

Report form for:

A) The installation of banners, sails and sprinkler gas etc.

B) Lights, studio and stage rigs in the roof

All exhibitors attending fairs arranged by Norway Trade Fairs must submit this form if they want to use any of the above over their stand. Send the completed form to Messehallen Elektriske AS at the following e-mail address: pinter@messehallen.no

Arrangement: _____ Stand No.: _____

Name on the stand: _____

Company Name: _____

Contact person: _____ e-mail address: _____

Invoice address: _____ Telephone nr.: _____

A) Banner, sails and sprinkler gas etc. The following information must be filled out for the order to be delivered.

	Distance floor/ just under in cm	Height in cm	Breadth in cm	Number of sides	Weight	Method of Attachment
Banner 1:						
Banner 2:						
Banner 3						
Banner 4						

Will the banner be reused? YES NO

All the material and substances in the sails that will be installed must - at a minimum - meet fire regulation code DIN 4102 B1. The documentation must be available on request. The installation of banners and sails that you apply to have installed must be approved by a Norway Trade Fairs' technical consultant. Approvals from neighboring stands must be presented on request

Is there approval of neighboring stands? YES NO

B) Lights, studio- and stage rigs in the roof and floor standing.

All equipment that is installed from the roof must be in approval with Norwegian law and regulations. The equipment should follow the Norwegian Labour Inspection Authority Machine Regulations (best. nr. 522) and the Norwegian Labour Inspection Authority's Use of equipment guideline (best nr. 555). You must be ready to present documentation and or certificates of approval for the current year. Equipment that does not have this documentation cannot be used i Norge Trade Fairs locations. All lamps used in the rigging must be installed with safety wire.

In general for A and B

Equipment that Messehallen Elektriske AS will install must be delivered at the latest two weeks prior to opening. It should be noted that the means of installation will vary due to the construction of the roof.

Fire documentation must be delivered with the sails and the material that will be installed. The fire documentation must originate from the manufacturer.

Everything that will be hung up must comply with code DIN 4102 B1.

All the material that will be hung up must be delivered to Messehall Elektriske AS no later than two weeks before the opening date of the exhibition. It is not allowed to hang banners over escape routes outside of the stand area.

Date: _____ Place: _____ Signature: _____