HCR 3.0 Initiative – MHA Update
February 12, 2021

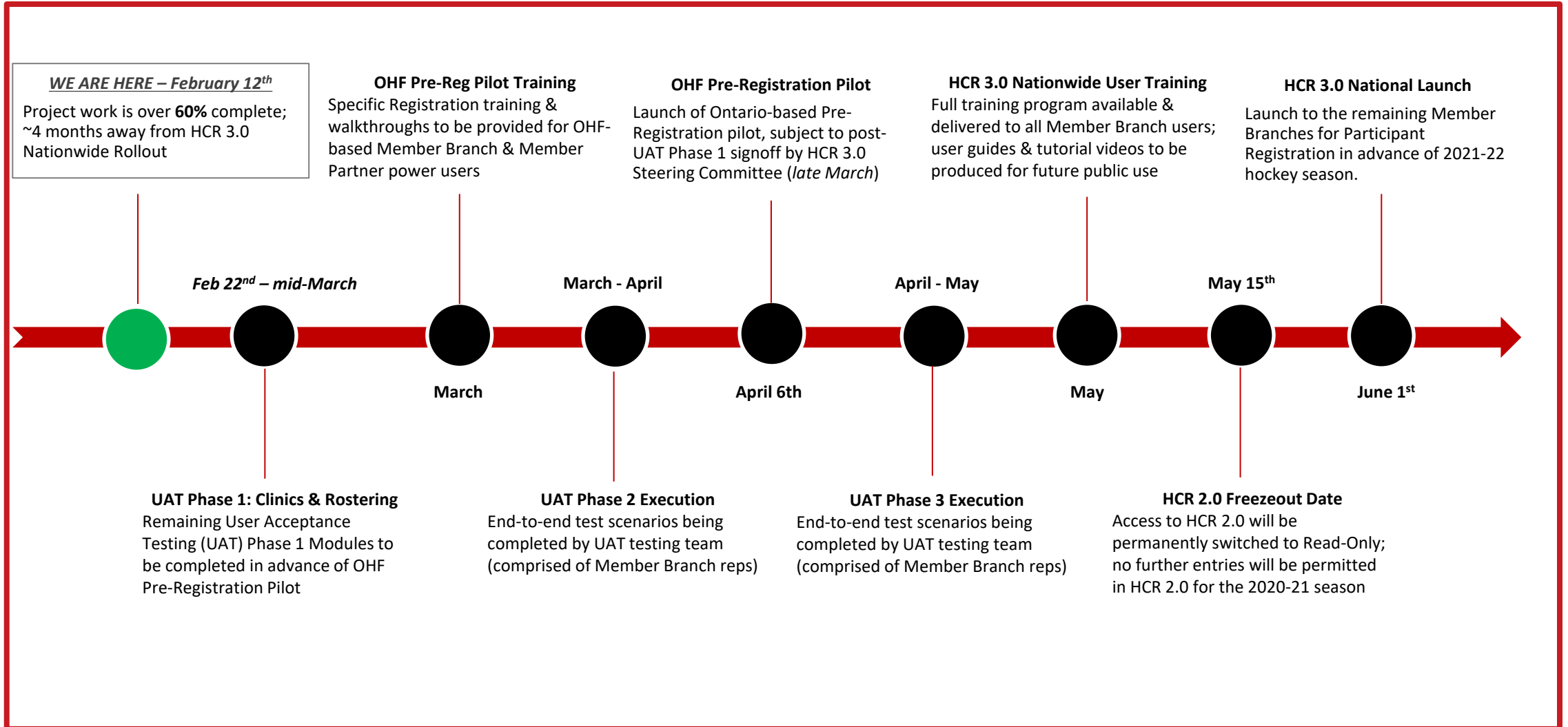**Work Together, Win Together**

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HCR 3.0 Implementation Project

- Having selected **Spordle Inc.** as vendor of choice for developing & managing the new Hockey Canada Registry (HCR) 3.0 platform, a joint project team – consisting of resources from both Hockey Canada & Spordle – will be responsible for implementing the new platform in time for the 2021-22 minor hockey season

- Project Execution will also require input, involvement & participation from select Member Branch representatives, who will assist with completion of platform functionality testing and provide feedback on platform developments

Why HCR 3.0?

