## Credit Information

### Designing for Accessibility under ADA Standards and 2021 IBC

This webinar offers 6.5 PDHs to professional engineers and 6.5 HSW continuing education hours to architects licensed in all states.

HalfMoon Education is an approved continuing education sponsor for engineers in Florida (Provider No. 0004647), Indiana (License No. CE21700059), Maryland, New Jersey (Approval No. 24GP00000700) and North Carolina (S-0130). HalfMoon Education is deemed an approved continuing education sponsor for New York engineers and architects via its registration with the American Institute of Architects Continuing Education System (Regulations of the Commissioner §68.14(i)(2) and §69.6(i)(2)). Other states do not preapprove continuing education providers or courses.

The American Institute of Architects Continuing Education System has approved this course for 6.5 LU|HSW (Sponsor No. J885). Only full participation is reportable to the AIA/CES.

The International Code Council has approved this event for .65 CEUs in the specialty area of Accessibility (Preferred Provider No. 1232).

Interior designers in states that accept AIA HSW coursework or do not otherwise preapprove courses will be able to apply the hours earned at this event, in most cases. Refer to specific state rules to determine eligibility. HalfMoon Education is not seeking course approval in Florida, Louisiana, Maryland, New Jersey or New Mexico.

Completion certificates will be awarded to participants who complete this event, respond to prompts and earn a passing score (80%) on the quiz that follows the presentation (multiple attempts allowed).

### Technical Writing Workshop for Design Professionals

This webinar offers 7.0 PDHs to professional engineers in all states except New York, and 7.0 non-HSW continuing education hours to architects licensed in states that accept non-HSW coursework, except New York.

HalfMoon Education is an approved continuing education sponsor for engineers in Florida (Provider No. 0004647), Indiana (License No. CE21700059), Maryland, New Jersey (Approval No. 24GP00000700) and North Carolina (S-0130).

The American Institute of Architects Continuing Education System has approved this course for 7.0 LU|Elective (Sponsor No. J885). Only full participation is reportable to the AIA/CES.

Completion certificates will be awarded to participants who complete this event, respond to all prompts, and earn a passing score (80%) on the quiz that follows the presentation (multiple attempts allowed).

**Can't Attend? Order the Webinar as a Self-Study Package!**
Recordings of each webinar are available for purchase. See course listing online for more information and please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

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## Live, Interactive Webinars

### Designing for Accessibility under ADA Standards and 2021 IBC
- Tuesday, January 11, 2022 | 8:30 am - 4:30 pm CST

### Technical Writing Workshop for Design Professionals
- Wednesday, January 12, 2022 | 8:30 am - 5:00 pm CST

**To register, view detailed presenter biographies, and see other learning opportunities, please visit:**

### www.halfmoonseminars.org
or call our Customer Service Department at (715) 835-5900
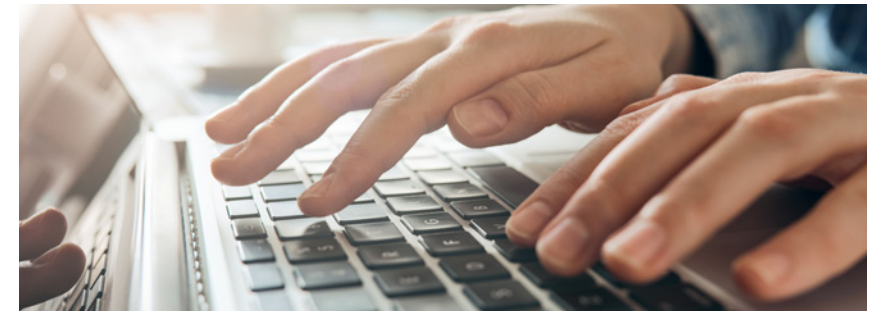
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## HalfMoon Education Live Webinars



### Designing for Accessibility under ADA Standards and 2021 IBC
Tuesday, January 11, 2022 | 8:30 am - 4:30 pm CST

Credits: Professional Engineers: 6.5 PDHs        Architects: 6.5 HSW CE Hours
AIA: 6.5 LU|HSW        International Code Council: .65 CEUs (Accessibility)
Interior Designers: 6.5 CE Hours/PDHs (see credit panel for details)



### Technical Writing Workshop for Design Professionals
Wednesday, January 12, 2022 | 8:30 am - 5:00 pm CST

Credits: Professional Engineers: 7.0 PDHs*
Architects: 7.0 Non-HSW CE Hours*        AIA: 7.0 LU | Elective
*Not approved for Engineers or Architects in New York

**To register, visit us online at**
### www.halfmoonseminars.org
or call our Customer Service Department at (715) 835-5900

# Designing for Accessibility under ADA Standards and 2021 IBC

**Tuesday, January 11, 2022 | 8:30 am - 4:30 pm CST** (incl. a 60-min break)

**Tuition:** $289 per registrant, $239 per registrant for three or more

**Credits:** Professional Engineers: 6.5 PDHs    Architects: 6.5 HSW CE Hours
AIA: 6.5 LU|HSW    International Code Council: .65 CEUs (Accessibility)
Interior Designers: 6.5 CE Hours/PDHs (see credit panel for details)

