

Wisconsin HMIS Advisory Board

Wednesday, January 19th, 2022

1:30 PM – 3:00 PM

Conference Call

Board Members Present: Abigail Jeffers, Christine McCain, Erika Olson, Phil Connelly, Curtis Lemke, Joe Locher, Lisa Haen, Erin Evosevich, Melissa Taggart

Apologies: Tara Barica

1. Welcome

2. Board Member Update

Lori was the Board Secretary. Need someone to take on this role through April 2022. No volunteers. Standing agenda item for April 2022.

3. October Minutes Review

P. Connelly made a motion to approve the October meeting minutes. L Haen seconded. Minutes approved.

4. WI DoJ Data Sharing Presentation

a. David Rinderle with Wisconsin Department of Justice, Bureau of Justice Information and Analytics presented the Justice Reinvestment Initiative (FY19): Proposal for WI HMIS Data Sharing.

b. Focus of the data sharing would be to improve data utilized for research and evaluation. Introducing HMIS data into DB will expand potential to identify risk factors that can lead to overdose and improve delivery of services. Further discussion regarding this proposal will take place at our annual meeting in April for a vote.

5. LSA and SPM Data Clean Up/Report Process

a. ICA staff are in the middle of the LSA/SPM data cleanup process. ICA staff are sending out files with data that we need agencies to correct. Substantially less issues with the vendor errors/warnings compared to the previous year. ICA submits 4 reports to HUD. The Federal Fiscal year is 10/01 – 09/30. HIC (Housing Inventory Count) is compared to LSA data to identify errors of project capacity and client data in HMIS.

ICA focuses on LSA data cleanup, which corrects many of the errors for SPMs (System Performance Measures).

b. HUD released the LSA timeline. The submission deadline for LSA is mid-February and SPM deadline is February 28, 2022. ICA is working with agencies to confirm or remedy warning flags and provide notes to Technical Assistance liaison.

6. Update on Software Transition and Data Migration

a. Tantalizing close to migration being finalized. ICA done with creating and submitting files to Bitfocus. Handful of files waiting with Bitfocus to migrate to migration site for data quality review by staff before going to live site. Next few weeks anticipate done with migration.

b. ICA report team working on custom reports in the system. Building reports in Data Analysis in Clarity. Bitfocus creates reports in Report Library. Agency specific reports will show at the agency folder in Data Analysis.

ICA built 50 reports for System Administration and setup and 19 public facing reports. Examples of reports built are COLA report to identify person served in project that need an annual assessment completed to capture SSI/SSDI cost of living increase.

HIC and PIT reports – Jesse presented the report with the ability to drill down to the client level to fix errors.

7. Public Health Madison and Dane County Data Sharing request

a. Maggie Carden presented: update on sharing request and additional request for sharing. First request to receive client information in Emergency Shelters and received vaccine was supplied per the Data Use Agreement. ICA submitted data for 1/1/2021 – 6/30/2021. ICA was not involved in analysis work, ICA ran data and submitted via Data Use Agreement. Not all Emergency shelter providers gave consent only shelters providers that agreed and provided permission were included.

b. Analysis found substantially lower vaccination rates versus city residence. Lower rates across all age groups. Lower rates versus Dane County residence. Rate by race and ethnicity were substantially lower for blacks than whites who received services. Vaccination rates higher for people with more stable housing.

c. Data in aggregate form only to be shared with the public.

d. Will continue to look at data more over time. Next run will be for data from 7/1/2021 – 12/31/2021. Additions to the data use request by Dane to include seasonal Flu and Hep A vaccination to better serve and target clients experiencing homelessness. Would require a sentence added to the agreement (highlighted on screen): PHMDC will also explore using the data to estimate vaccination rates for other vaccine-preventable diseases (such as influenza and Hepatitis A) among people experiencing homelessness in Dane County.

e. Request to approve updated Data Use Agreement. Lisa Haen questioned: Are the only changes are what is highlighted on screen? Confirmed.

f. L. Haen Motion to approve changes to the Data Use/Share Agreement as presented. J. Locher second.

8. April Annual Meeting

a. Annual meeting in April to review officer terms and update Policies and Procedures along with Wisconsin Statewide Governance documents.

b. New User Training will be available by February 1st after an overhaul of the training series.

P. Connelly motioned to adjourn M. Taggart second

Meeting ended 2:25pm.