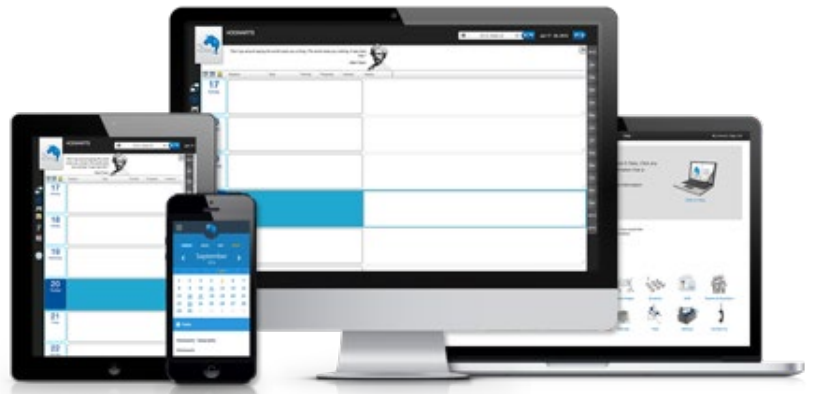


MyEDiary Quick Start Guide for Staff

eDiary To-Dos

- Confirm your account by clicking on the link in the email invitation.
- Create a class list and assign homework.
- Invite students to your class eDiary.
- Bookmark your eDiary after you've signed up & make sure you can access it with your chosen password.
- Watch intro video at www.myediary.com.au



eDiary Features

- ✓ Assign non-deleteable homework to individual students or whole classes.
- ✓ See when your students have completed their homework.
- ✓ Add class reminders and activities to your student's eDiaries.

Check out your new eDiary



Assign homework to individual students or whole classes.



Create/manage your class lists.



Communicate with parents.



Click the laptop icon to see the eDiary.



Enter notes and other reminders.



Access online support documents & FAQs.



Access a range of video tutorials.



- ➔ Click the stay signed-in button on the sign-in page.
- ➔ Bookmark your eDiary or add to your iPad home screen.
- ➔ Use Google Chrome or Safari browsers whenever possible.



To get back to your eDiary, simply type in the URL provided by your school/college or go to www.myediary.com.au and click on the 'Sign In' button at the top of the page.

For more information, scan the QR code or go to <http://help.myediary.com.au> and click on Manuals. Alternatively contact our help desk at: support@myediary.com.au

