



Job Aid

COVID-19 Vaccination

Steps to update in Capella EHR

last updated 1-October-21

For assistance, please contact: capellasupport@acurussolutions.com | +1 (909) 281 9856 M-F 8:00 AM-12:00 AM PT

Table of Contents

1. COVID-19 Vaccination – preamble	2
2. Updating COVID-19 vaccination history records.....	4
2.1 Updating historic vaccination records in open patient chart	4
2.1 Updating historic vaccination record without an encounter.....	7
3. Administering COVID-19 vaccination for current encounter.....	9



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1. COVID-19 Vaccination – preamble

- COVID-19 vaccination records may be updated in Capella EHR (both historic record as well as current vaccination being administered in the facility). Advantages of capturing COVID-19 vaccination details in EHR:
 - The captured information will be electronically submitted to CAIR (CA Immunization Registry)
 - Since COVID-19 vaccination involves multiple doses, the details captured for each dose may be recorded as part of medical history.
- Following are the COVID-19 vaccinations currently available in Capella EHR:

CPT Code	Description in Immunization history and Immunization orders
91300	Pfizer-Biontech Covid-19 Vaccine
91301	Moderna Covid-19 Vaccine
91302	AstraZeneca Covid-19 Vaccine
91303	J&J/Janssen Covid-19 Vaccine
91304	Novavax Covid-19 Vaccine
0001A	Injection Administration of Pfizer-Biontech Covid-19 Vaccine – First Dose
0002A	Injection Administration of Pfizer-Biontech Covid-19 Vaccine Administration – Second Dose
0011A	Injection Administration of Moderna Covid-19 Vaccine – First Dose



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CPT Code	Description in Immunization history and Immunization orders
0012A	Injection Administration of Moderna Covid-19 Vaccine – Second Dose
0021A	Injection Administration of AstraZeneca Covid-19 Vaccine – First Dose
0022A	Injection Administration of AstraZeneca Covid-19 Vaccine – Second Dose
0031A	Injection Administration of J&J/Janssen Covid-19 Vaccine
0041A	Injection Administration of Novavax Covid-19 Vaccine – First Dose
0042A	Injection Administration of Novavax Covid-19 Vaccine – Second Dose

2. Updating COVID-19 vaccination history records

- Any user with the user role MA, Provider or OM may update vaccination history record



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2.1 Updating historic vaccination records in open patient chart

- Open patient chart, click on PFSH > Immunization History

The screenshot shows the Capella EHR interface. At the top, there is a row of tabs: CC / HPI, SCREENING, PFSH, ROS, VITALS, EXAM, TEST, ASSESSMENT, ORDERS, eRx, PLAN, SERV./PROC. CODES, and SUMMARY. The PFSH tab is highlighted with a red box. Below this row, there is a dropdown menu labeled 'Source Of Information' with 'Self' selected. Below the dropdown, there is a row of buttons: Past Medical History, Surg./Proc., Hospitalization History, Family History, Social History, Rx History, Non Drug Allergy, Drug Allergy, Immunization History, and AD. The Immunization History button is highlighted with a red box. At the bottom, there are two tabs: 'Frequently used Immunization Procedures' and 'Immunization History Details'.

- The selected procedure code will be captured in the Immunization History Details. Update the Administered Date and click “Add”. User may enter complete date or just the month and year. Other fields in the Immunization History screen may be updated however it is not mandatory
- The added procedure gets recorded in the history grid and also in Summary screen
- When the MA captured the history data, he/she has to use the following codes to indicate the first dose and second dose of the vaccine



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Capella EHR interface showing the Immunization History section. The 'Immunization History' tab is highlighted. The 'Frequently used Immunization Procedures' list includes '0001A-Injection Administration of Pfizer-BioNTech Covid-19 Vaccine - First Dose'. The 'Immunization History Details' form shows fields for Vaccine Details, CVX code, Route of Administration, Date on VIS, Lot Number, Expiration Date, Manufacturer, Immunization Source, Administered Unit, Administered Date, Protection State, Location, Dose# to Total Dose#, and Notes. The 'Add' button is highlighted.

CPT Code	Description in Immunization history and Immunization orders
First Dose Vaccines	
0001A	Injection Administration of Pfizer-BioNTech Covid-19 Vaccine – First Dose
0011A	Injection Administration of Moderna Covid-19 Vaccine – First Dose



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CPT Code	Description in Immunization history and Immunization orders
0021A	Injection Administration of AstraZeneca Covid-19 Vaccine – First Dose
0031A	Injection Administration of J&J/Janssen Covid-19 Vaccine
0041A	Injection Administration of Novavax Covid-19 Vaccine – First Dose
Second Dose Vaccines	
0002A	Injection Administration of Pfizer-Biontech Covid-19 Vaccine Administration – Second Dose
0012A	Injection Administration of Moderna Covid-19 Vaccine – Second Dose
0022A	Injection Administration of AstraZeneca Covid-19 Vaccine – Second Dose
0031A	Injection Administration of J&J/Janssen Covid-19 Vaccine
0042A	Injection Administration of Novavax Covid-19 Vaccine – Second Dose

