

INSTITUTE FOR COMMUNITY ALLIANCES

WHAT IS AVAILABLE IN HMIS ON DAY 1?

On day one you can enter any data that you have collected during the blackout period into the live site for all clients.

DATA

Historical data you will see on day one:

- All the HUD UDE's that are listed in the HUD Data Standards Manual (except 4.19 and 4.20), including:
 - Program Enrollments
 - Program Updates
 - Program Exits
 - Income, Non Cash Benefits, Disabilities and Health Insurance
 - Chronic Determination Data Fields
 - Demographics
- See HUD HMIS Data Standards for full details: <https://icanewengland.helpscoutdocs.com/article/265-hud-hmis-data-standards>*
- Funding Types: ESG, ESG CV, CoC, RHY, SSVF, PATH, HOPWA, Coordinated Entry
 - Program Types: ES, TH, SH, RRH, PSH, OPH, SSO, SO, Prevention
 - HUD required Services
 - RHY
 - SSVF
 - PATH
 - Shelter Stays for Night by Night shelters

Historical custom data will be migrated in one of the next phases. Custom data includes:

- Coordinated Entry Assessment Data
- VT HOP Specific Data Fields
- VT Family Supportive Housing Data Fields
- NH State Grant in Aide Data Fields
- Custom Services that are not required by HUD and Federal Partner funding
 - Manchester ESG /ESG CV Performance Report services
 - Services that are specific to an agency and not federal funding
- File Attachments
- Notes

Custom report building and requests will resume once all the data has been migrated. We will start with Coordinated Entry reports and move to custom reports for other projects, like HOP, Family Supportive Housing, Manchester ESG/ESG CV Performance Measures, Rapid Resolution and SGIA after that.

What else needs to be migrated after the HUD CSV? Below are a few examples of other items that need to be migrated after the HUD CSV data:

- Coordinated Entry Assessment Data
- Custom data fields for HOP, FSH, RRHI, SGIA, etc (anything that is not reported in a Federal Report)
- Custom services
- File Attachments

REPORTS

These are the Canned reports that are available to all Users.

HUD AND FEDERAL PARTNER REPORT	DESCRIPTION
ESG CAPER	Recipients of HUD funding received through the Emergency Solutions Grant (ESG) Program are required to submit a CAPER to HUD annually. Data collection for the ESG portion of the CAPER is aligned with the most recent version of the HMIS Data Standards
CoC APR	Recipients of HUD Continuum of Care (CoC) funding are required to submit an Annual Performance Report (APR) electronically to HUD every operating year. Data collection for the APR is aligned with the most recent version of the HMIS Data Standards
CE APR	Recipients of HUD Continuum of Care (CoC) funding for Supportive Services Only: Coordinated Entry (SSO: CE) project are required to submit a Coordinated Entry Annual Performance Report (CE APR) electronically to HUD every operating year in the Sage HMIS Reporting Repository (Sage). Data collection for the CE APR is aligned with the most recent version of the HMIS Data Standards
Annual PATH	This is a program and service-based report that provides details of all clients according to PATH Reporting Specifications
RHY and SSVF Export	Required report for RHY and SSVF funded projects. Date collection is aligned with the most recent HUD HMIS Data Standards. The export is simply a series of CSV formatted tables that are zipped together and uploaded to the RHY or SSVF repositories
PIT	Designed to report on the count of clients sheltered during chosen point-in-time
HIC	Designed to report on housing stock available in a community that is dedicated for homeless persons
HMIS Data Quality Report	HUD report that reviews data quality across a number of HMIS data elements

DATA QUALITY REPORTS	DESCRIPTION
Program Data Review	This is a program enrollment-based report utilizing information from both the enrollment screen and, if applicable, the exit screen.
Project Start Date > Project Exit Date	This report offers a pro-active view of project enrollments where the Project Exit Date is before the Project Start Date. These situations can occur during data integration and in some situations where the project start or exit date are updated after the fact.

HOUSING REPORTS	DESCRIPTION
CoC Housing Assessment Report	This report provides a monthly housing attendance average for each month of the reporting period for all CoC participating agencies. The four PIT (Point-in-time) dates (last Wednesday of designated month) are also provided to assist in the assessment of individual housing programs inclusion in the HIC (Housing Inventory Count) and the former AHAR (Annual Homeless Assessment Report), now derived from the LSA (Longitudinal System Analysis).
Monthly Housing Report	This is an enrollment-based report intended to serve as a one complete month review of housing programs.
Weekly Housing Census	This is an enrollment-based report intended to serve as a seven day review of housing programs
Housing Census	This is an entry/exit-based report for housing programs. <ul style="list-style-type: none">- For Emergency Shelter, Night-by-Night, projects, bed nights are also used in generating the report- For Permanent Housing programs, Housing Move-in Date is also considered

PROFILE SCREEN REPORTS	DESCRIPTION
Profile Details Report	The Profile Details report lists all the responses to the questions on the selected profile screen. The responses for each client are included.

SERVICE BASED REPORTS	DESCRIPTION
Client List	This is a service-based report that lists details of all clients, according to veteran status, who have received selected service item(s) for a specified period of time.
Service Census	Provides a list of clients who received specific services on specific dates during a chosen reporting timeframe. Drilldown functionality generates all client names for those who received each service, as well as a data quality score, and the staff member responsible for entering the information.
Service Summary	Provides service counts and the number of unique clients who received selected services during the report date range.
Household Service Report	Provides unduplicated counts of total persons served for specified services. It also provides total households served, including a list of all household members.

PROGRAM BASED REPORTS	DESCRIPTION
Program Participation Summary	Provides basic program information for both active and inactive clients (with the option to include household members) for the specified program(s) during the report dates.
Program Roster	This program-based report lists program stay information for selected programs and status according to specified report dates.
Program Outcome Measures	
Client Demographic Report	Provides client demographic details for selected programs for a specified time period of time.
New vs Re-Entry Client Program Classification	This report provides an overview of program starts during the reporting period. It evaluates if the client/household has previously been enrolled in the program.
Client Program Service	This report shows a detailed listing, by client, of the Program-Linked services received during the reporting period.