

**Wisconsin and Northern Illinois
HMIS Advisory Board Agenda**
Wednesday, October 18th, 2023
1:30 PM – 3:00 PM
Virtual Teams Meeting

1. Welcome, Introductions, and Roll Call – Katie

Present: Lisa Haen, Erin Evosovich, Abigail Jeffers, Joe Locher, Ericka Olson, Melissa Taggart, Curtis Lemke, Channon Jordan, David Siegel, Sara Parker- Scanlon, Kim Suiter.

Excused: Ashley Wisnefske

Absent: David Siegel

2. July Minutes Approval – Erin

- a. Motion to approve: Curtis, Lisa seconded

3. Attendance Policy for Non-Board Members – Adam

- a. Presently no policies in place for non-members attending the meetings
- b. ICA staff will craft policies for inclusion of guests and present to Advisory Board for feedback

4. 2024 Data Standards Update – Nancy

- a. Required user training is available
- b. Changes are live in Clarity as of 10/1/23
- c. Most reports running smoothly after the changes, some non-HUD reports need attention still

5. Federal Reporting Timelines (SPM, LSA, PIT/HIC) – Nancy/Iraida

- a. LSA Report proposed deadline of 1/17/2024
- b. SPM – no release yet
- c. PIT/HIC – Uncertain at this time but information will go out via newsletter

6. Dane County Data Use Agreement – Patrick

- a. Data from HMIS wanted for the goal of research and to coordinate client care with other compiled data in Dane County.
- b. Review of drafted proposal from DCDHS
- c. Motion to approve: Lisa, Ericka seconded

7. Documenting Tenant Rent in HMIS – Adam

- a. Discussion of adding a data element into Clarity to track tenant rent amounts

- b. Program participants are having rent increased drastically after programs end and programs beginning to stop accepting money due to rental rates being far too high for grant limitations but there has been no data collection anywhere to analyze.
- c. Motion to approve: Erin, Lisa seconded

8. Agency Announcements – All

- a. Adam had a very nice letter in the WI HMIS Newsletter

Motion to adjourn: Lisa, Joe seconded