Note: For J&J/Janssen, the same Vaccine Administration code is used for First and Second Dose

2.1 Updating historic vaccination record without an encounter

- Historic vaccination record can also be updated for patients with no open encounter. Click EMR > PFSH

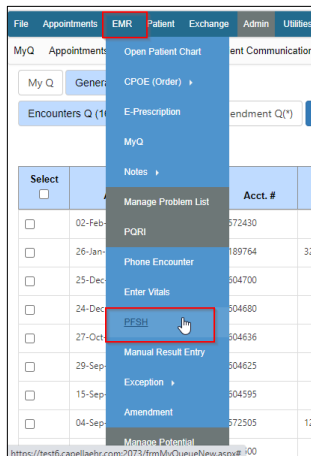


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- Search patient

Capella Find Patient

Original Search** JACKSON,JAMIE | DOB: 01-JAN-2000 | MALE | ACC# 534070 | MR# 53944-OG | ADDR: CAVRI AVE 22, CA 92801 Quick Search*** (YYYYLNM) - Enter Birth Year YYYY and at least 3 characters of Last name followed by a space. Eg.1958DOE

☐ Include Inactive Patients ☐ Include Deceased Patients

Patient Type : ☒ Regular ☐ WC ☐ Auto ☐ All

Quick Patient Create Add Patient Modify/View Patient

Print FaceSheet Ok Cancel

** Type minimum 3 characters of Last or First or Middle name or DOB as dd-mm-YYYY or Acc# or Ext.Acc# or MRN# and follow it by a space.
*** Enter patient's birth year(YYYY) and atleast first 3 characters of Last name followed by a space. Eg.1958DOE



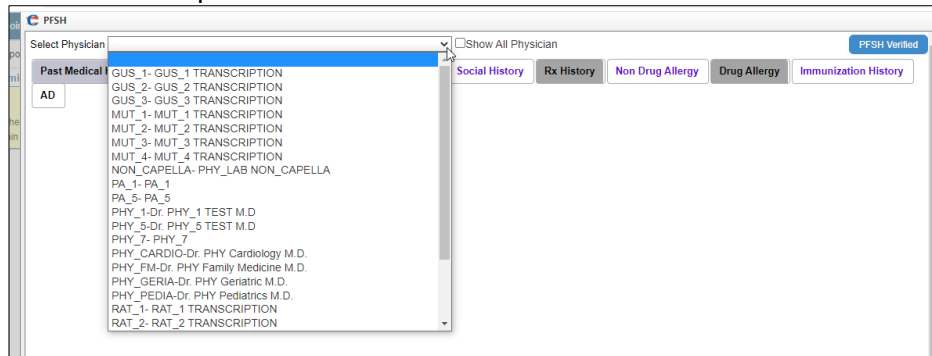
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- Select provider



- Click “Immunization History” and select relevant procedure code and follow the same steps as stated above.

3. Administering COVID-19 vaccination for current encounter

- Any user with the user role MA, Provider or OM, having an encounter in their queue can update the current vaccination record.
- Open Patient Chart > Click on Orders > Immunization / Injection



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- In the facility if the provider orders and administers the COVID vaccine for the patient, then he/she has to capture two procedures for billing purpose-Vaccine Code and Administration Code

Vaccine Name	Vaccine Code	Admin Code
Immunization Order for First Dose Covid Vaccine		
Pfizer-Biontech Covid-19 Vaccine	91300	0001A
Moderna Covid-19 Vaccine	91301	0011A
AstraZeneca Covid-19 Vaccine	91302	0021A
J&J/Janssen Covid-19 Vaccine	91303	0031A
Novavax Covid-19 Vaccine	91304	0041A
Immunization Order for Second Dose Covid Vaccine		
Pfizer-Biontech Covid-19 Vaccine	91300	0002A
Moderna Covid-19 Vaccine	91301	0012A
AstraZeneca Covid-19 Vaccine	91302	0022A



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J&J/Janssen Covid-19 Vaccine	91303	0031A
Novavax Covid-19 Vaccine	91304	0042A



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- For vaccine codes:

- For Administration code



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Capella EHR interface showing the process to update a COVID-19 vaccination order.

Navigation Tabs: CC / HPI, SCREENING, PFSH, ROS, VITALS, EXAM, TEST, ASSESSMENT, **ORDERS**, eRx, PLAN, SERV./PROC. CODES, SUMMARY.

Order Type Selection: Diagnostic Order, Referral Order, **Immunization/Injection**, Procedures, DME Order.

