

VT HMIS ADVISORY COMMITTEE - AGENDA

FEBRUARY 1, 2022, 1PM-3PM

- Attendance
 - Committee Members
 - Becca Lewis – NEKCA
 - Chelsea Alsofrom – Pathways
 - Elizabeth Melville – NCSS
 - Gwen Williams – UVH
 - James Doyle – UVH
 - Jessica Makela – HPC
 - Lee Trapeni – SSHP
 - Ari Kisler – OEO
 - Linda Amante – CVOEO
 - Will Towne – Spectrum
 - David Bogdan – Pathways
 - Laurie Murray – CVOEO
 - ICA
 - Meghan Morrow Raftery
 - Adam Smith
 - Not in Attendance
 - Rebecca Gural – SSVF UVM
- ICA Update
 - Software Switch Timeline
 - Goal to have system set up by mid-February
 - Data elements, screens, services, agencies, programs etc
 - Creating basically everything from scratch
 - March will have test migrations into demo site to check for any issues with data
 - March 31 last day to enter data into SP
 - ESG CV will need to have as much data entered as possible by this date
 - ICA will be pulling these reports and uploading to Sage with the data that is entered. No clean up will happen.
 - ICA will also pull be pulling the SSVF Export
 - Blackout period start April 1
 - ICA will need to pull the reports that are needed after 3.31.2022
 - HOP
 - ESG CV
 - SSVF
 - RHY
 - CoC

- Documents will be provided to collect data
 - Will be a bit old school till the system is live
 - Trainings will happen during this time
 - Looking to go live sometime in late April 2022
 - Committee Member: Is there a way to have some users trained before the blackout period? And a Sandbox available?
 - ICA will not have the capacity to do this till the blackout period when ICA staff created these trainings
 - No homework will be needed for these trainings – unless ICA see that it is needed
 - The start will be a rough patch to get going and then gradually will get better.
 - Training materials will be available before the system goes live.
 - Providing options for CE
 - PIT HIC
 - Jan 24th all information went out for Non HMIS with timelines for Non HMIS and HMIS
 - Jan 18 and Jan 28 PIT HIC report training for HMIS
 - All PIT reports were sent out on Jan 27 to agencies
 - Jan 28 – some HIC reports were sent out to the agencies that don't have ES and TH
 - Jan 31 – GA Motel reports were started to be sent out as well
 - Other Federal reporting
 - SPM – getting close to submission. Need to submit in February. Waiting on WellSky to update the Measure 1 report
 - LSA – working on flag reports so we can get another upload done. Need to submit in February
- Software Switch – Blackout Period
 - Downtime is needed to capture everything from SP and migrate into Clarity.
 - The first part of the migration creates the 'bones' of the data and there can't be any data in the new system to do this.
 - Flat fee for each HUD CSV fee
 - Added new data into SP will cause the first migration to not be accurate and a second migration will need to happen
 - This will cost the CoCs \$60,000
 - WellSky- VT is on an extension contract, which includes a 25% surcharge per month
 - We don't want to engage in a contract with WellSky because they are now giving data to third party and the sites do not have the option to opt out.
 - Right now, it looks to be going to Denise Calhoun – national researcher
 - WellSky siting HIPAA as allowable
 - ICA is planning to make suggestions on what to do for CE

- Committee member: Can users save data from ServicePoint to use while blackout period happens?
 - Query users to see what they will need
 - Possible ART report on client data

- **Next Steps:**
 - Meghan - Send VCEH verbiage of on the Statewide Sharing voting verbiage
 - Meghan - Send out email to Committee when timeline is updated on the Knowledge Base
 - Meghan – Let committee know when timeline is up on the knowledge base
 - Adam - Ask Bitfocus to see about getting the referrals in the sandbox to cancel them, so emails are not sent to the users that created them to confuse anyone what is real and what is not real

- **Next Meeting in 2022**
 - March 1, 2022
 - April 5, 2022
 - May 3, 2022
 - June 7, 2022
 - July 5, 2022
 - August 2, 2022
 - September 6, 2022
 - October 4, 2022
 - November 1, 2022
 - December 6, 2022