



INTERNATIONAL FREELANCERS
ACADEMY

Author Bio Checklist

- 1 Name
- 2 Title
- 3 Company name
- 4 A professional headshot
- 5 A sentence or two on who you are and how you help your clients
- 6 A sentence or two on your credibility (e.g. awards, degrees, speaking gigs, publications, etc.)
- 7 An invite to connect with you and links to your social profiles
- 8 An invite to go to your website and check out your content
- 9 A link to your website, preferably to a landing page where readers can opt in to your list