

Agenda

Overview of a Civil Trial

- Pre-trial procedure and scheduling orders
- Discovery control plan and discovery overview
- Pre-trial motion practice
- Anatomy of a trial

J. Suits II

Preparing Witnesses (including your Client) for Deposition and Trial

G. Kornblum

Managing Evidence

- Types of evidence
- Rules for admissibility of evidence
- Preserving evidence

D. Wolfe

Effectively Working with Opposing Counsel and Staff

- Analyzing methods of communication
- Standards for responding to emails
- Working with the courts
- Maintaining professionalism

J.C. Williams

Assembling and Using Trial Notebooks

- Essentials of a trial notebook
- Organization of a trial notebook
- Uses for a trial notebook before trial
- Uses of a trial notebook during trial

J. Winter

Litigation Ethics for Assistants and Paralegals

- Attorney and paralegal ethical rules
- Specific areas of concern for legal support staff
 - Conflicts of interest
 - Confidentiality
 - Ex-parte communications
- Avoiding the unauthorized practice of law
- Working with clients, courts and opposing counsel

P. DeAngelis

Trial Preparation for California Paralegals

Live, Interactive Webinar - Wednesday, October 16, 2024

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Learning Objectives

You'll be able to:

- Assist** with pre-trial motion practice and formal discovery.
- Prepare** witnesses, including clients, for deposition and trial.
- Explore** types of evidence and get tips on admissibility and preservation.
- Work** effectively with clients, opposing counsel and court staff.
- Assemble** and use trial notebooks before and during trial.
- Maintain** professionalism and comply with ethics rules for attorneys and paralegals.



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Your LIVE Education Leader Presents

Trial Preparation for California Paralegals

Live, Interactive Webinar - Wednesday, October 16, 2024



Review pre-trial procedure and discuss the anatomy of a trial

Prepare witnesses for deposition and trial

Manage evidence

Work effectively with clients and opposing counsel

Assemble trial notebooks and use them successfully before and during trial

Get tips on handling ethical issues during trial

Continuing Education Credits

Paralegals

6.0 CLE Hours



Webinar Information

Online - Wednesday, October 16, 2024

Log into Webinar

8:30 - 9:00 am PDT

Break

12:15 - 12:45 pm PDT

Morning Session

9:00 am - 12:15 pm PDT

Afternoon Session

1:00 - 4:00 pm PDT

Tuition

\$339 for individual registration.

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Faculty

James C. Suits II *Chief Executive Officer of Suits Litigation, Inc.*

Mr. Suits is the chief executive Officer of Suits Litigation, Inc., which is a personal injury law firm based in San Jose, California. Mr. Suits has been a practicing attorney for 20 years and focuses his practice on representing individuals who have been severely injured in a wide range of accidents. Mr. Suits also serves as a mediator for the Civil Early Settlement Conference Program for the Santa Clara County Superior Court. Before starting his own firm in 2012, Mr. Suits worked as an attorney for Robinson and Wood, Inc., and Tharpe and Howell, LLP. He also served as a law clerk for the Civil Liability Division of the Los Angeles City Attorney's Office. He obtained his bachelor's degree in Chemistry from the University of California, Santa Barbara in 1997. He subsequently obtained his law degree from the University of Southern California Law School in 2003. Mr. Suits is a member of the State Bar of California.

Guy Kornblum *Guy O. Kornblum, A Professional Law Corporation*

Mr. Kornblum specializes in all types of civil litigation and representation of clients in trials, arbitrations, mediations and appeals, particularly all forms of insurance matters, personal and commercial (property and casualty, employment coverage, director's and officer's coverage, professional liability coverage, general commercial coverage as well as life, health and disability insurance; insurance; "bad faith"; serious personal injury; professional liability; real estate; employment matters; and fraud claims involving employee welfare benefit plans; wrongful death and actions claiming punitive damages). He is certified in civil trial law and civil pretrial practice advocacy by the National Board of Trial Advocacy. Mr. Kornblum earned his J.D. degree from Hastings College of the Law University of California.

Deborah A. Wolfe *Wolfe Legal Solutions, PC*

Ms. Wolfe is the founder of Wolfe Legal Solutions, PC, which helps lawyers to help their clients by providing legal ethics advice, allowing lawyers and law firms to practice ethically, avoiding legal malpractice claims and possible State Bar actions Ms. Wolfe has practiced as a plaintiffs' legal malpractice attorney for the majority of her 41-year career. She is uniquely able to provide assistance and advice to attorneys who wish to avoid malpractice claims as well as actions against their licenses for violating the Rules of Professional Conduct. Ms. Wolfe has qualified and testified in numerous depositions and trials as an expert witness on the subjects of ethics and civil trial practice. Ms. Wolfe is a certified legal specialist in Legal Malpractice Law (State Bar of California) and Civil Trial Law (National Board of Trial Advocates).

J. Craig Williams *WLC | The Williams Law Corporation*

Mr. Williams is the founding partner of WLC | The Williams Law Corporation's Orange County, California office. Mr. Williams focuses his practice in the areas of complex business litigation with emphasis on environmental, intellectual property, real estate, technology law and their respective insurance coverage and related tort issues. Mr. Williams also handles white-collar criminal matters for environmental contamination and has a select personal injury practice. Mr. Williams is both a board certified civil trial advocate and board certified civil pretrial practice advocate, certified by the National Board of Trial Advocacy, an American Bar Association and California State Bar approved agency. Mr. Williams is admitted to practice law in California, Washington, Iowa and Massachusetts. He is one of the founders and a former president of the Orange County California Celtic Bar Association. Mr. Williams' experience includes practice at nationally recognized law firms, and he has appeared as lead litigation counsel in numerous states and federal districts.

Dr. Jeffrey Winter

Co-Director of the Pasadena City College Paralegal Program

Dr. Winter is the co-director of the Pasadena City College Paralegal Program. He earned his B.A. degree from the University of Southern California, and his J.D. degree from Southwestern University School of Law.

Paul P. DeAngelis (ppdlaw.com)

Law Office of Paul P. DeAngelis Attorney at Law

Mr. DeAngelis runs his own law firm in San Francisco and concentrates on real estate. His practice includes tenant rights, neighbor disputes, and civil rights. In 1996, he graduated with honors from Boston University School of Law. Since 1998, Mr. DeAngelis practiced at litigation firms in San Francisco and started his firm in 2015. Since 2018, he has taught five different courses at SFSU's Paralegal Program, most often Investigation, Discovery & Trial Prep; Legal Ethics & Communication Skills; and Real Estate Law.

Credit Information

This webinar is open to the public and is designed to qualify for 6.0 CLE hours, including 1.0 ethics hour, for paralegals in California. Paralegal certification is not required to participate in this course.

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