Invite all of the vendors from your past health fairs. HFC has a special invite tool to make it easy to notify them about your event.



Get employees to participate. You can create awareness by spreading the word and downloading HFC's Save-the-Date Event flyer (customizable).



Secure the Venue, Tables & Chairs. Coordinate with your facilities manager to secure the venue (lunchroom, conference room, lobby), as well as tables and chairs.

HOW DO I GET STARTED?

1. Go to healthfairconnections.com
2. Click "Join" (only applies to new users).
3. Select "I plan health fairs." Take 30 seconds to create your free account.
4. Once you're in, click the green "Create a Health Fair" button to list a health fair
5. Invite your other HR members, your broker, and your carriers if necessary