- HCR 3.0 is intended to provide a significantly improved & streamlined end user experience for participant families registering in Hockey Canada-sanctioned programming

- The platform will also provide the organization with access to much higher quality data & trend analysis on participant figures, due to improvements in front end & back end platform capability

HCR 3.0 Status Update – Current Timeline

WE ARE HERE – February 12th
Project work is over **60%** complete; ~4 months away from HCR 3.0 Nationwide Rollout

OHF Pre-Reg Pilot Training
Specific Registration training & walkthroughs to be provided for OHF-based Member Branch & Member Partner power users

OHF Pre-Registration Pilot
Launch of Ontario-based Pre-Registration pilot, subject to post-UAT Phase 1 signoff by HCR 3.0 Steering Committee (*late March*)

HCR 3.0 Nationwide User Training
Full training program available & delivered to all Member Branch users; user guides & tutorial videos to be produced for future public use

HCR 3.0 National Launch
Launch to the remaining Member Branches for Participant Registration in advance of 2021-22 hockey season.

Feb 22nd – mid-March

March - April

April - May

May 15th

March

April 6th

May

June 1st

UAT Phase 1: Clinics & Rostering
Remaining User Acceptance Testing (UAT) Phase 1 Modules to be completed in advance of OHF Pre-Registration Pilot

UAT Phase 2 Execution
End-to-end test scenarios being completed by UAT testing team (comprised of Member Branch reps)

UAT Phase 3 Execution
End-to-end test scenarios being completed by UAT testing team (comprised of Member Branch reps)

HCR 2.0 Freezeout Date
Access to HCR 2.0 will be permanently switched to Read-Only; no further entries will be permitted in HCR 2.0 for the 2020-21 season

HCR 2.0 to 3.0 Transition: Key Dates

Milestone	Description	ETA
User Acceptance Testing (UAT): Phase 1	• All tests in UAT Phase 1 confirm the platform's ability to handle baseline registration tasks • Confirms 3.0's readiness to run pre-registration tasks in advance of the 2021-22 hockey season • Modules: Access; Permissions; Clinics; Registration; Data Validation (OHF)	**Jan 25th – mid-March 2021** *(ongoing)*
User Acceptance Testing (UAT): Phases 2 & 3	• The remaining tests in Phases 2 & 3 of UAT confirm the platform's ability to handle all mandatory requirements, thus confirming its readiness for a nationwide launch this summer • Modules: Data Validation; Transfers; Workflows; Notifications; Rostering; Reports; Comms	**March – April 2021**
OHF Pre-Registration Pilot	• 80 MHAs across four OHF Member Partners (OMHA; GTHL; Alliance; NOHA) to participate in pilot, using HCR 3.0 for spring registrations in advance of 2021-22 hockey season • Pre-registration to be enabled for all HCR users across the country for 2022-23 hockey season	**Kickoff: Tuesday, April 6th, 2021**
HCR 2.0 Freezeout Date	• ***All transactional entries pertaining to 2020-21 hockey season activities must be entered into HCR 2.0 by or before this date*** • Any activity not entered prior to cutoff will **not** be migrated to HCR 3.0 for launch	**Cutoff: Saturday, May 15th, 2021**
HCR 3.0 Nationwide User Training	• Full 3.0 platform training to be provided for all users nationwide, via combination of live online seminars & tutorials; collection of pre-recorded training videos; and published user guides • Ongoing user support to be available for all 3.0 users, in advance of – and throughout – initial launch of platform	**May 2021**
HCR 3.0 Nationwide Launch	• HCR 3.0 is made publicly available to all users, and is open for registration and transactions related to activities and programs for the 2021-22 hockey season • No further activity in HCR 2.0 is permitted; requests for data from HCR 2.0 must be submitted to Hockey Canada for vetting & review, and will be administered on an as-needed basis	**Launch: Tuesday, June 1st, 2021**

HCR 2.0 Freezeout – Saturday, May 15th

- All data & transactions related to the 2020-21 Season must be entered into HCR 2.0 on or before *Saturday, May 15th @ 5 PM MST,* to ensure proper migration of data to HCR 3.0

- Once HCR 2.0 enters freezeout, access to HCR 2.0 will be fully restricted to ***Read-Only*** permission for **all users nationwide** (both at the Branch & MHA user levels)

- Requests for data pulls (beyond available basic reporting) from HCR 2.0 after May 15th must be submitted to the Hockey Canada HCR 3.0 Project Team; all requested pulls will be reviewed and completed by Hockey Canada staff on a case-by-case basis