## Agenda

### Complying with Federal and State Accessibility Requirements
History and development of the International Building Code (IBC)
Development of the Americans with Disabilities Act Standards for Accessible Design
Relationship between ADA federal requirements and IBC:
  which code applies to which project?
Entities and facilities that are covered
Scoping requirements          Readily-achievable barrier removal
Alterations                   New construction
New policies and procedures   Safe harbors

### Meeting Standards in ADA Standards and the 2021 IBC
Path of travel
Accessible parking
Exterior accessible routes
Ramps and stairways
Entrances and doors
Interior accessible routes
Accessible toilet facilities
Showers
Drinking fountains
Signage standards
Accessible kitchen facilities
Assembly areas
Assistive listening systems
Recreational facilities

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*Not approved for Engineers or Architects in New York

## Agenda

### Planning, Designing and Writing Documents
Defining purpose and audience
  • Identifying the document's audience
  • Adapting the document for audience needs and expertise
  • Creating documents that meet the needs of multiple audiences.
Writing documents
  • Adopting an appropriate style and tone
  • Using effective sentence construction
  • Using sentence variety (emphasis, parallel structure, subordination)
  • Ensuring clarity (ambiguity, awkwardness, logic errors, positive writing, voice)
Designing documents
  • Page layout and design considerations
  • Visually appealing writing
  • Displaying data and visual information
  • Creating and integrating visuals
Organizing and planning
  • Developing work strategies to set priorities and to make
    the best use of writing time
  • Creating project plans outlining specific details for a predictable
    and logical structure to help your audience understand technical information

### Best Practices in Correspondence and Technical Documents
Business letters
  • Formats and types of business correspondence
Memos and electronic mail
  • Advantages and disadvantages of internal communications
Document types specifications, reports, instructions, and proposals
  • Best practices in document formats

### Document Elements
  • Using common document sections to establish the order of content in document
    front matter, body, and end matter

### Revising and Editing Documents
Editing for grammar and style
  • Using punctuation and mechanics correctly
Reviewing content
  • Checking accuracy, completeness, and effectiveness
  • Checking unity and coherence

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# Faculty

### Designing for Accessibility under ADA Standards and 2021 IBC

**Jerry R. Tepe, FAIA** *Owner at JRT-AIA Architect, in Concord, New Hampshire*

Mr. Tepe is a licensed architect. In practice for more than 40 years, he has been both a member and an officer of large E/A firms and a sole practitioner. His project experience ranges from single-family dwellings to large, multi-million dollar commercial and industrial facilities. As a sole proprietor, his firm specializes in building, fire and accessibility code (ADA) consulting to architects, contractors, insurance and legal professionals and private entities, including third-party plan reviews and accessibility inspections.

Mr. Tepe has been active in the code development process through the AIA since joining the AIA Codes and Standards Committee in 1987. With the creation of the International Code Council (ICC), he participated in the initial development of the International Building Code on the General/Occupancies subcommittee and was the chair of that group for two terms. Mr. Tepe was a member of the International Fire Code Development Committee for two terms and also the IBC Fire Safety and Egress Code Development Committees. Additionally, he served a term on the ICC Code Correlation Committee. He has made numerous presentations to conference audiences on topics related to building code enforcement and interpretation issues.

In 1990 when the ADA was first proposed, and in 2004 when the last major revision was developed, Mr. Tepe served on AIA task forces to review proposed requirements/changes and respond to the government's request for comments.

Mr. Tepe has held all offices at both the state level (AIANH) and the regional level (AIA New England). He was active in the legislative process in New Hampshire to adopt the first statewide set of building codes. He has taught numerous code and accessibility-related issues in New Hampshire, New England and at BOCA, ICC, BSA and AIA conferences. He is a past chair of the Building Code Board of Appeals in Concord, New Hampshire. He has also served on several other code and building-related state and local committees and groups and is a past chair of the AIA Center for Building Science and Performance Knowledge Community.

### Technical Writing Workshop for Design Professionals

**Dr. Mark Decker** is a professor and department chair in Bloomsburg University's English Department, where he teaches Technical Writing and Writing Technical Manuals in support of the Professional Writing minor. Dr. Decker has a PhD and an MA degree in English from The Pennsylvania State University (2001, 1997) and he graduated *summa cum laude* in English from Utah State University (1995).

While an undergraduate, Dr. Decker worked for several years as a staff writer for *Aerotech News and Review*, an aerospace and defense industry trade newspaper published in Lancaster, California. During graduate school, Dr. Decker was a member of the Leonhard Center for Technical Writing Initiative, a collaboration between Penn State's Department of English and College of Engineering designed to promote an exchange of ideas between technical writing instructors and the scientific and engineering communities. Dr. Decker also taught Business Writing, Technical Writing, and an Advanced Technical Writing course that enrolled graduate students from technical and scientific disciplines.

After graduate school, Dr. Decker spent four years at the University of Wisconsin-Stout, where he taught Technical Writing in support of that school's major in Technical Communication and served as the advisor for the student chapter of the Society for Technical Communication. Dr. Decker has given presentations at several national and international conferences and has published both a book and a co-edited book as well as several scholarly articles, book chapters, and encyclopedia chapters.