

Agenda

Assisting with Family Law Case Intake and

A. Bosquez-Porter

Working with Divorce Clients and Opposing Counsel

Assisting with initial client interview Preparing engagement letter, opening file

Collecting information

Establishing and maintaining good communication with clients

- Methods of communication and contents of communications

- Guidelines for responding to client communications

Working with difficult clients

Working with the courts and opposing counsel

Maintaining professionalism

Preparing Marital Settlement Agreements

A. Bosquez-Porter

Assisting with different types of agreements

- Property agreements • Child-related agreements • Support agreements

Obtaining and Evaluating Financial Information

W. Gelb

Identifying relevant information on assets, debts, income and expenses

Obtaining financial information

- Using financial information questionnaires

- Using interrogatories, requests for production,

- deposition testimony, private investigators

- Valuing assets

Evaluating the information you have obtained

Working with accountants and financial experts

Preparing financial statements

Assisting with Child Custody and Visitation Issues

D. Griffiths

Current status of custody law in North Carolina

Obtaining relevant information

- Client interview, custody questionnaires, authorizations for disclosure, using formal discovery

Working with guardian-ad-litem

Working with experts

Drafting and reviewing parenting plans

Enforcing and Modifying Family Law Orders and Decrees

R. Tarrant

Implementing divorce decrees and orders

- Preparing and filing the decree • Preparing other necessary documents

- Enforcing judgments and orders • Enforcing temporary orders

- Enforcing custody orders • Enforcing support orders

Modifying decrees and orders

- Determining which parts of a decree or order are subject to modification, deciding when to seek modification

Assisting in modification actions

Handling Ethical Issues in Family Law Practice

J. Smith

Complying with rules of professional responsibility and ethics guidelines for attorneys and paralegals

Avoiding conflicts of interest

Maintaining client confidentiality

Avoiding the unauthorized practice of law

Working with the secretive or dishonest client

Handling allegations of abuse or neglect

Zealous (vs. over-zealous) representation

Fee agreements, retainers, and collection of unpaid fees

North Carolina Family Law Practice for Paralegals
Chapel Hill, NC - Tuesday, April 23, 2019

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Learning Objectives

You'll be able to:

Learn how to assist with initial client interviews, prepare engagement letters and work with difficult clients.

Explore the current status of custody law in North Carolina.

Identify and evaluate relevant information on assets, debts, income and expenses.

Maintain client confidentiality and avoid conflicts of interest.

Assist with the preparation of property agreements, child-related agreements and support agreements.

Implement divorce decrees and orders.



North Carolina Family Law Practice for Paralegals

Chapel Hill, NC - Tuesday, April 23, 2019



Assist with family law case intake and learn how to work with divorce clients and opposing counsel

Assist with child custody and visitation issues

Examine ethical issues in family law practice

Learn how to prepare marital settlement agreements

Get tips on enforcing and modifying family law orders and decrees

Discuss how to obtain and evaluate financial information

Continuing Education Credits

North Carolina Certified Paralegals

6.5 CPE Hours (1.0 Ethics)

NFPA Certified Paralegals

6.5 CLE Hours (1.0 Ethics)



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Faculty

Andrea Bosquez-Porter *Partner at Smith Debnam Narron Drake Saintsing & Myers, LLP*
Ms. Bosquez-Porter brings a warmth and compassion to her family law practice that helps to lessen the worry and stress of individuals facing separation, divorce, or complex child custody issues. With a caring and responsive approach, she helps clients identify and express their personal goals and concerns to aid in their decision-making. Ms. Bosquez-Porter is a board certified family law specialist by the North Carolina State Bar Board of Legal Specialization, a certified family financial settlement mediator by the North Carolina Dispute Resolution Commission, and parenting coordinator. An experienced litigator, she represents individuals in matters involving high conflict and complex family law and domestic violence matters. Her practice includes family law (equitable distribution, alimony, custody, child support, contested divorce), domestic violence, civil harassment, and child support enforcement. Ms. Bosquez-Porter is named to the North Carolina Super Lawyers Rising Stars – a list recognizing attorneys (age 40 or under or those in practice for 10 years or less) who have attained a high degree of peer recognition and professional achievement.

Wesley P. Gelb *Attorney at Wyrick Robbins Yates & Ponton*
Mr. Gelb is a board-certified specialist in family law who has over a decade of experience representing individuals in matters involving custody, support, and property division. He also regularly prepares premarital and postmarital agreements. Mr. Gelb grew up in Raleigh and graduated, *cum laude*, from North Carolina State. He received his law degree from the Wake Forest University School of Law. After graduating from Wake Forest, he began his legal career in Washington, DC, before returning to Raleigh in 2014. Mr. Gelb is licensed to practice in North Carolina, Virginia, Maryland, and the District of Columbia. He is also licensed to practice before the United States Supreme Court. Mr. Gelb has been listed among *The Best Lawyers in America* for family law (2018-2019) and Super Lawyers for family law (2014, 2018-2019).

