

FORM BUILDER FIELD TYPES



Section Break

Provides a section header/label and visually organizes information to be gathered.



Guidelines/Help Text

Includes formattable text that is not able to be edited by the user. Often used for tips/ instructions, writing prompts, agreements/consent statements, etc.



Page Break

Move a custom form section to a new page for printing purposes.



Single Line Text

Text box remains small for the visual cue that user should provide a short answer. Allows any character.



Paragraph

Text box that can be set to Small, Medium or Large display size. Increase the space of field for the visual cue that user should expand on answers.



Number

Text box allowing only numbers and one decimal. Other special characters (i.e. -, \$, %, etc.) not supported. Often used to capture time in minutes.



Date

Select a date from a calendar.



Time

Select a time, in five minute increments, from a time picker.



Drop Down

User may select **one** value from a customizable list.



Checkboxes

User may select **multiple** values from a customizable list. Allows user to indicate "Other" and fill in the blank.



Multiple Choice

Radio button-style field allowing user to pick **one** value from a display of many in a customizable list. Allows user to indicate "Other" and fill in the blank.



Treatment Goal

Pulls in Client's active treatment goals from the Treatment Goal tab.



Signature

If required, user can sign with a mouse or touch screen. Often used for client or external signatures.

Field labels should not include special characters (i.e. "", :, {}, etc.).