- API Access in HCR 2.0 will be switched to ***Pull-Only,*** meaning third party applications will no longer be able to create new records or update existing records within HCR 2.0

  More information on Third Party App Use for Pre-Registration in next section

Pre-Registration for 2021-22 Season

- Aside from Ontario OHF Pre-Registration Pilot groups, MHAs will **not** be able to use HCR 2.0 for pre-registration for the 2021-22 season – data and records from the 2020-21 season will be the cutoff for migration to HCR 3.0

- If HCR remains the preferred choice for processing online registration for the 2021-22 season, MHAs must wait until nationwide launch of HCR 3.0 on June 1st to begin online registration activities

- However, there are still two options for "pre-registration" if required by Branches / MHAs:

  1) **Manual Pre-Registration:** Hockey Canada & Spordle will provide templates for recording 2021-22 pre-registration data in Excel, which can then be uploaded via .csv format to HCR 3.0 upon nationwide launch in June

  2) **Third Party Pre-Registration:** if an MHA uses a third party registration application, participants can still submit their signups for 2021-22 via the app; however, the data will effectively sit within the app until HCR 3.0 nationwide launch in June, at which point it will be pushed over to the new platform

2021 Spring Hockey

- HCR 2.0 *will* be available to for Branches offering Spring Hockey programs, but the freezeout date will remain the same – all registration, rostering and transactions must be entered in HCR 2.0 on or before **Saturday, May 15th @ 5 PM MST**

- "Spring League" games can still be played after May 15th, but any further transactions or updates to records cannot occur within HCR 2.0 from that point onward

- If you intend to release players/participants at the conclusion of the Spring season, release actions also must be completed on or before May 15th, to ensure profiles are migrated properly to HCR 3.0

HCR 3.0 API Connection for Third Party Platforms

- Branches & MHAs using third party apps & platforms for registration / team administration are still able to continue using them – *the end user experience will not change* once HCR 3.0 is launched

- Use of third party apps & platforms to remains at the discretion of Branches and their respective MHAs

- All third parties currently connected to HCR 2.0 via API will be connected to HCR 3.0 at launch – list found below:

CANLAN*	**TeamSnap***
LPI Group	RinkNet (CJHL)
HiSports Scoring App	Q-League Scouting
Agilex	**Coach.ca***
RAMP Interactive	Spordle (Hockey Quebec)
GameSheet Inc.	**Respect in Sport***

*Managed by Hockey Canada

Two-Factor Authentication (aka "2FA")

- Administrative Users of HCR 3.0 will be required to use 2FA to log into the platform
  - Admin users are defined as anyone who can create or modify records to the HCR 3.0 database
  - Additional measure is intended to enhance the security of data residing within HCR 3.0

- Upon login, admins will need to retrieve & enter an additional code, sent to one of the following three provided contact details:
  - I. Cell phone via SMS Text
  - II. Authenticator App on Mobile Device
  - III. Secondary e-mail address

- 2FA will ***not*** be required for user login if the user does not have the ability to modify records
  - *Example: parents using HCR 3.0 only to register their children to programs will not be required to enable 2FA*

Account Locking

- Upon launch of HCR 3.0, User Accounts will now lock out after **3 incorrect login attempts**
  - This limit can be increased to 5 attempts if Members prefer a larger threshold; will confirm prior to HCR 3.0 launch

- Two options available for unlocking User Accounts for locked out users:
  - **Option 1:** All user unlock requests must receive signoff from the user's local Member Branch office
  - **Option 2:** Member Branch authorizes HCR Help Desk frontline staff to process "low risk" unlocks, pending review of user profile notes maintained on HCR 3.0 – if case isn't clear, HCR Help Desk escalates back to Member Branch office

  - *Member Branches will individually confirm their preference to Hockey Canada prior to HCR 3.0 launch*

- Admin User Accounts with no attempted logins *within the last 6 months* will be auto-suspended*, effective June 1st, 2021* (to align with HCR 3.0 nationwide launch)
  - Currently confirming approach with Member Branches; if any changes to proposed approach are required, we will update this communication with new details

HCR 3.0 MHA Update – Contact Info

- If you have questions or inquiries on the current status of the HCR 3.0 project, please reach out to the following e-mail address:

  HCR 3.0 Project Team – General Inquiries (*shared Inbox*)
  - E-mail: **hcr3project@hockeycanada.ca**

- **ETA for Next MHA Update:** *Friday, March 12th, 2021*