Debbie Griffiths *Attorney at Griffiths Family Law*
Ms. Griffiths limits her practice to the area of family law including adoptions, pre-marital and separation agreements, spousal and child support, custody and property division as well as representation of parents who are involved with a CPS investigation/filed petition alleging abuse, neglect or dependency. She assists families at all stages of the legal process from pre-litigation to

mediation, trial and appeal. She serves as a guardian ad litem for children or parties involved in the litigation process, and she is approved to serve as a parenting coordinator. Ms. Griffiths has been certified as a specialist by the North Carolina State Bar Board of Legal Specialization in the area of family law since 2008. She is also a NCDRC certified superior court mediator and a certified family financial mediator. Ms. Griffiths received her J.D. degree from North Carolina Central Law School in 2003 where she attended the evening program and graduated from East Carolina University in 1990 with a B.A. degree in Psychology and a minor in Business Administration. She is an active member of the Wake County Bar Association (membership committee), the 10th Judicial District Bar Association (fee grievance committee) and the Family Law (adoption committee) and Military and Veterans Law (pro bono committee) Sections of the North Carolina Bar Association.

Ryan M. Tarrant *Owner of Tarrant Family Law*
Mr. Tarrant is a North Carolina board certified specialist in family law. His primary areas of practice are postseparation support, alimony, equitable distribution, separation agreements, premarital and post-nuptial agreements, child custody, child support, contempt, termination of parental rights and domestic violence. Mr. Tarrant received his bachelor of arts degree from the University of North Carolina at Chapel Hill and his juris doctorate degree from Campbell University's Norman Adrian Wiggins School of Law. He is a member of the North Carolina Bar Association's Family Law Section and the Wake County Bar Association. Mr. Tarrant has served on the Wake County Bar Association/Tenth Judicial District's Strategic Planning Committee and the Membership Services Committee and currently serves on the NCBA Young Lawyers Division Wellness Committee. He has previously presented at the NCBA's Basics of Family Law CLE (2014), the NCBA's Family Law Annual Conference (2016) and the NCBA's 2017 Annual Update.

Jennifer R. Smith *Attorney at The Doyle Law Group, P.A.*
Ms. Smith was certified by the North Carolina State Bar as a family law specialist in 2009 and re-certified as a specialist in 2015. While attending North Carolina Central University School of Law, she was a member of the senior editorial staff at the *North Carolina Central Law Journal*. Ms. Smith was awarded the Outstanding Family Student Award from the North Carolina Chapter of the American Academy of Matrimonial Lawyers in 2003.

Seminar Information

Sheraton Chapel Hill
One Europa Drive
Chapel Hill, NC 27517
(919) 968-4900

Tuition
\$289 for individual registration
\$269 for three or more registrants from the same company at the same time.

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Continuing Education Credit Information

This seminar is open to the public. The North Carolina State Bar Board of Paralegal Certification has approved this course for 5.5 general CPE hours and 1.0 Ethics CPE hour.

The National Federation of Paralegal Associations has approved this course for 6.5 CLE hours, which includes 5.5 general CLE hours and one ethics hour.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

Can't Attend? Order the Manual and Audio from the Live Seminar as a Self-Study Package!
Audio recordings of this seminar are available for purchase starting at \$269. See registration panel for more information and please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

Additional Learning

Webinar Series

Structural Forensic Engineering

- **Introduction to Forensic Engineering Process**
Wed., March 27, 2019, 11:00 AM -1:00 PM CDT
- **Causes of Failures and the Forensic Engineering Report**
Wed., March 27, 2019, 1:30 -3:30 PM CDT
- **Forensic Examination of Structures and Use in Litigation**
Thurs., March 28, 2019, 11:00 AM -1:00 PM CDT


Foundation Damage and Repair

- **Structure Loads, Soil Mechanics, Bearing Capacity and Geo-Environmental Hazards**
Thurs., March 28, 2019, 11:00 AM -12:30 PM CDT
- **Foundation-Wall Design and Construction**
Thurs., March 28, 2019, 1:00 -2:30 PM CDT
- **Assessment of Foundation-Slab Damage & Repair Alternative**
Fri., March 29, 2019, 11:00 AM -12:30 PM CDT
- **Assessment of Foundation-Retaining Wall Damage & Repair Alternatives**
Fri., March 29, 2019, 1:00 -2:30 PM CDT

For more information visit:
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Registration

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Chapel Hill, NC - Tuesday, April 23, 2019

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