**HalfMoon Education Live Continuing Education Webinars** 

# Washington State Family Law Practice for Paralegals

Online - Wednesday, November 30, 2022 | 8:30 am - 4:00 pm PST

# **Credits:**

Paralegals/LLLTs: 6.5 CLE Hours

Washington State Bar Association:

6.5 Credits for Paralegals and LLLTs (Includes 1.0 Ethics Credit)

NALA: 6.5 Substantive CLE Hours (Includes 1.0 Ethics Hour)

NFPA: 6.5 Total CLE Credits (Includes 1.0 Ethics Credit)

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# Webinar Agenda | Wednesday, November 30, 2022 | 8:30 am - 4:00 pm PST (including a 30-min. break)

#### Assisting with Family Law Case Intake

Performing conflicts checks

Assisting with initial client interview

Preparing engagement letter, opening file

Collecting information

#### Preparing Pleadings and Assisting with Motion Practice

Preparing initial pleadings

Requesting temporary relief

Preparing for the temporary orders hearing

Preparing the temporary orders

#### **Obtaining and Evaluating Financial Information**

Identifying relevant information on assets, debts, income and expenses

Obtaining financial information

- · Using financial information questionnaires
- Using interrogatories, requests for production, deposition testimony, private investigators
- Valuing assets

Evaluating the information you have obtained Working with accountants and financial experts Preparing financial statements

#### Assisting with Child Custody and Visitation Issues

Recent developments in Washington custody law Obtaining relevant information

 Client interview, custody questionnaires, authorizations for disclosure, formal discovery

Working with guardian-ad-litem

Working with experts

Drafting and reviewing parenting plans

#### Assisting with Alternative Dispute Resolution

Assisting in family law mediation

Understanding and assisting in divorce arbitration Assisting in the collaborative divorce process

#### Handling Ethical Issues in Family Law Practice

Complying with rules of professional responsibility and ethics guidelines for attorneys and paralegals

Avoiding conflicts of interest

Maintaining client confidentiality

Avoiding the unauthorized practice of law

Working with the secretive or dishonest client

Handling allegations of abuse or neglect

Zealous (vs. over-zealous) representation

Fee agreements, retainers, and collection of unpaid fees

### **Credit Information**

This webinar is open to the public and is intended to offer 6.5 CLE hours to paralegals and Limited License Legal Technicians in Washington, including 1.0 ethics CLE hour. Paralegal certification is not required in order to participate.

This course has been evaluated and approved by the Washington State Bar Association's MCLE Board for a total of 6.5 credits (5.5 Law & Legal credits, 1.0 ethics credit).

The National Association of Legal Assistants (NALA) has approved this course for a total of 6.5 CLE hours, including 1.0 legal ethics hour.

The National Federation of Paralegal Associations (NFPA) has evaluated and approved this course for 6.5 total CLE credits: 5.5 general CLE credits and 1.0 ethics CLE credits.

Attendance will be monitored, and attendance certificates will be available after the webinar for those who attend the entire course and score a minimum 80% on the quiz that follows the course (multiple attempts allowed).

# Presented by

Linda Mason Wilgis Integrative Family Law, PLLC

Ms. Wilgis is a passionate advocate for her clients, representing children and families for over 25 years as an attorney in private practice, as a former Assistant Attorney General, and as a family and children's Ombudsman for the State of Washington.

#### Patrick W. Rawnsley PWR Law, PLLC

Mr. Rawnsley is a former chair of the Family Law Section of the Thurston County Bar Association, and he serves as an elected member of the Washington State Bar Association (WSBA) Family Law Executive Committee (FLEC).

Rhea Rolfe Gilson-Moreau & Associates, P.S.

Ms. Rolfe focuses her practice on family law, with a specialty in interstate and international custody and abduction issues (UCCJEA and Hague Convention). Ms. Rolfe was an editor for the WSBA Family Law Deskbook.

# Hon. Ron Culpepper

After more than 29 years of judicial experience, retired Judge Ronald Culpepper is available to help resolve disputes through mediation and arbitration. Mediation or arbitration will save clients time, money, and stress. Judge Culpepper graduated magna cum laude from the University of Washington, with a degree in history, then attended and graduated from the University of Washington School of Law

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