

Wisconsin HMIS Advisory Board

Wednesday, July 20th, 2022

1:30 PM – 3:00 PM

Conference Call

Board members present: Lisa Haen, Erin Evosovich, Joe Locher, Tara Barica, Melissa Taggart, Curtis Lemke

1. Welcome and Roll Call
2. ICA Staff Updates
 - a. Introduced new staff/changes
 - i. Katie Spaeth new system admin
 - ii. Zach Stephen CE manager Dane Co.
 - iii. Hassan Al Nemrawi new data analyst
3. Board Member Update – New Secretary?
 - a. Joe Locher agreed to be Secretary
4. April Minutes Review
 - a. Minutes approved – Erin motion – Joe seconded
5. Update on the governance documents and agency partner agreements
 - a. All four continua signed governance docs– posted on ICA WI website
 - b. Agency partner agreements to be sent to each user agency
6. Agency User Licensing
 - a. Invoicing to begin in August
 - b. Discussion of license costs and coverage by grants
 - c. Interest to be charged to unpaid bills after 60 days
 - d. One-time setup fees (\$300) to be applied to additional licenses due to exceeding contract limit of 850 licenses
7. Adding new CoC to WI HMIS
 - a. Rockford, Winnebago, DeKalb CoC express interest in moving to work with ICA and using Clarity. ICA staff to discuss with their board. No cost to WI.
 - b. Would help with coordinating services near the state line
 - c. Option to either add new board rep and incorporate polices or keep separate
8. County Questions for Data Entry
 - a. Question added to all household members for enrollments in Clarity
9. Agency Announcements
 - a. No announcements
10. ICA Monitoring
 - a. Agency agreements and notice of what will be needed for monitoring will be sent out
 - b. Security standards responses to be returned to the Help Desk