Frequently Used Immn./Inj. Procedures:

- ☐ 91300-Pfizer-Biontech Covid-19 Vaccine
- ☐ 91301-Moderna Covid-19 Vaccine
- ☐ 91302-AstraZeneca Covid-19 Vaccine
- ☐ 91303-J&J/Janssen Covid-19 Vaccine
- ☒ 0001A-Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose
- ☐ 0002A-Injection Administration of Pfizer-Biontech Covid-19 Vaccine Administration - Second Dose
- ☐ 0011A-Injection Administration of Moderna Covid-19 Vaccine - First Dose
- ☐ 0012A-Injection Administration of Moderna Covid-19 Vaccine - Second Dose
- ☐ 0021A-Injection Administration of AstraZeneca Covid-19 Vaccine - First Dose

Immn./Inj. Details - Order Details:

Immn./Inj. Procedure*: 0001A-Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose

CVX Code: [Empty field]

Route of Administration: [Dropdown menu]

Immn./Inj. In House: ☒ Yes ☐ No

Order Date: 02-Oct-2021

Document Type*: COVID-19 Pfizer BioNTech Vaccine

VIS Given: ☒ 02-Oct-2021

Date on VIS: 02-Oct-2021

Immunization Evidence: [Dropdown menu]

VFC Status: [Dropdown menu]

Notes: [Text area]

☐ Authorization Required



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- Capture the other details related to vaccine such as:

Immn./Inj. Administration Details

☐ Refused Administration

Immunization Information Source:

VFC Eligibility status captured at:

Observation:

Lot Number:

Expiration Date:

Administered Amount:

Administered By:

Location:

NDC:

Manufacturer:

Immn./Inj. Source:

Administered Unit:

Administered Date:

Dose# to Total Dose#: /

- Document Type
- Lot Number
- Route of Administration
- Dose# to Total Dose#- Depending the Vaccine administration, capture the Dose/Total Dose as 1/2 or 2/2
- Click “Add” to add the vaccination details to the records

☐ J1930-Injection, intramuscular

☐ J2920-Injection, methylprednisolone sodium succinate

Manage Freq. Used Immn./Inj.

Location:

NDC:

Dose# to Total Dose#: /

Edit	Del	Immn./Inj. Procedure	Administered Date	Dose	Route of Administration	Immn./Inj. Source	NDC	Notes
☒	☒	91300-Pfizer-Biontech Covid-19 Vaccine	26-May-2021					
☒	☒	0001A-Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose	26-May-2021	1				

- The vaccination details will be included in the Summary under Immunization History and Immunization/Injection sections.



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1904 N OG AVE | 26-May-2021 03:16 AM | ESTABLISHED PATIENT | Dr. Jeereddi A Prasad M.D., F.A.C.E., F.A.C.P., E.C.N.U. | JSHOCKEY | mouth once a day | WDL 2021 - N/A

Copy Previous Encounter Move to MA Move to Checkout Move to Next Process

CC / HPI SCREENING PFSH ROS VITALS EXAM TEST ASSESSMENT ORDERS eRx PLAN SERV/PROC. CODES SUMMARY

Find/Search Keyword Print Progress Notes Print Consultation

IMMUNIZATION HISTORY:

- Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose dated on 26-May-2021
- Pfizer-Biontech Covid-19 Vaccine dated on 26-May-2021

All the above history information has been obtained from Patient

PROBLEM LIST:

Active:

- Heart failure, unspecified
- Type 1 diabetes mellitus with hyperglycemia

ASSESSMENT:

I10 (Primary) - Essential (primary) hypertension; Improved
Y90.3 - Blood alcohol level of 60-79 mg/100 ml; Stable - test

Notes: test

DIAGNOSTIC ORDER:

- 17-Hydroxypregnenolone, MS
- Comprehensive Thyroglobulin

IMMUNIZATION / INJECTION:

- Pfizer-Biontech Covid-19 Vaccine dated on 26-May-2021
- Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose dated on 26-May-2021

Lot Number: L123456

E-PRESCRIPTION:

- Aspirin 500 mg tablet, delayed release (DR/EC) : 2 tablet: by mouth at bedtime - Chew the tablet. Not to have with water
- Benzonatate 100 mg capsule : 2 capsule: by mouth once a day



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- The Immunization order also gets included in General Plan > Immunization/Injection section, Service Procedure Code screens for billing purposes

CC / HPI SCREENING PFSH ROS VITALS EXAM TEST ASSESSMENT ORDERS eRx PLAN SERV/PR

General Plan Individualized CarePlan Preventive Screen Plan

Other Plan

DIAGNOSTIC ORDER

* Comprehensive Thyroglobulin

* 17-Hydroxypregnenolone, MS

IMMUNIZATION/INJECTION

* Pfizer-Biontech Covid-19 Vaccine

* Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose

CC / HPI SCREENING PFSH ROS VITALS EXAM TEST ASSESSMENT ORDERS eRx PLAN SERV/PROC. CODES SUMMARY

CPT Code* Type your CPT Code here ... CPT Description* Type your CPT Description here ... CPT Sheet

Del.	1	2	3	4	5	6	CPT	Description	Units	Modifiers
X	☐	☐	☐	☐	☐	☒	G8427	Eligible clinician attests to documenting in the medical record they obtained, updated, or reviewed the patient's current medications	1	
X	☐	☐	☐	☐	☐	☒	0001A	Injection Administration of Pfizer-Biontech Covid-19 Vaccine - First Dose	1	
X	☐	☐	☐	☐	☐	☒	91300	Pfizer-Biontech Covid-19 Vaccine	1	