

HalfMoon Education Live Continuing Education Webinars

Fundamentals of Legal Assisting in Wisconsin

Online - Wednesday, February 22, 2023 | 8:30 am - 3:30 pm CST

Credits:

Paralegals: 6.0 CLE Hours (Including 1.0 Ethics Hour)

NALA: 6.0 CLE Hours (Including 1.0 Ethics Hour)

NFPA: 6.0 CLE Credits (Including 1.0 Ethics Credit)

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Locating Sources of Wisconsin Law and Public Information

- Sources of federal laws and regulations
- Sources of Wisconsin laws and regulations
- Finding case law
- Using secondary sources
- Researching public information and official records
- Evaluating sources and information obtained

Assisting with ESI and E-Discovery

- Types of information and its uses in litigation
- Collecting and processing documents
- Managing document reviews

Basics of Wisconsin State Civil Litigation

- Types of civil matters
- State court vs. federal court practice
- Prerequisites for litigation
- Alternatives to litigation: mediation, arbitration, negotiation
- The civil discovery process
- Preparing for trial
- Civil trials
- Post-judgment matters and appeals

Legal Ethics for Legal Assistants

- Attorney and paralegal ethical rules
- Specific areas of concern for legal support staff:
 - Conflicts of interest
 - Confidentiality
 - Ex-parte communications
- Avoiding the unauthorized practice of law
- Working with clients, courts and opposing counsel

Basics of Wisconsin Criminal Defense

- Types of criminal matters
- Initial client interview
- Assisting in the discovery process
 - Investigative techniques
 - Discovery requests
 - Working with lay and expert witnesses
- Preparing and responding to pretrial motions
- Preparing and assisting at trial
- Preparing for sentencing
- Criminal appeals

Tuition

- \$319** for individual registration
- \$289** for two or more registrants from the same company at the same time.

Included with your registration: *PDF seminar manual.*

Continuing Education Credit Information

This webinar is open to the public and offers 6.0 CLE hours, including 1.0 ethics hour, to paralegals. Paralegal certification is not required to participate in this webinar.

This course has been approved by the National Federation of Paralegal Associations (NFPA) for 6.0 total CLE credits which includes 5.0 general CLE credits and 1.0 ethics CLE credit.

This course has been approved by the National Association of Legal Assistants (NALA) for 6.0 CLE hours which includes 5.0 substantive CLE hours and 1.0 legal ethics CLE hour.

Visit this course listing at www.halfmoonseminars.org for updates on pending credits. Completion certificates will be awarded to participants who complete this event and earn a passing score (80%) on the quiz that follows the presentation (multiple attempts allowed).

Faculty

Brian D. Anderson

Attorney at Everson, Whitney, Everson & Brehm S.C.
Mr. Anderson is an experienced trial attorney who defends insurance companies and insureds, litigates insurance coverage issues, and practices appellate advocacy in state and federal courts. He also defends physicians and hospitals in civil litigation and administrative actions.

Krista G. LaFave *Attorney at Gingras, Thomsen & Wachs LLP*

Ms. LaFave is a trial lawyer at Gingras, Thomsen & Wachs LLP where she represents plaintiffs. Her practice focuses on civil rights litigation, employment disputes, and all types of personal injury cases, including automobile collisions, product liability, premises liability, and nursing home abuse and neglect cases.

Mark P. Maciolek *Attorney at Murphy Desmond S.C.*

Mr. Maciolek represents clients in criminal defense, bankruptcy, litigation, bankruptcy crimes, civil firearms rights and similar litigation matters in federal and state courts. His federal experience includes assisting clients charged with complex commercial crimes, federal conspiracy crimes, immigration crime, white collar crimes, federal firearms crimes, and many other areas.

Dean R. Dietrich *Shareholder, Weld Riley, S.C.*

Mr. Dietrich has represented clients in the areas of lawyer ethics and professional responsibility for more than 45 years. He has represented attorneys in matters before the Wisconsin Supreme Court and the Office of Lawyer Regulation and consults with law firms and lawyers regarding compliance with the Rules of Professional Conduct.

Cameron G. Weitzner

Associate with Gimbel, Reilly, Guerin & Brown LLP

Prior to joining the Gimbel, Reilly, Guerin & Brown LLP, Mr. Weitzner spent five years advocating for clients and litigating cases at the Wisconsin State Public Defender's Office. He has represented clients pre-charge all the way to jury trial and has achieved successful outcomes for many clients.

Learn More and Register:

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