

## Interface overview of Infobric Ease

**Menu**  
The menu has various buttons to access the objects and functions in the site. On the left is the site name. Click on the name to change site if you have access to several sites.

**Personal information**  
Click on your name to change the password, language, email address, etc.

**Advanced search**  
Click on the arrow to see more options for searching and grouping.

**Unit groups**  
Choose from unit groups to display the desired range of units.

**Items list**  
Below are items in the selected main options.

**Status**  
Displays the current status information for the site.

**Main options**  
Switch between the main options to display different content and features.

The interface shows the following data in the 'All units' table:

Name	Model	ID	Inventory number	Central unit	Unit group
Demolås	Ease Smart Lock	S182370598	-	-	Gjuterigatan 9 - Byggnad A
Joakim	Ease Smart Lock	S190670577	-	-	Vändgatan
Lägenhet 990	Ease Smart Lock	S190670571	-	-	Gjuterigatan 9 - Byggnad A
Regbox	Reg Box 240	137268	-	-	-

## Log in to Infobric Ease

1. Open a browser and go to the website <https://ease.infobric.co.uk>
2. Login with username and password.

**HINT** Select the check box **Keep me logged in** to log in automatically next time.

**HINT** Press Alt Gr and ? on the keyboard to write the \ character.

## Change site

If you have access to several sites, an arrow appears under the name of the site at the far left of the menu.

1. Click on the site name in the menu. The list shows all the sites that you have access to.
2. Select the site that you want to work with. Next time you log in it will automatically display the site you last worked with.

## Create unit group

Unit group are used to group units and control permissions.

**NOTE** A Regbox can not be part of a unit group. If you only use one Regbox you can skip this section.

There are different types of unit groups depending on the application: Permissions, Lighting, Heating and Ventilation. Create the required number of unit groups as needed.

1. Click on **Units** from the main options.
2. Click on **New** in the **Unit Group** in the menu. **New unit group** window is displayed, and specify the values that will apply for the new unit group.
3. Click on **Create unit group** when finished.

## Regbox

Since Regbox 240 does not control access there are no need of unit groups, schedules, or permissions to be created for this unit.

Do this if you want new persons to be added automatically to the site when they read their card on regbox:

1. Click on the **Site** in the **Settings menu**. **Site** window is displayed.
2. Click on **Advanced** and select option **Allow persons to be added automatically by card**.
3. Click **Save and Close** in the menu when you are finished.
4. Click **Update units** in the top menu to deploy changes to the units at the site.

## Add units

Each unit at the site must be added and configured in Infobric Ease.

**HINT** Older units need to be connected by cable to a central unit to function. Always start by adding the central unit in the system.

1. Click on **Unit** from the main options.
  2. Click on **New** in the top menu. The **New unit** window appears.
  3. Specify the ID for the new unit.
- HINT** ID is a five- or six-digit number that is printed on a sticker on label affixed to the unit called serial number.
4. Click **Next** and select unit type and model and more. See the table later in the Quick Guide for descriptions of the various units.
  5. Click **Next** and configure the new unit.
  6. Click **Save and Close** in the menu when you are finished. The window closes.
  7. Click **Update units** to deploy changes to the units at the site.

## Units in Infobric Ease

### CENTRAL UNIT Serial number

SCU 500	Central unit that controls the old devices (metal box).	10 000 - 10 999
SCU 600	Central unit that controls the old devices (metal box).	11 000 - 19 999

### REGISTRATION STATION Serial number

Regbox 230	Regbox with 2 surface-mounted readers mounted on the side.	11 000 - 19 999
Regbox 240	Regbox with built-in reader.	100 000 - 149 999
Registration Station 2	Regbox with 2 loose readers should stand Rain System or Controlbox on the box. Connects to an SCU.	51 000 - 59 999

### DOOR SYSTEM Serial number

Door - Controlbox 395	Control a door lock with a reader for entry and push button for exit. Do you want to make use of two readers, see once the gate.	150 000 - 199 999
Door system 1	Older model that controls a door lock with a reader for entry and push button for exit. Connects to an SCU.	50 000 - 59 999
Door system 2 - Controlbox	Older model that controls a door lock with readers both in and exit. Have decals with Doorsystem2 or Control System. Connects to an SCU.	50 000 - 59 999

### TURNSTILE Serial number

Doorlock - Controlbox 395	Uses to control a door reader for entry and exit.	150 000 - 199 999
Turnstile - Controlbox 395	Control a turnstile with two readers.	150 000 - 199 999
Turnstile 1	Older gates with 2 SRC card fitted out by readers. Connects to an SCU.	50 000 - 59 999
Turnstile 2	1 st SRC card mounted in the control cabinet or old control box. Connects to an SCU.	51 000 - 59 999

### SLIDING GATES Serial number

Sliding gates- Controlbox 395	Control a vehicle gate with two or four readers.	150 000 - 199 999
Sliding gates 1	Old gate with 2 green SRC card installed inside the control cabinet. Connects to an SCU.	50 000 - 59 999
Sliding gates 2	1 st SRC card mounted in the control cabinet or old control box. Connects to an SCU.	51 000 - 59 999

### MACHINE CONTROL Serial number

Machine controller 610	Control of lifts and elevators.	70 000 - 79 999
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### CONTAINER SYSTEM Serial number

Container - Controlbox 395	Containerlock.	150 000 - 199 999
Container system 430	Old red container lock that is controlled by an SCU 500th	10 000 - 10 999