

# Wisconsin HMIS Advisory Board

Wednesday, October 19<sup>th</sup>, 2022

**1:30 PM – 3:00 PM**

Conference Call

Board members present: Erin Evosovich, Abigail Jeffers, Erika Olson, Melissa Taggart, Curtis Lemke, Tara Barica, Lisa Haen

1. Board Chair position vacancy
  - a. Phil Connelly left position at agency, will no longer serve as HMIS Advisory Board Chair.
    - i. Erin agreed to fill in for remainder of term - ??? motion, Erika seconded
  - b. Recommendation made for Ashley Wisnefske (Outreach Community Health Centers, Milwaukee) to fill position – Erika motioned, Erin seconded - to be invited to next meeting
2. July Minutes approval
  - a. Correction to spelling of name
  - b. Minutes approved – Erin motion – Curtis seconded
3. ICA Staff Updates
  - a. Thu Le
  - b. Zach Stephen
  - c. Ying Ji
4. Rockford Implementation Update
  - a. Northern Illinois CoC board meeting in November to possibly approve change
    - i. Migration would begin April 2023 if approved
  - b. No additional expenses to current users due to the addition
5. Monitoring Update
  - a. Developing a protocol for monitoring
  - b. Letters w/ monitoring expectations to be sent out in November
6. User License Fee Clarification/Update
  - a. Growth in usage of HMIS after switch to Clarity has resulted in nearing maximum capacity of licenses.
  - b. Fees applied for each user over 850. One time \$300 fee for additional users beyond 850 until 2023 when it will return to subsidized amount for new licenses.
  - c. Overlap period of 30 days for replacement staff training time – no new license fee
7. LSA and SPM reporting
  - a. New federal fiscal year started October 1<sup>st</sup>
  - b. Data clean up much smoother in Clarity
8. Future Meeting dates
  - a. 2023 Meeting dates set for 1/18/23, 4/19/23, 7/19/23, 10/18/23
  - b. Survey to be sent out at a later date regarding in-person meeting 4/19 Annual meeting

9. Agency Announcements - None

10. DASH updates

- a. 'Data Advancing Solutions to Homelessness' brand approved by patent office for materials/marketing/reports. Will be transitioned to moving forward using logos etc.

11. Motion to adjourn by Erin, seconded by Abigail