

**Wisconsin and Northern Illinois
HMIS Advisory Board Agenda**
Wednesday, January 17th, 2024
1:30 PM – 3:00 PM
Virtual Teams Meeting

1. Welcome, Introductions, and Roll Call – Katie
Present: Lisa Haen, Erin Ebosevich, Abigail Jeffers, Joe Locher, Melissa Taggart, Curtis Lemke, Ashley Wisnefske, Channon Jordan, Sarah Parker-Scanlon, Kim Sutter
Absent: David Siegel

2. October Minutes Approval – Erin
Motion – Sarah, Seconded - Abigail

3. Advisory Board Guest Attendance Policy – Adam and Patrick
 - a. Discussed five different options for level of involvement possible by guests. Working to craft language based on feedback to present to the group for approval at future meeting.

4. Two Factor Authentication – Adam
 - a. Notices have gone out in newsletter regarding implementing a function in Clarity for 2FA. Video has been created educating how to activate in the system.
 - b. ICA's cyber-liability insurance is very expensive and is expected to increase again by a large amount. More safety features means possibly a better premium.
 - c. New users have been required to activate 2FA as of January 1st. Current users will be encouraged to activate. No current deadline for all users but will be on the horizon following April meeting with change in standards.

5. First Draft of Tenant Rent Report – Adam
 - a. Draft report of early data presented on the new feature in Clarity.
 - b. Discussed ways to utilize the data/report.

6. Data Dashboards for Wisconsin and Northern Illinois on ICA's Website – Jack
 - a. Review of dashboard that pulls directly from the system in live time
 - b. Breakdown available by individual CoC.
 - c. Report available on both WI and Northern-IL sites.

7. Feedback on April HMIS Advisory Board Meeting: Virtual or In Person – All
 - a. Annual meeting for governance doc updates and board term renewals to take place virtually.
Motion – Curtis, Seconded - Melissa

8. Agency Announcements – All

Motion to adjourn – Joe, Seconded - Curtis